



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Rick Steinberg
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary
Street Superintendent Ron Carstensen

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MINUTES OF THE JULY 10, 2013

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___X___, Barb Hartigan ___X___,
Rick Steinberg ___X___, Peggy Schneider ___X___, Dave Quickel ___LATE___, John Swanson ___X___,
Ald. Al Kupsik ___X___, Mayor Jim Connors ___LATE___ (___9_ Total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___, Street Superintendent Ron Carstensen ___X___, Ald. Bill Mott ___X___,
Administrator Dennis Jordan ___X___.

Public Present:

Mr. Chris Schultz, Ms. Suzie Brady, Mr. Terry Connell, representatives of Badger Leadership Dynamics (Mr. Dakota Carmer), Jaycees representative, Mr. Tim Townsend, and the City's concessionaire.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Hartigan to approve the minutes of the June 5, 2013 meeting and seconded by President Skates. The motion passed 7-0.

Public Input:

Badger students spoke about their proposed project, Free Little Library. They wished to pursue approval of drop/pick-up boxes near the Beach House and elsewhere in Library Park. President Skates indicated he would contact them. Mr. Jordan wasn't sure if Plan Commission approval was required or not. It was the consensus of the Commission that the concept was a great idea.

Ms. Suzie Brady and Mr. Terry Connell of the B.I.D. spoke regarding their application for a Taste of Lake Geneva to be held at Flat Iron Park on September 14th. The rest of the discussion was delayed until consideration of the park use permit.

Park Permits/Park Donations:

Ms. Suzie Brady and Mr. Terry Connell of the B.I.D. continued their presentation regarding application for a Taste of Lake Geneva to be held at Flat Iron Park on September 14th, noon to 6 PM. After questions about this first time event, it was moved by Ald. Kupsik and seconded by Commissioner Hartigan to approve the event subject to a site plan, working out the details on parking space rental, a \$300 deposit, and changing the time to 7 AM to 8 PM. The motion passed 7-0-1 with Quickel absent and Connors abstaining as he missed most of the discussion.

Mr. Tim Townsend of Black Circle Records requested additions to his approved permit for Flat Iron Park, on Saturday, August 3, 2013. The request included selling of bottled water and T-shirts with the proceeds of both to go to the charity Love, Inc. of Burlington, placement of porta-potties, and 10'x10' tents. After discussion, it was moved by Ald. Kupsik and seconded by Commissioner Hartigan to approve the request as presented. The motion passed 9-0.

Wedding, July 11, 2014, Library Park, 4 PM. The request did not include the time frame. It was moved by Ald. Kupsik to approve and seconded by Commissioner Hassler. President Skates indicated he would contact them for more information and was asked to remind them that no alcohol rules apply. The motion passed 8-0.

One Year Birthday Party, 8/24/13, Veterans Park, Patelle. It was moved to approve by Commissioner Hartigan and seconded by Commissioner Hassler. The motion passed 9-0.

Polstein of Hebrew Theological, 40 people to play ball at Veterans Park Followed by Dinner at Seminary Park, July 17 and 24, 2013. It was moved by Commissioner Hartigan to approve and seconded by Commissioner Quickel. The motion passed 9-0.

Park Assignments/Repair Update:

President Skates remarked that all parks were in great condition and thank you to Street Department staff. He noted the Hispanic Sunday league at Veterans Park fell short of cleaning up after themselves and that there would be a meeting to determine the future of the league if the mess isn't cleaned up. Commissioner Swanson commented that parks look wonderful but for some of the gathering going on near the skate park.

New Business:

Beautification Committee Bandshell Discussion- Mr. Todd Krause gave a detailed presentation of the proposed pavilion located where the existing concrete slab is situated at Flat Iron Park. He noted he met with the Jaycees and others for input. The pavilion as proposed is 1600 SF in size, 8-sided, 45' x 35' roughly, similar in architecture to the Riviera and new gazebo in the park, 2' off the ground with a concrete slab, and sized to accommodate at least 50 performers. Quickel asked about cost and the structure may cost \$300,000 and hopefully would be funded by private donations and TIF. Naming rights were also discussed. The Park Commission liked the concept. The next stop should be Public Works and back to Park Commission with a completed donor application form for an approval recommendation to Council. A color rendering was viewed as a good idea.

Old Business:

Disc Golf Park Schedule Discussion-DPW Winkler reported he is looking to the designer for an August site visit for designing the new course and updated pricing on amenities as approved by Council.

Dunn Field Restroom/Concession Status Update-DPW Winkler reported the project has been awarded and fully funded, and he has met with Gilbank onsite with his asbestos inspector. The project will break ground in a few weeks and completion is slated for the end of September. The contractor will take the building out of service as soon as possible and demolish it. The men's side is closed due to weekend vandalism. Porta-potties may be set temporarily during construction.

Park Amenities Funding/Priority Discussion-President Skates urged everyone to check out their parks for possible projects for discussion next meeting. DPW Winkler passed out the March 2013 priority project listing.

Adjourn:

It was moved by Commissioner Hartigan and seconded by Commissioner Hassler to adjourn. The motion passed 9-0 and the meeting was adjourned at 8:07 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for August 7, 2013.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
07/11/13

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)