

OAK HILL CEMETERY COMMISSION MEETING

Wednesday, May 27, 2015 4:00pm

Cemetery Building

1. Chairman Clarence Read called meeting to order at 4:01pm
2. Roll Call: Present: Bob Kordus, Coryn Commare, Arleen Krohn, Teresa Klein, Clarence Read. Also present Administrator Jordan, no public present.
3. Comments from the public as allowed by WI Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. No comments from the public.
4. Approval of Cemetery Commission meeting minutes for Oct 22, 2014. Motioned by Kordus, seconded by Commare. With no discussion motion carried unanimously.
5. Election of Officers was held.
President: Read nominated by Kordus, seconded by Commare, No discussion. Carried 5-0
Vice President: Krohn nominated by Read, seconded by Kordus. No discussion. Carried 5-0
Secretary: Klein nominated by Kordus, seconded by Read. No discussion. Carried 5-0
6. Administrator Jordan discussed the need to break down the sites to within three feet. The new engineering firm needs lots broken down into plots and the differing sizes of the plots are being problematic. A data analysis is needed to be done on each plot. After this analysis, then the City could go out for BID, again, for a software program. The cost of the software program, approximately 45 to 60 thousand, would come out of the Cemetery Reserve fund. Commare questioned whether all companies needed the same data and if that was the difference in the cost. Administrator Jordan stated this was his last meeting and the new administrator would follow up in approximately 30 days with additional data. No action taken at this time.
7. Items for next agenda were discussed with Krohn asking how the Street Dept and Lance were handling any needed repairs. Read mentioned it would be nice if the street sweeper could come through occasionally. Also wondered if we heard from the Museum if they were planning on doing the Octoberfest walk again. Commare is wondering if they do not do the walk, should the Cemetery Commission try to do one. Also would like to see the Financials for the last 30 to 45 days. No specific date was set, as it will be coordinated with the new City Administrator
8. Adjournment: Motion made by Kordus, seconded by Read at 4:17pm. Carried 5-0.

Minutes by Teresa Klein

These are not official minutes until approved by the Cemetery Commission