



COMMITTEE OF THE WHOLE
MONDAY, JUNE 1, 2015 – 6:30 PM
CITY HALL BUILDING, COUNCIL CHAMBERS

AMENDED AGENDA

Added item #6

1. Council President Kupsik calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes from May 4, 2015 Committee of the Whole Meeting as distributed
5. Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.
6. Presentation by David Desimone and Michael Rehberg of Black Point House regarding walking tours of downtown Lake Geneva
7. **STANDING COMMITTEE REPORTS.** The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.
 - a. Finance, License & Regulation Committee, Alderman Kupsik
 - b. Personnel Committee, Alderman Hedlund
 - c. Public Works Committee, Alderman Kordus
 - d. Piers, Harbors, & Lakefront Committee, Alderman Wall
8. **COMMITTEE, COMMISSION AND BOARD REPORTS.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.
 - a. Utility Commission, Aldermen Hedlund & Wall
 - b. Tree Board, Alderman Kupsik
 - c. Police & Fire Commission, Alderman Gelting

- d. Plan Commission, Alderman Kupsik
- e. Board of Park Commissioners, Alderman Kupsik
- f. Library Board, Alderman Hill
- g. Historic Preservation Commission, Alderman Chappell
- h. Cemetery Commission, Alderman Kordus
- i. Parking Commission, Alderman Gelting
- j. Communications Committee, Alderman Kordus
- k. Avian Committee, Alderman Wall

9. **COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES.** The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

- a. Chamber of Commerce, Alderman Kordus
- b. Geneva Lake Museum, Alderman Chappell
- c. Lake Geneva Economic Development Corporation, Aldermen Gelting & Hedlund
- d. Geneva Lake Environmental Agency, Alderman Wall
- e. Geneva Lakes Family YMCA, Alderman Kupsik
- f. Geneva Lake Use Committee, Alderman Hill

10. Adjourn

*This is a meeting of the Committee of the Whole.
No official Council action will be taken; however, a quorum of the Council will be present.*

5/28/2015 2:00pm AMENDED 5/29/15 9:57am
cc: Aldermen, Mayor, Administrator, Attorney, Media

**COMMITTEE OF THE WHOLE
MONDAY, MAY 4, 2015 - 6:30 PM
CITY HALL BUILDING, COUNCIL CHAMBERS**

Council President Kupsik called the meeting to order at 6:35 p.m.

Pledge of Allegiance led by Council President Kupsik.

Roll Call. Present: Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell. Also present: City Clerk Waswo.

Kordus/Gelting motion for approval of Minutes from March 2, 2015 Committee of the Whole Meeting as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items.

Terry O'Neill, 954 George St., asked the council to address Mr. Pinkl's comment at the Police and Fire Commission, on whether or not he received the private meeting with the commission that he requested. Mr. O'Neill also asked if Mr. Pinkl had filed a complaint against the City Police Department and the City of Lake Geneva. He commented that every rule or city ordinance that is passed restricts citizen's freedom and increases administration power and control. He stated the attempt to stop noncitizens from speaking at council meetings was defeated, however it appears the council is attempting to limit everyone's right to speak. He feels that council would be misusing their authority if they limit content or the time people are allowed to speak.

Mary Jo Fesenmaier, 955 George St., read quotes from Benjamin Franklin. She requested Public Works Committee address the issue of sidewalks on next month's agenda, specifically on Sage Street. She would like to discuss sidewalk plans regarding where sidewalks are absent and how to get sidewalks into areas that are well traveled. She also felt further restricting public comments would not be healthy for the community. She feels everyone should be able to come and speak on issues they are concerned about. She hopes the council is not looking to further limit comments at council or committee meetings.

Richard Malmin, N1991 South Lake Shore Dr., Linn Township, stated at the last City Council discussion on public comments the objective was to have more citizen participation. He believes this is a great objective; however the plan of censoring and constraining speaking time can in no way send a positive message for encouragement of public participation, but would do the complete opposite. He questioned who the nonresidents are that the council would like to silence. Besides himself, he feels there are no other nonresidents who speak. He questioned why the community would pass an ordinance to silence one person. He only speaks on issues that affect him such as the Big Foot Beach State Park. He said no other municipality in the area has a residency requirement in regards to public speaking. He requested the council vote no on putting any additional restrictions on citizen's free speech.

Pete Peterson, 1601 Evergreen Lane, originally wanted to compliment the Mayor and Council on a good TIF meeting; although after talked with alderman he believes that workshop may not have accomplished anything. He stated he thought they did a great job of letting everyone speak. He hopes the alderman stick to what they said at the workshop. He also spoke regarding the 1 million dollar limit and was not aware the council could change this. If the aldermen feel they want to change the limit, he suggested they speak with their citizens to have it changed. Don't change it without approval to change it. A few years ago they used to allow unlimited speaking at Finance meetings. He felt by limiting the public comments at Finance meetings, more people speak at the council meetings. Mr. Peterson said the million dollars is directly related to the people who elected the alderman and gave them the authority to make decisions.

Presentation by Community Action Inc – creating pathways out of poverty

Lynn Volbrecht gave a presentation on Twin Oaks Shelter for the Homeless led by Community Action. Further information can be found on their website: www.community-action.org.

Discussion/Recommendation on Public Comments

Alderman Kupsik stated the Mayor suggested this item be put on the agenda in case there was any further discussion. Alderman Hill stated her initial intention was to have this item on Committee of the Whole. Mr. Kordus asked if there anything the committee would like to recommend to the council or would the committee like to leave it the same. He looked at what other communities have done and found that some do not allow comments at their council meetings. Mr. Kordus gave suggestions on how other communities handle their public comments.

Mr. Kupsik said there was some discussion on going from a 5 minute time limit to a 3 minute time limit. Alderman Chappell stated she felt the committee does not need to fix something that is not broken. She feels there is nothing more impressive than when a citizen comes forward with their voice. She said that people sending correspondence to the clerk to read into the record is not as impressive as standing in front of the committee. She respects that some people cannot but stated she is more swayed by people or a group of people who come down. The conversations she has with her constituents at the grocery store does not allow her fellow aldermen to hear their concerns. Ms. Chappell does not feel it should be changed or limited and does not think anyone is abusing it.

Alderman Howell said he would like to keep it the same. Alderman Hedlund commented that while it is time consuming, it is open discussion, and he would also like to keep it the same. Alderman Gelting stated from his observations, he does not feel the 5 minutes have been abused and is in favor of keeping it the same. Ms. Hill stated she is done with the discussion. Mr. Kordus said he is fine with leaving it the same way. He thought it was worth the discussion to see if there would be a better way to do the comments. Alderman Wall is fine with 5 or 3 minutes as long as everyone has a chance to speak. Mr. Kupsik stated the consensus is to leave it the way it is.

Standing Committee Reports given:

Finance, License & Regulation Committee, Alderman Kupsik
Personnel Committee, Alderman Hedlund
Public Works Committee, Alderman Kordus
Piers, Harbors, & Lakefront Committee, Alderman Wall

Committee, Commission and Board Reports given:

Utility Commission, Aldermen Hedlund & Wall
Tree Board, Alderman Kupsik
Police & Fire Commission, Alderman Gelting
Plan Commission, Alderman Kupsik
Board of Park Commissioners, Alderman Kupsik
Library Board, Alderman Hill
Historic Preservation Commission, Alderman Chappell
Cemetery Commission, Alderman Kordus
Parking Commission, Alderman Gelting & Kordus
Communications Committee, Alderman Kordus
Avian Committee, Alderman Wall

Other Boards and Committee Reports given:

Chamber of Commerce, Alderman Kordus
Geneva Lake Museum, Alderman Chappell
Lake Geneva Economic Development Corporation, Alderman Gelting & Hedlund
Geneva Lake Environmental Agency, Alderman Wall
Geneva Lakes Family YMCA, Alderman Kupsik
Geneva Lake Use Committee, Alderman Hill

Kordus/Hedlund motion to adjourn the meeting at 7:42 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMITTEE OF THE WHOLE

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, MAY 11, 2015 - 6:00 PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Kupsik called the meeting to order at 6:02 p.m.

Roll Call. Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Jordan, Comptroller Pollitt, and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Samantha Strenger, 721 Geneva Street, stated she applied for a Class C Wine license and clarified that she will be selling deli style food as it was not specifically mentioned on her application.

Ken Etten, 1109 Wisconsin Street, spoke on behalf of the Friends of the Geneva Theatre. He asked the City if they would consider allocating funds in the form of a grant or loan towards the purchase of the Geneva Theatre building. He stated there is interest in the building by a local investor. They would potentially develop the north half of the building for commercial use and then work with the Friends of Geneva Theatre to develop the south half. He requested they keep the option open to allow for a joint venture in some form with them.

Approval of Minutes

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of April 27, 2015, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Park Reservation Permit application filed by St. Francis de Sales for a School Field Day at Veteran's Park on May 27, 2015 from noon to 2:30pm *(recommended by the Board of Park Commissioners on 5/6/15)*

Wall/Kordus motion to recommend approval. Unanimously carried.

Street Use Permit application filed by Badger High School to close a portion of Wells Street from North Bloomfield Road to Hwy 120 on May 31, 2015 from 12:30pm to 3:30pm.

Wall/Kordus motion to recommend approval. Alderman Kordus stated according to the packet, this was for the graduation ceremony. Alderman Kupsik confirmed. Unanimously carried.

Original Class "A" Fermented Malt Beverage License Application for the Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, Patrick J. McCarthy, Agent

Kordus/Gelting motion to recommend approval. Alderman Kordus asked if this is for a liquor license. City Clerk Waswo clarified that they already have a "Class A" liquor license in the Gift Shop and this license would be adding in the Class "A" beer. Unanimously carried.

Original Class "C" Wine License Application for Re-Vive LLC d/b/a Re-Vive Gallery and Studio, 721 Geneva St., Lake Geneva, Samantha Strenger, Agent

Kordus/Wall motion to recommend approval. Alderman Kordus asked if there would be any modifications to the license as this includes the restaurant. City Clerk Waswo stated no. Unanimously carried.

Temporary Operator License application filled by Frank Bonifacic on behalf of the Geneva Lake Museum for the "Roaring 20's Speakeasy Party" on May 22, 2015

Wall/Gelting motion to recommend approval. Unanimously carried.

Temporary Operator License application filled by John Hagenah on behalf of the Geneva Lake Museum for the "Roaring 20's Speakeasy Party" on May 22, 2015

Wall/Gelting motion to recommend approval. Unanimously carried.

Renewal of 2015-2016 Operator's (Bartender) License application filed by Jessica Bush, Richard Carls, Juana Fonseca, John Gelshenen, Jenna Gough, Mark Lalasz, Amanda McLernon, Brian Monahan, Gina L. Nocek, Anna Orsi, Shanna Shefchik, and Thomas Trilla

Kordus/Gelting motion to recommend approval. Unanimously carried.

Original 2015-2016 Operator's (Bartender) License application filed by Joseph Arvo

Wall/Gelting motion to recommend approval. Unanimously carried.

Street Use Permit application filed by Len Jegerski on behalf of the American Legion Post 24 for a Memorial Day Parade and Ceremony using Wisconsin and Broad Street to the Riviera with staging at 10am and parade from 11am to 11:30am with request of waiver of fees.

Kordus/Wall motion to recommend approval. Unanimously carried.

Discussion/Recommendation on renewal of CD in the amount of \$143,747.42 plus interest, maturing on May 21, 2015 from BMO Harris Bank of Lake Geneva

Comptroller Pollitt passed out the current rates received today and recommended staying with BMO Harris as they have a 13 month special at 0.35%. She stated this is the highest the City has seen in a long time.

Kordus/Wall motion to approval renewal of the CD at BMO Harris Bank of Lake Geneva for 13 months at 0.35%. Alderman Gelting commented that he works at Westbury Bank and their 6 month CD was priced at 0.35% and the one year was priced at 0.40%, for reference. He noted that Westbury Bank is not one of the City's approved banks, but would like to see more sampling and different options. Unanimously carried.

Discussion/Recommendation on renewal of CD in the amount of \$600,000.00 plus interest, maturing on May 21, 2015 from Community Bank of Delavan

Comptroller Pollitt stated with the combination of Community Bank and Town Bank, the City will be over the FDIC limit and recommended splitting the CDARS investment with \$300,000 to Town Bank and \$300,000 to Associated Bank for a 12 month period.

Kordus/Wall motion to recommend approval to transfer maturing CD from Community Bank of Delavan, and split evenly between Associated Bank at 0.33% for 12 months and Town Bank at 0.25% for 12 months. Unanimously carried.

Discussion/Recommendation on proposed Ordinance for Disposal of Abandoned Personal Property

Alderman Kupsik noted the memo in the packet from City Attorney Draper stated the police would like the City to adopt an ordinance to allow them to get rid of property that has been stored at the police department and not claimed. They are having particular problems with small valueless items that are taking up too much space. This provision would not apply to certain evidence and illegal items confiscated by police. Those items are disposed of through another policy established by statute or by the Department of Justice. City Administrator Jordan stated normally all departments have to come to the council to request approval of disposal of property. In this case, the police are requesting a separate ordinance to dispose of valueless items so that they do not have to come before council all the time. This would be on their discretion.

Howell/Wall motion to recommend approval. Unanimously carried.

Discussion/Recommendation on final list of TIF projects

Kordus/Gelting motion to forward to City Council without recommendation. Unanimously carried.

Discussion/Recommendation on proposed Ordinance amending Chapter 2, Sec. 2-345 Capital Improvement Referendum for City Capital Expenditures raising it to a 2 million dollar limit with a 5% annual increase each year starting 2016 and including provisions for emergency expenditures and exempting Capital Expenditures for new utilities

Kordus/Gelting motion to forward to City Council without recommendation. Unanimously carried.

Presentation of Accounts

Purchase orders. None.

Kordus/Gelting motion to recommend approval of Prepaid Bills in the amount of \$10,553.82. Unanimously carried.

Kordus/Gelting motion to recommend approval of Regular Bills in the amount of \$301,161.78. Alderman Kupsik asked City Administrator Jordan about the Gage Marine Pier repair. Mr. Jordan stated this was for repairs to the west end pier, fishing pier and swimming/diving piers. It has been about 7 years since they were put in and had a lot of rotting. Piers, Harbors and Lakefront was made aware of the situation and the repairs were completed to make sure the boats could get in on time. Alderman Kordus asked is the Columbia Cascade Company was a pass through or donations. Mr. Jordan stated it was a combination between the BID and City. Unanimously carried.

Kordus/Wall motion to acceptance the Monthly Treasurer’s Report for February 2015. Unanimously carried.

Adjournment

Kordus/Gelting motion to adjourn at 6:20 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE



Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting
Alderman Ken Howell

Alderman Al Kupsik
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.
Assistant Director of Public Works Tom Earle

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May 14, 2015 Meeting Minutes

DATE: May 15, 2015

MEMORANDUM

TO: Chairman Bob Kordus & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. _____
Director of Public Works & Utilities

SUBJECT: May 14, 2015 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **5:04 PM** at City Hall.

Members in attendance:

Chairman Bob Kordus X
Alderman Chris Gelting X
Alderman Sarah Hill X
Alderman Al Kupsik X
Alderman Ken Howell X

Staff Present:

City Administrator Dennis Jordan _____
Director Daniel Winkler (DPW) X
Mayor Jim Connors: _____

Other: _____Alderman Rich Hedlund_____

Public in attendance: Erin Thornburgh of the BID, Ms. Mary Jo Fesenmaier and Mr. Dick Malmin of W1991 South Lakeshore Drive.

Approval of the Minutes of the Prior (April) Meeting:

Motion to approve April's meeting by Ald. Hill and a second by Ald. Kupsik. The motion passed 5-0.

Public Comments:

Ms. Fesenmaier was opposed to consideration of an ice skating rink in Flat Iron Park and spoke in favor of routing South Lakeshore Drive to Wells Street. Mr. Malmin said he was a member of CARE and that they could potentially provide financial assistance to beach creation and breakwaters on the lakefront.

Communications:

DPW Winkler discussed the various projects in the report and answered questions.

Agenda Items:

1. South Lakeshore Drive Shore Erosion Discussion.
2. Possible Ice Rink in Flat Iron Park.

1. South Lakeshore Drive Shore Erosion Discussion.

Chair Kordus discussed the report and noted that an additional option was for the City to relinquish its right of way along Big Foot State Park. There was considerable discussion regarding costs and options. DPW Winkler provided some rough cost information and said that based upon the \$90/ton cost for boulders he received, that it would cost roughly \$20/lineal foot for 2 layers of large boulders and \$20/lineal foot for 3 or 4 layers of smaller boulders delivered to the site. He stated that the Street Department could provide the labor. The PWC wished to see two scenarios: emergency repair areas only and lining the entire length of shoreline to the south boundary of the lagoon extended west per the plan in the packet. They also wished at the next PFC meeting to see an estimate of Street Department labor versus having a contractor perform the work. It was also discussed that the City and DNR State Park would need to make application jointly for a shoreline project.

It was moved by Ald. Kupsik and seconded by Ald. Hill to have staff re-price the cost of full and partial solutions including operations staff versus contractor installed, and to proceed with pursuing a permit to do the work. During discussion, it was noted that funding isn't allocated for the repairs and that any allocation would need to come from the City's contingency fund. The motion passed 5-0.

2. Possible Ice Rink in Flat Iron Park.

There was discussion of the proposed location per the map and that the first year the area graded in the fall would need to be fine graded, seeded and mulched in the spring of 2016. Ald. Hill was opposed to the location. Ms. Thornburgh said the BID will fund the rink surround and membrane and the grading and seeding work in Flat Iron Park, but probably not anywhere else. The PWC asked her if her board would consider any other locations as there is so much going on in that park already. She said she would ask them.

It was moved by Ald. Hill and seconded by Ald. Kupsik to send this matter back to Park Commission for consideration of a different site for the ice rink that may be acceptable or not with the BID. The motion passed 5-0.

Motion to Adjourn:

Motion to adjourn by Ald. Hill and seconded by Ald. Gelting. It was discussed that going forward the PWC could meet at 5 PM. The motion to adjourn passed 5-0 and the meeting was adjourned at 5:56 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Sabrina Waswo/Common Council Members not on Committee/File

TREE BOARD MEETING MINUTES

WEDNESDAY, MAY 27, 2015 – 6:00 PM

1. Meeting Called to Order: 6:00PM Candy Kirchberg called the meeting to order, Bob 2nd
2. Roll Call.
 - Attendance:
 - a. Joe Esposito - not present
 - b. Al Kupsik - present
 - c. Dan Andresen - excused
 - d. George Trupis - not present
 - e. Bob Flemming - present
 - f. Clara Jacobs - excused
 - g. Candy Kirchberg - present - quorum not met -
 - h. John Foster - present
3. Approval of minutes from March 25, 2015
Could not approve minutes from March 25, 2015 meeting due to no quorum
4. Comments from the public limited to 5 minutes. None
5. Park Board Report
Al Kupsik reported that the Dog Park is fenced, mowed and the Badger Senior Project this year was to obtain a Bone Bench for the park. Disc golf is under way.
6. Street Department and Arborist Report – John Foster
 - A) Spring Planting
Jon will continue to inject healthy looking Ash Trees and remove unhealthy trees. He discussed the benefit of Spring planting by stating that he will be able to detect which trees are doing well and which need replacing by Fall so the city won't have to wait a whole year to replace unviable trees.
7. New Business. None
8. Old Business
 - a. Recap Arbor Day Celebration
Confirmed Arbor Day planted tree was a Northern Catalpa
 - b. Tree Identifier Continued Discussion – George Troupis
Al suggested we invite the company that made the signs for Disc Golf to our next meeting to give a presentation on Tree Identifier Tags
9. Next meeting set for June 17th 6:00PM
10. Adjourn: Candy motioned meeting to adjourn and Bob 2nd. Meeting adjourned at 6:45PM

**LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING MEETING
THURSDAY MAY 7, 2015, AT 7:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order

Meeting was called to order by Commissioner Hartz at 7:00 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Pollard.

3. Roll call

Commissioners Pollard, Bittner, Gramm and Hartz were present.

4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes - NONE

5. Acknowledge correspondence - NONE

6. Welcome Alderman Chris Gelting, newly appointed Police and Fire Commission Liaison. Commissioner Hartz welcomed Alderman Chris Gelting as the Police and Fire Commission Liaison.

7. Election of Officers: President, Vice President and Secretary

Bittner nominated Hartz for President, Pollard seconded. There were no other nominations. Nominations were closed. Motion carried 4-0.

Hartz nominated Bittner for Vice President. Pollard seconded. There were no other nominations. Nominations were closed. Motion carried 4-0.

Pollard nominated Gramm for Secretary; Bittner seconded. There were no other nominations. Nominations were closed. Motion carried 4-0.

8. Approval of regular meeting minutes from April 9, 2015.

Gramm motioned to approve the minutes from April 9, 2015, Pollard seconded. Hartz had one correction to the minutes. Motion carried 4-0 with correction.

9. Fire Department Business

a. Approval of bills for the Month of April 2015, operating in the amount of \$65,427.31, for a total of \$65,427.31.

Bittner motioned to approve the bills for the month of April 2015, Pollard seconded.

Roll call: Pollard – Y, Bittner - Y, Gramm – Y, Hartz – Y. Motioned carried 4-0.

Hartz asked if Account #11-22-00-5134 FD Workmen Disability Insurance was a one time pay and Assistant Chief Heindl said this is a single payment for the year. Hartz also stated that Account #11-22-00 5222 Firehouse Electricity was already at a high amount before summer started. Chief Connelly is checking this amount. Hartz also asked how inspection fees were set. Assistant Chief Heindl will look into the pricing of inspection fees.

b. Fire Protection Ordinance Update-State/Local Code Comparison Enclosed.

Bittner had some questions about the State codes and the City codes regarding the forms that were handed out. Hartz recommended continuing the code comparisons to next meeting so Captain Detkowski can be present to explain the answers. All members of the Commission agreed.

c. EMS Steering Committee-Requesting a workshop with PFC.

A workshop for Commission members was scheduled for May 20, 2015 at 5:00 at the Fire House.

d. Budget information question from April meeting—Commissioner Hartz.

Hartz asked for end of the year numbers to see how closely the year was budgeted and where the department was over and under. The Commissioners still had questions about the budget numbers as an actual report was not available from the auditors. This item will be addressed next month to clarify revenue amounts for 2014. Comptroller Peg Pollitt may attend next month's meeting in order to clarify the numbers.

e. Approval to junk old training school bus stored at waste water plant.

The fire department has an old training bus stored at the Street Department and the DNR would like to have this bus removed. Larry's towing has agreed to tow the bus at no expense. It was suggested to bring this item before the commission for approval to dispose of the vehicle. Hartz asked if there was a policy on how to dispose of these items. Discussion was made on how to handle the situation. Larry's Towing cannot tow for free, they must be paid for their service compared to the difference of the scrap cost.

f. Resignation of Brent Schambow from POP.

Bittner motioned to accept resignation of Brent Schambow with regret. Gramm seconded. Motion carried 4-0.

g. Leave of Absence for Eric Winger.

Pollard motioned to accept Leave of Absence for Eric Winger, Gramm seconded the motion. Motion carried 4-0.

h. Monthly EMS Medical Billing/Stark Reports, AR Question from April—Commissioner Hartz.

Eric Kiefer reports that 15% of the bills at 90 days or more is normal fluctuation. Bittner asked what the industry benchmark was. Hartz thinks 7% is more reasonable.

i. Monthly Fire Department Activity Report. No action

j. Monthly Paratech Report.

The city transported 48 people in addition to Paratech transports which is higher than normal. Sometimes both agencies are responding to the same calls.

k. Educational information for commissioners-Apparatus.

Assistant Chief Heindl explained how the water trucks are used and the use of trucks vs. fire hydrants.

l. Thank you cards/letters—Thank you letter Sharon Fire.

The Fire Department assisted the Sharon Fire Department with a fire.

m. Items to be forwarded to city council.

Activity reports.

10. Police Department Business:

a. Approval of bills for the Month of April 2015, operating in the amount of \$188,857.32, capital \$11,314.35; for a total of \$200,171.67.

Bittner motioned to approve the bills for the month of April 2015, Pollard seconded.

Roll call: Pollard – Y, Bittner - Y, Gramm – Y, Hartz – Y. Motioned carried 4-0.

Bittner noted that revenue is trailing at this time. Assistant Chief Reuss said that revenue is out of the Department's control. Hartz noted that not all revenue comes from police revenue.

b. Approve Lexipol Policies and Updates.

Gramm was concerned about approving the new policies as she was unable to read through all of them and be prepared. Policies will be reviewed and accepted next month. In the future, Lexipol policies will be delivered one week prior to the Police and Fire Commission meeting.

c. Reserve Officer Update.

Reserve officers have been trained and currently doing ride alongs. They will be in full uniform and out walking on the streets May 15, 2015. There are currently 11 reserves, five of them are new. Assistant Chief Reuss stated the department likes to start the reserves one week before Memorial Day.

d. Leave of Absence request for Reserve Officer Sergio Martini.

Gramm motioned to accept Leave of Absence for Reserve Officer Sergio Martini, Bittner seconded. Motion carried 4-0.

e. Letter of Resignation from Reserve Officer Hannah Hooper.

Pollard motioned to accept Resignation of Reserve Officer Hannah Hooper. Gramm seconded; Motion carried 4-0.

Commissioner Hartz asked why some officers request a leave of absence and some request a letter of resignation. Assistant Chief Reuss stated it was the officer's preference. Some discussion was made regarding hiring new officers, training them and retaining them. Assistant Chief Reuss noted it is hard to find qualified applicants and the duties here include foot and bike patrol, which is not always appealing for officers once they are trained.

f. Awards Ceremony on May 14, 2015 at 6:00 p.m. in Police Training Room.

The Awards Ceremony will be May 14, 2015 and Dr. Pienkos will be honored.

g. Monthly reports

2015 Dispatch activity for April: Telephone calls–2,992	911 Calls–198	Window assists–641
2014 Dispatch activity for April: Telephone calls–3,501	911 Calls–167	Window assists–714

2015 Patrol activity for April: Calls for service-1,116	Arrests- 53
2014 Patrol activity for April: Calls for service-1,258	Arrests- 64

Assistant Chief Reuss said crime was down a bit and weather dictates some of the crime. Gramm noted that Damage to Property was up from last month and wondered if there was a reason. There was no particular reason for that.

Bittner asked about the liquor license meeting that was held and if it was helpful. Lieutenant Gritzner said the meeting went well and the main goal is to improve relationships between the bars and the police department. An educational class will be held with the bartenders and bouncers to discuss the expectations of the businesses.

h. Items to forward to City Council

Activity reports and Awards ceremony invite. City Council has already received the invite.

11. Agenda items for the next regular meeting June 4, 2015. Not addressed.

12. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85(1)(f), considering financial, medical, social or personal histories, or disciplinary data of specific persons, which if discussed in public would likely have a substantial adverse effect upon the reputation of any person referred to: Specifically Police Department Personnel.

Gramm motioned to go into closed session, Pollard seconded. Motion carried 4-0 at 8:00 p.m.

13. Motion to return to open session per Wisconsin State Statute 19.85(2)

Pollard motioned to return to open session, Bittner seconded. Motion carried 4-0 at 8:19 p.m.

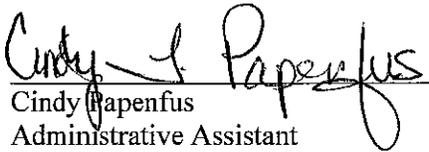
14. Discussion and action on closed session items if needed.

Gramm motioned to have Attorney Draper draft a letter regarding items as discussed in closed session, Pollard seconded. Motion carried 4-0 at 8:20 p.m.

15. Adjourn

Pollard motioned to adjourn the meeting, Bittner seconded. Motion carried 4-0 at 8:21 p.m.

Respectfully submitted,


Cindy Papenfus
Administrative Assistant

c: Police Chief

Fire Chief

Commissioners-file

Commission Liaisons

City Administrator

City Clerk

City Comptroller

Council Members - Mayor

MINUTES ARE NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING.

**CITY OF LAKE GENEVA
PLAN COMMISSION MEETING**

**MONDAY, MAY 18, 2015 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL**

MINUTES

1. Meeting called to order at 6:32 pm by Mayor Connors.

2. Roll Call

Present: Al Kupsik, John Gibbs, Doug Skates, Cindy Flower, Tyler Frederick, Sara Adams
Also Present: Planner Mike Slavney, Atty. Dan Draper, Mayor Connors, Inspector Robers, Assistant Gregoles
Not Present:

3. Approve Minutes of April 20, 2015 Plan Commission meeting as distributed.

MOTION #1

Flower/Skates moved to approve the minutes of April 20, 2015 Plan Commission meeting as distributed.
The motion carried unanimously.

4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes.

PUBLIC SPEAKER #1 – Penny Roar - 951 S. Lake Shore Drive, LG

She stated her concerns and suggestions regarding agenda item #13 Hillmore Lake Development proposal.

PUBLIC SPEAKER #2 – Terry O’Neil - 954 George Street, LG

He stated his concerns regarding agenda item #13 Hillmore Lake Development proposal.
Furthermore stating ‘we’ do not need or want an artificial lake in the heart of Lake Geneva to facilitate Housing Development and he feels it does not agree or fit with the Master Plan as a “Recreation Facility”.

PUBLIC SPEAKER #3 – Mary-Jo Fesenmeyer – 955 George Street, LG

She stated her concerns regarding agenda item #13 Hillmore Lake Development proposal.
She pointed out that people of this community wanted this land preserved as rural holding and people voted for saving the property as rural holding.

PUBLIC SPEAKER #4 – Richard Mellman – N1991 S Lake Shore Drive, LG

Speaking as a member of the community organization Care For Lake Geneva.
He stated his concerns regarding agenda item #13 Hillmore Lake Development proposal.
He is against the rezoning of this property.

5. Acknowledgment of Correspondence - NONE

6. Downtown Design Review.

A. Application by Roger Steiner for Bangles and Bags, 708 Main Street, Lake Geneva, WI 53147 for a new exterior sign at the storefront at Tax Key No. ZOP 00307.

MOTION #2

Kupsik/Adams moved to approve the application by Roger Steiner for Bangles and Bags, 708 Main Street, Lake Geneva, WI 53147 for a new exterior sign at the storefront at Tax Key No. ZOP 00307.
The motion carried unanimously.

B. Application by Michael Keefe for Keefe Realty, 703 Main Street, Lake Geneva, WI 53147, for new exterior signs and awning at Tax Key No. ZA276000001.

DISCUSSION

Brief discussion by the Commissioners regarding the details of the application.

MOTION #3

Kupsik/Flower moved to approve the application by Michael Keefe for Keefe Realty, 703 Main Street, Lake Geneva, WI 53147, for new exterior signs and awning at Tax Key No. ZA276000001.
The motion carried unanimously.

C. Application by Robin Scott, 1695 Geneva Nation Avenue N, Lake Geneva, WI 53147, for Popcorn Peddlers for a new exterior monument signs at 220 Cook Street, Tax Key No. ZOP 00243.

DISCUSSION

Flower suggested the sign be cream with pink polka dots to look more like the other signs.

MOTION #4

Kupsik/Skates moved to approve the application by Robin Scott, 1695 Geneva Nation Avenue N, Lake Geneva, WI 53147, for Popcorn Peddlers for a new exterior monument signs at 220 Cook Street, Tax Key No. ZOP 00243.
The motion carried 6/1 with Flower voting No.

D. Application by Peter Juergens for Kocourek Properties Holdings, LLC, 880 S Lake Shore Drive, Lake Geneva, WI 53147 for the property at 270 Broad Street, for a new exterior storefront design at Tax Key No. ZOP 00244.

DISCUSSION - Peter Jergens (agent) – 133 Darwin, LG

Peter Jergens addressed the commission regarding details of the application.

He passed around samples of materials for review. There was a brief discussion amongst Jergens and the commissioners to clarify some of the details of the application.

MOTION #5

Skates/Gibbs moved to approve the application by Peter Jergens for Kocourek Properties Holdings, LLC, 880 S Lake Shore Drive, Lake Geneva, WI 53147 for the property at 270 Broad Street, for a new exterior storefront design at Tax Key No. ZOP 00244. The motion carried unanimously.

E. Application by Philip Sassano, 8817 Ferris Road, Harvard, IL 60033, for The Design Coach, for new exterior signs and awning at 725 W. Main Street, Tax Key No. ZOP 00276.

MOTION #6

Flower/Adams moved to approve the application by Philip Sassano, 8817 Ferris Road, Harvard, IL 60033, for The Design Coach, for new exterior signs and awning at 725 W. Main Street, Tax Key No. ZOP 00276.
The motion carried unanimously.

F. Application by Ronald R Stocking Jr., 32 Orchard Street, Williams Bay, WI 53191, for Urban Cloud Factory, for a new exterior sign at 772 W. Main Street, Tax Key No. ZOP 00321.

DISCUSSION

Inspector Robers and Slavney gave a brief overview of the details of the application.

Slavney stated he would much prefer the reversal of colors as discussed with the Inspector and the applicant.

Flower stated that she does not think that it matches with the downtown design in Lake Geneva.

Design of the signage does not sit well with many of the commissioners. It looks like a factory or smog.

It should match in color and style to neighboring downtown businesses and perhaps they should drop the logo image. Commissioner Adams suggested just the cloud and not the building images.

MOTION #7

Flower/Skates moved to deny the application for a new exterior sign at 772 W. Main Street, Tax Key No. ZOP 00321. The motion to deny was carried unanimously.

G. Application by Michelle and David Bergsma, 2632 Echo Lane, Burlington, WI 53147, for Paws for Treats, for a new exterior sign at 851 W. Main Street, Tax Key No. ZOP 00254.

MOTION #8

Flower/Mayor Connors moved to approve the application by Ronald R Stocking Jr., 32 Orchard Street, Williams Bay, WI 53191, for Urban Cloud Factory, for a new exterior sign at 772 W. Main Street, Tax Key No. ZOP 00321. The motion carried unanimously.

- 7. Continued Public Hearing and Recommendation on a Conditional Use Application filed by Milliette Family LP, 493 Wrigley Drive, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 493 Wrigley Drive, Lake Geneva, WI 53147, Tax Key No. ZOP 00369.**

DISCUSSION

Inspector Robers stated that the applicant has redesigned to have completely on his property. Requesting to continue to the next meeting.

MOTION #9

Skates/Mayor Connors moved to continue the Public Hearing and the recommendation on a Conditional Use Application filed by Milliette Family LP, 493 Wrigley Drive, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 493 Wrigley Drive, Lake Geneva, WI 53147, Tax Key No. ZOP 00369 – to the June Planning Meeting. The motion carried unanimously.

- 8. Continued Public Hearing and recommendation on a Conditional Use Application filed by Great Eggs Lake Geneva, Paul Ochalek agent, N53W34959 Road B, Okauchee, WI 53069, to open an Indoor & Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 220 Cook Street, Tax Key No. ZOP 00243.**

DISCUSSION - Paul Ochalek (agent) N53W34959 Road B, Okauchee, WI 53069

Ochalek addressed the commission regarding the details of the application. Inspector Robers confirmed that the Fire Department has no issues with the approval of this application.

PUBLIC SPEAKERS - None

MOTION #10

Skates/Flower moved to close the public hearing. The motion carried unanimously.

MOTION #11

Kupsik/Gibbs moved to approve the recommendation on a Conditional Use Application filed by Great Eggs Lake Geneva, Paul Ochalek agent, N53W34959 Road B, Okauchee, WI 53069, to open an Indoor & Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 220 Cook Street, Tax Key No. ZOP 00243, to include staff recommendations, finding of facts and letter from the Fire Department dated 4-29-15. The motion carried unanimously.

9. Continued Public Hearing and recommendation on a Conditional Use Application filed by Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147, to open an Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 721 Geneva Street, Tax Key No. ZOP 00159.

DISCUSSION – Samantha Strenger (agent) – 721 Geneva Street, LG

Strenger addressed the commission briefly regarding the details of the application. Inspector Robers also addressed the commission to clarify details further.

PUBLIC SPEAKERS - None

MOTION #12

Kupsik/Adams moved to close the public hearing. The motion carried unanimously.

MOTION #13

Kupsik/Skates moved to approve the recommendation on a Conditional Use Application filed by Re-Vive, Samantha Strenger agent, 721 Geneva Street, Lake Geneva, WI 53147, to open an Outdoor Commercial Entertainment (Restaurant) in a Central Business (CB) Zoning District located at 721 Geneva Street, Tax Key No. ZOP 00159 to include the following: staff recommendations, Finding of facts, Fire Department recommendations, the inclusion of a rear gate and a fence. The motion carried unanimously.

10. Public Hearing and recommendation on a Conditional Use Application filed by Francis Beidler III and Elizabeth Tisdahl, 698 S. Lake Shore Drive, Lake Geneva, WI 53147, to construct an addition (Garage with Second Level Bedrooms) to a Single Family Residence using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at 698 S. Lake Shore Drive, Tax Key No. ZBB 00006.

DISCUSSION – Frank Clepitch(agent/architect)

He gave a brief presentation regarding the details of the application and history of the property.

Slavney addressed the commission with further details regarding zoning history and requirements for zoning related to this application. There was also some discussion amongst the Inspector and the commissioners to clarify what is being requested.

PUBLIC SPEAKERS - None

MOTION #14

Kupsik/Skates moved to close the public hearing. The motion carried unanimously.

MOTION #15

Kupsik/Flower moved to approve the recommendation on a Conditional Use Application filed by Francis Beidler III and Elizabeth Tisdahl, 698 S. Lake Shore Drive, Lake Geneva, WI 53147, to construct an addition (Garage with Second Level Bedrooms) to a Single Family Residence using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at 698 S. Lake Shore Drive, Tax Key No. ZBB 00006, to include staff recommendations and Finding of facts. The motion carried unanimously.

11. Public Hearing and recommendation on a Conditional Use Application filed by Basso Builders, 405 Skyline Drive, Lake Geneva, WI 53147, for a Group Development to construct two (2) six (6) unit and two (2) eight (8) unit Townhome apartments in a Multi-family Residential District (MR-8) at the parcel created from the following Tax Key No's: ZMEA 00052 and ZYUP 00130C.

DISCUSSION – Josh Basso (Basso Builders) and Warren Hansen (Farris & Hansen)

There was general discussion amongst the commission and applicants regarding the details of the application.

Elimination of one building has been done, reducing 30 units to 28 units. Grading was discussed. Parking will accommodate 97 cars (3 per unit) including stalls and garages. Storm Water basins were discussed. Vacation rental is NOT approved.

Material Samples were brought in by Josh Basso and passed around to the commissioners. A Speed Table is being utilized to deter traffic from the Manning Way exit and also written into the lease that Manning Way is to be used only as an emergency exit.

Green space increased by 59%. There was some discussion regarding the landscape buffering along the property line of the Caboose'. They will be building in a wooded area thereby maintaining as many of the existing trees and vegetation as possible. Slavney stated all landscaping requirements have been met.

There was extensive discussion about issues with driving onto the Bike Path. It was pointed out that this has been a concern for some time not just with this development and perhaps the Police Department needs to be involved in the growing issues of safety related to the Bike Path.

Flower had safety concerns with the western driveway and Slavney suggested that they make it an "IN" entry only. Flower agreed this would help.

PUBLIC SPEAKER #1 - Manford Boos – 301 E. Townline Road, LG (Caboose Owner)

Boos thanked Basso for the changes they have already made but voiced his concerns regarding building #2 specifically. He is concerned that the Basso residents will be able to look down onto the Caboose properties due to a height difference and feels this is a big concern. He is also concerned about density, proximity of building #2 to the Caboose' properties etc.

PUBLIC SPEAKER #2 - Cheryl Ryan – 795 Curtis Street, LG

She voiced her concerns and questions regarding the BASSO Development project.

Concerns: Property Value Concerns, Pets Running Loose
Outdoor Storage/Garbage/Personal Belongings Unkempt

Questions: Month to Month? Adults only? How many people will reside in each unit?
Parking – where will excess cars be parked? Pet Policy? Etc.

PUBLIC SPEAKER #3 - Bernice Filler - 505 Manning Way, LG

She stated that she is devastated that this is happening and voiced her concerns regarding the BASSO Development project, specifically the effect on Nature, bike path, property values, Manning Way exit, traffic issues etc.

PUBLIC SPEAKER #4 - Maureen Ziggenhorne – 301 E. Townline Road, LG (Caboose owner)

She voiced her concerns regarding the BASSO Development project, specifically density and proximity of building #2, water runoff, Manning Way etc.

PUBLIC SPEAKER #5 - Jan Peterson – 721 S. Curtis Street, LG

She voiced her concerns regarding the BASSO Development project and will be very sad to see the bike path gone.

PUBLIC SPEAKER #6 - Sheila Campbell – 301 E. Townline Road, LG (Caboose Owner)

She voiced her concerns regarding the BASSO Development project and would like to know what 'existing' and new vegetation means? She also has concerns regarding the bike path as it relates to safety and traffic issues on Curtis Street.

PUBLIC SPEAKER #7 - Penny Roar - 951 S. Lake Shore Drive, LG

She voiced her concerns regarding the BASSO Development project as it relates to the effect on nature and the conservation area.

PUBLIC SPEAKER #8 - Tim Dunn - 499 Manning Way, LG

Regarding the BASSO Development project, he asked if there will be any basements? He also voiced his concerns regarding parking and loss of property value.

PUBLIC SPEAKER #9 - Caboose D Owner (Name not given)

She voiced her concerns regarding the BASSO Development project related to noise and loss of property value etc.

DISCUSSION/RESPONSE – Warren Hanson (Farris & Hansen)

Hanson responded briefly to some of the public speaker's concerns.

PUBLIC SPEAKER #10 – Manford Boos – 301 E townline Road, LG (Caboose Owner)

What is the difference in elevation from caboose to building #2?

DISCUSSION/RESPONSE – Warren Hanson (Farris & Hansen)

Hanson responded briefly to some of the public speaker's concerns.

MOTION #16

Kupsik/Adams moved to close the public hearing. The motion carried unanimously.

DISCUSSION

There was general discussion amongst the commission regarding the details of the application.

Mayor Connors requested the densities of the surrounding properties. Inspector Robers stated that the Caboose Condominiums were about 13.1 units per acre and single family is 4 units per acre (SR4 zoning).

Attorney Draper commented that if there is no motion to approve or disapprove (by the Plan Commission), then the City Council can have a public hearing and they can then take a vote on it.

MOTION #17

Kupsik/Mayor Connors moved to approve the recommendation on a Conditional Use Application filed by Basso Builders, 405 Skyline Drive, Lake Geneva, WI 53147, for a Group Development to construct two (2) six (6) unit and two (2) eight (8) unit Townhome apartments in a Multi-family Residential District (MR-8) at the parcel created from the following Tax Key No's: ZMEA 00052 and ZYUP 00130C, to include all of the staff recommendations, the report from the GIA consultants and finding of facts. The item was approved 5/2 (Gibb and Flower).

***PLEASE NOTE:**

Staff had no objection to this request. The development will act as a buffer between the single family development to the North and the Multi Family Planned Development to the South West. The Developer has worked with staff to alleviate most of the concerns that were brought up in previous meetings and staff requirements. The density requirement falls well below the allowable standards within the Multi Family residential district - MR8 zoning district. Therefore staff recommends approval of the group development with any Plan Commission requirements.

DISCUSSION

Commissioner Kupsik and Adams stated that they feel Basso has done a good job addressing the issues of concern. Commissioner Flower still has concerns regarding the safety, parking and density issues.

**** AMENDMENT MOTION # 1 –** Mayor Connor/Kupsik moved to amend the motion to include a speed table with border of Manning Way, to assign the Western driveway for entry only and to make sure the concrete pads are adequately sized for the refuse containers. In addition, there should be some sort of bollards or obstacle placed at both ends across the bike trail. The AMENDMENT motion carried unanimously.

DISCUSSION

There was extended conversation by the Commissioners regarding the bike path safety.

Kupsik concluded that perhaps because this has been an on-going issue, it may be time for the Police Department to review and get more involved in the clean up and patrol of the bike path. Further discussion related to the bike path safety issue in relation to the Manning Way exit and grading contours related to the wetlands.

12. Review and discussion of a Conceptual Design for the Re-Development of Southland Farms by Brian Pollard of Fairwyn Development in conjunction with Orleans Homes, 875 E Townline Road, Lake Geneva WI, 53147.

DISCUSSION - Brian Pollard - Fairwyn Development/SEE TAPE 2:25

(Southland Farms – Old Raceway Park)

Pollard gave a brief overview of the conceptual Design and re-development.

DISCUSSION - Rick Zurk (agent) – Orleans Homes

Zurk gave a Power Point presentation and discussed the conceptual Design and re-development details.

There was discussion amongst the Commissioners, Presenters, Slavney, Administrator Jordan and Attorney Draper clarifying different aspects of the presentation and conceptual design of the re-development. An EMS impact report was requested by City Administrator Jordan.

13. Review and discussion of a Preliminary Conceptual Design for a Planned Development of Hillmore Lake Development by John M Ford of Tempo Development Inc., 11921 S. Hubbard Street, Palos Park, IL 60464.

DISCUSSION - Chuck Platz & Mike Ford (presenters)

There was a general discussion and overview of the preliminary conceptual design for a planned development of Hillmore Lake. Ford addressed the commission with his presentation on the Hillmore Lake project, creating a 40 acre lake and housing development.

GUEST SPEAKER - Jim Gaugart – Center Street, LG (Former Owner of Hillmore)

Gaugart addressed the Commission regarding the struggles of running a stand-alone Golf Course today, stating that it is brutal. He mentioned several local area courses that have now closed down. He stated that it is just cost prohibitive. He is open and willing to share his 40 yrs in the golfing industry if anyone has any further questions. He also pointed out that there are at least 25 very nice courses within a 10-12 mile radius of Lake Geneva.

DISCUSSION Cont'

There was continued discussion about the proposed lake. The lake concept is that it would be 10 – 12 ft deep in the center and gradually come back up to shore line. The ground water and well would supply it and then cap off. It would maintain itself. They discussed putting a traffic light in at the entry on Highway 50. There would be no motorized boats – only sail and paddle boats and kayaks. The presenters stated that there is a pipeline running down the middle that Wisconsin Gas has agreed to move.

Zoning and rezoning was discussed in conjunction with our Master Plan.

Traffic impact and soil boring requirements were discussed as well as other general details.

14. Review and Recommendation on an Application for Land Division Review for a Certified Survey Map submitted on behalf of Tri-State Farms, LLC by Margaret G. Lass Gardiner, Trustee of the Clarence Trust, N1208 State Road 120, Lake Geneva, WI 53147 for land located in the extra-territorial plat review area at State Road 120, Lake Geneva, WI 53147.

DISCUSSION

There was a brief overview and discussion by the commission.

MOTION #18

Kupsik/Gibbs moved to approve the recommendation on an Application for Land Division Review for a Certified Survey Map submitted on behalf of Tri-State Farms, LLC by Margaret G. Lass Gardiner, Trustee of the Clarence Trust, N1208 State Road 120, Lake Geneva, WI 53147 for land located in the extra-territorial plat review area at State Road 120, Lake Geneva, WI 53147, all staff recommendation and engineering recommendations.

The motion carried unanimously.

15. Adjournment

MOTION #19

Skates/Gibbs moved to adjourn the meeting at 10:19 pm. The motion carried unanimously.

/s/Jackie Gregoles, B&Z Administrative Assistant

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PLAN COMMISSION.



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olsen
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

MINUTES OF THE 6:00 PM MAY 6, 2015 MEETING

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. Secretary Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___ ___, Barb Hartigan ___X___, Peggy Schneider ___X___, Dave Quickel ___ ___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olsen ___X (late) ___, Mayor Jim Connors ___X___ (___8___ Total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___, Alderman Elizabeth Chappel.

Public Present:

Mr. Chris Schultz, Mr. Darien Schaefer, Badger High student, and two skate boarders.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner ___Quickel___ to approve the minutes of the April 8, 2015 meeting, and seconded by Mayor Connors. The motion passed 8-0 with the correction later to show Mr. Quickel in attendance at the meeting.

Public Input:

Alderman Chappel inquired about a sun cover at the new dog park.

Permits & Park Donations:

DATE Thursdays all summer. **LOCATION** Flat Iron Park
USE Musical performances using the new pavilion

President Skates read the permit. Mr. Darien Schaefer of the Chamber requested the pavilion with fees waived. It was moved by Alderman, Kupsik and seconded by Commissioner Hartigan to approve and waive the fees and security deposit. The motion passed 8-0.

**DATE 6/14/15-6/17/15 LOCATION Seminary Park & Flat Iron Park.
USE Buffalo Grove High School Cheerleaders.**

President Skates read the permit. It was moved by Commissioner Quickel and seconded by Commissioner Hartigan to approve with President Skates to clarify which park is used which days. The motion passed 8-0.

**DATE 5/27/15 LOCATION Veterans Park.
USE St. Francis requested two softball fields closest to Townline Road for the day.**

President Skates read the permit. It was moved by Alderman Kupsik and seconded by Commissioner Hartigan to approve with agreement with YMCA scheduling. The motion passed 8-0.

Park Assignments/Repair Update/Maintenance:

President Skates noted the welcome sign to Lake Geneva by Big Foot Park is in shabby condition. Commissioner Schneider inquired if the handicapped swing was ever ordered.

NEW BUSINESS

None.

OLD BUSINESS

Ice Skating Rink Location Discussion-BID Erin Thornburgh.

DPW Winkler provided a picture of Flat Iron Park showing the discussed 50' x 100' ice rink request from BID in the park. It was discussed that the park would need to be graded level by a landscaper in order to build the rink. BID was still going to pay for the rink materials and possibly the grading work. DPW Winkler pointed out the area would not be seeded until spring of 2016 and may not be fully in grass for the summer. It was moved by Mayor Connors and seconded by President Skates to continue to move forward with the concept and bring the pricing back to the Park Commission. The motion passed 8-0.

Dog Park Rules/Fees Discussion.

DPW Winkler provided the proposed rules. It was moved by Mayor Connors and seconded by President Skates to approve the signage as amended. The motion passed 8-0.

Display of Temporary Art in the Parks-Ald. Chappell-(#1 Out of Order Skates, second Olsen and passed 8-0).

Alderman Chappel appeared to continue the discussion of public art on display in the City's parks. A lengthy presentation and discussion ensued where she had said she found an artist with a novel concept of displaying art of unfired clay which would erode with time. The artist was local and his name is Abraham Renko. She proposed a different sculpture each week in a different location. The Park Commission was concerned for the change in plan to something temporary that was built to deteriorate as there would only be one chance to get it right. The consensus was to be supportive of art in the parks but they wanted to see what they would be getting into and wished to see a small scale model.

Dog Park Fundraising Efforts-Badger Leadership Dynamics (#2 out of order, Skates, seconded by Hartigan, passed 8-0).

Christian Ayres (sp) of Badger Leadership provided a report on the progress of fundraising. He said they had \$10,000 raised thus far and a multitude of items selected. He was asked by the Commission to have Mr. Gebhardt get in touch with Mr. Winkler regarding ordering the items.

Future Meeting Agenda Items-June 3, 2015 Meeting.

President Skates mentioned Mr. Brian Pollard will be at the next meeting to discuss the bike course on his property at the top of Center Street.

ADJOURN:

It was moved be Commissioner Quickel and seconded by Alderman Kupsik to adjourn. The motion passed 8-0 and the meeting was adjourned at 7:23 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for June 3, 2015.

Respectfully Submitted,

Daniel S. Winkler
Secretary

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Special Finance Committee
Tuesday, May 12, 2015 at 7:00 a.m. (Director's Office)

Call to order

Kundert called the meeting to order at 7:03 a.m.

Roll call & introduction of visitors

Members present: Brookes, Kundert, Lafrenz, Oppenlander; Also present: Peterson and Wollaeger

Adoption/Amendment of agenda

Kundert asked for a motion to adopt the agenda. Lafrenz made a motion to adopt the agenda. Brookes seconded. Motion carried unanimously.

Chairman's Report

Kundert reported on the presentation of the Springsted Consulting Study on Job Classification at the City Council meeting on Monday, May 11, 2015. Discussion followed with various options reviewed.

Adjournment

Kundert asked for a motion to adjourn at 7:55 a.m. Oppenlander made a motion to adjourn. Lafrenz seconded. Motion carried unanimously.

Respectfully submitted,

Chris Brookes
Vice President

Lake Geneva Public Library Board of Trustees Meetings
918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, May 14, 2015 at 7:30 a.m. (Director's Office)

Present: Kundert, Lafrenz, Oppenlander; Also present: Peterson and Wollaeger

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$50,742.13 in General Funds for the month of April 2015. There were no expenditures from Donated Funds in April 2015.

Board of Trustees Meeting

Thursday, May 14, 2015 at 8:00 a.m.

Minutes

Call to order

Oppenlander called the meeting to order at 8:02 a.m.

Roll Call

Members present: Brookes, Dinan, Hill, Kersten, Kundert, Lafrenz, Oppenlander; Also present: Peterson and Benson; Guests: Samantha Schmid and Remzy Bitar

Adoption/Amendment of agenda

Oppenlander asked for a motion to adopt the agenda. Kundert made a motion to adopt the agenda. Brookes seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the meeting on April 9, 2015. Lafrenz made a motion to approve the minutes as proposed. Kundert seconded. Motion carried unanimously.

President's Report

Oppenlander welcomed Fourth District Alderwoman Sarah Hill, the newly-appointed liaison from City Council.

Oppenlander reported that the center piece of stained glass, funded by the Library Foundation, for the Smith Meeting Room, has been completed. The installation will be scheduled closer to the Open House. Peterson is contacting the Dresser family and a speaker for mutually available dates.

Building & Grounds

Peterson reported that a library staff member had a recent fall on the stairs into the Smith Meeting Room. Discussion followed regarding a solution. Peterson will obtain an estimate on LED pathway lighting to alert people to the three shallow stairs.

Finance

Kundert made a motion to approve \$50,713.42 in General Funds for April 2015. Hill seconded. Motion carried unanimously. There were no expenditures from Donated Funds in April 2015.

Kundert reviewed the status of library staff salaries using the figures of comparable positions at two other municipalities in Walworth County provided by Springsted Consulting. Discussion followed.

Closed Session

Oppenlander asked for a motion to adjourn to **Closed Session pursuant to WI Statutes 19.85(g) Confering with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.** Lafrenz made a motion to adjourn to Closed Session. Brookes seconded. Motion carried unanimously.

Oppenlander asked for a motion to come out of **Closed Session.** Lafrenz made a motion to come out of **Closed Session.** Brookes seconded. Motion carried unanimously.

Director's Report

Peterson reported the April services statistics, noting a minor decrease in circulation and a slight increase in door count compared to 2014 YTD statistics. A 5% increase in new user registrations was noted for 2015 YTD compared to 2014 YTD.

Benson reported on the success of the presentation of Sam Weller, biographer of Ray Bradbury, at the Friends Annual Meeting. Peterson expressed appreciation to the Friends for hosting their traditional Staff Appreciation Tea during National Library Week on April 14, National Library Workers Day.

Adjournment

Oppenlander asked for a motion to adjourn. Brookes made a motion to adjourn at 9:47 a.m. Kundert seconded. Motion carried unanimously.

Respectfully submitted,

Andrea Peterson, Director (in absence of Secretary, Diane Jones)

Next meeting: Thursday, June 11, 2015 at 8:00 a.m.

Lake Geneva Historic Preservation Commission Meeting Minutes

May 14, 2015 6:30 P.M. Lake Geneva City Hall

President Ken Etten called the meeting to order at 6:30 p.m. at Lake Geneva City Hall

Present: Ken Etten, Patrick Quinn, Mary Tanner, Jackie Getzen, Louise Rayppy and Denny Teichow, as a guest. Dee Fiske submitted her resignation from the Commission. We thank Dee Fiske for all her contributions to Historic Preservation over the years as a member of this commission. We welcomed our new representative from the City Council: Elizabeth Chappell. Representing Black Point: David Desimone and Michael Rehberg.

Approval of the Minutes of Historic Preservation Commission Meeting of April 9, 2015.

Comments from the public: David Desimone, Director of Black Point, and Michael Rehberg presented a new audio-visual presentation, "Pull Up a Chair, Take a Walk: An Historic Tour of Lake Geneva", which will be presented at the Lake Geneva Public Library on May 20. The walking tour that Black Point is putting together with docents, will start at the Riviera on June 18, at 4:30 p.m., every Thursday evening. \$8.00 per person. Also discussion concerning the Chautauqua program that Black Point is putting together. Lake Geneva and Walworth excited about this. Invite other key players to get excited about this also. Grant dollars will help make this possible.

Reports from the Geneva Lake Area Museum and the Maple Park Homeowners. The Roaring 20's Speakeasy Party on May 22nd, at the museum was a success. They had about 130 people attending.

"An Old Time Radio Show"

"(LIVE)"

Saturday-June 13th, 10:30 to Noon. Members: Free, Non-members \$5.00.

Update on the Geneva Lake Theater Building.

Still for Sale. \$800,000 from the Tif fund, allocated for a grant toward finding a buyer or investor who has a vision for the property was approved by the City Council.

Continued discussion on the updated version of a Historic Lake Geneva Walking Tour booklet. Patrick Quinn gave a report concerning this. The booklets have been very popular. We discussed about asking the Chamber of Commerce if they could contribute some money toward the publication of additional copies. He also brought up about helping out with the publication

of the "Old Times" pamphlet written by Denny Teichow. The expenses have increased to \$30.00. We will cover the additional cost of printing the pamphlet. 240 copies-330 circulation.

Continued discussion regarding nomination of Oak Hill Cemetery as a National Historic Site, including input from historic consultant John Notz. Patrick Quinn is continuing to work on the nomination. Also had discussion about having another "Tales of Lake Geneva" at Horticultural Hall about the years: 1930, 1940, 1950.

Also discussion on John Notz's request for recognition of three extant buildings designed by William Le Baron Jenny on former Maple Lawn property in the City of Lake Geneva.
No new information.

Review of recent Plaque Program applications, and information from the Wisconsin Historical Society, National Trust for Historic Preservation, the Society of Architectural Historians and the Wisconsin Association of Historic Preservation.

We have a request for two new plaques: One at 928 Sage Street and one located on Warren Street.

Review of potential projects and promotional ideas for the LGHPC, educational programs and updates on the website.

www.historiclakegeneva.org

Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Louise Rayppy

City of Lake Geneva Parking Commission
May 20 2015 – 6:00pm
Conference Room 2A, City Hall
Minutes

1. **Opening and Attendance:** Attendance recorded and copies of minutes distributed.

2. **Roll Call at 6:00pm**

Present: Chairman Krause, Fleming, Swangstu and Gelting (arrived at 6:15pm)

Also Present: Mayor Connors, and Parking Manager Mullally

Not Present: Schaefer (Non-Voting)

3. **Approval of Minutes**

Fleming/Swangstu motion to approve minutes. Motion carried 3 to 0.

4. **Open Comments**

Terry O'Neill stated that before the new meters were installed he inquired about the parking stalls on the north corner of the 500 block of Broad Street. He stated that he contacted Jordan, Winkler, Mott and Connors in regards to reviewing the width of the first three stalls nearest to the crosswalk. He stated the widths of the three stall mentioned as (handicap) 7'5", (2nd) 7'7", and 7'10". He recommended losing one stall so that the widths on each stall could be widened or making them compact. He also stated that the handicap stall's width was below minimum standard of 7 ft. 6 in. wide. O'Neill left notes with Mullally to review.

5. **Update on stall additions**

Mullally stated that on May 13, 2015 phase one of reconfiguring parking stalls was completed. The additions totaled to 41 stalls and the second phase on May 19, 2015 resulted in 16 stalls. The final total is 57 parking stalls added to the City's inventory.

- 200 block Cook Street-east- added 15
- 800 block of Geneva-north-added 10
- 800 block of Geneva-south loss of 3
- 700 block of Geneva-south (curb cut filled)-added 6
- 300 block of Center Street-west-added 13
- 200 block of Broad-west-Geneva Theatre-added 6
- 500 block of Broad-east-added 6
- 400 block of Broad-east-added 2 motorcycles
- 100 block of Center-west-added 2

Mullally stated that phase three would begin in a couple of weeks that would add an estimated 20 more stalls totaling the City 77 new stalls.

Swangstu stated that he thought the stalls on Cook Street were “tight.” Mullally stated the stalls were reviewed and corrected on May 18, 2015. Mullally also stated that all stalls were marked except for 100 Center (2) and 400 block of Broad (2).

Fleming asked about the Sage Lot reconfiguration and Mullally stated she has been given no notice as it is a Public Works project.

6. Update on Central Dennison parking

Mullally stated that due to the construction at Central Dennison, she was told by Warren that the whole parking lot, including the playground surface, would be not be available for public parking the entire summer. Fleming stated that 60 spaces was a lot to give up. Mullally stated that s there were a lot of options for employee parking through the private lots that may be already utilized. She stated that she witnessed, over the weekend, that the Horticulture Center advertised parking at BMO Harris Bank and Central Dennison parking lot. She also stated that the lot near City Hall and US Bank did not ticket or tow vehicles parking there. She stated that businesses should work with other privately owned lots or contact the Chamber to offer options for employee parking. Fleming stated that he could not see how Central Dennison could not figure out how to allow public parking for in the summer. He stated that during Oktoberfest vehicles are allowed to park on the playground. Connors stated that because of the staging of equipment the area would not allow public parking for the summer. Mullally stated Warren would contact her if anything changed however Krause stated it was not their group’s issue.

7. Discussion on future parking lot purchase

Mullally asked the Commission if they were interested in recommending to purchase a parking lot on the north Broad Street area. Mullally stated that although it was not an immediate need she did not know in the next couple of years what that area of town would look like. She said that the area could be a flat fee parking, a second bus shuttle stop or an area that could be reserved for weddings. Krause stated that Mullally would have to look into the amount of stalls that were there and determine the revenue gain. Fleming stated that this could be useful for valet parking at the Riviera. Fleming stated that the purchase may come out of the parking fund. Mullally stated that public parking on-street resources are almost exhausted so in lieu of going into residential buying a lot would be one alternative. Krause and Fleming suggested looking into the idea further and putting out feelers if Town Bank was interested and looking at other properties.

8. Discussion on “over the line” violation

Mullally stated that the City and the Police currently do not have an “over the line” violation and it is needed due to the “domino” it has over other vehicles parking near.

Fleming asked if Mullally meant on the back of a parallel stall or on the sides of an angled stall; Mullally suggested either. Krause asked how the rule would be enforced. Swangstu also explained that sometimes drivers, on angled stalls, may not have a choice but to park over the line once others do. Drivers could be penalized if someone commits infraction then leaves. Swangstu stated that he knows of one individual who purposely parks over the lines with more than one vehicle to save parking stalls. Krause made a recommendation to FLR for their approval to make an “over the line” violation. Fleming seconded. Swangstu asked if this was only for parallel but Krause said it was for FLR to decide.

9. Discussion on parking app or smart card pilot

Mullally asked which additional payment option the Commission was interested in; the parking app or smart card. Mullally stated that the costs; smart cards would need upfront costs for a minimum of 1,000 cards at \$5.00 each plus \$1000 in software. Mullally also stated that although the customer assumes the charges for use in a parking app the City would assume the credit card processing fees. Mullally stated that she could coordinate a pilot in July however she wanted to work with the Finance Department regarding the additional processing fees. Fleming asked if they could do both. Krause stated that he was interested in a parking app as it is a future feature. Krause stated that the Council sets the fees and perhaps they could raise fees to offset the maintenance costs. Swangstu stated he was interested in a parking app. Fleming stated he was interested in both for their business promotional uses. Krause stated the consensus was in the direction of the app and left it up to Mullally to present a hard presentation when she was ready. Gelting stated he did not want another smart card or password. Mullally said she wanted to continue to research as she was attending a parking conference with other users that currently use apps. Krause and Fleming agreed that by providing this option it may be one more step in making parking easier for people to use.

10. Date and Agenda items for next meeting

Tuesday June 30, 2015

11. Adjourn

Fleming and Swangstu motioned to adjourn, passed unanimously. Adjourned at 6:44pm

Next Meeting Tuesday June 30, 2015 at 6:00pm