

PERSONNEL COMMITTEE MINUTES

MONDAY JUNE 17, 2013 – 3:00 P.M.

CITY HALL, CONFERENCE ROOM 2A

Meeting was called to order by Chairman Kupsik at 3:01 p.m.

Roll Call. Present: Aldermen Hill, Wall, Kehoe and Kupsik. Absent: Alderman Taggart. Also in attendance: City Administrator Jordan, City Attorney Draper, Building/Zoning Administrator Brugger and City Clerk Hawes.

Comments from the public limited to 5 minutes. None.

Discussion/Recommendation on building inspector/zoning administrator position

The Committee continued its discussion on retirement benefits for Barney Brugger. Administrator Jordan reported on the benefits Mr. Brugger has earned to date. He also provided information on past practices relating to retirement benefits in the City. The Committee discussed options for contracting building and zoning services in the absence of a building inspector/zoning administrator.

Hill/Wall motion to instruct staff to proceed with contracting with Vandewalle and Associates for planning/zoning services and to solicit bids for building inspection services during the vacancy of the building/zoning administrator position. Motion carried 4 to 0.

Alderman Kehoe asked Administrator Jordan to provide a hard copy of Mr. Brugger's current benefit package in writing for the Committee to review at its next meeting. Kehoe/Hill motion to continue the discussion of the building/zoning administrator retirement benefits to a special meeting to be held on June 24 at 5 p.m. Motion carried 4 to 0.

Kupsik/Wall motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for clerical and public works unions negotiations, with City Administrator Jordan, City Attorney Draper and City Clerk Hawes present. Motion carried 4 to 0.

The Committee entered into Closed Session at 4:44 p.m.

Hill/Kupsik motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and make any recommendations on any items discussed in closed session. Motion carried 4 to 0.

The Committee reconvened in open session at 4:57 p.m.

Kupsik/Wall motion to instruct the city administrator to negotiate as discussed in closed session. Motion carried 4 to 0.

Adjournment

Taggart/Kehoe motion to adjourn at 4:59 p.m. Unanimously carried.

/s/ Michael Hawes, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE