



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting
Thursday, June 13, 2019 5:00 pm
Smith Meeting Room, Lake Geneva Public Library

President Lyon called to order at 5:00 pm.

Present: Lyon, Oppenlander, Kundert, Henningfeld, Gramm, Dinan, Bartz, Kersten
Also Present: Library Director Kornak
Guests: none

Kundert/Oppenlander motion to approve the minutes of the previous meeting, passed unanimously.

Financial report by Kundert. Kundert reviewed budget and expenses to date. Finance committee recommended approval of expenditures for May of \$53,493.61 Dinan second, passed unanimously. Kundert review current investment policy. Lyon/Oppenlander moved to approve, passed unanimously. Visit Lake Geneva membership discussed at the cost of \$365 annually. Motion made to approve membership by Kundert/Bartz. Passed unanimously. WiFi Hot spots and Vidcode program discussed at \$2880 combined cost for one year. Kersten/Henningfeld motion to pass that expense. Passed unanimously. Camosy quote discussed for fixing water leak into Smith Meeting room. Kersten/Bartz motion to approve that expense. Passed unanimously. Voyager accounts discussed by Kundert.

President's report by Lyon. Discussed WI Trustee training week, the week of August 12th. In July we will discuss how to approach this training. Library Board Committee appointments discussed and committees formed. Those committees are:

- Finance, Building and Grounds (FBG) Committee - Kundert, Oppenlander, Lyon.
- Personnel Committee - Dinan, Halverson (chair), Gramm, Lyon.
- Public Information Committee - Kersten (chair), Halverson, Henningfeld.
- Strategic Planning Committee- Kersten, Gramm, Brookes, Bartz, Oppenlander, Halverson, Lyon (chair).

Strategic Planning Committee Chair, Lyon, discussed approach and planning for going forward with strategic plan and strategic planning committee.

Personnel Committee Report by Kornak. Kornak discussed the latest Personnel Committee meeting where future staffing models have been and will continue to be discussed.

Kornak provided directors report. Statistics for door count, circulation, new user registration are very encouraging. Youth programs are stable. Adult programs attendance is down.



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Summer and Sunday hours trial was discussed. Sundays did not turn out the attendance that was expected and staffing considerations need to be considered. This topic should be put on August or September agenda. There is a new laptop circulation policy in the works. Kersten/Bartz move to approve the laptop policy with the modification of the public use laptop with restricted download/installation rights. Passed unanimously.

Kundert/Oppenlander motion to adjourn at 6:25 pm. Unanimously passed.