



# Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting  
Alderman Cindy Flower

Alderman Doug Skates  
Alderman Rich Hedlund

Director of Public Works Daniel S. Winkler, P.E.  
Assistant Director of Public Works Tom Earle

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## JUNE 9, 2016 Meeting Minutes

**DATE:** June 6, 2016

### MEMORANDUM

**TO:** Chairman Bob Kordus & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E. DSW  
Director of Public Works & Utilities

**SUBJECT:** June 9, 2016 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **5:20 PM** at City Hall.

**Members in attendance:**

Chairman Bob Kordus   X    
Alderman Chris Gelting   X    
Alderman Cindy Flower \_\_\_\_\_  
Alderman Rich Hedlund   X    
Alderman Doug Skates \_\_\_\_\_

**Staff Present:**

City Administrator Blaine Oborn   X    
Director Daniel Winkler (DPW)   X    
Mayor Al Kupsik   X    
Assistant DPW Tom Earle   X    
Street Foreman Neil Waswo \_\_\_\_\_

Other: \_\_\_\_\_

Public in attendance: \_\_\_\_\_ Mr. Chris Schultz \_\_\_\_\_

**Approval of the Minutes of the Prior (April) Meeting:**

Motion to approve the minutes of the prior meeting by Ald. Gelting and seconded by Ald. Hedlund. The motion passed 3-0.

**Public Comments:**

None.

**Communications:**

**Agenda:**

1. **White River Disc Golf Course Pedestrian Bridge Repairs/Replacements.**
2. **Draft Ordinance – Riding in Certain Areas Prohibited to Include Library Park & Flat Iron Park.**
3. **Denison School Madison Street Drop-off.**
4. **Elimination of Parking Space Near 322 Warren Street for Garbage Pick-up.**
5. **Transport Utility Poles in Local Rights-of-Way.**
6. **Equipment Replacement – Giant Vacuum Pricing.**

## **Public Works Projects Update**

DPW Winkler discussed the master projects schedule for discussion. The paving of South Lakeshore Drive is planned for June 16<sup>th</sup> and underground cut overs for power on Main Street now set to begin on July 5<sup>th</sup>.

### **Agenda Items:**

#### **1. White River Disc Golf Course Pedestrian Bridge Repairs/Replacements.**

It was discussed at length. The consensus direction was to obtain bid quotes for a new railing on Bridge #1, and recondition or replace Bridges Nos. 3 or 4, and Bridge #5. Bridge No. 2 needs to be removed as does either Bridges Nos. 3 or 4 which is not reconditioned/replaced.

#### **2. Draft Ordinance – Riding in Certain Areas Prohibited to Included Library Park and Flat Iron Park**

DPW Winkler and Assistant DPW Earle explained the problem of “grinding” of skateboards and bikes on the new railings at the Brunk Pavilion. After discussion of ordinance changes and which parks to include, it was moved by Chair Kordus to recommend an ordinance change to include Flat Iron Park. The motion passed 2-1 (Gelting nay).

**(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).**

#### **3. Denison School Madison Street Drop-off.**

DPW Winkler explained that Kapur has designed the drop off and run its design past the school district. The approved plan is to be paid for by the school district and the Committee had no problem adding the work to the Street Maintenance contract at the corresponding unit pricing as a change order.

#### **4. Elimination of a Marked Parking Space in front of 322 Warren Street to Make Room for Weekly Garbage Pick-up.**

DPW Winkler explained the citizen request to paint the curb yellow in front of 322 Warren Street between their driveway and the neighbor to the north. He said he looked at the property in the next block to the north and their curb is painted yellow. It was discussed that perhaps we should check other areas. It was moved by Ald. Gelting and seconded by Ald. Hedlund to recommend to Council an ordinance be drafted to designate the discussed area as no parking. The motion passed 3-0.

**(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).**

#### **5. Transport Utility Poles in Local Rights-of-Way**

DPW Winkler explained the City has been approached by an “Alternative Telecommunications Utility (ATU) to place 120’ tall poles in the right of way on city streets. The Committee discussed the Boardman memorandum of April 12, 2016 regarding the matter and that the City could not deny a permit request by State law. It was discussed at length and the consensus was the item should be given priority attention so the City can at least establish permitting criteria. It was moved by Ald. Gelting and seconded by Ald. Hedlund to move this item to Council with a strong recommendation to develop an ordinance to address these types of permit requests. The motion passed 3-0.

**(This item needs to go to the FLR and Council for action to recommend the City Attorney draft an ordinance).**

**6. Equipment Replacement – Giant Vacuums.**

This item was continued to the next PWC meeting at the request of staff.

**Motion to Adjourn:**

Motion to adjourn by Ald. Hedlund and seconded by Ald. Gelting to adjourn. The motion passed 3-0 and the meeting was adjourned at 6:19 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File