

# **OAK HILL CEMETERY BOARD WEDNESDAY, MAY 11, 2016 – 4:00 PM CEMETERY BUILDING 1101 CEMETERY RD, LAKE GENEVA**

Meeting was called to order by Chairman Reed at 4pm.

**Roll Call:** Present: Clarence Reed, Arleen Krohn, Coryn Commare, Alderman Bob Kordus  
Absent: Teresa Klein  
Also Present: City Administrator Oborn and Mayor Kupsik  
Public: C.J. Heise

**Comments from the public limited to 5 minutes - None**

**Kordus/Krohn motion to approve the Cemetery Board minutes for April 13, 2016, as prepared and distributed.**  
Motion carried 4 to 0.

**Discussion/Action on Election of Board Officers**

The elections for the 2016-17 year ensued. Clarence Reed re-elected President. Arleen Krohn re-elected Vice President. Coryn Commare nominated and elected Secretary. Kordus/Krohn motioned to approve the Board Officers. Motion Carried 4-0.

**Update/Recommendation on software program for Oak Hill Cemetery**

Administrator Oborn gave a brief update on the status of the software program. The work is in process, no timing on when the GIS will be complete or the. Administrator Oborn is managing and monitoring progress.

**Discussion/Recommendation on Cemetery Maintenance**

Reed requested City to grind some of the stumps in Cemetery. Administrator Oborn confirmed he would have stump grinder brought to Cemetery.

**Discussion/Recommendation on Fall Walk at Oak Hill Cemetery**

Commare provided brief update on status of Cemetery walk. Date for walk is October 8, 2016 from 11-1pm. More detail to be provided in subsequent meetings.

**Date and Agenda items for next meeting**

Next meeting will be at 4pm, Wednesday, July 13, 2016 at the Cemetery.

**Adjournment**

Kordus/Krohn motioned to adjourn at 4:17 pm. Motion carried 4 to 0.