

Regular Lake Geneva Utility Commission Meeting
Thursday, June 16, 2016 – 4:00 PM
Utility Commission Office - 361 W Main Street

Minutes

- 1. Call Meeting to Order by Pres. Lyon at 4:00 P.M.**
- 2. Roll Call - Members present:**
Dennis Lyon, Mayor Al Kupsik, Ald. Cindy Flower, Ald. Rich Hedlund. Public in attendance: Mr. Chris Schultz, Lake Geneva Regional News, City Administrator Blaine Oborn, Mr. Ken Bauman, and Mr. Scott Eckert.
- 3. Comments from the Public as allowed by Wis. Stats § 19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.**
None
- 4. Approve Minutes of the Previous Meeting**
Motion by Mr. Hedlund to approve the minutes as presented.
2nd by Mayor Kupsik.
Passed 4-0
- 5. Acknowledgement of Correspondence:**
None
- 6. Agenda Items:**
 - a) 2015 Audit Report (Mr. Pat Romanesko)**
Mr. Romanesko went through the audit and answered questions. The rate increase was discussed in light of the financial well-being of the utility. He also discussed two audit letters which accompanied the audit. The audit was accepted by consensus.
 - b) Discussion-Director & Water Superintendent Replacements.**
Mr. Oborn suggested we should officially accept the retirement resignations of both employees. Mr. Hedlund said they already approved a final payout for the water superintendent and they have been working on Mr. Winkler's replacement. Director Winkler noted he just sent the entire Council a copy of his retirement notice. With the vote on Monday to possibly move the employment decisions to the City, it was decided to wait until the final vote at Council in July to decide who advertises for which positions. President Lyon did mention that last month the Commission tentatively decided to wait and allow the new Director to fill the superintendent position. The Commission by consensus approved the Director to recommend filling the superintendent position temporarily.
- 7. Director's Report**
Director Winkler provided the financials update for May on Powerpoint.

8. Projects Update

Director Winkler advised that the WWTF sludge storage tank project coming in on budget left us with just over \$1 million in funds in advance of the July billing as projected. He also noted the South Lakeshore Drive water main installation is done with restoration in process.

9. Financials Update

Director Winkler provided financial information.

Water

EOM Cash	\$ 1,248,000
Project Commitments	\$ 481,000
Upcoming Projects	\$ TBD

Sewer

EOM Cash	\$1,131,000
Project Commitments	\$ 33,000
Upcoming Projects	\$ TBD

Review and Payment of Bills:

Motion by Mr. Hedlund to approve the May bills, Director's report and financials as presented. 2nd by Ms. Flower. Passed 4-0

10. Adjourn

Motion by Mr. Hedlund to adjourn, seconded by Flower. Motion passed 4-0 and the meeting was adjourned at 4:50 PM.

Next meeting not set. Director will call the members.



Secretary