

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission  
MINUTES-----Regular Meeting  
PLACE-----Lake Geneva Utility Commission  
DATE-----June 27, 2013  
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Tony Saia, Ann Esarco, Mike Kocourek, Ald. Jeff Wall and Ald. Gary Hougen.

Minutes of the previous meeting approved as presented by Saia, 2<sup>nd</sup> by Ald. Wall. Passed 6-0.

**Communications:**

None

**Water & Sewer Agenda Items:**

1. Annual Facility Inspection (Starting at 1:00).

Inspection was started promptly, completed timely and satisfactorily. No motion required.

2. WWTF – 2012 Compliance Maintenance Annual Report & Resolution.

Our calculated grade was 3.45 out of a possible 4.0. The one deficiency was dissolved chlorides. It was recommended to approve the CMAR resolution. Motion by Ald. Hougen to approve the CMAR resolution, 2<sup>nd</sup> by Ald. Wall. Passed 6-0.

3. WWTF – 2014 Pick-up Truck.

Motion by Pres. Brellenthin to purchase 2014 Chevrolet pickup truck for \$26,658, 2<sup>nd</sup> by Ald. Wall. Passed 6-0.

**Director's Report:**

Financials Update

Water

EOM Cash Position \$1,248,000  
Project Commitments \$ 131,000

Sewer

EOM Cash Position \$2,247,000  
Project Commitments \$ 45,000

Upcoming Projects

Filter – Plant “B” TBD  
4<sup>th</sup> Ring TBD  
Sliplining \$ 200,000  
Sludge Store Tank TBD

Motion by Saia to approve the financials as presented, 2<sup>nd</sup> by Hougen. Passed 6-0.

**Review and Payment of Bills:**

Bills were presented for payment on a motion by Saia, 2<sup>nd</sup> by Ald. Hougen. Passed 6-0.

Next meeting is scheduled for Thursday, July 18, 2013 at 4:00 P.M.

**Adjourn:**

Meeting was adjourned at 4:20 PM on a motion by Saia, 2<sup>nd</sup> by Ald. Hougen. Passed 6-0.



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Secretary

CLB 06/28/13