



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olsen
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

MINUTES OF THE 6:00 PM MAY 4, 2016 MEETING

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by Vice-President Quickel at 6:00 PM. Secretary Winkler read the roll.

Roll Call:

Alderman Doug Skates , Lynn Hassler , Barb Hartigan , Peggy Schneider ,
Dave Quickel , John Swanson , Mayor Al Kupsik , Brian Olsen ,
(7 Total).

Staff & Aldermen Present:

DPW Daniel Winkler , Street Foreman Neil Waswo , Administrator Blaine Oborn .

Public Present:

Ms. Ann Esarco, Ms. Dusti Ocampo.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Hartigan to approve the minutes of the prior meeting, and seconded by Commissioner Swanson. The motion passed 7-0.

Public Input:

Ms. Ocampo spoke on her park use request for Veterans Park and Ms. Esarco was introduced as the Mayor's recommendation to join the Park Commission. She explained her background to the Commission.

Permits & Park Donations:

Betty McNally Bench Donation

It was moved by Commissioner Hartigan to accept the donation with the condition that the bench be placed along the lakefront just west of the beach, and seconded by Commissioner Ald. Skates. The motion passed 7-0.

July 9, 2016, Veterans Park, Dusti Ocampo, Family Walk-Run, 12 noon to 8 PM

Vice-President Quickel read the permit. It was moved by Ald. Skates to approve, and seconded by Commissioner Schneider to approve. The motion passed 7-0.

June 19th -22nd, 2016, Flat Iron Park, Cheerleaders, 9:30 AM to 6:30 PM

Vice-President Quickel read the permit. It was moved by Ald. Skates to approve, and seconded by Commissioner Hartigan. The motion passed 7-0.

May 1st thru September 25, 2016 (Sundays), Veterans Park Soccer Fields for a Delavan Private Soccer League

Vice-President Quickel read the permit. This item was discussed at length that it should have been coordinated with the YMCA, there were concerns for care of the fields, payment for use, deposit, litter, etc. It was moved by Ald. Skates to continue the item to the next regular meeting because the applicant was a no-show and have Administrator Oborn notify the applicant they do not have permission to continue to use the fields, and seconded by Commissioner Hassler. The motion passed 7-0.

August 7, 2016, Library Park Amended Permit, Olp Wedding

Vice-President Quickel read the request to extend the hours of use. It was moved by Ald. Skates to approve, and seconded by Commissioner Hartigan. The motion passed 7-0.

June 1st thru June 4th, Seminary Park, Cheerleaders, 8AM to 9 PM

Vice-President Quickel read the permit. It was moved by Ald. Skates to approve, and seconded by Commissioner Schneider. Commissioner Quickel advised the group he would monitor this park permit and visit the site often. The motion passed 7-0.

May 14, 2016, Veterans Park, Birthday Party

Vice-President Quickel read the permit. It was moved by Commissioner Hartigan to approve, and seconded by Commissioner Swanson. The motion passed 7-0.

May 29, 2016, Cobb Park, Graduation Party, 4 PM to 9 PM

Vice-President Quickel read the permit. It was moved by Ald. Skates to approve, and seconded by Commissioner Hartigan to approve. The motion passed 7-0.

Park Assignments/Repair Update/Maintenance:

Commissioner Swanson read through his list of items at the Skate Park, dog park, and Veterans Park. Commissioner Quickel remarked Saturday is dog poop pick-up day. Mayor Kupsik mentioned the play equipment surround at Seminary Park needed repair. Alderman Skates mentioned Manning Way needed play equipment and it should be evaluated in the 2017 budget. I was a consensus that the skate park walls should be monitored for future maintenance.

NEW BUSINESS

Tree Board Tree Tag Discussion.

Ald. Skates explained this initiative which is an educational tool which involves tagging trees and bar code scans to a website which provides information about the tree. He explained the cost for the first 50 trees is estimated at \$400. It was moved by Ald. Skates to recommend funding the program at the \$400 level as discussed. The motion was seconded by Commissioner Schneider. Mr. Oborn said he would find the funds for this worthwhile project. The motion passed 7-0.

OLD BUSINESS

DPW Winkler thanked those who attended Arbor Day in honor of Mr. Shelly Shepstone. Ald. Skates commented it was a wonderful event.

DISCUSSION/ACTION ON SPECIAL MEETING TO ELECT PRESIDENT.

By consensus there will be a special meeting held on May 11, 2016 at 6PM to elect president and vice-president.

Future Meeting Agenda Items-June 1, 2016 Meeting.

- Outdoor archery at Four Seasons Park.
- Bike pedestrian survey with Van de Walle for 2017.
- Grilling in Donian Park.

ADJOURN:

It was moved by Commissioner Schneider to adjourn and seconded by Commissioner Hartigan. The motion passed 7-0 and the meeting was adjourned at 7:36 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for June 1, 2016 at 6:00 PM.

Respectfully Submitted,

Daniel S. Winkler
Secretary

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)