LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING AGENDA
THURSDAY, MAY 4, 2017, AT 6:00 P.M.

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call

4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes

5. Acknowledge correspondence

6. Approval of regular meeting minutes April 6, 2017

7. Approval of Command Staff Appraisal workshop minutes April 6, 2017

8. City Council Report

9. Welcome newly appointed Commissioner Ted Horne

10. Election of Officers: President, Vice President and Secretary

11. Police Department Business

a. Approval of bills for the month of April 2017 operating in the amount of $206,950.39, Equipment Purchases in the amount of $6,330.17, for a total of $213,280.56

b. Discussion/Action contracts for non-union supervisors

c. Discussion/Action Lieutenant job description update

d. Discussion/Action Organizational chart update

e. Discussion/Action Chief of Police Appraisals

f. Discussion/Action Organizational and Leadership Survey

g. Discussion/Action confirm hiring full time officers

h. Discussion/Action confirm hiring reserve officers

i. Discussion/Action confirm hiring booking officers

j. Discussion Host Street Water Tower

k. Discussion physical fitness room update

l. Discussion/Action regarding department meeting

m. Discussion on Chief's top five monthly incidents

n. Discussion regarding Monthly activity reports

2017	Dispatch activity for April 2017:	Telephone calls- 3,035	911 Calls- 193	Window assists- 1,075
2016	Dispatch activity for April 2016:	Telephone calls- 2,515	911 Calls- 203	Window assists- 790

2017	Patrol activity for April 2017:	Calls for service – 1,426	Arrests – 68
2016	Patrol activity for April 2016:	Calls for service – 1,116	Arrests – 53

o. Discussion regarding Thank you letters

- 16 thank you notes from students at Anchor Covenant Church
- St. Francis de Sales church-Casino Night Fundraiser donation
- 5 thank you notes from St. Francis de Sales School-extra patrol
- Thank you from Mayor Kupsik for Easter Egg Hunt
- 18 thank you notes from Cub Scout Pack 239
- Thank you from University Wisconsin-Platteville-Criminal Justice Career Day

p. Items to be forwarded to City Council

12. Fire Department Business

a. Approval of bills for the month of April 2017, operating in the amount of $86,489.75, Equipment Purchases in the amount of $2,331.00, Capital-Accrued December 2016 in the amount of $21,903.45, Additional Fire Dept December Expenditures in the amount of $24,234.45, for a total of $113,055.20

b. Discussion Monthly EMS Medical Billing/Stark Report

c. Discussion Monthly Fire Department report Overview

d. Discussion Monthly Paratech report

e. Discussion Walworth County Fire/EMS Study Update

f. Discussion/Action- Lynelle Gramm assistance with reviewing policies

g. Discussion/Action - Lexipol Policies

102 Oath of Office
202 Interim Directives
203 Training Policy
206 Administrative Communications
301 Emergency Response

302 Fireground Accountability
303 Rapid Intervention/Two In-Two Out
307 Aircraft Operations
309 Staging
312 Elevator Restrictions During Emergencies
321 Scene Preservation
322 Child Abuse
323 Disposition of Valuables
330 Community Volunteer Program

h. Discussion/Action-Captain Opper resignation from the rank of Captain

i. Discussion/Action-Acceptance of Captain Opper leave of absence

j. Discussion/Action-Confirming appointment and promotion of Captain Ryan Derrick

k. Discussion/Action-Posting vacant Captain and Lieutenant positions

l. Discussion/Action-Host Drive Station maintenance

m. Discussion/Action-Confidential Administrative Assistant

n. Discussion Thank You letters
- David Fladten- Aurora Lakeland Medical Center, EMS Coordinator
- Cole Family
- Anchor Covenant Church
- FF/AEMT Carly Behrens

o. Items to be forwarded to city council

13. Motion to go into closed session pursuant to Sec. 19.85(1)(g) Wis. Stats., to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding city fire sprinkler ordinances.(City Attorney Draper)

14. Motion to return to open session per Wisconsin State Statute 19.85(2)

15. Discussion and action on closed session items if needed.

16. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.