



**SPECIAL PERSONNEL COMMITTEE**  
**TUESDAY, JUNE 13, 2017 – 4:30 PM**  
**CONFERENCE ROOM 2A, CITY HALL**  
**AGENDA**

1. Meeting call to order by Chairman Hedlund
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approve the Personnel Committee minutes from May 2, 2017, as prepared and distributed
5. Discussion/Action on Employee Health Benefits costs and programs including:
  - a. Claims Paid 6 Month Rolling Average
  - b. Gerber Stop Loss Renewal
  - c. ServeYou Prescription Service Renewal
  - d. Sysco/HPS Plan Maintenance Renewal
  - e. Health Check360 Wellness Renewal
  - f. DirectPath Transparency/Advocacy Renewal
  - g. Mutual of Omaha Long-Term Disability Renewal
  - h. July 1, 2017 Medical Funding and COBRA Rates
  - i. July 1, 2017 Dental Funding and COBRA Rates
  - j. January 1, 2018 Fully Insured Marketing Timeline
  - k. Aurora Clinic
6. Discussion/Action on the transition of public works and treasurer functions from the Utility Commission to City Hall effective January 1, 2018
7. Discussion/Action on Out-of-State Travel by the City Administrator to Attend the International City/County Management Association (ICMA) Conference October 22-25 in San Antonio, Texas
8. Discussion/Action on Administrator and Staff Training:
  - a. ICMA Effective Supervisory Practices Webinar Series
    - 6/1 The Foundation: Roles of a Supervisor/ Supervisory Leadership and Ethics
    - 6/15 Sharpening Your Focus: Strategic Planning, Managing Workflow, and Budgeting
    - 6/29 The People Part: Hiring and Onboarding, Fostering Accountability, Evaluating Performance
    - 7/13 The Great Communicator: Team Building, Communicating, Leading Change
    - 7/27 The HR Stuff: Ensuring a Safe, Respectful, Harassment-Free Workplace
    - 8/10 Raising the Bar: Motivating Employees and Customer Service
  - b. ICMA Competitive Pay Webinar
9. Action on future agenda items and meeting date
10. Adjourn

*This is a meeting of the Personnel Committee.*

*No official Council action will be taken; however, a quorum of the Council may be present.*