

City

The Board of Commissioners of Oak Hill Cemetery held their meeting on Wednesday, May 15<sup>th</sup>, 2013, 1:00 pm, at the cemetery office. The meeting was called to order by President Read. Roll call was taken by Sturgis Taggart. Those present were: Clarence Read, Arleen Krohn, Sturgis Taggart and Marian Tolar. There were also four other visitors present.

An Agenda is now posted at City Hall for Oak Hill Cemetery, along with a notice of the meeting. This was not done in the past as we were never told to do so.

The minutes of the previous meeting of November 15<sup>th</sup>, 2012 were reviewed and discussed. Clarence Read made a motion to accept the minutes, seconded by Arleen Krohn, motion carried.

Comments from the Public: Tara Trent represented Maple Park Homeowners Assn. regarding Pioneer Cemetery. Someone should have a key so the gates could be unlocked in the morning and locked in the evening. We should work together. They will clean up and watch that no dogs are in the cemetery. (This is one of the reasons the cemetery was against having the gates open. People let their dogs run in the fenced in area and eliminate leaving the mess for the workers to have to cut grass, etc.) The terraces are a real mess but they said they could not be responsible for those. The Assn. said they have Retiree's that can watch and help.

Alderman Kehoe and Mary Tanner were representing the Historical Preservation Comm. They would like a joint meeting with the Cemetery to understand each others wishes. Also we should work together. There are few large trees that should be taken down by the City.

Correspondence was read regarding appointment of Sturgis Taggart to the Board, as well as the Liaison to the City (1 yr.) He is to receive no payment for being on the Board. Sturgis is an Alderman for the City at this time. Arleen Krohn was appointed to replace Evon Fredrickson for a three year term. Arleen served as a Liaison to the City for many years.

Discussion of finances - October, November, December and quarterly report for 2012. The 2013 budget presented and later accepted by the City in the amount of \$212,488. Less receipts - \$45,600, asking balance from city of \$166,888. A motion to accept reports was made by Clarence Read, seconded by Sturgis Taggart, motion carried. Financial reports for Jan., Feb., March, quarterly, were reviewed and discussed. A motion to accept the reports was made by Clarence Read, seconded by Sturgis Taggart, motion carried. Financial reports from Edward Jones covering the same months were reviewed. The Audit for 2012, prepared by Pat Romenesko, was received and reviewed. Clarence Read made a motion to accept the Audit, seconded by Arleen Krohn, motion carried.

The City is now doing the payroll, taxes, benefits. It is taken out of our budget each

month. Other bills are paid by the Cemetery. Our bank balance as of 5/15/13 is \$79,152.00.

A suggestion was made by Sturgis Taggart to receive minutes and reports before the meeting to review them, and be better prepared for the meeting.

The Board set their structured meetings as such: Meetings will be held on the second Thursday of the third month at 1:00 pm, cemetery office. Time and place may change. The next meeting will be August 8<sup>th</sup>, 2013.

Election for Treasurer was held. Arleen Krohn is now the Treasurer replacing Evon Fredrickson. Officers are Clarence Read, President, Arleen Krohn, Treasurer and Sturgis Taggart, Secretary.

The truck should be here sometime in the first week of June. Clarence and Lance were called regarding this as well as some questions that needed to be answered.

A bid was received from Merit Asphalt in Muskego, WI regarding road repairs. This bid was just received this morning and will be discussed at the next meeting. Consideration should be given to purchasing trees in the fall as in the past years. Money is not in the budget for trees to be trimmed and there are many that need it.

Sturgis Taggart suggested that the Board be notified before any purchase of equipment be made. This has always been done in the past and is approved by each board member, exceeding \$300.00.

Part time help for May to October is needed now. The better clean up in fall makes spring clean up much easier. Also have Pioneer Cemetery to do. Dennis Jordan said it is up to the Board, not the City, to hire part-time help. Also, stated the same for employee evaluations. The City said the Board is responsible. A motion was made by Clarence Read to hire Ron Zink, seconded by Arleen Krohn, motion was carried. Ron has worked for the cemetery before and is familiar with all the work.

Agenda for the next meeting: Special joint meeting for Oak Hill Cemetery and the Historical Preservation Comm. Tara Trent would like to speak at the Aug. meeting regarding Pioneer Cemetery.

Clarence Read made a motion to adjourn, seconded by Arleen Krohn, motion carried.

Respectfully submitted,

Sturgis Taggart, Sec. by M. Tolar