



REGULAR CITY COUNCIL MEETING

MONDAY, JUNE 26, 2017 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderman Flower
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of June 12, 2017, as prepared and distributed
9. **Consent Agenda** – *Recommended by Finance, License and Regulation on June 20, 2017*
Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. **Park Reservation Permit application filed by Mt. Zion Church to rent Flat Iron Park and the Brunk Pavilion on Sunday, July 30, 2017 from 6:00am to 1:00pm for the Mtn@Park church service** (*Recommended by Board of Park Commissioners on June 7, 2017*)
 - b. **Parade application filed by the American Legion Auxiliary for the Fourth of July Kids Parade on July 4, 2017 from 10:00am to 10:30am, beginning at Eastview School and ending at the American Legion Hall with request to waive all fees including application fee**
 - c. **Street Use Permit application filed by the American Legion Auxiliary for the Fourth of July Kids Parade on July 4, 2017 from 10:00am to 10:30am, beginning at Eastview School and ending at the American Legion Hall with request to waive all fees including application fee**
 - d. **Temporary “Class B” Retailer License application filed by Geneva Lake Arts Foundation for the sale of wine during the Art Gallery Open House at 223 Broad Street, Lake Geneva, on July 7, 2017, from 6:00pm to 9:00pm contingent upon Police Chief approval**
 - e. **Temporary Operator License application filed by Sarah McConnell on behalf of Geneva Lake Arts Foundation for the Art Gallery Open House on July 7, 2017 contingent upon Police Chief approval**
 - f. **Change of Agent application filed by PH Hospitality Group LLC d/b/a Pizza Hut, 801 Williams St, Lake Geneva to Kate Rath, 424 James St, Burlington**

- g. Original 2017-2018 Class “B” Fermented Malt Beverage & “Class C” Wine License application filed by D&D Restaurant Group, Inc d/b/a Flat Iron Tap, Edward Muisenga, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, clearance of any Department of Revenue holds, and obtaining an occupancy permit**
 - h. Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License application filed by Oakfire LLC d/b/a Oakfire Pizzeria & Restaurant, 831 Wrigley Dr, David Scotney, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**
 - i. Renewal Class “B” Fermented Malt Beverage application filed by KNMG Hotels LLC d/b/a Comfort Suites, 300 E Main St, Eric Schmitt, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**
 - j. Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by Plaza Media LLC d/b/a Geneva Theater, 244 Broad St, Shad Branen, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds**
 - k. Renewal of Sidewalk Café Permit application filed by Oakfire Pizzeria & Restaurant, 831 Wrigley Dr (approved by Police Chief and Director of Public Works; informational only)**
 - l. Original 2017-2018 Operator’s (Bartender) License applications as listed in packet**
 - m. Renewal of 2017-2018 Operator’s (Bartender) License applications as listed in packet**
 - n. Renewal Taxi Company License application filed by A-1 Lake Geneva Limousine & Taxi**
 - o. Original Creamery Permit applications filed by the following: (approved by Director of Public Works; informational only)**
 - 1) Claire & Mary Claire Confectioners LLC d/b/a Constant Cravings, 152 Broad St
 - 2) LG Sweets LLC d/b/a Kilwins Lake Geneva, 772 Main St
- 10. Item(s) removed from the Consent Agenda.**
- 11. Finance, License & Regulation Committee Recommendations from June 20, 2017 – Alderman Kordus**
- a. Discussion/Action on proposal from Vandewalle & Associates for the 2017 Bicycle and Pedestrian Plan, not to exceed \$25,000 funded from Capital Projects**
 - b. Discussion/Action on Kapur & Associates, Inc. Task Order No. 9 for the 2017 Capital Road Projects Engineering Services for an amount not to exceed \$53,468.00**
 - c. Discussion/Action on Payne & Dolan TIF Escrow Draw Request No. 2 for the Main Street Widening project in the amount of \$175,779.35**
 - d. Discussion/Action on Payne & Dolan Main Street Widening Contract Change Order #2 with increase from the TIF4 Escrow Contingency**
 - e. Discussion/Action on Kapur & Associates, Inc. TIF4 Escrow Draw Request No. 6 for the Main Street Widening Engineering in the amount of \$623.00**
 - f. Discussion/Action on Purple Martin Bird Houses including grants and donations for City parks and City property (Also recommended by Avian Committee on May 22, 2017)**
 - g. Discussion/Action on acceptance of donation of \$3,000 from the We Energies Foundation for the Avian Committee’s Purple Martin Project**

- h. Discussion/Action on the Lake Geneva Police Department reserving the Riviera for next year's Annual Police Department Awards Ceremony with waiver of all fees
- i. Discussion/Action on appointing Russ J. Ceschi as the City's primary Commercial Electrical Inspector contingent upon receiving an indemnity and hold harmless agreement together with naming the City as an additional insured
- j. Discussion/Action on adoption of An Ordinance Amending Joint Uniform Lake Law Ordinance of Geneva Lake

12. Plan Commission Recommendations from June 19, 2017 – Alderman Skates

- a. Discussion/Action on **Resolution 17-R23**, adopting the Public Participation Strategy and Procedures for 2017 Amendments to the City of Lake Geneva Comprehensive Plan
- b. Discussion/Action on **Resolution 17-R26**, a Conditional Use Application (CUP) filed by Jeffrey Walski, 1452 Sunrise Trail, Lyons, WI 53105, for Indoor Commercial Entertainment land use for a health café at 264 Center Street, Tax Key No. ZOP00259
- c. Discussion/Action on **Resolution 17-R27**, a Conditional Use Application (CUP) filed by Jeffrey Walski, 1452 Sunrise Trail, Lyons, WI 53105, for Outdoor Commercial Entertainment land use for a health café at 264 Center Street, Tax Key No. ZOP00259
- d. Discussion/Action on **Resolution 17-R28**, a Zoning Map Amendment filed by Matt Schroeder of Associated Bank, 10701 National Avenue, West Allis, WI 53227, to change the zoning from General Business and Single Family Residential-4 to Neighborhood Business at 728 Williams Street, Tax Key No. Tax Key No. ZRA00034 and 916 Marshall Street, Tax Key No. ZRA00033
- e. Discussion/Action on a Certified Survey Map Lot Combination Review filed by Matt Schroeder of Associated Bank, 10701 National Avenue, West Allis, WI 53227, for 728 Williams Street, Tax Key No. Tax Key No. ZRA00034 and 916 Marshall Street, Tax Key No. ZRA00033
- f. Discussion/Action on **Resolution 17-R29**, a Conditional Use Permit filed by Matt Schroeder of Associated Bank, 10701 National Avenue, West Allis, WI 53227, for a drive-through In-Vehicle Sales and Service land use for a proposed Associated Bank at 728 Williams Street, Tax Key No. Tax Key No. ZRA00034 and 916 Marshall Street, Tax Key No. ZRA00033
- g. Discussion/Action on **Resolution 17-R30**, a Zoning Map Amendment/General Development Plan filed by Steven and Leah Andersen, 905 Platt Avenue, Lake Geneva, WI 53147, to expand the buildable envelope and construct a three-season porch and deck at the rear of the home at 905 Platt Avenue, Tax Key No. ZCOT00008
- h. Discussion/Action on **Resolution 17-R31**, on an amendment to a Precise Implementation Plan filed by Steven and Leah Andersen, 905 Platt Avenue, Lake Geneva, WI 53147, to expand the buildable envelope and construct a three-season porch and deck at the rear of the home at 905 Platt Avenue, Tax Key No. ZCOT00008
- i. Discussion/Action on **Resolution 17-R32**, a Conditional Use Permit filed by Fairwyn Ltd, 875 Townline Road Ste 103, Lake Geneva, WI 53147 to utilize setbacks for the Single Family Residential-4 zoning district in the Estate Residential-1 zoning district (as enabled by Section 98-407(3) of the Zoning Ordinance) at 930 Bayview Drive, Tax Key No. ZGB00026.
- j. Discussion/Action on **Resolution 17-R33**, a Zoning Map Amendment/General Development Plan filed by Steven R. and Jen C. Evans, 763 Ivy Oaks Drive, Caledonia, IL, 61011 to establish a Commercial Indoor Lodging land use (vacation rental home) at 717 Geneva Street, Tax Key No. ZOP00160.

- k. Discussion/Action on **Resolution 17-R34**, a Precise Implementation Plan filed by Steven R. and Jen C. Evans, 763 Ivy Oaks Drive, Caledonia, IL, 61011 to confirm zoning flexibilities to establish a Commercial Indoor Lodging land use (vacation rental home) at 717 Geneva Street, Tax Key No. ZOP00160.
- l. Discussion/Action on **Resolution 17-R35**, a Conditional Use Permit filed by Steven R. and Jen C. Evans, 763 Ivy Oaks Drive, Caledonia, IL, 61011 to establish a Commercial Indoor Lodging land use (vacation rental home) at 717 Geneva Street, Tax Key No. ZOP00160.
- m. Discussion/Action on **Resolution 17-R36**, a Zoning Map Amendment/General Development Plan filed by Karen Klipp, 7345 Hollow Drive, Lake Geneva, WI 53147 to confirm zoning flexibilities to establish two Commercial Indoor Lodging land uses (vacation rental homes) at 824 Williams Street, Tax Key No. ZRA00018.
- n. Discussion/Action on **Resolution 17-R37**, a Precise Implementation Plan filed by Karen Klipp, 7345 Hollow Drive, Lake Geneva, WI 53147 to confirm zoning flexibilities to establish two Commercial Indoor Lodging land uses (vacation rental homes) at 824 Williams Street, Tax Key No. ZRA00018.
- o. Discussion/Action on **Resolution 17-R38**, a Conditional Use Permit filed by Karen Klipp, 7345 Hollow Drive, Lake Geneva, WI 53147 to establish a Commercial Indoor Lodging land use (vacation rental home) at 824 Williams Street, Tax Key No. ZRA00018.
- p. Discussion/Action on **Resolution 17-R39**, a Zoning Map Amendment/General Development Plan filed by Chris Law, Geneva Lakes Christian Church, W2906 Willow Road, Lake Geneva, WI 53147, to amend the Zoning Map from the SR-4 Single-Family zoning district to Planned Development for a new worship facility at 1015 N. Bloomfield Road, Tax Key Nos. ZSF00232 and ZSF00231.
- q. Discussion/Action on **Resolution 17-R40**, a Precise Implementation Plan filed by Chris Law, Geneva Lakes Christian Church, W2906 Willow Road, Lake Geneva, WI 53147, to construct a new worship facility at 1015 N. Bloomfield Road, Tax Key Nos. ZSF00232 and ZSF00231.
- r. Discussion/Action on **Resolution 17-R41**, amending the Precise Implementation Plan / Conditional Use Permit filed by Lake Geneva Tennis Club LLC, 630 Veterans Pkwy, to expand a parking lot for a Physical Activity Studio land use (indoor tennis complex) at 630 Veterans Parkway, Tax Key Nos. ZLGBP200029, ZLGBP200030, ZLGBP200031, ZLGBP200032, & ZLGBP200033.
- s. Discussion/Action on **Resolution 17-R42**, a Conditional Use Permit filed by Reeds Construction LLC, W3199 S Lake Shore Drive, Lake Geneva, WI 53147, to construct a new boat slip at 1084 LaGrange Drive, Tax Key No. ZLE00003.
- t. Discussion/Action on **Resolution 17-R43**, a Conditional Use Permit filed by Julie Selby, 800 N Blue Spruce Circle, Hartland, WI 53029, for Indoor Commercial Entertainment for a studio at 262 Center Street, Tax Key No. ZOP00259.
- u. Discussion/Action on **Resolution 17-R44**, a Conditional Use Permit filed by Halvar Petersen, 507 Broad Street, Lake Geneva, WI 53147, for Indoor Commercial Entertainment for a Bakery/Patisserie at 252 Center Street, Tax Key No. ZOP00258.
- v. Discussion/Action on **Resolution 17-R45**, a Conditional Use Permit filed by Halvar Petersen, 507 Broad Street, Lake Geneva, WI 53147, for Indoor Commercial Entertainment for a Coffee School at 252 Center Street, Tax Key No. ZOP00258.

- w. Discussion/Action on **Resolution 17-R46**, a Conditional Use Permit filed by Jes Bush-Christenson, 1515 Dodge Street, Lake Geneva, WI 53147, for Outdoor Commercial Entertainment at 747 W. Main Street, Tax Key No. ZOP00271.
- x. Discussion/Action on **Resolution 17-R47**, a Conditional Use Permit filed by Curt Langille, Lanco Builders, Inc., 813 Eagleton Drive, Lake Geneva, WI 53147, to use SR-4 Setbacks in ER-1 zoning district at 837 Bayview Drive, Tax Key No. ZGB00007.

13. Discussion/Action on Resolution 17-R48, amending the Schedule of Fees to include:

- a. A \$2.00 per hour Parking Stall fee for stalls on Wrigley Drive, 10 stalls at the boat launch, stalls on lower Center south of Main Street and stalls on lower Broad Street south of Main Street and keeping all other fees as previously listed in the Schedule of Fees *(approved by Council on June 12, 2017)*
- b. Public Works construction permit fees to the City's Schedule of Fees Resolution Including:
 - 1) Curb Cut/Driveway Approach Fee \$25.00
 - 2) Right-of-Way Excavation Fee \$25.00
 - 3) Storm Sewer Connection Fee \$25.00
 - 4) Sanitary Sewer Connection Fee \$25.00*(Recommended by the Finance, License and Regulation Committee on June 6, 2017)*
- c. A fingerprinting fee, \$15 for city resident, \$15 individual employed in business in city limits or working for city licensed business, and non-residents \$60 *(Recommended by the Police & Fire Commission on June 6, 2017 and Finance, License and Regulation Committee on June 6, 2017)*

14. Discussion/Action on Resolution 17-R49, Employee Health Benefit Spousal Surcharge of 10% of the single cobra rate *(approved by Council on September 26, 2016)*

15. Presentation of Accounts – Alderman Kordus *(Recommended by Finance, License and Regulation on June 20, 2017)*

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$17,172.18
- c. Regular Bills in the amount of \$352,327.78 *(amended from FLR)*

16. Mayoral Appointments.

17. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

6/23/2017 9:40pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media