



# LAKE GENEVA PUBLIC LIBRARY

## MINUTES

Lake Geneva Public Library Board of Trustees Annual Meeting  
Thursday, May 9, 2019 5:00 pm  
Smith Meeting Room, Lake Geneva Public Library

President Fritz Oppenlander called the meeting to order at 5:00 pm.

Present: F. Oppenlander, L. Kundert, J. Halverson, D. Lyon, W. Kersten, B. Dinan, R. Henningfeld and new trustees J. Bartz and L. Gramm. Also present: Library Director E. Kornak

Kundert/Halverson motion to approve minutes of 2018 annual meeting. Motion passed unanimously.

President's report: Oppenlander reported on 2018 accomplishments including new staff members and new trustees. He also noted the board began reviewing staff compensation. Services included Sunday hours, initially during the free parking period, which were expanded to before Memorial Day weekend. The library added public faxing and scanning services via a Library Document Station that has been well-received and in frequent use. He noted the staff did an excellent job, in collaboration with the City of LG, in minimizing the impact of Main Street road work for 3 months of 2018, and thanked library employees as well as City of LG personnel for helping patrons and coordinating communication. The library's first strategic plan was created, approved, and adopted by the Board of Trustees. The finance and building and grounds committees were consolidated to a single committee, which oversaw a new furnace for the east end of the building, LED lighting conversion, a successful 2019 budget proposal, adopted an investment policy with Voyager to manage endowments, and began allocating funds from Investment Pool #9 for patron resources. The library board and staff also added to the carryforward / undesignated reserve fund balance by coming in under budget in 2018.

LGPL Foundation report: Oppenlander reported that the LGPL Foundation funded WI Historical Society archivists and their inventory of library documents, with the resulting creation of a Finding Aid that staff use regularly as a reference for the public. By laws were reviewed and updated and a policy and procedure document created. Oppenlander met with Voyager to review investment policies for the Foundation.

Friends of the LGPL report: Gramm distributed a report from Friends President Linda Boilini, noting new initiatives in 2018 from the Friends including sponsoring books for teachers, adding a fundraising committee, organizing and hosting a staff and volunteer appreciation event, documenting financial transactions, expanding Authorfest, adopting a strategic plan, hosting Sam Weller at their annual meeting, and a successful summer book sale.



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Election of 2019-2020 officers: Nominations committee Halverson/Henningfeld proposed the following slate of officers.

President: Lyon  
Vice President: Oppenlander  
Treasurer: Kunder  
Secretary: vacant/TBD

Kersten/Dinan motion to approve 2019-20 slate. Passed unanimously.

Kundert/Henningfeld motion to adjourn at 5:29pm. Passed unanimously.