



# Public Works Committee

Alderman Bob Kordus Chairman

Alderman Chris Gelting  
Alderman Ken Howell

Alderman Al Kupsik  
Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.  
Assistant Director of Public Works Tom Earle

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## June 11, 2015 Meeting Minutes

**DATE:** June 12, 2015

### MEMORANDUM

**TO:** Chairman Bob Kordus & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E. \_\_\_\_\_  
Director of Public Works & Utilities

**SUBJECT:** June 11, 2015 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **5:00 PM** at City Hall.

**Members in attendance:**

Chairman Bob Kordus   X    
Alderman Chris Gelting   X    
Alderman Sarah Hill \_\_\_\_\_  
Alderman Al Kupsik   X    
Alderman Ken Howell   X  

**Staff Present:**

City Administrator Blaine Oborn   X    
Director Daniel Winkler (DPW)   X    
Mayor Jim Connors:   X  

Other: \_\_\_\_\_City Attorney Dan Draper\_\_\_\_\_

Public in attendance:\_\_\_\_\_Mr. Chris Schultz, Richard Malmin, Penny Roehrer \_

**Approval of the Minutes of the Prior (May) Meeting:**

Motion to approve May's meeting by Ald. Gelting and seconded by Ald. Kupsik with approval of the minutes to include a requested clarification that Ms. Fesenmaier was in favor of relocating the entrance to the park to Wells Street. The motion passed 4-0.

**Public Comments:**

Penny Roehrer spoke to salt/sand, bidding out the shoreline work if the project moves forward, and shared concerns with the private drives item. Richard Malmin of the Town of Linn provided a copy of the jurisdictional transfer agreement of South Lakeshore Drive between the DOT and City dating back to 2002.

**Communications.**

1. Projects & Activities Update-DPW Winkler provided an update on all the projects.

### **Agenda Items:**

1. South Lakeshore Drive Shore Erosion Discussion Continued.
2. City Public Works Pick-ups on Private Streets-Discussion.
3. Winter Operations, Salt Versus Sand/Salt Application-Discussion.

#### **1. South Lakeshore Drive Shore Erosion Discussion.**

The DPW shared the pricing he had received on repairs to the shoreline of around \$142,000 based on 1,000 tons of rock. He explained the project cost would go up or down depending upon actual tonnage used. It was discussed that the Street Department could perform the labor but it would take a few weeks and that a 3 or 4 man crew wouldn't be available until fall.

DPW Winker also provided information on permitting required by the DNR. An individual permit would be required and the process takes 90 days and the application cost is \$603. He indicated the permit is time consuming and somewhat expensive and the City would want to be in favor of dedicating the discussed dollars toward the repair.

There was discussion regarding the timing of the work and whether or not the erosion would impact the road before winter or if the work could be done next spring. DPW Winkler wasn't so sure the project could wait until spring without impacting the roadway.

It was moved by Ald. Kupsik and seconded by Ald. Howell to recommend to the Council that staff apply for the DNR shoreline permit including the \$603 fee. The motion passed 4-0.

**(This item needs to go to FLJ and Council for consideration).**

#### **2. City Public Works Pick-ups on Private Streets-Discussion.**

Chair Kordus explained to the PWC that the owners of Somerset have requested the City to perform public works services on their private drives. He pointed out that the City had conducted an exhaustive review of private drives, public services provided, the City Attorney had reviewed and opined on conducting public work on private property, and the Council had adopted an ordinance on how to address private drives in 2011. DPW Winkler noted a concern for whatever is done to change policy on one private drive would have to apply to all private drives.

Mayor Connors quoted Ordinance 11-34 passed in December of 2011 which basically requires private drive owners to upgrade the roadways to a minimum public standard and dedicate the land for right-of-way prior to the City providing municipal services. Attorney Draper added that the City did allow the road standards to be less than typical new public road standards as a compromise.

By consensus the PWC didn't wish to revisit the matter as it was addressed at length in 2011 and 2012. They asked staff to respond to the Somerset association.

#### **3. Winter Operations, Salt Versus Sand/Salt Application-Discussion**

DPW Winkler provided a report describing the advantages, disadvantages, and costs involved with continuing sand/salt at an 80/20 blend versus modifying sand and salt application to address the winter conditions at hand. Cost savings information was provided as was the environmental benefit of only using sand and salt in quantities which best address conditions. Draft ordinance language was also provided and discussed.

It was moved by Chair Kordus and seconded by Ald. Gelting to continue this item for further discussion.

**Motion to Adjourn:**

Motion to adjourn by Ald. Howell, seconded by Ald. Gelting. The motion passed 4-0 and the meeting was adjourned at 5:56 PM.

Cc: Mayor Jim Connors/Blaine Oborn/Sabrina Waswo/Common Council Members not on Committee/File