



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Rick Steinberg
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary
Street Superintendent Ron Carstensen

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MINUTES OF THE MAY 1, 2013

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:05 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan ,
Rick Steinberg , Peggy Schneider , Dave Quickel , John Swanson ,
Ald. Al Kupsik , Mayor Jim Connors . (Total).

Staff & Aldermen Present:

DPW Daniel Winkler , Street Superintendent Ron Carstensen , Ald. Bill Mott (Late) ,
Administrator Dennis Jordan .

Public Present:

Mr. & Mrs. Kevin Austin, Mr. Mike and Mrs. Julie Goral.

Approve the Minutes of the Prior Meeting:

It was moved by Mayor Connors to approve the minutes of the May meeting and seconded by Mr. Quickel. The motion passed 7-0.

President Skates made a motion to suspend the rules and go directly to new business. The motion was seconded by Ald. Kupsik and passed 7-0.

New Business:

Tree Board Appointment Discussion-Ald. Kupsik and President Skates mentioned that Bob Flemming and Joe Esposito were re-appointed. Ms. Candy Kirchberg was elected Chair of the board. It was moved by Kupsik and seconded by Skates to concur with the appointments and chair. The motion passed 7-0.

Skate park Use Discussion-Mr. and Mrs. Kevin Austin discussed their request to conduct a skate competition at our new park on June 29th from 11 AM to 6 PM. Mr. Austin represents the Optimist Club of Delavan. He requested the fee to be waived as he didn't know how many boarders would sign up for the event and the club only tries to break even. The entry fee would be set at around \$10 per participant to cover prizes. There was discussion of paying the fee if there were any funds left over from signing up and waiving the fee for the club but not if the event has a sponsor such as the board shop. There was also an assurance that the sponsor would clean up the entire park after the event. Skates said the Commission could set the deposit to insure it would be cleaned up. It was moved by Ald. Kupsik and seconded by Mr. Quickel to approve the event waiving the \$105 fee but charging a \$300 security deposit. Mayor Connors offered an amendment that if the Board Shop or another private sponsor was secured for the event that the fee not be waived. That motion was seconded by Mr. Swanson and passed 7-0. The main motion included the caveat of no waiver if the event secured a sponsor and if there were excess revenues from sign ups that either would be used to pay the park use fee. The motion passed 7-0.

Battlefieldlive Wisconsin Park Use Discussion-Mr. and Mrs. Goral appeared to discuss their business which is laser tag for parties and other gatherings. Their interest was to find out how their clients could go about reserving a park and which parks the City could make available. Some of the set-ups could include inflatable barriers. The discussion included that this activity could take place at Cobb Park or Four Seasons Nature Preserve but it should not disrupt any of the parks along the lakefront. The other concern was for participants firing what appear to be weapons or rifles in the park without City knowledge until a panicked person contacts the police department. The discussion also included input from the Police Chief on this type of activity in the City parks. A brochure was handed out for everyone to better understand this activity. No formal action was needed as the discussion was for exchange of ideas and possibilities at this point.

Public Input:

None.

President Skates did have a 5-resident, 5-non-resident request for recycle containers in the parks. This item was not on the agenda but will be placed on a future agenda for discussion.

Park Permits/Park Donations:

A request was made from Renee Weiss for a June 8th use of the pavilion at Seminary Park from 2 to 7 PM. A check of the reservations indicated the cheerleader school had the park reserved that week including Saturday. By consensus the request was denied as the park was already rented. President Skates would with Artis to confirm the conflict and notify the requester.

Chamber of Commerce requested Flat Iron Park for its concert series on 7/3, 7/11, 7/18, 7/25, 8/1, 8/8, 8/22, and 8/29. It was moved by Ald. Kupsik to approve and seconded by Mr. Quickel. The motion passed 7-0.

Chamber of Commerce requested the Riviera Park for Winterfest from 1/26/43 to 2/2/14. It was moved by Ms. Schneider to approve and seconded by Mr. Swanson. The motion passed 7-0.

Park Assignments/Repair Update:

No comments.

Old Business:

Frisbee Golf Designer Award-Discussion-DPW Winkler advised the Board that the Council approved the design proposal and authorized purchase of equipment. The City Attorney is wrapping up his review of the contract and the designer has been contacted and is ready to proceed anytime. President Skates indicated there should be movement on this initiative within the next 1-2 months.

Dunn Field Restroom/Concession Status Update-DPW Winkler shared the preliminary plans of the new building with the Board. The consensus was to bid it out at the earliest possible time and proceed to construction depending upon start and completion dates. Alternates did include heat and the standing metal seam roof.

Veterans Park Scoreboard Update-Ald. Mott explained the contractor came to the park and went over operations with the YMCA and DPW Winkler. The controls are now the YMCA's to care for. Mayor Connors said to the best of his knowledge there are no new sponsors for the remaining boards.

Arbor Day-President Skates announced Arbor Day is May 11th at 10:00 AM at the Library, honoring Mr. Ken Schneider. Ald. Kupsik will speak for the Park Commission and Mayor Connors will do the welcome.

Adjourn:

It was moved by Mr. Quickel and seconded by Ms. Hassler to adjourn the meeting. The motion passed 7-0 and the meeting adjourned at 7:28 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for June 5, 2013.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
05/02/13

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)