



MINUTES

Lake Geneva Public Library Board Meeting
Thursday, May 11, 2017
8:30 a.m.
City Hall Room 2A

Call to order

Oppenlander called the meeting to order at 8:35 a.m.

Roll Call

Members present: Boilini, Brookes, Kundert, Lafrenz, Lyon, Oppenlander

Also present: Kornak

Excused: Gelzer, Halverson, Kersten

Introduction of guests: Oppenlander announced the appointment of Barb Dinan (not present) as the Lake Geneva Schools liaison and thanked Linda Boilini for her service during the past year.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Kundert/Lyon motion to approve the minutes of the April 13, 2017 meeting. Motion carried unanimously.

President's Report

Oppenlander discussed the Open Meeting law updates and distributed new Trustee Essentials handbooks. A draft of upcoming meeting agendas will be sent to all trustees in advance so other topics to be addressed can be submitted to the library director.

Finance

The Finance Committee recommended approval of expenditures of \$49,691.65. Lafrenz seconded recommendation. Motion carried unanimously.

Kundert prepared a statement of purpose for new Voyager account which replaced the laddered CDs.

Statement of Purpose: Designated Fund

The statement of purpose of the designated fund is in keeping with the wishes of the benefactors who donated monies that were placed in the Fund. As such, the income generated by the Fund should be used to purchase children's materials for the Lake Geneva Public Library.

Public Relations

Discussion of web design bids. Brookes/Lafrenz motion to approve Brooke Rogers' proposal not to exceed \$3,000 from carry-forward funds. Motion carried unanimously.



Technology

Discussion of RFID costs. Lafrenz/Boilini motion to accept RFID bid from EnvisionWare using impact fees, with on-going negotiations for final contract. Motion carried unanimously.

Building & Grounds

Kundert will get an update on the planter project for next month.

Director's Report

Kornak presented a written report including service statistics, Facebook activity, program statistics, and 30/90 report. Clarified usage of Downing funds for large print materials and Chapin funds for inspirational and travel materials. Rock county libraries will soon be added to Lakeshores. Youth Services received Alliant Energy Foundation grant. Prizes for Summer Reading program are being sought. Discussion of programming and business partnerships. A summer intern will be working in Youth Services for six weeks. A draft of Test Proctor policy was presented for discussion next month. The part-time position for circulation has been filled.

Friends of Library Report

Boilini reported on Friends committees, donations to the library, success of the Annual Meeting, and upcoming Authorfest and 40th anniversary plans.

Adjournment

Kundert/Lyon motion to adjourn the meeting at 10:00 a.m. Motion carried unanimously.

Next meeting: Thursday, June 8, 2017, at 8:00 a.m.

Respectfully submitted,

Chris Brookes
Secretary