



# LAKE GENEVA PUBLIC LIBRARY

## MINUTES

Lake Geneva Public Library Board of Trustees Meeting  
Thursday, May 9, 2019 5:30 pm  
Smith Meeting Room, Lake Geneva Public Library

President Lyon called the meeting to order at 5:30pm

Present: Lyon, Oppenlander, Kundert, Halverson, Henningfeld, Dinan, Kersten, Gramm, Bartz.  
Also present: Library director Kornak

Guests: Cathy Parrish and Verna Shavlik of Creative Business Interiors, Milwaukee WI

Oppenlander/Kundert motion to approve previous meeting minutes - passed unanimously.

Verna Shavlik and Cathy Parrish, Creative Business Interiors (Milwaukee, WI) and colleagues presented on interior layout updates and upgrade possibilities for the Lake Geneva Public Library and the CBI process for undertaking interior design changes.

Kundert reviewed previous month invoices; Finance Committee recommended approval of expenses. Oppenlander/Halverson motion to approve \$54,073.57 expenditures for April - passed unanimously. Investment Policy prepared by Voyager will be distributed electronically to trustees for review/action at June board meeting. Finance committee recommended combining Building and Special Project endowment funds held and managed by Voyager. Lyon/Oppenlander motion to combine these two funds passed unanimously. Finance committee recommended approval of Camosy (\$6,223) and Northwind (\$610) quotes for meeting room foundation leak fix and landscaping contingent upon a 2 year warranty from Camosy. Kundert/Lyon motion to approve both quotes passed unanimously.

Library Director's report: Kornak provided statistics for April: door count and circulation are stable, youth programs are going well, adult programs are struggling occasionally to translate interest into attendance. Fully staffed, hosting a Walworth County Job Center student again this summer through the county. Building actions included carpet cleaning, restroom updates with automatic door openers, light fixture replacement still in progress. Library system IT staff updated PCs and WiFi network, collaborative marketing ventures and other IT support (grant-funded) initiatives are underway at the system level.

Director + board president recommendation to reinstate strategic planning committee next month to review vendors, interior renovation plans, funding options, and more after June board meeting - request to trustees to consider whether they would like to be involved in strategic planning committee.



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City Liaison report: Halverson updated the board on starry stonewort, boat slips, west end pier, Wrigley Drive status of projects at the City of LG.

Kundert/Kersten motion to adjourn at 6:47pm passed unanimously.