

**PUBLIC WORKS COMMITTEE MINUTES  
TUESDAY, MAY 16, 2017 – 5:00 P.M.  
CITY HALL, COUNCIL CHAMBERS**

Meeting was called to order by Ald. Kordus at 5:00 p.m.

**Roll call:** Present: Alderman Kordus, Hedlund, Straube, Flower. Also present: Mayor Kupsik, City Administrator Oborn, DPW Earle and Parking Manager Mullally.  
Ald. Skates arrived at 5:55p.m.

**Comments from the public limited to 3 minutes.** None

**Approval of Public Works Committee meeting minutes from April 18, 2017 as prepared and distributed**  
*Flower/Hedlund motion to approve. Passed 4-0*

**Discussion/Action on election of a Vice-Chairperson**

*Kordus/Flower motion to nominate Ald. Hedlund as Vice-Chairperson. Passed 4-0*

**Discussion/Recommendation on changes to the current parking rates**

Mr. Hedlund is concerned that the City's contingency fund is running low and as the prime parking spaces in the down town area are a main source of revenue, he would like to recommend some parking rate increases to the Finance Committee.

*Hedlund/Kordus motion to recommend to the FLR that parking zones 8001-8009 be \$2 per hour parking with the remainder of the zones staying the same.*

Mr. Hedlund has spoken with someone from out of town who said he can't come to Lake Geneva in the summer as he can never find a parking space closer than three blocks away. He feels that higher prices downtown would discourage people from parking in prime locations for long periods of time. Ms. Flower stated that Ms. Mullally had previously done a lot of work to present different options for parking rate increases and she doesn't think we should be looking at just one option without all the previous information to hand. Mr. Kordus said this is one of those options. Mr. Oborn said a lot of the prime parking spots are used by employees of the downtown businesses and this would discourage that. Ms. Straube disagrees and said business owners want those spaces for their customers and having different rates would be confusing. Discussion followed.

*Motion failed 2-2 Flower & Straube voting No*

*Flower/Hedlund motion to bring all of the recommendations from parking to FLR for consideration  
Passed 4-0*

**Discussion/Recommendation on changing the free parking at Sage Street/Mill Street Lot to metered parking**

*Kordus/Hedlund motion to make this parking lot similar to Parking Lot I so that it is free for residents with a sticker but otherwise charged at \$1 per hour with a ten hour limit.*

Ms. Flower asked if this lot was built for employees? Mr. Earle stated that the museum lot was built for City Hall parking. Mr. Oborn said that a lot of training sessions are held at City Hall and if this lot is metered it may cause a problem for people coming to training sessions. Ms. Mullally said she understands the concept but would like to offer up some alternatives. Mr. Earle said that as there are no medians in this lot, the spaces would have to be identified without markers so that the lot can be maintained in the winter. Ms. Flower asked what was the purpose of making this change? She thought that the intention was to always have some free parking. Mr. Kordus said they want to make the lot consistent with lot I and also provide more parking for residents as residents would be able to park here for free. Currently this lot is always full as it is free for everyone. Mr. Earle said anyone coming to a training session could be emailed a waiver stating the time and date for the training which they would then put in their car so they don't have to pay to park.

*Passed 4-0*

**Discussion/Action/Recommendation on the implementation of a revenue sharing agreement between the City of Lake Geneva and the Cove for use of the Cove overflow parking lot on South Lake Shore Drive**

*Kordus/Hedlund motion to authorize staff to begin discussions and write a potential contract for revenue sharing parking at the Cove overflow lot on S Lake Shore Drive.*

Mr. Kordus said this is something that has been discussed for some time. Mr. Oborn said he is looking for authorization from the committee for Ms. Mullally to work with the Cove to come to an agreement. Mr. Kordus said that the City attorney would need to draw up an agreement in line with other parking agreements that we already have. He said we would need to work with the Cove so that they can still use the lot for free parking for their employees or free overflow parking for their guests during busy times. Ms. Mullally said this would bring 100 parking spaces to the City and might be a good place for City employees to park. Mr. Kordus said that as a revenue sharing agreement, it would not be a lot for free resident or free employee parking. Ms. Flower said she thought we had made this overflow lot a requirement as part of the development and so she wondered how we could now take it over. Mr. Oborn said that we would have to go back to the original formula and address it in the agreement. We already have a revenue sharing agreement with other lots in the City.

*Passed 4-0*

**Discussion/Action/Recommendation on eliminating the 25 minute parking stalls #215 and #216 in front of the Library entrance**

Ms. Mullally explained that these two 25 minute stalls are mostly being used by people dropping books off who run in to the library without paying or by people who pull in to the spaces and then have to pull back out in traffic when they realize that it is only a 25 minute stall. She has been in discussion with the library director to find a solution. She would like to give them one of the spaces to use as library parking only and make the other space a regular parking stall at \$1 an hour. The library would be required to police their parking space themselves.

*Hedlund/Kordus motion to eliminate the two 25 minute stalls #215 and #216 in front of the library.*

Ms. Straube feels that these two 25 minute spaces are needed, especially for elderly library patrons. Mr. Kordus wonders if one space for the library would be enough. Mr. Earle said that the library director is fine with the one space. Discussion followed.

*Hedlund withdrew his motion.*

*Hedlund/Straube motion to eliminate the two 25 minute parking stalls #215 and #216, and designate #216 back to the City as regular parking use and make #215 library parking only with signage and regulations as designated by the library.*

*Passed 4-0.*

**Director of Public Works Report**

Mr. Earle reported that the curb and gutter is completed on highway 50 and we are on track to have the binder on by the end of the week depending on the weather. We are still on schedule for the road to be open by Memorial Day. It will be approximately one month before the landscaping is finished. The beach is ready to be opened on Memorial Day.

**Discussion/Recommendation on adapting the seasonal bathrooms to become year round bathrooms**

Mr. Earle said the public bathrooms in the City are not built to be year round bathrooms. There has been a big push to open the bathrooms earlier and earlier as more people visit the City. We can't open them for all year use without spending money to adapt them. Discussion followed. It was decided not to pursue making the public restrooms year round at this time.

**Discussion/Action on the replacement of the Jacobsen mower at Veterans Park**

There are only two manufacturers that make a 16 foot mower and the Street Department have tried them both. Mr. Earle recommends that we purchase the Toro from Reinders as this is exactly what we need and is also the cheaper bid.

Alderman Skates arrived at 5:55p.m.

*Hedlund/Flower motion to approve the bid from Reinders not to exceed \$76,844.98 for the purchase of a Toro Groundsmaster 5900, 16ft rotary mower.*

*Passed unanimously.*

### **Discussion/Action on the replacement of the Street Department Backhoe**

Based on his thirty years of experience as a heavy equipment operator, Mr. Earle is recommending that we purchase the Caterpillar model. Our current backhoe is from 1979 and should have been replaced a long time ago. Ms. Flower wonders what we use this piece of equipment for. Mr. Earle explained it's used as a backup machine for the loaders and for things like hauling snow downtown when the snow is piled up, loading salt, road patches and pulling rocks back from the shoreline. Discussion followed.

*Hedlund/Kordus motion to approve the purchase of a Caterpillar 420F2 Backhoe not to exceed \$94,000.  
Passed unanimously.*

### **Discussion/Action/Recommendation on White River Disc Golf Course bridge engineering proposals**

Mr. Earle said he was asked to obtain additional engineering proposals for the maintenance of one bridge. Only one of the three engineering companies besides Kapur would give a price. Ellena Engineering Consultants LLC gave a price for the engineering of \$9,800 which was less than Kapur at \$12,765. The plan is to replace the North bridge, remove the middle bridges and renovate the last bridge to be pedestrian only. Once the DNR permits are applied for, any cost associated with the permits would be extra.

*Flower/Skates motion to approve the engineering proposal from Ellena Engineering Consultants LLC with a fee not to exceed \$9,800 and to approve the Capital project with a total cost not to exceed \$60,000.  
Passed unanimously.*

### **Discussion/Action/Recommendation on Greg Powers placing and operating a hot dog stand in Flat Iron Park**

*Kordus/Skates motion to deny the request from Greg Powers to place and operate a hot dog stand in Flat Iron Park.  
Passed unanimously.*

### **Discussion/Recommendation on attaching sensors to city light poles/traffic signals for a Pedestrian Study conducted by the BID**

*Kordus/Hedlund motion to allow the BID to attach sensors to city light poles/traffic signals for a Pedestrian Study.* Mr. Earle said that he would like to make sure that nothing is drilled into the poles and that the sensors are attached by straps only.

*Skates/Hedlund motion to suspend the rules to allow the BID representative to speak.  
Passed unanimously*

The BID explained that they would like to place three sensors, one at 700 block of Main, one at 200 block of Center and one at 200 block of Broad. The study would be paid for by the BID to help fill empty store fronts. Data would be collected to show how many people pass by store fronts 24 hours a day for a year. The sensors need to be 12 feet from the ground and they do not store any video, it just sends information to a website that the BID can access. The BID is paying extra to have battery backups so that no holes need to be drilled. Discussion followed.

*Kordus/Hedlund amended motion to allow the BID to attach sensors to city light poles/traffic signals for a Pedestrian Study with staff input and approval on locations.  
Passed unanimously.*

### **Discussion/Recommendation on parking at Central Denison Elementary School for the TreadHead Cycling organization and Zumba classes**

*Skates/Flower motion to suspend the rules to allow the TreadHead representative to speak  
Passed 5-1 Kordus voting no.*

The TreadHead representative explained that they are looking for a place where they can meet, park and start their rides. They spoke to the Principal at Central Denison who does not have any problem with them meeting and parking at the school but as the City owns the property they were advised to bring it to Public Works. Mr. Kordus said he doesn't feel it should be on the agenda. No action taken.

### **Discussion/Recommendation on creating Center Street Park & Trails in association with TreadHead Cycling with \$20,000 for surveying, gravel, and restrooms funded from Capital Projects**

Mr. Oborn went over the information presented showing where the trail would start and end. This item is on the Capital Projects plan but has not been approved yet. The City owns the property but the trail would infringe on

private property also. We would need to survey the area around the Water Tower, put gravel in the area for the cars to park and possibly put in a porta john. Mr. Earle said we do not have access via a right of way, only a ten foot easement to access the portion where the power lines are. Mr. Oborn said if this was approved it would need to be contingent on attorney review. Mr. Kordus is concerned that this project is becoming more expensive than it was originally presented to be and we do not have the money to put into this.

*Kordus/Hedlund motion to deny the creation of a Center Street Park & Trail in association with TreadHead Cycling with \$20,000 for surveying, gravel and restrooms funded from Capital Projects.*

Mr. Skates said the budget was presented by the City not by the TreadHeads. The only expense should be the trail maintenance which the TreadHeads would be willing to do themselves. They are only asking for a landing pad and the intention was for it to be very low cost. Mr. Earle said that the problem is that the idea for a bike trail is good but there would need to be parking. The cost is associated with the need to create a place for the cars to park. Mr. Kordus said that if the TreadHeads wish to bring this back with a lower cost that's fine but this agenda item is requesting \$20,000 from Capital Projects. Ms. Flower wants to make sure that the natural environmental is protected. She has walked this trail and wants to clarify that any clearing would be done the right way. Mr. Kordus said this is why he doesn't want to approve it as he thinks the costs will spiral. Mr. Hedlund is against borrowing money for this.

*Passed 2-2 Skates/Flower voting no and Straube abstaining.*

### **Adjournment**

*Hedlund/Kordus motion to adjourn at 6:40p.m. Passed unanimously.*

/s/ Jo Busch, Utility Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE**