



**FINANCE, LICENSE & REGULATION COMMITTEE**  
**MONDAY, JULY 13, 2015 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Call to Order by Alderman Kupsik
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Finance, License and Regulation Committee Meeting minutes of June 22, 2015, as prepared and distributed.
5. **LICENSES & PERMITS**
  - a. Park Reservation Permit application filed by Frank Staab for a graduation party at Cobb Park on July 18, 2015 from 11:00 am to 7:00 pm (*recommended by the Board of Park Commissioners on July 1, 2015*)
  - b. Park Reservation Permit application filed by Mike Frazier on behalf of the Lake Geneva Symphony Orchestra to use Flat Iron Park and the Brunk Pavilion for a concert on August 2, 2015 from 1:30 pm to 4:30 pm (*recommended by the Board of Park Commissioners on July 1, 2015*)
  - c. Park Reservation Permit application filed by Jesus and Andrea Sanchez to use Flat Iron Park and the Brunk Pavilion for a wedding ceremony on August 15, 2015 from 7:00 am to 5:00 pm (*recommended by the Board of Park Commissioners on July 1, 2015*)
  - d. Request for Temporary Extension of Licensed Premises filed by Chad Bittner on behalf of Next Door Pub & Pizzeria, 411 Interchange North, to include parking lot area behind the restaurant during the “Next Door Pub & Pizzeria 10 Year Anniversary Party” on Saturday, September 12, 2015 from 10:00 am to midnight
  - e. Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License application filed by New World Wine Inc d/b/a New World Wine Shop, 830 W. Main St, Unit I, Jerry Sibbing, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds
  - f. Original Class “B” / “Class C” Fermented Malt Beverage and Wine License application filed by Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds
  - g. Alcohol License Premises Extension application filed by Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent, for sidewalk café area

- h. Original 2015-2016 Operator's (Bartender) License application filed by Robyn Smith, Hayden Yakes, Riley Oman, Jeanette Cecce, and Misty Jurs
  - i. Renewal 2015-2016 Operator's (Bartender) License applications filed by Christine Boelkow-Meye, Andrew Wisnowski, Jacquelyn Corpus, Scot Effenheim, and Lynette Bychowski, Morgan Tisa, Shannon McDonoug, Jessica Tesch, Ryan Lasch, and Athena Lorono
  - j. Renewal of Massage Establishment application filed by The Therapeutic Touch LLC, 601 W. Main Street
- 6. Discussion/Action on contract with Labyrinth HealthCare Group for the PatientCare health benefit including the incentive program *(recommended by the Personnel Committee on July 2, 2015)*
  - 7. Discussion/Action on payment in the amount of \$9,250 for services rendered by Springsted Inc *(recommended by the Personnel Committee on July 2, 2015)*
  - 8. Discussion/Action on a 2% increase of the 2016 pay scale *(recommended by the Personnel Committee on July 2, 2015)*
  - 9. Discussion/Action on installation of two additional non-motorized racks at the west end pier *(recommended by Piers, Harbors and Lakefront Committee on June 25, 2015)*

**10. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$25,401.20
- c. Regular Bills in the amount of \$651,871.30

**11. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

7/10/2015 3:00pm

cc: Committee Members, Mayor & remaining Council, Administrator, City Clerk, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**MONDAY, JUNE 22, 2015 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Chairperson Kupsik called the meeting to order at 6:00 p.m.

**Roll Call.** Present: Aldermen Howell, Gelting, Kupsik, Kordus and Wall. Also Present: City Administrator Oborn, Comptroller Pollitt, Director of Public Works Winkler and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mary Jo Fesenmaier, 955 George Street, addressed the Premier Resort Area Tax and felt the report from the new Administrator was very encouraging. She hoped the recommendation would be to schedule the topic for more discussion on the Committee of the Whole and also the first City Council meeting in July to allow for public input. Ms. Fesenmaier questioned the regular bills and asked if the Comptroller can sort and print reports in the software, such as money that was spent on TIF items, to be given out to the public.

Darien Schaefer, Lake Geneva Chamber of Commerce, requested the parking fees be waived for the U.S. Military Army Band who will be performing at the Concerts in the Park on June 25, 2015.

**Approval of Minutes**

Kordus/Wall motion to approve the Finance, License and Regulation Committee Meeting minutes of June 8, 2015, as prepared and distributed. Unanimously carried.

**LICENSES & PERMITS**

**Park Reservation Permit application filed by Misty Fitzpatrick for a wedding ceremony on September 5, 2015 from 8:00 am to 10:00 pm in Flat Iron Park including rental of the Brunk Pavilion (recommended by the Board of Park Commissioners on June 3, 2015)**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Park Reservation Permit application filed by Lake Geneva Business Improvement District for Taste of Lake Geneva on September 11 & 12, 2015 from noon to 10:00 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (recommended by the Board of Park Commissioners on June 3, 2015)**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Park Reservation Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest on October 10 & 11, 2015 from 7:00 am to 6:30 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (recommended by the Board of Park Commissioners on June 3, 2015)**

Howell/Gelting motion to recommend approval. Unanimously carried.

**Street Use Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest using the downtown area sidewalks, streets and alleys, southwest corner of the Geneva Street lot, Center Street Lot and closing the 200 block of Broad Street on October 10 & 11, 2015 from 7:00 am to 6:30 pm**

Wall/Kordus motion to recommend approval. Unanimously carried.

**Street Use Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Parade Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am**

Wall/Howell motion to recommend approval. Unanimously carried.

**Street Use Permit application filed by Tara Trent on behalf of the Maple Park Homeowners Association for closure of Geneva Street between Warren and Maxwell Street on June 27, 2015 at 4:00 pm.**

Kordus/Gelting motion to recommend approval. Alderman Gelting stated he had a request from the Association for waiver of the fees but will address it during the Council meeting. Unanimously carried.

**Request for waiver of Parking Stall Bag fees from the Geneva Lakes Chamber of Commerce for Center Street stalls 993 through 1002 to accommodate the U.S. Military Army Band performance Concerts in the Park at Flat Iron Park on June 25, 2015 from 8:00 am to 7:00 pm**

Kordus/Gelting motion to recommend approval. Alderman Wall questioned why the permit is needed for 11 hours.

Kordus/Gelting motion to suspend the rules to allow Darien Schaefer to speak. Unanimously carried. Mr. Schaefer stated the past practice has been to bag the stalls right away in the morning so that the stalls will be available in the afternoon. If they are not bagged at 8am, cars will be in those spots, which would be difficult to bag later and have them open in time for the band to come in.

Main Motion: Unanimously carried.

**Provisional “Class A”/Class “A” Intoxicating Liquor & Fermented Malt Beverage License for New World Wine Inc d/b/a New World Wine, 830 W. Main St, Unit I, Jerry Sibbing, Agent**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Provisional Class “B”/“Class C” Fermented Malt Beverage and Wine License for Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent**

Kordus/Howell motion to recommend approval. Unanimously carried.

**Alcohol License Premises Extension Application filed by Lake Aire Restaurant, 804 Main Street, George Argiropoulos, Agent, for Sidewalk Café Area**

Wall/Kordus motion to recommend approval. Unanimously carried.

**Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Geneva Bay Club LLC d/b/a Maxwell Mansion, 421 Baker Street, Charles Fritz IV, Agent
- 2) Stone Soup LLC d/b/a Baker House, 327 Wrigley Drive, Charles Fritz IV, Agent
- 3) Sandal Inc d/b/a Lake Geneva Lanes, 192 E. Main Street, Franklin Guske, Sr., Agent

Wall/Gelting motion to recommend approval. Unanimously carried.

**Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Guerrero Inc d/b/a Olympic Restaurant, 748 W. Main Street, Yolanda Zavaleta, Agent
- 2) Simple Café LLC d/b/a Simple Café, 525 Broad Street, Thomas Hartz, Agent
- 3) The Bona Group LLC d/b/a Bona’s Italian Kitchen, 848 W. Main Street, Phillip Bona, Agent
- 4) Geneva Java Inc d/b/a Geneva Java, 252 Center Street, Halvar Petersen, Agent

Gelting/Kordus motion to recommend approval. Unanimously carried.

**Renewal Class “A” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Tienda El Rancho, 1151 Elkhorn Road, Mercedes Jaramillo, Agent

Howell/Gelting motion to recommend approval. Unanimously carried.

**Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) Brutap LLC d/b/a Bruno’s Liquors, 524 Broad Street, James Sharkus, Agent

- 2) Midwest Fuel, Inc d/b/a Northside Mobil, 501 Interchange North, John Consolino, Agent
  - 3) Walgreen Co dba Walgreens #05600, 351 Edwards Blvd, Suzanne Tiedke, Agent
- Wall/Gelting motion to recommend approval. Unanimously carried.

**Renewal of 2015-2016 Operator's (Bartender) License applications (located in packet)**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Original 2015-2016 Operator's (Bartender) License applications (located in packet)**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Discussion/Action on Resolution 15-R32 opposing changes to the Room Tax Law inserted into the State Budget and financial impact to the City**

City Administrator Oborn stated this resolution has been recommended by the league with a few changes. He explained the financial impact it has on the City and the potential loss of revenue. Mr. Oborn requested the Council oppose the legislation.

Kordus/Gelting motion to forward to Council without recommendation. Unanimously carried.

**Discussion/Action on Resolution 15-R34 authorizing a 1.5% wage increase for various permanent part-time staff**

City Administrator Oborn stated the excluded positions are a new part-time Patrol Officer, the vacant Assistant Parking Supervisor, Videographer, Chief Inspector Poll Workers, Poll Workers and all the seasonal part-time employees. Some of these excluded positions will be looked at further during the budget process. Alderman Wall asked where the funds would come from. Comptroller Pollitt stated most of these raises were not budgeted for and will come out of the parking fund.

Howell/Gelting motion to recommend approval. Unanimously carried.

**Discussion/Action on Employee Group Medical costs including Stop Loss Insurance Renewal**

Comptroller Pollitt stated the City's insurance consultant is recommending Alternate 1 as it is cheaper for the City in the long run. He did put it out to bid to 6 or 8 firms and none of them choose to bid. They are recommending staying with the current company, Gerber Life. The total fixed cost with the Stop Loss insurance would be \$539,483. Alderman Gelting noticed a slight change to include prescription drugs. Ms. Pollitt said the consultant recommended the City include prescription drugs. If anyone goes over the \$40,000 including prescription drugs, the insurance will kick in, which means more insurance for the City.

Howell/Kordus motion to approve the Employee Group Medical Alternate 1 for Stop Loss Insurance Renewal. Unanimously carried.

**Discussion/Action on applying for DNR Shoreline Permit including a \$603.00 fee (recommended by Public Works Committee on June 11, 2015)**

Howell/Kordus motion to recommend approval. Alderman Kordus stated this is only approval of the \$603 permit fee. There are additional costs in the future that may cause budgetary concerns. The process takes around 90 days and if the permit is not approved now, it would be during the winter months and could potentially face even more erosion. Unanimously carried.

**Discussion/Action on Kocourek Parking Agreement regarding lot ZOP00281 North of 647 Main Street**

Kordus/Gelting motion to recommend approval. Unanimously carried.

**Discussion/Action on an Over the Line Violation and fee**

Kordus/Wall motion to recommend approval. Unanimously carried.

**Discussion/Recommendation of Premium Resort Area Sales Tax Law and related fiscal/statistical analysis**

City Administrator Oborn stated this is the Premier Resort Area Sales Tax Law. This is the start of the discussion to see if they would like him to address the issue further. Mr. Oborn stated the Premier Resort Tax is a half cent sales tax that applies to certain businesses and is the only sales tax available to the City. The county currently has a sales tax

available that collects about \$8.4 million a year. More than 25% of that tax is generated by Lake Geneva, which only accounts for 7% or 8% of the population. Under state law the tax is restricted to be used on infrastructure and cannot be put towards the operating fund. The City does not meet the 40% to automatically implement the tax without an exemption. Five municipalities currently have this exemption written into the legislation. Mr. Oborn stated anything that is taxable at 5.5% would be taxed at 6% based on location of what the legislature defines as tourist related establishments; such as restaurants, hotels, convenience stores, variety stores and some big box stores. The sales tax can be used to fund transportation facilities, including roads and bridges, sewer and water facilities, parking lots and access ways, parks, boats, beaches and other recreational facilities, fire equipment, police vehicles and other equipment and materials dedicated to public safety and public works.

Mr. Oborn explained the process of a legislative exemption. He recommended a nonbinding referendum to inform the voters and see if they would agree to the tax. Once a second binding referendum is passed, the City could declare itself a premier resort area with a corresponding ordinance. The Department of Revenue would then be notified which is done on a quarterly basis with a 6 month notice. Mr. Oborn stated this would be a two to three year process. People who oppose the tax feel it is just another tax and might drive behavior to go outside the City. He believes this is a fairer way to pay for infrastructure as the residential property owners bear a large burden. He estimated 40% to 70% of the revenue collected would be from people outside the city. Road maintenance has been deferred a lot and this revenue stream can help address those maintenance issues. Alderman Kordus stated he would like to continue forward with the research on this process. Mr. Oborn said the earliest it could go for referendum is April of 2016.

Kordus/Kupsik motion to instruct staff to continue further research on the Premier Resort Tax with further discussion. Alderman Howell feels the public needs more information and is in favor of further research. Mr. Kupsik stated this is a good tool they could use. Unanimously carried.

#### **Presentation of Accounts – Alderman Kupsik**

Purchase Orders. None.

Kordus/Wall motion to recommend approval of Prepaid Bills in the amount of \$6,104.61. Unanimously carried.

Kordus/Gelting motion to recommend approval of Regular Bills in the amount of \$259,732.09. Alderman Kupsik asked what repairs were made by Gage Marine for \$18,000. Director of Public Works Winkler stated this is the installation of all the City piers, ramps and wrought iron fence by the beach. Mr. Kupsik asked how far along the Beilfuss Corporation was with the Veterans Park infield rehabilitation. Mr. Winkler stated it is completed. Unanimously carried.

#### **Adjournment**

Kordus/Wall motion to adjourn at 6:51 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, JULY 13, 2015 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Chappell
3. Roll Call
4. Awards, Presentations, and Proclamations
  - a. Presentation and Discussion from City Administrator on Municipal Facts 14 Finance and Demographics from the Wisconsin Taxpayers Alliance Report
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of June 22, 2015, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Park Reservation Permit application filed by Frank Staab for a graduation party at Cobb Park on July 18, 2015 from 11:00 am to 7:00 pm (*recommended by the Board of Park Commissioners on July 1, 2015*)
  - b. Park Reservation Permit application filed by Mike Frazier on behalf of the Lake Geneva Symphony Orchestra to use Flat Iron Park and the Brunk Pavilion for a concert on August 2, 2015 from 1:30 pm to 4:30 pm (*recommended by the Board of Park Commissioners on July 1, 2015*)
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- j. Renewal of Massage Establishment application filed by The Therapeutic Touch LLC, 601 W. Main Street

10. Item removed from the Consent Agenda

**11. Finance, License and Regulation Committee Recommendations – Alderman Kupsik**

- a. Discussion/Action on contract with Labyrinth HealthCare Group for the PatientCare health benefit including the incentive program *(recommended by the Personnel Committee on July 2, 2015)*
- b. Discussion/Action on payment in the amount of \$9,250 for services rendered by Springsted Inc *(recommended by the Personnel Committee on July 2, 2015)*
- c. Discussion/Action on a 2% increase of the 2016 pay scale *(recommended by the Personnel Committee on July 2, 2015)*
- d. Discussion/Action on installation of two additional non-motorized racks at the west end pier *(recommended by Piers, Harbors and Lakefront Committee on June 25, 2015)*

**12. Discussion/Action regarding proposed zoning change and conditional use permit at Potter’s Self Storage, W2309 Townline Road, Lake Geneva, Wisconsin**

**13. Presentation of Accounts**

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$25,401.20
- c. Regular Bills in the amount of \$651,871.30

**14. Mayoral Appointments (none)**

**15. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.*

7/10/2015 & 3:01pm

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

A SERVICE OF THE WISCONSIN TAXPAYERS ALLIANCE

# MunicipalFacts14

Finances & Demography in 244 Wisconsin Cities & Villages

Downtown Plymouth | © Painting by Anthony Sell



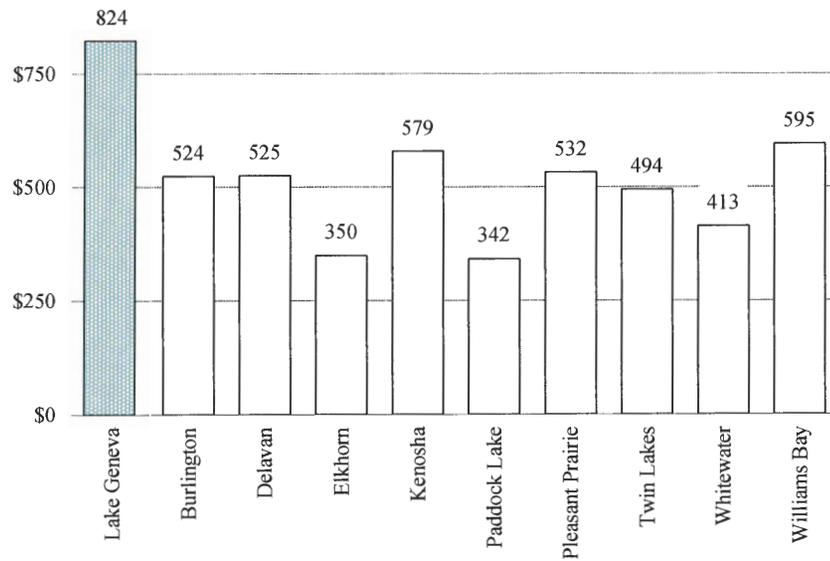
## Lake Geneva Customized Report

# Per Capita Spending

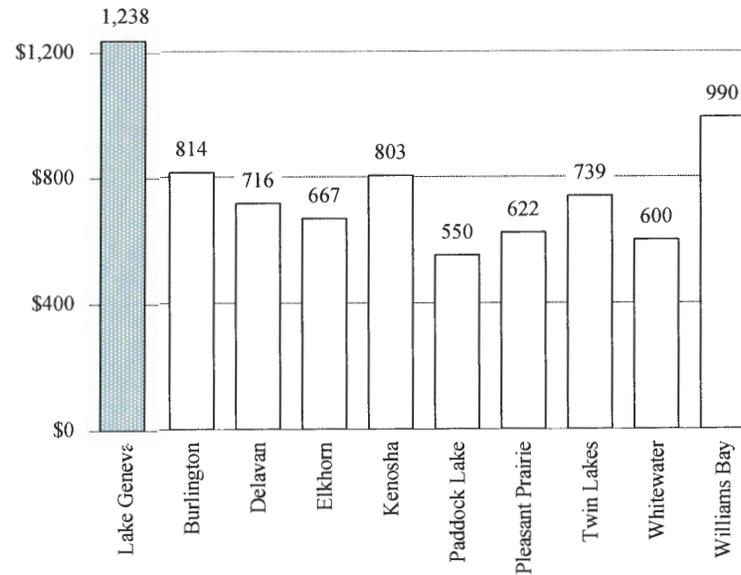
## Basic and Operating

Basic spending is a measure of what a community spends on core services: general government, street maintenance, fire-ambulance, and police. Operating spending is broader. It includes basic spending as well as other expenditures, such as those for health and human services, recreation, and public works. Only debt service and capital payments are excluded. For both measures, revenues received from other municipalities for fire or police services are netted out. Among the 244 cities and villages studied, 2012 basic spending averaged \$552, while operating spending averaged \$823.

**Basic Spending (Net)**  
Per Capita, 2012



**Operating Spending (Net)**  
Per Capita, 2012

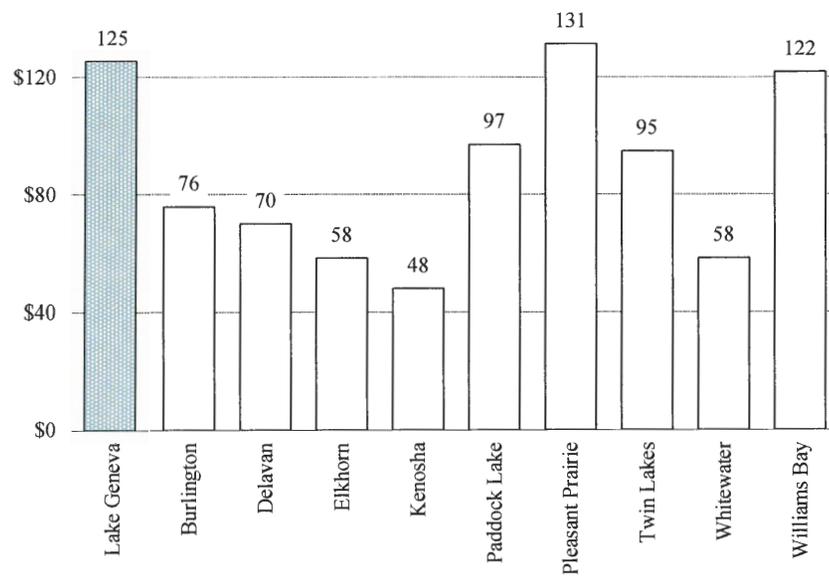


# Per Capita Spending

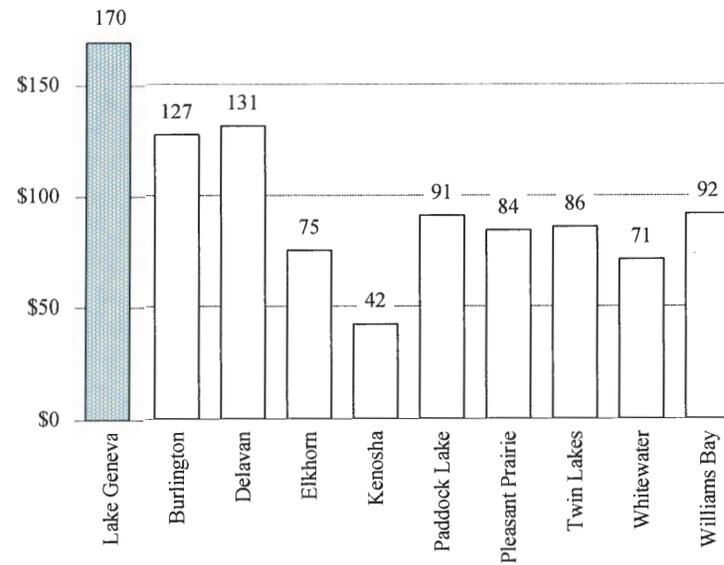
## General Government and Street Maintenance

General government spending includes expenditures for general and financial administration, legislative functions, legal services, and general buildings and plant. Street maintenance costs include road maintenance, street lighting, highway administration, and sewer. Among the 244 municipalities studied, general government averaged \$81 per capita, street maintenance \$107.

**General Government**  
Per Capita, 2012



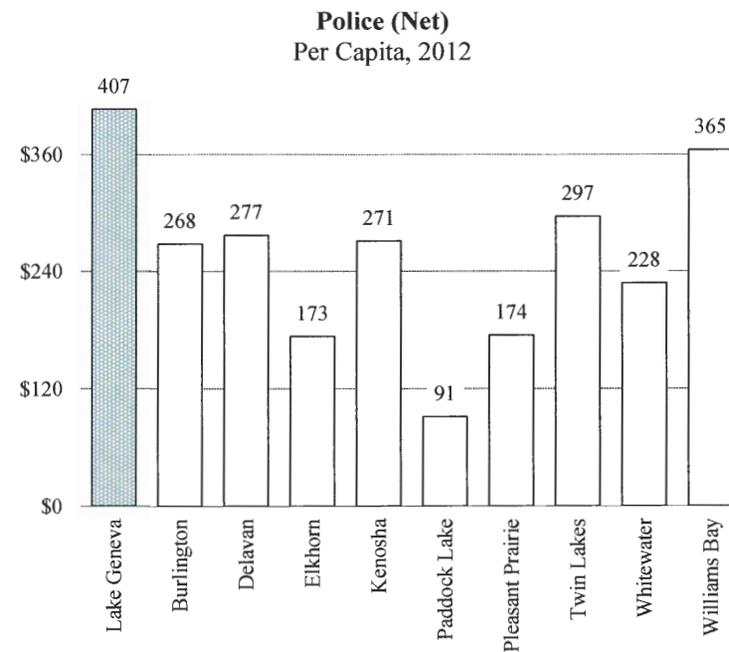
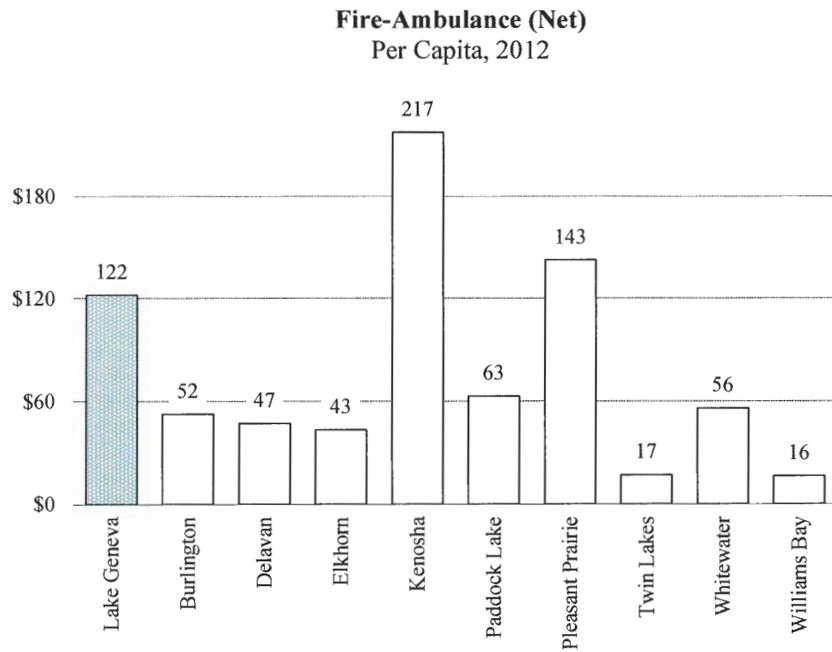
**Street Maintenance**  
Per Capita, 2012



# Per Capita Spending

## Fire and Police

Fire-ambulance expenditures include the costs of operating a fire department and providing mobile emergency care. They can include payments to other municipalities or private companies if a municipality does not provide its own service. Revenues received for providing fire-ambulance service to other communities are subtracted. Police spending includes expenditures for traffic patrol, criminal investigation, and other police activities. Again, revenues for providing these services to other municipalities are subtracted. Fire-ambulance spending averaged \$137 per capita among all municipalities studied; police spending, \$227.

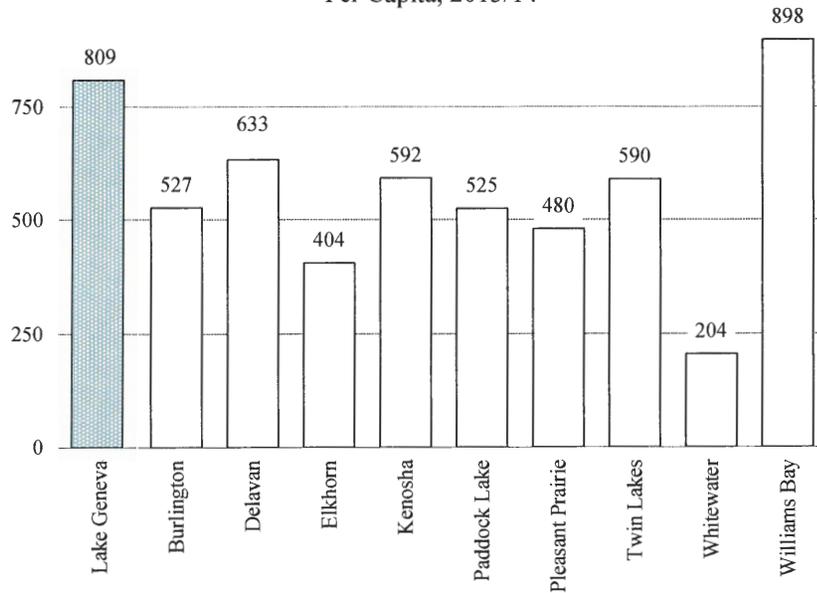


# Property Taxes and Shared Revenues

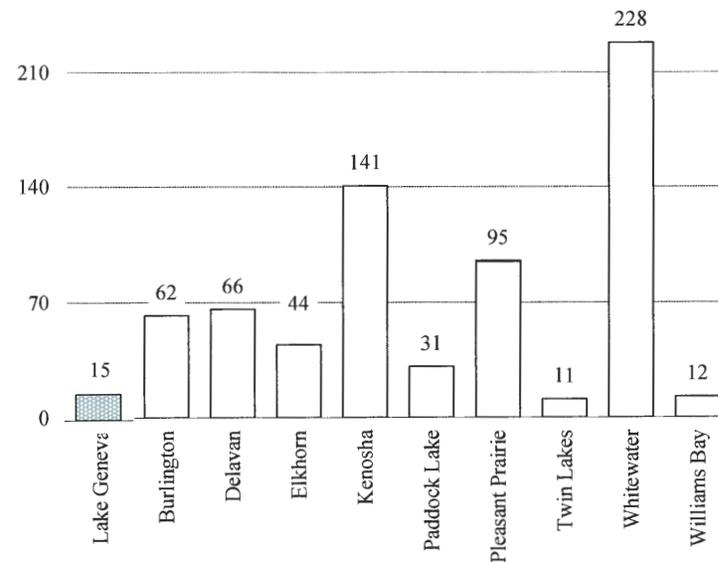
## Per Capita

Property taxes are the largest revenue source for most Wisconsin municipalities. Since 2005, municipalities have been under state-imposed levy limits. The state shared revenue program distributes state taxes to local governments for discretionary use. Declines in shared revenues can sometimes be accompanied by property tax increases. Among 244 municipalities studied, property taxes averaged \$545 per capita, shared revenues \$127.

**Property Tax Levy**  
Per Capita, 2013/14

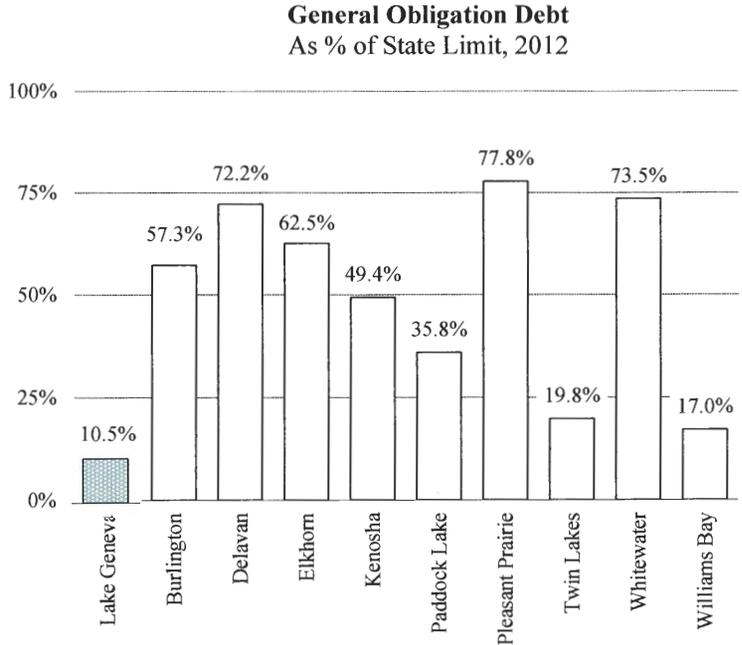
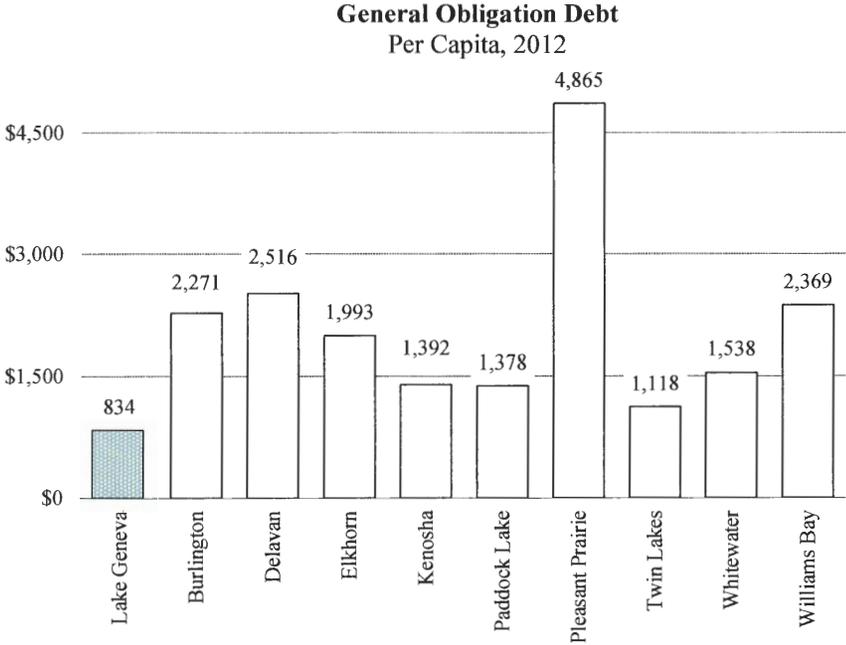


**Shared Revenues**  
Per Capita, 2012



# General Obligation Debt

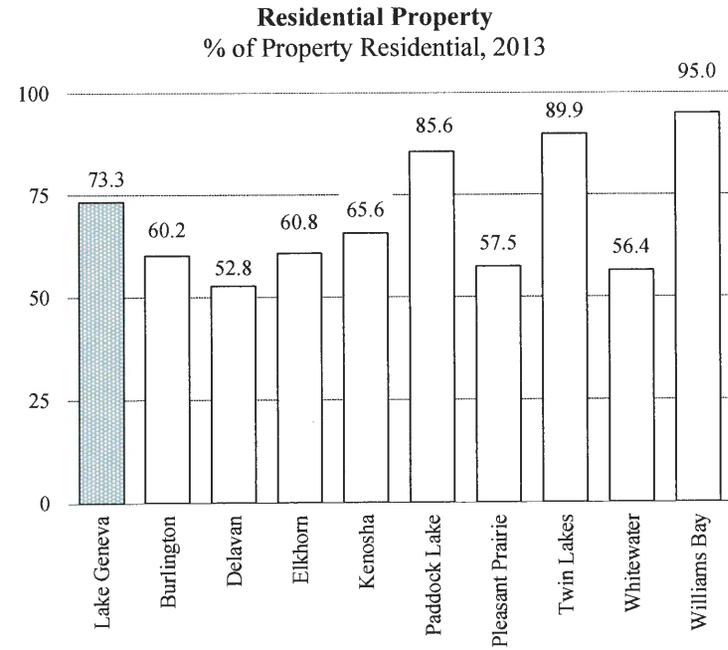
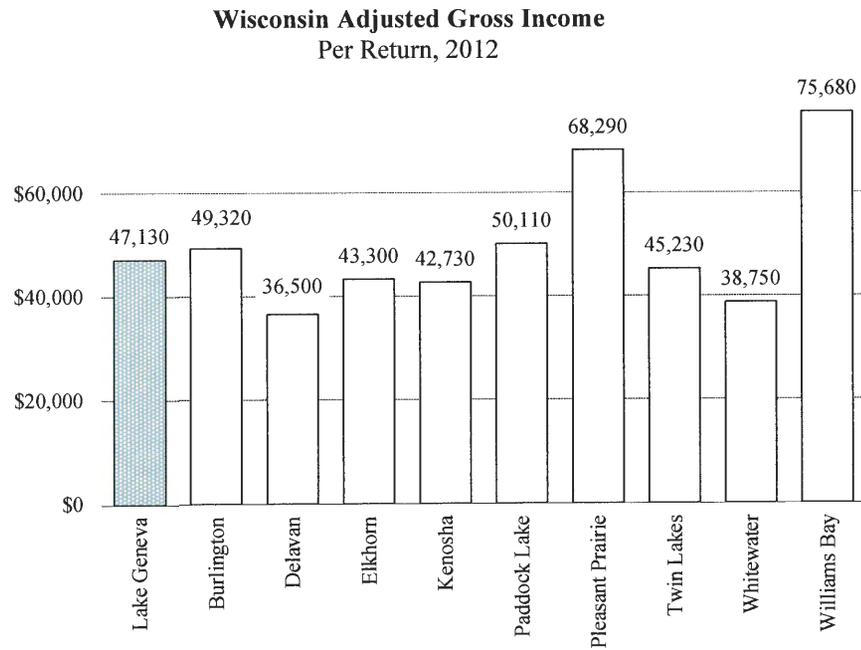
General obligation debt is backed by the full faith, credit, and taxing power of the issuing government. Governments are legally obligated to levy the taxes necessary to meet the debt service payments. Under state law, general obligation debt is generally limited to 5.0% of total equalized value of real and personal property, including the value of property in tax incremental financing (TIF) districts. As a result, property-rich municipalities are able to assume more debt than property-poor ones. The charts below show general obligation debt per capita, and as a percentage of the state limit.



# Miscellaneous Characteristics

## Income and Percentage Residential

Average adjusted gross income from state tax returns is one measure of the economic well-being of a community. The residential share of the property tax base measures the share of the property tax burden borne by homeowners and renters. Statewide, about 70% of taxable property is residential.



**REGULAR CITY COUNCIL MEETING  
MONDAY, JUNE 22, 2015 – 7:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:02 p.m.

The Pledge of Allegiance was led by City Administrator Oborn.

**Roll Call.** Present: Mayor Connors, Aldermen Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell. Also Present: City Administrator Oborn, City Attorney Draper, Director of Public Works Winkler, City Clerk Waswo.

**Awards, Presentations, and Proclamations.**

Mayor Connors held a moment of silence on the passing of former Alderman and Mayor, Sheldon Shepstone.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mary Jo Fesenmaier, 955 George Street, commented on item 12, amending the comprehensive plan. The Plan Commission discussed having the neighbors noticed, and Ms. Fesenmaier asked the council honor their request. She also addressed the TIF report due to the county and hoped no extra money will be spent on compiling the reports.

Erin Thornburgh, Business Improvement District, requested fees be waived for the Taste of Lake Geneva and Oktoberfest. She stated they are providing the events as an entity of the City and hopes they will not charge the fees. Last year they paid around \$880 for the two events and this year the fees total \$2,100.

Barbara Dinen, 500 South Edwards Blvd, Clerk for the Lake Geneva Joint 1 School District, advocated for the purchase of the property directly east of Central-Denison School. The property will be torn down to implement 35 parking spots. She stated the parking is definitely needed and asked for the Council's support on the project.

**Acknowledgement of Correspondence.**

City Clerk Waswo stated the City received an email from Doug and Kathy Jackson on June 11 stating they are against using TIF district monies for the theater project. The City also received an email from Beverly Leonard on June 22 stating her concern with the change in permit fees to the Lake Geneva Business Improvement District and believes the fees are becoming cost prohibitive. She requested the council revisit the charges and help make these events more successful.

**Approval of Minutes**

Kordus/Gelting motion to approve Regular City Council Meeting minutes of June 8, 2015, as prepared and distributed. Unanimously carried.

**Consent Agenda**

**Park Reservation Permit application filed by Misty Fitzpatrick for a wedding ceremony on September 5, 2015 from 8:00 am to 10:00 pm in Flat Iron Park including rental of the Brunk Pavilion** *(recommended by the Board of Park Commissioners on June 3, 2015)*

**Request for waiver of Parking Stall Bag fees from the Geneva Lakes Chamber of Commerce for Center Street stalls 993 through 1002 to accommodate the U.S. Military Army Band performance Concerts in the Park at Flat Iron Park on June 25, 2015 from 8:00 am to 7:00 pm**

**Provisional "Class A"/Class "A" Intoxicating Liquor & Fermented Malt Beverage License for New World Wine Inc d/b/a New World Wine, 830 W. Main St, Unit I, Jerry Sibbing, Agent**

**Provisional Class “B”/“Class C” Fermented Malt Beverage and Wine License for Good Vibes LLC d/b/a Good Vibes, 234 Broad Street, Samantha Strenger, Agent**

**Alcohol License Premises Extension Application filed by Lake Aire Restaurant, 804 Main Street, George Argiropoulos, Agent, for Sidewalk Café Area**

**Renewal “Class B”/Class “B” Intoxicating Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) **Geneva Bay Club LLC d/b/a Maxwell Mansion, 421 Baker Street, Charles Fritz IV, Agent**
- 2) **Stone Soup LLC d/b/a Baker House, 327 Wrigley Drive, Charles Fritz IV, Agent**
- 3) **Sandal Inc d/b/a Lake Geneva Lanes, 192 E. Main Street, Franklin Guske, Sr., Agent**

**Renewal Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) **Guerrero Inc d/b/a Olympic Restaurant, 748 W. Main Street, Yolanda Zavaleta, Agent**
- 2) **Simple Café LLC d/b/a Simple Café, 525 Broad Street, Thomas Hartz, Agent**
- 3) **The Bona Group LLC d/b/a Bona’s Italian Kitchen, 848 W. Main Street, Phillip Bona, Agent**
- 4) **Geneva Java Inc d/b/a Geneva Java, 252 Center Street, Halvar Petersen, Agent**

**Renewal Class “A” Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) **Tienda El Rancho, 1151 Elkhorn Road, Mercedes Jaramillo, Agent**

**Renewal “Class A”/Class “A” Liquor & Fermented Malt Beverage License applications filed by the following, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds:**

- 1) **Brutap LLC d/b/a Bruno’s Liquors, 524 Broad Street, James Sharkus, Agent**
- 2) **Midwest Fuel, Inc d/b/a Northside Mobil, 501 Interchange North, John Consolino, Agent**
- 3) **Walgreen Co dba Walgreens #05600, 351 Edwards Blvd, Suzanne Tiedke, Agent**

**Renewal of 2015-2016 Operator’s (Bartender) License applications (located in packet)**

**Original 2015-2016 Operator’s (Bartender) License applications (located in packet)**

Hill/Howell motion to approve. Unanimously carried.

**Items removed from the Consent Agenda**

**Park Reservation Permit application filed by Lake Geneva Business Improvement District for Taste of Lake Geneva on September 11 & 12, 2015 from noon to 10:00 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (recommended by the Board of Park Commissioners on June 3, 2015)**

Kupsik/Hill motion to recommend approval. Alderman Chappell questioned the extra fees and additional charges from last year’s permit, stating they were not charged for trash cans and picnic tables last year and asked if the fees were made up. Mayor Connors stated it the Council’s discretion as to which fees are charged. Fees were discussed at budget time to cover costs. He explained the Street Department has to haul the picnic tables and trash receptacles before the event to the parks and haul away the trash after the event. Alderman Hill stated she has advocated for a consistent and predictable response to these event applications as they are clearly all over the board. She noted they did work out an agreement with the BID for discounted banner usage for this calendar year. She would either like to charge them all or waive them all. If fees are waived, Ms. Hill stated there better be a really good reason that is justifiable to the taxpayers. Alderman Kupsik stated the Park Board has worked over the last couple years to put together a fee schedule to include all the items listed. Usually when an applicant applies for a particular permit, the City can accommodate them; however, there is a fee associated with the items requested. Mr. Kupsik feels it is

reasonable to ask for payment of these items. As for the Pavilion rental, he has no objection to waive the fee. Alderman Hedlund noted, pending no damage, the security deposit of \$100 will be refunded.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Park Reservation Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest on October 10 & 11, 2015 from 7:00 am to 6:30 pm at Flat Iron Park including waiver of fees for Brunk Pavilion (recommended by the Board of Park Commissioners on June 3, 2015)**

Hill/Wall motion to approve. Alderman Chappell said it seems as if they were charged two different application fees for one event. Mayor Connors stated Flat Iron Park rental is a new request as in the past, they did not use the park, only Broad Street. They are requesting two separate permits, one for the street use and one for the park reservation. Ms. Chappell questioned if they were being charged any additional fees than what they have in the past; and if they have to have barricades, picnic tables or benches. Mr. Connors stated this is a comprehensive fee list that allows all departments to be informed of what the applicant is requesting. In some circumstances barricades are required; however, they are welcome to bring their own picnic tables. Ms. Chappell noted the bulk of the total is parking fees and asked if this has been waived in the past. City Clerk Waswo stated the City has never requested payment of each individual stall when they have done the Street Closure for the Taste of Lake Geneva. Ms. Chappell questioned the 31 stalls for Oktoberfest, which Ms. Waswo stated were for the parking stalls located in the Center Street lot next to Flat Iron Park. Mr. Connors added stalls were requested behind the former McCulloughs as well. Mr. Kupsik said the fees have been an ongoing discussion with the Park Board. In the past, the City gave these items away for free. He clarified everything on the permit is listed in the City’s fee schedule; it wasn’t something that was added now. Ms. Chappell questioned if fees were waived in past years that are now being charged. Mr. Kupsik stated waiver of fees has always been up to the council with recommendation from Park Board.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Street Use Permit application filed by Lake Geneva Business Improvement District for Lake Geneva Oktoberfest using the downtown area sidewalks, streets and alleys, southwest corner of the Geneva Street lot, Center Street Lot and closing the 200 block of Broad Street on October 10 & 11, 2015 from 7:00 am to 6:30 pm**

Howell/Gelting motion to approve.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Street Use Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am**

Kupsik/Gelting motion to approve.

Wall/Kordus motion an amendment to waive all fees excluding the application fee. Alderman Wall stated he feels this is the right thing to do as it is for the American Legion and for the children. Alderman Hill commented this event does not generate any revenue and would be in favor of waiving the fees. Unanimously carried.

Main motion: Kupsik/Gelting motion to approve the Street Use Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am including payment of the application fee and waiving all other fees.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Parade Permit application filed by the American Legion Auxiliary for Fourth of July Parade on July 4, 2015 at 10:00 am**

Kupsik/Wall motion to approve including waiver of all fees.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Street Use Permit application filed by Tara Trent on behalf of the Maple Park Homeowners Association for closure of Geneva Street between Warren and Maxwell Street on June 27, 2015 at 4:00 pm.**

Gelting/Hill motion to approve.

Gelting/Chappell motion an amendment to waive the \$40 Street Use Permit Fee. Alderman Kordus is against waiving the fees for this event and stated the Fourth of July parade is completely different in that it is nonprofit and open to the public. If the Maple Park Homeowners Association opens their party to the entire City of Lake Geneva to partake in for free, he would consider waiving their fees. Alderman Gelting feels that Maple Park is unique as they bear a greater burden with the parking situation and is comfortable waiving the fee.

Roll Call on Amendment: Wall, Kordus, Hill, Hedlund, Howell voted “no.” Motion failed 5 to 3 with Alderman Chappell, Gelting and Kupsik voting “yes.”

Roll Call on Main Motion: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

### **Finance, License and Regulation Committee Recommendations – Alderman Kupsik**

#### **Discussion/Action on Resolution 15-R32 opposing changes to the Room Tax Law inserted into the State Budget and financial impact to the City**

Alderman Kupsik stated this was sent to council without a recommendation. City Administrator Oborn said this is a league sponsored resolution stating the City formally oppose the Room Tax Law. The law would do away with the grandfather clause that the City has been taking advantage of since 1994, which exempts the City from meeting 70% of room tax revenue going into tourism related activity. He explained the room tax analysis and how it would lower the City’s general fund if implemented. He feels the City should prepare for a higher amount when doing the budget as the law would only allow the City to retain 30%. Mr. Oborn recommended the Council go on record opposing this legislation due to the financial impact it will have on the City.

Alderman Kordus stated he objects to this being put into the budget bill and feels it should be held as a standalone vote. He stated by putting this in front of the Council for a resolution amounts to the same thing they were just criticizing Walworth County for when they did a nonbinding resolution to tell the City to close the TIF. This is something the state legislature is doing and it would be more effective for the Council and citizens to contact each one of their representatives individually. He noted this is a grandstanding move that does absolutely nothing. Alderman Kupsik disagreed with Mr. Kordus and thinks they should voice their opposition. Alderman Hill understands the point, but felt a phone call would have a higher impact with continued dialogue. She stated Mr. Oborn is right and believes the bill is inevitable. Alderman Chappell questioned the percentage of room tax and the impact on the budget. Mayor Connors stated last year’s contribution was \$422,821. Mr. Oborn said if the City would have enacted the room tax after the 1994 cap split of the 30/70, in 2014 the Chamber would have received \$265,975, which would be a loss of revenue in the City’s general fund. Alderman Hill stated given the two options she would prefer being tied by year rather than the 30/70 split.

Howell/Kupsik motion to approve resolution 15-R32. Alderman Howell believes the City needs to make a statement. Mr. Kordus felt they are not being honest with themselves for doing this as in two years they will be asking the legislature to do the same thing by sneaking the Premier Resort Tax into the budget bill. Mr. Kupsik said they are not grandstanding, they are just trying to make a point that the Council disagrees with the way they are changing the room tax.

Roll Call: Wall, Kupsik, Hedlund, Howell voted “yes.” Motion carried 4 to 3 with Alderman Kordus, Hill, Gelting voting “no” and Alderman Chappell Abstained.

#### **Discussion/Action on Resolution 15-R34 authorizing a 1.5% wage increase for various permanent part-time staff**

Kupsik/Hill motion to approve. The excluded positions are a new part-time Patrol Officer, the vacant Assistant Parking Supervisor, Videographer, Chief Inspector Poll Workers, Poll Workers and all seasonal part-time employees. Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

#### **Discussion/Action on Employee Group Medical costs including Stop Loss Insurance Renewal**

Kupsik/Chappell motion to approve Employee Medical Stop Loss Alternate 1.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Discussion/Action on applying for DNR Shoreline Permit including a \$603.00 fee (recommended by Public Works Committee on June 11, 2015)**

Kupsik/Howell motion to approve. Mayor Connors stated there was talk about making this a multi-permit. Alderman Hill questioned how long the application is good for. Director of Public Works Winkler stated it takes 90 days to obtain the permit with a public hearing and is good for at least one year. Ms. Hill is opposed to obtaining the permit this way. She questioned why public works is coming to the City now as they have known about the erosion for years. Alderman Wall questioned if the plan was to get the work done this year. Mr. Winkler stated the shoreline has been eroding for years, only this year it has been chewing into the asphalt shoulder of the road. The City received South Lake Shore Drive with the jurisdictional transfer when they built Edwards Boulevard, which is when it would have been the City's responsibility. At that time, it was not eroding as fast as it has been now. Public Works discussed making an application to obtain the permit as it is a 90 day process. He noted if the Council decided they did not want to do the work, they would only be out the \$603 permit fee. However, if something were to happen to the road based on the erosion, they would already have the permit to complete the work.

Alderman Wall stated he is not in favor of doing the work this year without having money in the budget. He suggested it be proposed next year and budget for the repairs. Alderman Kordus stated Public Works looked at the entire cost to fix the whole shoreline. There are some stop gap measures for the areas that are really eroding; regardless, they still need to go through the permit process. They could possibly complete part of the work this year and put the rest in the budget for the future. Mayor Connors noted the Attorney stated the City cannot do anything to the road without obtaining the permit. Alderman Gelting noted scope can be determined in the future, however if there is an emergency, the City's hands are tied by not going through the permit process. He feels the \$603 permit fee is a small amount to get the process going. He noted the process also allows for public input that will help the Council determine an appropriate course of action and does not feel it should be kicked down the road any further.

Alderman Kupsik stated Public Works discussed the action and did not want to do it half way; they wanted to do it all as the road could have a domino effect. He does not want to piece it together and hope that it will last for another year or five years, it should be done all at once and put in the budget for next year. Ms. Hill understands the need as far as the road repairs go; however a significant amount of money needs to be budgeted for the repair. She was under the impression staff would come back with a \$10,000 fix or \$15,000 patch just to get through this winter. She questioned what an emergency fix might look like and asked what the plan and options are for repair. She is ok with exploring emergency measures if they really are necessary.

Mr. Kordus reiterated the City cannot do anything at all without granting this permit, whether temporary or long term fix. He stated there is no point with putting it out for bid without starting the permit process. Alderman Chappell requested finding out an idea of the costs before applying for the permit. Mayor Connors noted there are several areas where it is eroded right up to the shoulder of the road and the longer it is exposed it will only get worse. Mr. Winkler stated he laid the repairs out by sections and explained the erosion and treatment necessary, with a rough calculation on the pricing of stone. Alderman Wall asked Mr. Winkler to find out how long the permit would be good for and bring the information back to Council. Mr. Winkler stated any permit issued by the DNR is no less than a year.

Wall/Chappell motion an amendment for staff to insure that the permit is good for a minimum of one year from when it was issued. Unanimously carried.

Main Motion: Kupsik/Howell motion to authorize staff to apply for the DNR Shoreline Permit including the \$603 fee contingent upon staff verifying the permit is good for a minimum of one year after approval.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

**Discussion/Action on Kocourek Parking Agreement regarding lot ZOP00281 North of 647 Main Street**

Kupsik/Wall motion to approve. Alderman Hill questioned if there is an extra kiosk and would it be installed in this area. Mr. Oborn confirmed there is an extra kiosk; however, they will not need to install one as there are two kiosks nearby.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted "yes." Unanimously carried.

**Discussion/Action on an Over the Line Violation and fee**

Kupsik/Wall motion to instruct the City Attorney to draft a change to the parking ordinance to include an over the line violation and fee.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Plan Commission Recommendations – Alderman Kupsik**

**Discussion/Action on an Application for Land Division Review for a Certified Survey Map submitted by Kathleen B. King Trust, Patricia A Weitz, Trustee, 15509 S. Duncan Road, Oak Forest, IL 60452 for the parcel at 406 Curtis Street, Tax Key No. ZA124300002**

Kupsik/Kordus motion to approve including minor corrections on the CSM as recommended by the City Engineer.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Discussion/Action on an Application for Land Division Review for a Certified Survey Map submitted by Philip & Kay Barrett, 234 W. Main Street, Lake Geneva, WI 53147 for the parcel at 234 W. Main Street, Tax Key No. ZPI 00013**

Kupsik/Kordus motion to approve including any corrections on the CSM as recommended by the City Engineer.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Discussion/Action on Resolution 15-R33 on an application for a Comprehensive Plan Amendment submitted by James Gottinger for Lake Geneva Joint 1 School District, 208 South Street, Lake Geneva, WI 53147 for the parcel at 833 Wisconsin Street, Tax Key No. ZOP 00100 to change from Single-Family Residential Urban to Institutional and Community Services, and to start the amendment of the Comprehensive Plan on an expedited basis and set a Public Hearing on said matter before a joint meeting of the Plan Commission and City Council on August 17, 2015**

Kupsik/Howell motion to approve. Alderman Chappell questioned if the school currently owns the property. Mayor Connors said it is under contract with an agreement to purchase. City Administrator Oborn believes it is contingent upon Council approval. Alderman Hill was concerned with the expedited basis and shortening the five month process of changing zoning on a comprehensive plan amendment. She questioned if it was because the applicant is the school district. City Attorney Draper stated under the master plan of the implementation section there are three processes. The annual process done every ten years, and the process passed last year, which preserved in that section, is a section that allows for expedited review of certain comprehensive plan applications. It is based on unique economic opportunity that may be lost. It was explained to the Planning Commission that it had to be done quickly otherwise they may lose the opportunity to buy the house. The normal process would stretch on through November or December. Mr. Draper explained the unique opportunity in the resolution as it helps create parking that is direly needed around the school. He noted it was not approved by the Plan commission simply because it was a school district; it was because it was a unique opportunity. They have also have agreed to share that parking lot with the City when it is not in use, just like they do with the other school property.

Alderman Hill stated this is exactly what she takes issue with as virtually anyone that comes before the Council could say the bank or the buyer is not going to wait. Ms. Hill stated for her, that is not an extenuating circumstance. Alderman Kordus questioned if there was any additional costs to the City by expediting the process. Mr. Draper stated there is a reimbursement agreement that is signed by the school to pick up the cots. Alderman Chappell understands Ms. Hill’s comment as everyone would want the fast track.

Roll Call: Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund, Howell voted “yes.” Motion carried 7 to 1 with Alderman Hill voting “no.”

**Discussion/Action on Resolution 15-R35 establishing Public Participation Procedures for a unique Comprehensive Plan Amendment outside the normal Comprehensive Plan Amendment process submitted by James Gottinger, for Lake Geneva Joint 1 School District, 208 South Street, Lake Geneva, WI 53147 for the parcel at 833 Wisconsin Street, Tax Key No. ZOP 00100 to change from Single-Family Residential Urban to Institutional and Community Services**

Kupsik/Howell motion to approve including staff recommendations and public notice to all properties within 300 feet when the public participation plan was adopted. Mayor Connors stated the Attorney has said the notification is included under selected public participation techniques. City Attorney Draper stated under the Comprehensive Plan

Amendment process you are not required to notify property owners, but in this particular instance they thought it was the right thing to do.

Roll Call: Chappell, Wall, Kordus, Gelting, Kupsik, Hedlund, Howell voted “yes.” Motion carried 7 to 1 with Alderman Hill voting “no.”

**Presentation of Accounts – Alderman Kupsik**

Purchase Orders. None.

Kupsik/Chappell motion to approve Prepaid Bills in the amount of \$6,104.61.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

Kupsik/Chappell motion to approve Regular Bills in the amount of \$259,732.09. Alderman Hill questioned when will the City switch to Kapur and Associates from GAI. Mr. Winkler stated June 1, with the exception of the street program, which will be finished by GAI. The geographic information system has already transferred. Ms. Hill also asked if the Mared Mechanical zone values and control repair went out for bid. Mayor Connors stated the City has a maintenance contract with them. Alderman Kupsik stated it was mentioned the repairs were made at city hall and assumed it was an emergency repair. Ms. Hill stated she was not aware of a maintenance fund for this building or an ongoing contract. Mr. Connor stated the clerk was able to verify the City does have a contract with Mared Mechanical from July 1 through June 30. City Administrator Oborn noted there have been air conditioning problems in this building and in the museum. Ms. Hill questioned the Gage Marine invoice and would like more clarification going forward regarding large invoices.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Mayoral Appointments.** None.

**Closed Session**

Kordus/Hill motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved with Care for Lake Geneva, Inc. (City Attorney Draper).

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

The Council entered into closed session at 8:59 p.m.

**Return to Open Session**

Hill/Kupsik motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

The Council reconvened in open session at 9:16 p.m.

Hill/Wall motion to instruct City Attorney to proceed as discussed in closed session.

Roll Call: Chappell, Wall, Kordus, Hill, Gelting, Kupsik, Hedlund, Howell voted “yes.” Unanimously carried.

**Adjournment**

Kordus/Hill motion to adjourn at 9:17 p.m. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

### Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

### Section II - Applicant Information

1. Applicant Name: Frank Staab Date of Application: 6/16/15
2. Organization Name: (Family)
3. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: \_\_\_\_\_
4. Mailing Address: 225 Country Club Dr 2A
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

### Section III - Event Information

1. Title of Event: Graduation Party
2. Date(s) of Event: 7/18 or 7/20 7-18
3. Location(s) of Event: Cobb Park Picnic Shelter
4. Hours: 11am - 7pm  
Start Time End Time

Mr. Staabis requesting  
7/18/15

5. Event Chair/Contact Person: Frank Staab Phone: \_\_\_\_\_
6. Day of Event Contact Name: Frank Staab Phone: \_\_\_\_\_
7. Is the event open to the public?  Yes  No
8. Will you charge an admission fee?  Yes  No
9. Estimated Attendance Number: 40
10. Basis for Estimate: Family Party
11. Will you be setting up a tent?  Yes  No  
*If yes, list the location, size, Rental Company, and proof of completion of locates.*
- 
12. Will there be any animals?  Yes  No  
*If yes, what type and how many.*

13. Detailed description of proposed event with map of exact location of the event and/or route.

Celebrating daughter's graduation for family  
 Event will include picnic style food, no Alcoholic Beverages.

14. Description of plan for handling refuse collection and after-event clean-up:

Garbage bags will be used and can be transported to my residential Pick up.

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*
17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*
18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?  Yes  No  
Date(s) of use: \_\_\_\_\_  
Total Number of Stalls Request: \_\_\_\_\_  
Stall Number(s) and Location: \_\_\_\_\_  
Additional Information:

3. Description of signage to be used during event:  
*If requesting City banner poles, please include a Street Banner Display Application.*

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section V - Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			<del>25.00</del>
<b>Street Use Permit</b>					
Application Fee		\$25.00			
Permit Fee - Events lasting 2 days or less		\$40.00			
Permit Fee - Events lasting more than 2 days		\$100.00			
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x		x	=
November 15 - February 29	\$10.00	x		x	=
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			25.00
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$50.00				50.00
50-149 Attendees	\$100.00				
150 or more Attendees	Determined by Park Board				
<b>Non-Resident</b>					
49 Attendees or Less	\$100.00				
50-149 Attendees	\$150.00				
150 or more Attendees	Determined by Park Board				
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	# of Parks	# of Days	
50-149 Attendees	\$55.00	x			
150 or more Attendees	\$105.00	x			
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x			
50-149 Attendees	\$125.00	x			
150 or more Attendees	\$225.00	x			
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$125.00			# of Days	
Non-Resident	\$250.00				
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x	+	\$50.00 =
Picnic Tables	\$15.00 each		4	+	\$60.00 =
Barricades	\$5.00 each		x	+	\$50.00 =
Trash Receptacles	\$8.00 each		x	+	\$50.00 =
Dumpster Delivery	\$50.00 each		x	+	\$0 =
Dumpster Pick-up	\$50.00 plus additional landfill				
Fencing - Snow	\$30.00 per 50 feet				
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$
					185.00

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
<b>Beach Reservation Fees - Per Day</b>		
Non-Profit or Resident:		# of Days
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
Subtotal: \$		_____
+ Subtotal from Page 4: \$		_____
Total DUE: \$		<u>215.00</u>
Total PAID with Application: \$		<u>215.00</u>

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Are you requesting any fees be waived?  Yes  No  
 If yes, please explain:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

*John Stach*

DATE:

*6/16/15*

For Office Use Only

Date Filed with Clerk: 6/19/15 Payment with application: \$ 215 Receipt # C150619-19

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): July 1  Approved  Denied

Reasons/Conditions: [Signature]

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit. Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit. Required for any public gathering on public property. No fee required.
- Street Use Permit. Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request. Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit. Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion. Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit. Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Mike Frazier, President Date of Application: May 28, 2015
2. Organization Name: Lake Geneva Symphony Orchestra, Inc.
3. Organization Type:  For Profit  Non-Profit (501(c)...) Tax ID: \_\_\_\_\_
4. Mailing Address: P.O. Box 92
5. City, State, Zip: Lake Geneva, WI 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: Lake Geneva Symphony Orchestra concert
2. Date(s) of Event: August 2, 2015
3. Location(s) of Event: Flat Iron Park, Brunk Pavillion
4. Hours: approx. 1:30 p.m. set up, concert 3:00-4:00 p.m. approx. 4:30 p.m. incl. take down  
Start Time End Time

5. Event Chair/Contact Person: Mike Frazier Phone: \_\_\_\_\_

6. Day of Event Contact Name: David Anderson Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 200-300

10. Basis for Estimate: Past concert attendance in Flat Iron Park.

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
Orchestra concert, approximately 47 players using in Brunk Pavillion as the stage, free and open to the public.

14. Description of plan for handling refuse collection and after-event clean-up:  
No food or drink served. Audience will asked to be courteous and clean up after themselves. Volunteers will patrol grounds afterward.

15. Description of plan for providing event security (if applicable):  
No need anticipated.

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

**1. Description of the portion(s) of road(s) to be used:**

*Road closures must include rental of barricades.*

None.

**2. Will any parking stalls be used or blocked during the event?**

Yes

No

Date(s) of use: Aug. 2, 2015

Total Number of Stalls Request: 2 closest to Pavilion

Stall Number(s) and Location: In parking lot adjacent to Brunk Pavillion

**Additional Information:**

Parking stalls needed for vehicles bringing equipment and chairs.

**3. Description of signage to be used during event:**

*If requesting City banner poles, please include a Street Banner Display Application.*

None.

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: To power amplifier system
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			10.00
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	2	x 1	= 40.00
November 15 - February 29	\$10.00	x		x	= _____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			25.00
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		Determined by Park Board			<u>\$100</u>
<b>Non-Resident</b>					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		Determined by Park Board			_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x		x	= _____
50-149 Attendees	\$55.00	x		x	= _____
150 or more Attendees	\$105.00	x	1	x 1	= 105.00
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x		x	= _____
50-149 Attendees	\$125.00	x		x	= _____
150 or more Attendees	\$225.00	x		x	= _____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$125.00	x		x 1	= 125.00
Non-Resident	\$250.00	x		x	= _____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____	+ \$50.00	= _____
Picnic Tables	\$15.00 each		x _____	+ \$50.00	= _____
Barricades	\$5.00 each		x _____	+ \$50.00	= _____
Trash Receptacles	\$8.00 each		x _____	+ \$50.00	= _____
Dumpster Delivery	\$50.00 each		x _____	+ \$0	= _____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ <u>305.00</u>

Application and Permit Fees	Unit Fee		Applicable Fee
<b>Beach Reservation Permit</b>			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		_____
Security Deposit			_____
Non-Profit or Resident			
49 Attendees or Less	\$50.00		_____
50-149 Attendees	\$100.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
Non-Resident			
49 Attendees or Less	\$100.00		_____
50-149 Attendees	\$150.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
Beach Reservation Fees - Per Day			
Non-Profit or Resident		# of Days	
49 Attendees or Less	\$30.00	x _____ =	_____
50-149 Attendees	\$55.00	x _____ =	_____
150 or more Attendees	\$105.00	x _____ =	_____
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	_____
50-149 Attendees	\$125.00	x _____ =	_____
150 or more Attendees	\$225.00	x _____ =	_____
			Subtotal: \$ _____
			+ Subtotal from Page 4: \$ _____

Total PAID with Application: \$ ~~255.00~~ 305.00

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

*Michael Franz*

DATE: 5/28/15

President  
LGSO, Inc.

For Office Use Only

Date Filed with Clerk: 6/19/15 Payment with Application: \$ 305.00 Receipt: C150619-70

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept:  Approved  Denied Signed: [Signature]

Additional services needed: \*Recommend basing stall # 988 + 987

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 7-1  Approved  Denied

Reasons/Conditions: [Signature]

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Adm'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_



**MEMORANDUM**

**TO: FLR & CITY COUNCIL**

**FROM: STEPHANIE GUNDERSON, ASSISTANT CITY CLERK**

**RE: SANCHEZ WEDDING- FLAT IRON PARK/BRUNK PAVILION AUGUST 15, 2015**

**DATE: JULY 7, 2015**

Please note that the applicant has been notified that the City cannot meet the requested number of benches and will refund the fee after the event. The applicant has since placed an order with Lakes Area Rental for chairs. Tom Earle spoke with the applicant as well regarding decorations. The applicant stated that the decorations are not that important. She would be ok just using a runner down the path the wedding party plans to walk and maybe some bows on the rented chairs. She is aware that Lakes Area Rental does rent acceptable decorations as well. Sylvia Mullally spoke with the applicant regarding the requested parking stalls. The application was then amended on July 7<sup>th</sup>, 2015 to reserve only 5 stalls in the Center Street lot per their discussion.



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
  - If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Applicant Name: JESUS SANCHEZ Date of Application: 5/22/15  
andrea b. samaher
2. Organization Name: \_\_\_\_\_
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 101 Washington Terrace
5. City, State, Zip: Waukegan IL 60085
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_

## Section III - Event Information

1. Title of Event: Wedding Ceremony
2. Date(s) of Event: 15 August 2015
3. Location(s) of Event: Lake Geneva Bronk pavillion at the Fickett Park
4. Hours: \_\_\_\_\_  
Start Time 7:00 <sup>am</sup> - 5:00 pm End Time

5. Event Chair/Contact Person: Roberto Sanchez Phone: \_\_\_\_\_

6. Day of Event Contact Name: Jesus Sanchez Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 80

10. Basis for Estimate: 80

11. Will you be setting up a tent?  Yes  No

If yes, list the location, size and rental company: \_\_\_\_\_

12. Will there be any animals?  Yes  No

If yes, what type and how many: \_\_\_\_\_

13. Detailed description of proposed event. Please attach a map of the exact location of the event and/or route.

wedding ceremony

- set up of decorations as early in the morning as possible.
- ceremony about 45 minutes

• clean up of decoration following ceremony

- about 30 minutes of pictures
- Bench set up

ⓐ 7:00am please group will decorate 2+ 8:00 am

14. Description of plan for handling refuse collection and after-event clean-up:

Family will clean up decorations/garbage

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?  Yes  No  
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

N/A

2. Will any parking stalls be used or blocked during the event?  Yes  No

If yes, list where and how many:

Date(s) of use: 15 August 2015

Total Number of Stalls Request: 10

Stall Number(s) and Location: 84, 85, 86, 87, 88, 89, 90, 91, 92, 93 Wrigley Drive

Additional Information:  
In front of the Mineral Ballroom

3. Description of signage to be used during event:  
Please attach a Street Banner Display Application for use of city banner poles.

N/A

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees	Unit Fee	Applicable Fee		
<b>Parade Permit</b>				
Application Fee	\$25.00	_____		
<b>Public Assembly Permit</b>	\$0.00 (No Fee)	_____		
<b>Street Use Permit</b>				
Application Fee	\$25.00	_____		
Permit Fee - Events lasting 2 days or less	\$40.00	_____		
Permit Fee - Events lasting more than 2 days	\$100.00	_____		
<b>Parking Stall Bag Request</b>				
* Administrative Fee	<u>\$10.00</u>	<u>\$10.00</u>		
Parking Stall Usage/ Blockage Fee - Per Stall, Per Day				
* March 1 - November 14	<u>\$20.00</u> x 10 Spots	<u>\$200.00</u>		
November 15 - February 29	\$10.00	_____		
<b>Park Reservation Permit</b>				
* Application Fee	<u>\$25.00</u>	<u>\$25.00</u>		
Security Deposit				
Non-Profit or Resident				
49 Attendees or Less	\$50.00	_____		
* 50-149 Attendees	\$100.00	_____		
150 or more Attendees	Determined by Park Board	_____		
Non-Resident				
49 Attendees or Less	\$100.00	_____		
* 50-149 Attendees	<u>\$150.00</u> <sup>\$250 Break Pavilion Rental Use</sup>	<u>\$400.00</u>		
150 or more Attendees	Determined by Park Board	_____		
Park Reservation Fees - Per Location, Per Day	# of Parks	# of Days		
Non-Profit or Resident				
49 Attendees or Less	\$30.00	_____		
50-149 Attendees	\$55.00	_____		
150 or more Attendees	\$105.00	_____		
Non-Resident				
49 Attendees or Less	\$75.00	_____		
* 50-149 Attendees	<u>\$125.00</u>	<u>1</u> <u>1</u> <u>\$125.00</u>		
150 or more Attendees	\$225.00	_____		
		Subtotal: \$ _____		
<b>Additional Park Amenities</b>				
Equipment (with delivery)	Security Deposit	Rental Fee	# Requested	Applicable Fee
Benches	\$50.00	\$5.00 each	<u>32</u>	<u>210</u>
Picnic Tables	\$50.00	\$15.00 each	_____	_____
Barricades	\$50.00	\$5.00 each	_____	_____
Trash Receptacles	\$50.00	\$8.00 each	_____	_____
Dumpster Delivery	\$0	\$50.00 each	_____	_____
Dumpster Pick-up	\$50.00 plus additional landfill fees		_____	_____
Fencing - Snow	\$30.00 per 50 feet		_____	_____
			Subtotal: \$	<u>970.00</u>
<i>Requests for equipment are subject to availability.</i>				

**Total due with application: \$ \_\_\_\_\_**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

\* Please Set Benches up By 7:00am so they can decorate around 8:00am

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

Andrua D. Sanchez

DATE: 5/22/15

*For Office Use Only*

Date Filed with Clerk: 6/2/15 Payment with application: \$ 970.00 Receipt: C150602-23

**Departmental review (all that apply):**

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: Brent Connelly

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: Care should be taken if any

Additional fees or deposit: Decorations attached to Building

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: Need time of arrivals for stalls, + 1 transcript

Additional fees or deposit: All parking fees must be paid before stalls reserved

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

Park Board: Meeting Date(s): 7-1-15  Approved  Denied

Reasons/Conditions: [Signature]

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_



# CITY OF LAKE GENEVA

## ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

**Please Check:**

- Request for premises extension to sidewalk café  Request for temporary (special event) premises extension
- Request for premises extension to permanent outdoor area  Other request for premises extension

**Application Checklist:**

- Applicant must currently hold a valid alcohol license
- Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

**APPLICANT INFORMATION**

Applicant Name: Rick Bittner

Establishment Name: Next Door Pub & Pizzeria

Address: 411 Interchange N LG WI 53147

Alcohol License No.: 2015-11 Phone: 262-248-9551

Describe area of premises extension:

Parking spaces behind building - see map

**SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)**

Event Title: 10yr Anniversary Party

Date and Time of Event: Saturday, September 12, 2015 10:00AM - Midnight

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department?  Yes  No

Event Description:

Jent party in back of restaurant  
Bagger, Beer, soda, food & live entertainment

Marybeth Gies 6/19/15  
SIGNATURE OF APPLICANT DATE

**For Office Use Only**

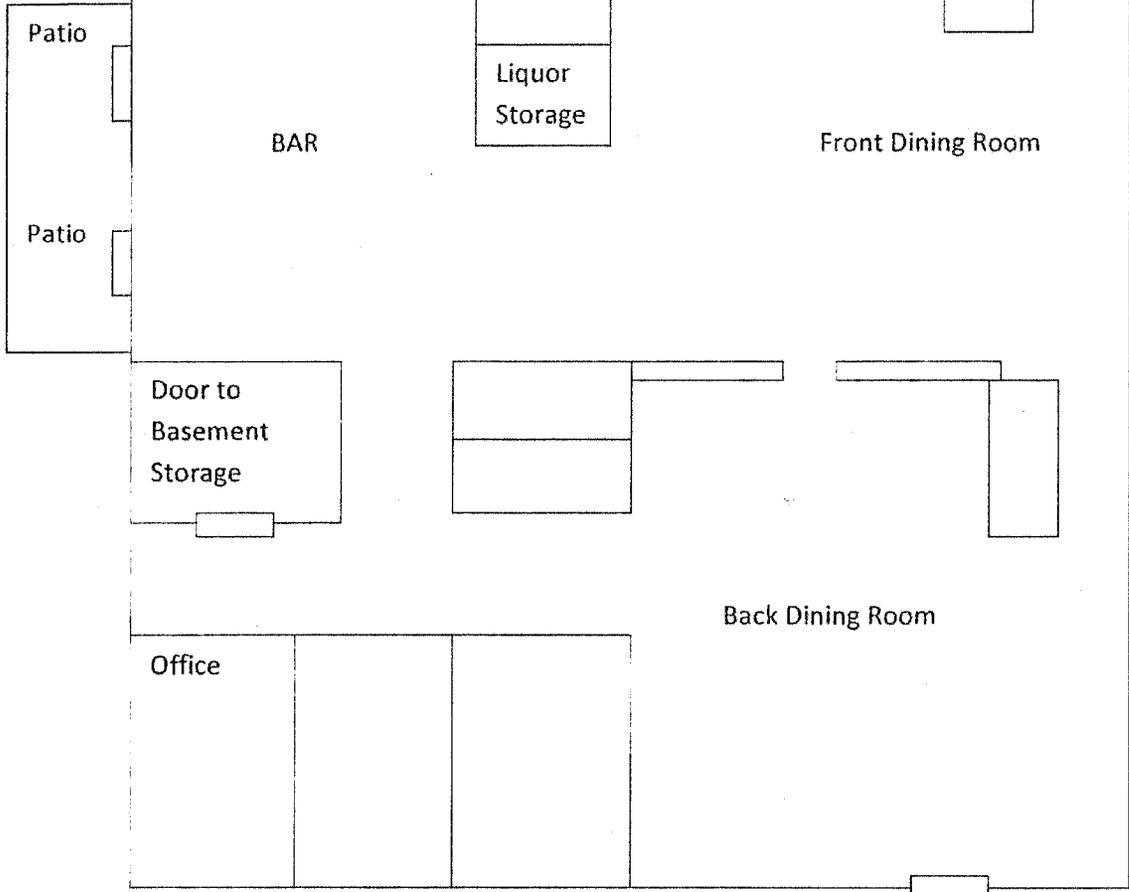
Date Filed with Clerk: 6/29/15  
Total Amount: \$ 25.00 Receipt No: C150629-10  
Date Forwarded to Police Chief: 6/30/15  
Police Chief Signature: [Signature]  Approved  Denied  
Date Forwarded to Zoning Administrator: \_\_\_\_\_ (for non- sidewalk cafe applications)  
Zoning Administrator Signature: [Signature]  Approved  Denied  
Date of FLR/Council Approval: \_\_\_\_\_  
Copies Provided to: Police Chief

Saturday, Sept 12, 2015

The Next Door Pub & Pizzeria, 411 Interchange N, Lake Geneva, WI 53147

Outdoor Customer  
Waiting Area

*Fencing*



*FENCING*  
*FENCING*

*Band*

TEMPORARY USE FOR OUTDOOR EVENT - September 12, 2015

30'DX66'W

- 6- 8' tables
- 4- 60" tables
- 6- 42" tables
- 100 chairs

1- 30x30 tent

1- 10x15 tent

DUMPSTER

BACK PARKING LOT

DUMPSTER

# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07 01 2015 ending: 06 30 2016  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company NEW WORLD WINE SHOP, INC.  
 Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>PRESIDENT JERRY SIBBING</u>	<u>248 N. LAKE SHORE DRIVE</u>	<u>PONTANA, WI 53125</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>JERRY SIBBING</u>		
Directors/Managers			

C. 1. Trade Name NEW WORLD WINE SHOP \* Business Phone Number 262 812 4080  
 2. Address of Premises W. MAIN STREET Post Office & Zip Code LAKE GENEVA, 53147

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) RETAIL WINE SHOP - STORAGE IN REAR

5. Legal description (omit if street address is given above): 830 W. MAIN STREET - FAUCY PARK MAIL

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No

b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

**SUBSCRIBED AND SWORN TO BEFORE ME**  
 this 8 day of June, 20 15  
Sabrina Waswo  
(Clerk/Notary Public)

JT Sibbing  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK		
Date received and filed with municipal clerk <u>6/18/15</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of NEW WORLD WINE SHOP INC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as NEW WORLD WINE SHOP  
(trade name)

located at 830 W. MAIN STREET

appoints Jerry SIBBING  
(name of appointed agent)

248 N. LAKE SHORE DRIVE FONTANA, WI 53125  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
NEW WORLD WINE SHOP

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2 yrs

Place of residence last year 248 N. LAKE SHORE DRIVE FONTANA

For: NEW WORLD WINE SHOP, INC. WI  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Jerry Sibling, hereby accept this appointment as agent for the corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] Agent's age \_\_\_\_\_  
(signature of agent) (date)  
248 N. LAKE SHORE DR. FONTANA, WI 53125 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-9-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

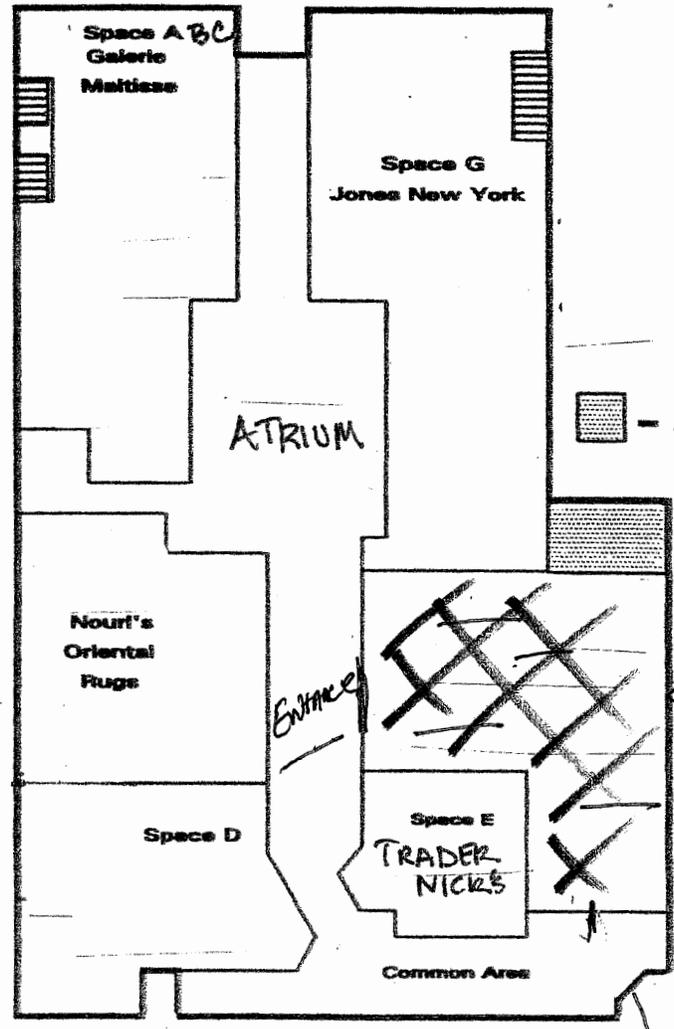
JS W/W/W

"A"

830 West Main St  
Lake Geneva WI 53147

FIRST FLOOR

Fancy Faire Mall



Area included in LeCookery

NEW World WINE SHOP INC

Wine Liquor Display Retail

Wine Liquor Storage

Rear Entrance

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 15 ;  
ending June 30 20 16

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Woolard, Michelle  
Martzke, Megan; Smith, Robyn; Strenger, Samantha GoodVibes LLC  
An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Applicant's Wisconsin Seller's Permit Number:	
Federal Employer Identification Number (FEIN):	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 100
<input checked="" type="checkbox"/> Class C wine	\$ 100
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ 25.00
<b>TOTAL FEE</b>	\$

Title	Name	Home Address	Post Office & Zip Code
President/Member			
Vice President/Member	<u>Michelle Woolard</u>	<u>N3169 Acacia rd, Lake Geneva, WI</u>	<u>53147</u>
Secretary/Member	<u>Megan Martzke</u>	<u>5747 Spring Valley rd Burlington, WI</u>	<u>53105</u>
Treasurer/Member	<u>Robyn Smith</u>	<u>1608 Brandi st, Lyons, WI</u>	<u>53148</u>
Agent	<u>Samantha Strenger</u>	<u>721 Geneva Street Lake Geneva, WI</u>	<u>53147</u>
Directors/Managers			

3. Trade Name ▶ Good Vibes Business Phone Number (262) 203-7010  
4. Address of Premises ▶ 234 Broad Street Post Office & Zip Code ▶ Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) first floor restaurant area, outdoor seating, locked storage area in basement

10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No X  
(b) If yes, under what name was license issued? \_\_\_\_\_

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776].  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 15 day of June, 20 15

Debrina Wasner  
(Clerk/Notary Public)

Robyn Smith Michelle Woolard  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
Samantha Strenger  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
Michelle Woolard GoodVibes, LLC  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

My commission expires \_\_\_\_\_

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>6/15/2015</u>			
Date license granted	Date license issued	License number issued	

# SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Good Vibes LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Good Vibes  
(trade name)

located at 234 Broad Street

appoints Samantha Strenger  
(name of appointed agent)

721 Geneva Street Lake Geneva, WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2008 12 years

Place of residence last year 721 Geneva Street, Lake Geneva WI

For: Good Vibes LLC  
(name of corporation/organization/limited liability company)

By: Samantha Strenger  
(signature of Officer/Member/Manager)

And: [Signature] officer good vibes  
(signature of Officer/Member/Manager)

### ACCEPTANCE BY AGENT

I, Samantha Strenger, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

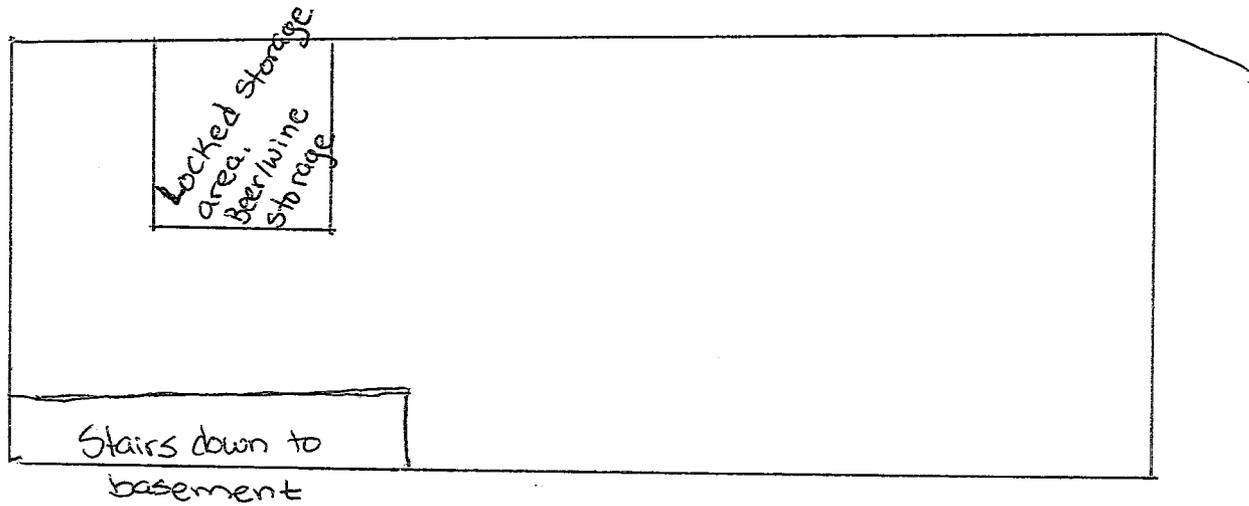
Samantha Strenger 6/15/15 Agent's age \_\_\_\_\_  
(signature of agent) (date)  
721 Geneva Street Lake Geneva, WI 53147 Date of birth \_\_\_\_\_  
(home address of agent)

### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

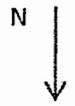
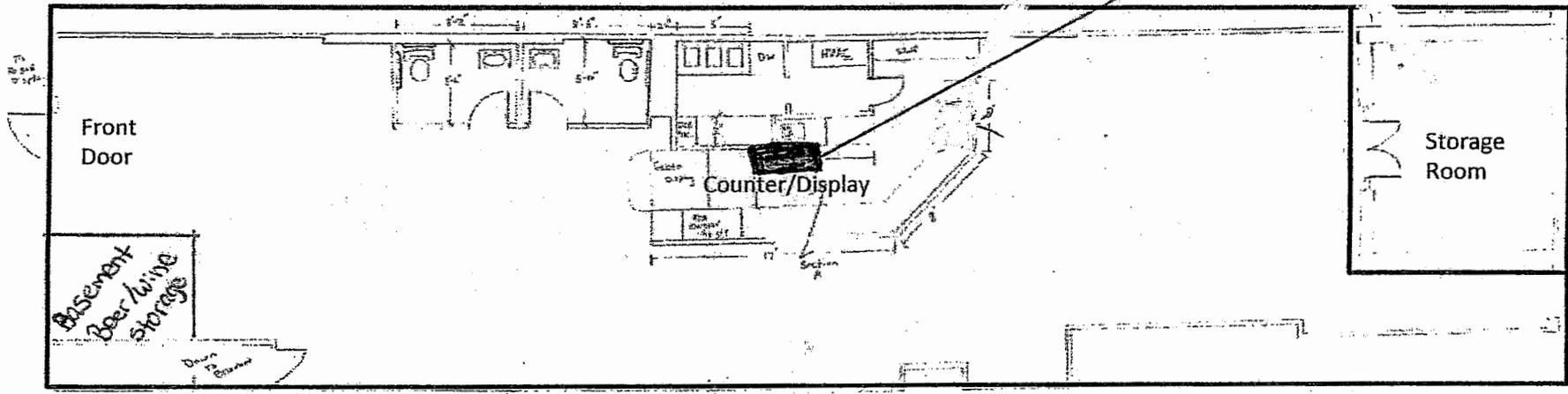
Approved on 6-19-15 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# Basement View



Good Vibes  
234 Broad Street

Beer and wine storage





# CITY OF LAKE GENEVA

## ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

**Please Check:**

- Request for premises extension to sidewalk café  Request for temporary (special event) premises extension
- Request for premises extension to permanent outdoor area  Other request for premises extension

**Application Checklist:**

- Applicant must currently hold a valid alcohol license
- Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

**APPLICANT INFORMATION**

Applicant Name: Samantha Strenger

Establishment Name: Good Vibes

Address: 234 Broad Street, Lake Geneva WI 53147

Alcohol License No.: 2015-8 Phone: (262)203-5416

Describe area of premises extension:

Three 28" square tables outside the front of Good Vibes (same set up as the creperie had approved)

**SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)**

Event Title: \_\_\_\_\_

Date and Time of Event: \_\_\_\_\_

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department?      Yes      No

Event Description:

Samuel [Signature]      6/25/15  
SIGNATURE OF APPLICANT      DATE

*For Office Use Only*

Date Filed with Clerk: 6/25/15  
Total Amount: \$ 0      Receipt No.: \_\_\_\_\_

Date Forwarded to Police Chief: \_\_\_\_\_  
Police Chief Signature: [Signature]      Approved      Denied

Date Forwarded to Zoning Administrator: \_\_\_\_\_ (for non-sidewalk café applications)  
Zoning Administrator Signature: \_\_\_\_\_      Approved      Denied

Date of FLR/Council Approval: \_\_\_\_\_

Copies Provided to:      Police Chief



# CITY OF LAKE GENEVA

## SIDEWALK CAFÉ PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

**Please Check:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Initial Sidewalk Café Permit with Alcohol | <input type="checkbox"/> Renewal of Sidewalk Café Permit with Alcohol    |
| <input type="checkbox"/> Initial Sidewalk Café Permit without Alcohol         | <input type="checkbox"/> Renewal of Sidewalk Café Permit without Alcohol |

**Application Checklist:**

- Certificate of Comprehensive General Liability Insurance naming the City as a party insured against liability resulting from the uses permitted herein. The coverage shall be in an amount not less than \$1,000,000.00. *(With city. E-mailed to Sabrina)*
- Scaled diagram which accurately depicts the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk café, size and number of tables, seats, bollards (and chains or ropes), planters, umbrellas, location of doorways, tree, signage, parking meters, obstructions (either existing or proposed, within the pedestrian way). *Site plan must depict five (5) feet of unobstructed sidewalk for public use.*
- Copy of restaurant license issued by the Wisconsin Department of Health and Human Services under Wis. Stat. 254.64.
- Application Fee of \$15.00 per seat: 12 seats x \$15.00 = \$ 180  
(# OF SEATS) (TOTAL FEE)
- Alcohol License Premises Extension Application. If the applicant wishes to serve alcohol in the sidewalk café area, the applicant must currently hold a valid license to serve alcohol and submit an application requesting the premises description of the license be amended to include the sidewalk café area.

APPLICANT INFORMATION

Applicant Name: Samantha Strenger  
Establishment Name: Good Vibes  
Address: 234 Broad Street  
Phone: (262) 203-5416 E-mail: Goodvibeswi@gmail.com

- Do food sales generate more than 50% of gross receipts?  Yes  No  
Are you requesting to serve alcoholic beverages?  Yes  No

If so, please provide the following information:

Agent Name: Samantha Strenger  
 Agent Address: 721 Geneva Street Lake Geneva, WI 53147  
 Agent Phone: \_\_\_\_\_ Alt. # \_\_\_\_\_  
 Agent E-mail: \_\_\_\_\_  
 Signature of Agent: Samantha Strenger Date: 6/15/15

**INDEMNIFICATION STATEMENT**

I, Samantha Strenger representing Good Vibes as its  
(FULL NAME) (ESTABLISHMENT)  
Agent/owner agree to hold harmless and indemnify the City, its directors,  
(TITLE)  
 officers, employees and agents, from and against any and all liabilities, losses, claims, demands,  
 damages, fines, penalties, costs and expenses, including, but not limited to, reasonable attorney's  
 fees and costs of litigation, and all causes of action of any kind or character resulting from my use  
 of the public sidewalk as a café. I certify that I have read and understand the rules of Section 62-67  
 (6) Sidewalk Café permits.

Samantha Strenger 6/15/15  
 SIGNATURE OF APPLICANT DATE

*For Office Use Only*

Date Filed with Clerk: 6/25/15  
 Total Amount: \$ 180.00 Receipt No.: C150625-M

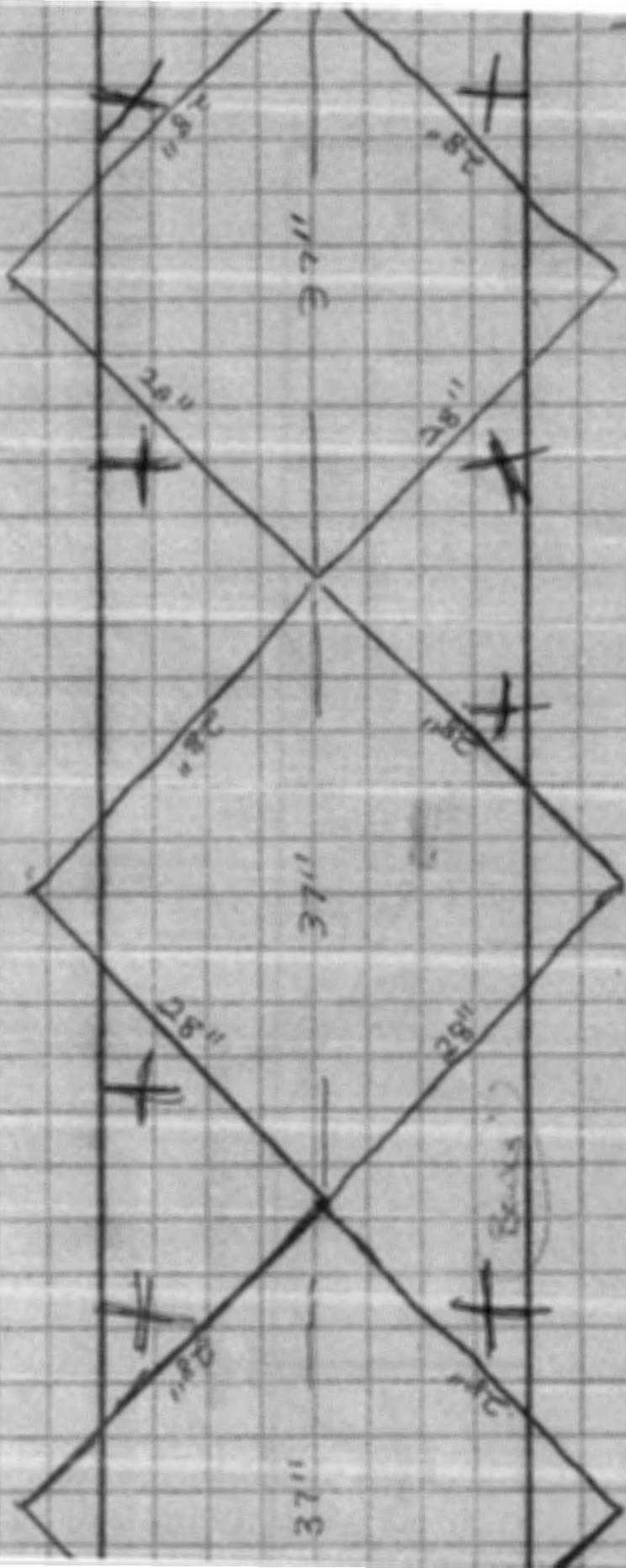
Date Forwarded to Police Chief: \_\_\_\_\_  
 Police Chief Signature: \_\_\_\_\_ Approved Denied

Date Forwarded to Director of Public Works: 6/30/15  
 Director of Public Works Signature: Dave Approved Denied

Date of FLR/Council Approval (for alcohol license amendment, if applicable): \_\_\_\_\_

Permit Issue Date: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Copies Provided to: Police Chief Fire Chief  
 DPW Director Zoning Administrator



UNDER AIRWAY, OF CAR

GOOD VIBES EXTRACTOR

7 1/2 feet

# City of Lake Geneva

Date: 7/10/2015

Time: 12:16 PM

Page: 1

Licenses Issued between 7/13/2015 and 7/13/2015

## Operator's Regular - Original

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
7/13/2015	2015 -224	Robyn Louise Smith Employer: Good Vibes LLC dba Good Vibes	1668 Brandi St 234 Broad Street	Lyons, WI 53148 Lake Geneva, WI 53147	50.00
7/13/2015	2015 -225	Hayden Yakes Employer: Midwest Fuel Inc dba Northside	1215 Madison 501 Interchange N	Lake Geneva, WI Lake Geneva, WI 53147	50.00
7/13/2015	2015 -232	Riley Thomas Oman Employer: Medusa Grill & Bistro LLC	131 W Market St 501 Broad St.	Elkhorn, WI 53121 Lake Geneva, WI 53147	50.00
7/13/2015	2015 -233	Jeanette J. Cecce Employer: Carvetti's - Samson Enterprise	5514 George St 642 W Main St	Richmond, IL 6007 Lake Geneva, WI 53147	50.00
7/13/2015	2015 -234	Misty Lynn Jurs Employer: Midwest Fuel Inc dba Northside	1432 Greenfield Ave 501 Interchange N	Burlington, WI Lake Geneva, WI 53147	50.00

## Operator's Regular - Original

# City of Lake Geneva

Date: 7/10/2015

Time: 12:28 PM

Page: 1

Licenses Issued between 7/14/2015 and 7/14/2015

## Operator's Regular - Renewals

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>	
7/14/2015	2015 -226	Christine A. Boelkow-Meye Employer: Walgreens #5600	415 Mineral Springs Road 351 N. Edwards Blvd.	McHenry, IL 60051 Lake Geneva, WI 53147	50.00
7/14/2015	2015 -227	Andrew N. Wisnowski Employer: Walgreens #5600	706 N. 3rd Ct 351 N. Edwards Blvd.	Silver Lake, WI Lake Geneva, WI 53147	50.00
7/14/2015	2015 -228	Jacquelyn K. Corpus Employer: Walgreens #5600	36 Monica Dr 351 N. Edwards Blvd.	Elkhorn, WI 53121 Lake Geneva, WI 53147	50.00
7/14/2015	2015 -229	Scot T. Effenheim Employer: Medusa Grill & Bistro LLC	N2160 Lynn Ln. 501 Broad St.	Lake Geneva, WI Lake Geneva, WI 53147	50.00
7/14/2015	2015 -230	Lynette M. Bychowski Employer: Walgreens #5600	250 S Edwards Blvd #73 351 N. Edwards Blvd.	Lake Geneva, WI Lake Geneva, WI 53147	50.00
7/14/2015	2015 -235	Morgan A. Tisa Employer: H&P Enterprises LLC dba Geneva	502 Sue Ann Dr 797 Wells Street	Lake Geneva, WI Lake Geneva, WI 53147	50.00
7/14/2015	2015 -236	Shannon Charisse McDonoug Employer: Carvetti's - Samson Enterprise	1114 S Wells St Apt 5 642 W Main St	Lake Geneva, WI Lake Geneva, WI 53147	50.00
7/14/2015	2015 -237	Jessica Brie Tesch Employer: Carvetti's - Samson Enterprise	695 S WELLS ST 642 W Main St	Lake Geneva, WI Lake Geneva, WI 53147	50.00
7/14/2015	2015 -238	Ryan C. Lasch Employer: Champs Sports Bar & Grill	615 Center Street 747 Main St.	Lake Geneva, WI Lake Geneva, WI 53147	50.00
7/14/2015	2015 -239	Athena L. Lorono Employer: Sprecher's Restaurant & Pub	232 Bridge St., #433 111 Center Street	Burlington, WI Lake Geneva, WI 53147	50.00

## Operator's Regular - Renewals



ST PK - 0

# CITY OF LAKE GENEVA

## MASSAGE ESTABLISHMENT APPLICATION

Please Check:

Original License Application

Renewal of Current License

ANNUAL LICENSE FEE

**\$50.00**

EXPIRES JUNE 30<sup>TH</sup> EACH YEAR

Payable to the City of Lake Geneva  
Due upon application

Application must be accompanied by the following documents:

- ✓ 1) A recent photograph of the applicant and Massage Technicians clearly showing his/her head and shoulders - *Driver license photo attached*
- ✓ 2) Copy of Massage Technician's diploma or certificate & driver's license *state license attached*
- ✓ 3) Listing of all Massage Technicians employed in the establishment, including name, current address and date of birth *Been here 13 yrs*  
*No employees*
- ✓ 4) If the applicant business is a corporation, a report including names and current addresses of all officers, directors, and stockholders owning more than ten (10) percent of stock in the corporation

Applications submitted without required documentation will be considered incomplete and rejected

### BUSINESS INFORMATION

Trade Name: \_\_\_\_\_

Corporate Name (if applicable): The Therapeutic Touch (LLC)

Business Address (Physical): 1001 W. Main St., Lake Geneva, WI 53147

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: Lake Geneva, WI 53147

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please explain the nature of services to be provided: \_\_\_\_\_

Small Spa

\_\_\_\_\_

\_\_\_\_\_

**BUSINESS OWNER (APPLICANT) INFORMATION**

Please include information for all business owners

Full Legal Name: MONICA Marie Clausen / Max Clausen  
Maiden Name: Schellenberg / Kinney  
Address: 716 Grove St. / 10339 1st Ave  
City, State, Zip: Delavan, WI 53115 / Wake Geneva, WI 53147  
Driver's License No.: # \_\_\_\_\_ Date of Birth: \_\_\_\_\_

MONICA  
max

Please provide names/ addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

No Employees

Have you ever had a massage or similar license/ permit revoked, suspended, or denied?

YES

NO

If yes, please explain: \_\_\_\_\_

**BUSINESS OWNER (APPLICANT) CRIMINAL BACKGROUND INFORMATION**

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state? YES NO

NO

If yes, please provide nature of offense, date, location, and disposition: \_\_\_\_\_

**MASSAGE TECHNICIAN(S) INFORMATION**

Please include information for all massage technicians

Full Legal Name: MONICA Marie Clausen  
Maiden Name: Schellenberg  
Address: 716 Grove St  
City, State, Zip: Delavan WI 53147  
Driver's License No.: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Please provide names/addresses of all employers of the applicant during the last 3 years, including type of work performed and dates of employment:

No employees  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

YES

**NO**

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**MESSAGE TECHNICIAN(S) CRIMINAL BACKGROUND INFORMATION**

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state? YES **NO**

If yes, please provide nature of offense, date, location, and disposition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of my knowledge and belief.

**APPLICANT SIGNATURE**



DATE: 6-16-15

For Office Use Only

Date Filed: 6/19/15

Receipt No: C150619-62

Total Amount: 50<sup>00</sup>

Forwarded to Police Department: 6/22/15

Background Completed: 6/23/15 g7

Police Chief Recommendation: [Signature]

Approved  
 Denied

Fingerprinted by LGPD: \_\_\_\_\_

*Fingerprinting required for new establishments and Massage Technicians*

Forwarded to Building Department: \_\_\_\_\_

Building Inspector Approval: \_\_\_\_\_

*Inspector approval required for new establishments*

FLR Approval: \_\_\_\_\_

Council Approval: \_\_\_\_\_

License Issued: \_\_\_\_\_

License Number: \_\_\_\_\_

Copied to:    Building & Zoning                      Police Chief                      Fire Chief

State of Wisconsin

DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES  
COMMITTED TO EQUAL OPPORTUNITY IN EMPLOYMENT AND LICENSING

**MESSAGE THERAPIST OR BODYWORK THERAPIST**

No. 996-146

Expires: 2/28/2017

MONICA M CLAUSEN  
716 GROVE ST  
DELAVAN WI 53115-1843  
UNITED STATES

The person whose name appears on this document has complied with the provisions of the Wisconsin Statutes and holds the credential specified on the front of this card. To verify the current status of this credential, use "Lookup a License" at [dps.wi.gov](http://dps.wi.gov).

The named person has complied with Wisconsin Statutes and holds the credential specified. *Signature:*

Ch 440.11, Wis Statutes, requires you to notify the Department of a name or address change within 30 days. Please submit corrected information via the web at [dps.wi.gov](http://dps.wi.gov) or by mail to DSPS at PO Box 8935, Madison WI 53708-8935.

for it. Mr. Oborn stated it appeared they were not included in the RFP, however, he will check in the agreement to see if they were specifically included or excluded.

Kupsik/Hill motion to recommend payment of \$9,250 to Springsted. Alderman Kupsik requested a copy of Springsted's contract be provided to the council. Alderman Hill questioned if the budget line item moved over from last year. Comptroller Pollitt stated it did not as they thought it would have been paid by the end of last year. The money would have to come from contingency through a budget resolution. Motion carried 3 to 2 with Alderman Wall and Chappell voting "no."

**Discussion/Recommendation on approving agreement with Labyrinth HealthCare Group for the Patient Care health benefit and rewards program**

Comptroller Pollitt explained the Patient Care program. She stated council spoke favorably of the program; however, there was never formal action on the item. If approved, the program will start August 1. The consultants have recommended they also adopt the incentive portion that rewards employees that go to a cheaper alternative. The employee would recoup 20% of the savings per event as taxable income on their paycheck. Ms. Pollitt stated the company is a health advocate. They help employees find a doctor, make appointments and provide assistance when a claim is not being paid. Ms. Pollitt stated it gives the employees someone they can call to help them navigate the health system. The cost is \$4.50 per employee with about 78 covered employees and retirees on the plan. Ms. Pollitt stated the company has said their data shows that the program pays for itself by the savings in the plan. Alderman Hill asked if this would be coming out of the same budget line item as the Stop Loss, which Ms. Pollitt confirmed.

Hill/Chappell motion to recommend approval of Patient Care with Labyrinth HealthCare Group including the incentive program contingent on City Attorney review and approval of the contract. Unanimously carried.

**Closed Session**

Hill/Chappell motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session concerning a Police Department Union grievance (City Attorney Draper) allowing Mayor Connors, City Attorney Draper, Comptroller Pollitt, and City Administrator Oborn to come into closed session.

Roll Call: Hedlund, Wall, Hill, Chappell and Kupsik voted "yes." Unanimously carried.

The Council entered into closed session at 4:55 p.m.

**Return to Open Session**

Hill/Chappell motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Roll Call: Hedlund, Wall, Hill, Chappell and Kupsik voted "yes." Unanimously carried.

The Council reconvened in open session at 5:08 p.m.

Hill/Wall motion to instruct City Attorney to proceed as discussed in closed session.

Roll Call: Hedlund, Wall, Hill, Chappell and Kupsik voted "yes." Unanimously carried.

**Adjournment**

Hill/Chappell motion to adjourn at 5:10 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE**

# **Labyrinth HealthCare Group and City of Lake Geneva**

This Agreement is effective as of August 1, 2015 (the “Effective Date”) by and between **Labyrinth HealthCare Group (LHG)** and **City of Lake Geneva (Client)** for the purpose of Client utilizing Patient Care, a product of LHG.

## **1. LHG Responsibilities**

- a. LHG agrees to provide advocacy services more fully set forth on Exhibit A to all Client’s employees and legal dependents (“Members”). LHG does not provide clinical or legal advice. Assistance by LHG with claims issues does not guarantee claim payment.
- b. LHG will assist Members with issues associated with the Client’s plans during the effective dates of membership. Assistance will be provided to Members for issues incurred up to twenty-four (24) months prior to the date of the Member’s call. LHG will not assist Member with issues subsequent to the last day of Member’s month of termination from Client or subsequent to the Termination Date of the Client.
- c. LHG agrees to provide standard reports to Client on a semi-annual basis. Standard reports include:
  - i. Resolved service requests for most recent period by resolution type
  - ii. Resolved service requests for rolling 12 month period by resolution type
  - iii. Cost savings report

The fee for standard reports is included in the fees as outlined in Section 3. There is an additional charge for special request reports.

- d. LHG agrees to accept service requests directly from Members and as transferred calls from Client’s human resources department.

## **2. Client Responsibilities**

- a. Client agrees to distribute initial Patient Care enrollment information to all Members and to distribute subsequent program information to encourage utilization of services. Members will be required to complete a HIPAA release form that allows LHG to obtain medical and claims information.
- b. Client agrees to provide an initial electronic eligibility file to LHG on or before the effective date and a full replacement and complete electronic

monthly eligibility file in an agreed upon format in a timely manner. All electronic eligibility files will include a match between benefit elections and members.

- c. Client agrees to provide information and to provide a copy of all company sponsored certificates of coverage and other related material prior to implementation and upon renewal of insurance coverage. Failure to do so could result in higher fees or termination by LHG.
- d. Client agrees to refer Members to Patient Care for assistance with health care and insurance issues.

### **3. Pricing**

- a. Client will pay a per employee per month fee of \$4.50 for the Initial Term. This fee covers the employees and their legal dependents (Members). Fees will be billed to Client or their designee on a monthly basis. Payment is due the 1<sup>st</sup> of the month for services for that month. Payments not received within thirty (30) days of due date will be considered past due. Interest will be assessed at a rate of 1.5%/month on past due fees.
- b. Client will pay a one-time set up fee of \$150.00 prior to the effective date to cover the cost of implementation expenses and employee meetings in agreed upon locations.
- c. Employee materials are included in the per employee per month fees and set up fees in the Initial Term (as defined in Section 4). In Renewal Terms (as defined in Section 4), shipping fees for employee materials that exceed \$50.00 will be billed to Client at cost.

### **4. Term and Termination**

- a. The initial term (the "Initial Term") of this Agreement shall commence on August 1, 2015 and shall end on July 31, 2016. Thereafter and effective August 1, 2016, this Agreement shall renew for one (1) year periods (the "Renewal Term(s)") based on mutual agreement of the parties, unless terminated by LHG or Client as provided herein. The Initial Term and the Renewal Term(s) are collectively referred to as the "Term".
- b. After the initial term, either party may terminate this Agreement with or without cause with advance notification of ninety (90) days notification to the other party. All fees charged under this Agreement will be considered payable to LHG until the effective date of termination.

- c. No less than one hundred twenty (120) days prior to the end of the Initial Term, LHG may notify Client of an adjustment to the fee in Section 3a. This notification will be sent as noted in Section 7.
- d. Both parties agree to provide written notification to the other party regarding any issues or concerns that arise during the initial or subsequent terms, identifying the concern and providing thirty (30) days to the other party to rectify the problem.

**5. Hold Harmless Provision**

LHG will indemnify and hold harmless Client and its employees, affiliates and directors from any and all claims, liabilities, damages or other costs in any way resulting from acts or omissions of LHG or any of LHG's employees, constituting criminal conduct, negligence, willful misconduct or breach of this Agreement. Client will indemnify and hold harmless LHG and its employees, affiliates and directors from any and all claims, liabilities, damages or other costs in any way resulting from acts or omissions of Client or any of Client's employees, constituting criminal conduct, negligence, willful misconduct or breach of this Agreement. This Section 5 shall survive the termination of this Agreement.

**6. Confidential Information**

The parties acknowledge that some information of each party, which will come into the possession of the other party in connection with this Agreement, is proprietary in nature. Parties shall not at any time during this Agreement or at any time thereafter, use or permit others to use any of the other party's documents, processes, employee information or other confidential information for any purposes, except as may be necessary for the purposes of this Agreement. Execution of the Business Associate Agreement in Attachment B allows both parties to confidentially exchange information.

**7. Notices**

All notices, consents and other communications under or regarding this Agreement shall be in writing and shall be deemed to have been received on the earlier of the date of actual receipt, the third business day after being mailed by first class certified air mail, or the first business day after being sent by a reputable overnight delivery service. Any notice may be given by facsimile, provided that a signed written original is sent by one of the foregoing methods

within twenty-four (24) hours thereafter. All notices shall be in writing and shall be sent to the addresses set forth below:

If to: Labyrinth HealthCare Group  
Jane Cooper  
633 W. Wisconsin Ave. #1310  
Milwaukee, WI 53203

If to: City of Lake Geneva  
626 Geneva St.  
Lake Geneva, WI 53147

## **8. Force Majeure**

Neither party shall be liable to the other for any delay or inability to perform its obligations under this Agreement or otherwise if such delay or inability arises from any act of God, fire, natural disaster, act of government, manufacturer's shortages or constraints, or any other cause beyond the reasonable control of such party. In the event of such a delay or inability to perform, the time for performance shall be extended for a period of time equal to the length of the delay or inability to perform.

## **9. General**

- a. This Agreement is intended to be the sole and complete statement of obligations of the parties with respect to the subject matter hereof, and supersedes all previous understandings, negotiations, and proposals. In the event there is a conflict between the terms of this Agreement and any other writing signed by the parties the terms of this Agreement shall control and prevail.
- b. No waiver, alteration or modification of any provision hereof shall be binding unless in writing and signed by duly authorized representatives of both parties.
- c. The headings used in this Agreement are not intended to be used as an aid to interpretation.
- d. Failure by either party to exercise any right or remedy under this Agreement shall not constitute a waiver of such right or remedy.
- e. This Agreement shall be construed in accordance with, and its performance governed by, the laws of the State of Wisconsin, excluding its laws on conflicts of law. No action or claim, regardless of form, may be brought by either party more than one (1) year after the cause of action has accrued.

CLIENT AND LHG ACKNOWLEDGE THAT THEY HAVE READ THIS AGREEMENT AND AGREE TO BE BOUND BY ITS TERMS AND CONDITIONS. AGREED TO BY AUTHORIZED REPRESENTATIVES OF CLIENT AND LHG AS FOLLOWS:

**LABYRINTH HEALTHCARE GROUP**

**CITY OF LAKE GENEVA**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name:         Jane Cooper        

Print Name: \_\_\_\_\_

Title:         President and CEO        

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A

During the Term of the Agreement, Labyrinth HealthCare Group (“LHG”) will perform the following Core Services (collectively referred to as “Patient Care”) for the Members:

### Advocacy Services

- a. With Patient Care, Members have access to advocates. These advocates will assist with medical, dental and vision, FSA, HSA and HRA issues as follows:
  1. Working to resolve any health plan billing, balance billing and authorization problems by calling the insurance company, the hospital and the doctor to resolve the problem.
  2. Finding the right type of health provider when the Members need care
  3. Navigating with Members through the complex maze of the health care system.
  4. Verifying that answers received from the health plan are accurate and reasonable.
  5. Education on and assistance with the appeals and grievance process and resolution of appeals and grievances
  6. Translating insurance benefits information in a way that Members can understand
  7. Helping Members prepare for hospital care so that they have all of the information they need and understand the decisions that they are facing.
  8. Understanding and using the most cost effective prescription drug options; and
  9. Understanding and using health savings accounts and health reimbursement arrangements effectively if available to Members.

LHG and Patient Care intervention does not guarantee claims payment. LHG is not a fiduciary for the Client’s benefit plan.

### Transparency Services

- b. Cost and Quality comparison data is provided for medical services only. Members must contact Patient Care a minimum of 7 days prior to the date of the service.

Prior to any elective admission, surgery or procedure, Patient Care advocates will provide assistance to Members as follows.

1. Advocates will provide information to the member on the total and out of pocket costs for 2-3 network providers as well as available quality data.
2. When possible, advocates will schedule appointments for Members based on their decision of provider.
3. Advocates will coordinate with home healthcare agencies, skilled nursing facilities, rehab, etc. to ensure smooth transition of care and possibly reduce length of stay.
4. Advocates will assist with any prescription drug issues or questions related to the procedure or admission.

**Patient Care will not determine medical necessity or provide clinical advice.**

#### Exchange Advocate

- c. Advocates will assist Members with choosing and using their Exchange, Medicaid or Medicare plan as follows:
  1. Comparing and understanding all choices available to a Member
  2. Clarification about subsidies and qualification rules
  3. Explanation of benefits under each plan
  4. Help finding a primary care physician in network
  5. Assistance through the enrollment process

#### Rewards Program

- d. Advocates will educate Members of the Rewards Program and communicate the reward opportunity when presenting a transparency report.
  1. Members will be rewarded when they call Patient Care for comparisons for all elective procedures – inpatient and outpatient
  2. Patient Care reviews the data with the Member.
  3. If the Member chooses the lower cost provider they will get a reward of 20% of the potential savings up to a maximum of \$1,000
  4. Savings will be calculated by Patient Care using the difference between the lower employer cost and the highest employer cost (employer responsibility in the transparency report)
  5. The Member must confirm their choice of provider with Patient Care by submitting their EOB within 6 months of

their original request in order to receive the incentive payment.

2. Services

- a. LHG representatives are available Monday through Friday from 7:00 am to 8:00 pm CST and Saturdays from 8:00 am to 1:00 pm CST.
- b. The call will come directly to one of LHG's Advocates, who will be assigned to work with the individual Member. Advocates will take information regarding the problem, reach agreement with the Member regarding what will constitute "resolution" of the problem and agree on when they will talk again. The Member will be asked to complete a release of information form, which may be needed by the Advocate to get information from physicians, hospitals, the insurance company or, other providers.
- c. All Members who use Patient Care will have the opportunity to take a satisfaction survey measuring their satisfaction with LHG.

## Exhibit B

### Business Associate Agreement

This Business Associate Agreement ("Agreement") is entered into on the \_\_\_\_ day of July, 2015 by and between City of Lake Geneva ("Covered Entity") and Labyrinth Healthcare Group, Inc. ("Business Associate") (jointly "the Parties") to comply with the requirements of: (i) the Implementing regulations at 45 C.F.R Parts 160, 162, and 164 for the Administrative Simplification provisions of Title II, Subtitle F of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") (i.e., the HIPAA Privacy Rule, the HIPAA Security Standards, and the HIPAA, Standards for Electronic Transactions (collectively referred to In this Agreement as ' the HIPAA Regulations'» , and (ii) the requirements of the Health Information Technology for Economic and Clinical Health Act, as incorporated in the American Recovery and Reinvestment Act of 2009 (the 'HITECH Act' ) that are applicable to business associates, along with any guidance and/or regulations issued by the U.S. Department of Health and Human Services (' DHHS") as of September 2009.

Covered Entity and Business Associate agree to incorporate into this Agreement any regulations issued by DHHS with respect to the HITECH Act that relate to the obligations of business associates and that are required to be (or should be) reflected in a business associate agreement. Business Associate recognizes and agrees that it is obligated by law to meet the applicable provisions of the HITECH Act.

#### 1. DEFINITIONS

(a) "*Electronic PHI*" shall mean protected health information that is transmitted or maintained in any electronic media, as this term is defined in 45 C.F. R. § 160.103.

(b) *Limited Data Set* shall mean protected health information that excludes the following direct identifiers of the individual or of relatives, employers, or household members of the individual:

- (i) Names;
- (ii) Postal address information, other than town or city, State, and zip code;
- (iii) Telephone numbers;
- (iv) Fax numbers;
- (v) Electronic mail addresses;
- (vi) Social security numbers;
- (vii) Medical record numbers;
- (viii) Health plan beneficiary numbers;
- (ix) Account numbers;
- (x) Certificate/License numbers;
- (xi) Vehicle identifiers and serial numbers, including license plate numbers
- (xii) Device identifiers and serial numbers;
- (xiii) Web Universal Resource Locators (URLs);
- (xiv) Internet Protocol (IP) address numbers;
- (xv) Biometric identifiers, including finger and voice prints; and
- (xvi) Full face photographic images and any comparable images.

(c) "*Protected Health Information*" or "*PHI*" shall mean information created or received by a health care provider, health plan, employer, or health care clearinghouse, that: (i) relates to the past, present, or future physical or mental health or condition of an individual, provision of health care to the individual, or the past, present, or future payment for provision of health care to the individual; (ii) identifies the individual, or with respect to which there is a reasonable basis to believe the information can be used to identify the individual; and (iii) is transmitted or maintained in an electronic medium, or in any other form or medium. The use of the term "Protected Health Information" or "PHI" in this Agreement shall mean both Electronic PHI and non-electronic PHI, unless another meaning is clearly specified.

(d) "*Security Incident*" shall mean the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system.

(e) All other terms used in this Agreement shall have the meanings set forth in the applicable definitions under the

HIPAA Regulations and/or the security and privacy provisions of the HITECH Act that are applicable to business associates along with any regulations issued by the DHHS.

## 2. GENERAL TERMS

(a) In the event of an inconsistency between the provisions of this Agreement and a mandatory term of the HIPAA Regulations (as these terms may be expressly amended from time to time by the DHHS or as a result of interpretations by DHHS, a court, or another regulatory agency with authority over the Parties), the interpretation of DHHS, such court or regulatory agency shall prevail. In the event of a conflict among the interpretations of these entities, the conflict shall be resolved in accordance with rules of precedence.

(b) Where provisions of this Agreement are different from those mandated by the HIPAA Regulations or the HITECH Act, but are nonetheless permitted by the Regulations or the Act, the provisions of this Agreement shall control.

(c) Except as expressly provided in the HIPAA Regulations, the HITECH Act, or this Agreement, this Agreement does not create any rights in third parties.

## 3. SPECIFIC REQUIREMENTS

### (a) Privacy of Protected Health Information

(i) *Permitted Uses and Disclosures of PHI.* Business Associate agrees to create, receive, use, or disclose PHI only in a manner that is consistent with this Agreement or the HIPAA *Privacy Rule* and only in connection with *providing* the services to Covered Entity identified in the Agreement. Accordingly, in providing services to or for the Covered Entity, Business Associate, for example, will be permitted to use and disclose PHI for "treatment, payment, and health care operations" in accordance with the HIPAA Privacy Rule.

(1) Business Associate shall report to Covered Entity any use or disclosure of PHI that is not provided for in this Agreement.

(2) Business Associate shall maintain safeguards as necessary to ensure that PHI is not used or disclosed except as provided for by this Agreement.

(ii) *Business Associate Obligations.* As permitted by the HIPAA Privacy Rule, Business Associate also may use or disclose PHI received by the Business Associate in its capacity as a Business Associate to the *Covered Entity* for Business Associate's own operations if:

(1) the *use* relates to: (1) the proper management and administration of the Business Associate or to carry out legal responsibilities of the Business Associate, or (2) data aggregation services relating to the health care operations of the *Covered Entity*; or

(2) the disclosure of Information received in such capacity will be made in connection with a function, responsibility, or services to be performed by the Business Associate, and such disclosure is required by law or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidential and the person agrees to notify the Business Associate of any breaches of confidentiality,

(iii) *Minimum Necessary Standard and Creation of Limited Data Set.* Business Associate's use, disclosure, or request of PHI shall utilize a Limited Data Set if practicable. Otherwise, in performing the functions and activities as specified in the Agreement and this Agreement, Business Associate agrees to use, disclose, or request only the minimum necessary PHI to accomplish the intended purpose of the use, disclosure, or request.

(iv) *Access.* In accordance with 45 C.F.R. § 164.524 of the HIPAA Privacy Rule and, where applicable, in accordance with the HITECH Act, Business Associate will make available to those individuals who are subjects of PHI, their PHI in Designated Record Sets by providing the PHI to Covered Entity (who then will share the PHI with the individual), by forwarding the PHI directly to the individual, or by making the PHI available to such individual at a reasonable time and at a reasonable location. Business Associate shall make such information available in an electronic format where directed by the Covered Entity.

(v) *Disclosure Accounting.* Business Associate shall make available the information necessary to provide an accounting of disclosures of PHI as provided for in 45 C.F.R. § 164.528 of the HIPAA Privacy Rule, and

where so required by the HITECH Act and/or any accompanying regulations, Business Associate shall make such information available directly to the individual. Business Associate further shall provide any additional information to the extent required by the HITECH Act and any accompanying regulations. Business Associate is not required to record disclosure information or otherwise account for disclosures of PHI that this Agreement or the Agreement in writing permits or requires: (i) for the purpose of payment activities or health care operations (except where such recording or accounting is required by the HITECH Act, and as of the effective dates for this provision of the HITECH Act), (ii) to the individual who is the subject of the PHI disclosed, or to that individual's personal representative; (iii) to persons involved in that individual's health care or payment for health care; (iv) for notification for disaster relief purposes, (v) for national security or intelligence purposes, (vi) to law enforcement officials or correctional institutions regarding inmates; (vii) pursuant to an authorization; (viii) for disclosures of certain PHI made as part of a limited data set; and (ix) for certain incidental disclosures that may occur where reasonable safeguards have been implemented.

(vi) *Amendment*, Business Associate shall make available PHI for amendment and incorporate any amendment to PHI in accordance with 45 C.F.R. § 164.526 of the HIPAA Privacy Rule.

(vii) *Right to Request Restrictions on the Disclosure of PHI and Confidential Communications*. If an individual submits a Request for Restriction or Request for Confidential Communications to the Business Associate, Business Associate and Covered Entity agree that Business Associate, on behalf of Covered Entity, will evaluate and respond to these requests according to Business Associate's own procedures for such requests.

(viii) *Return or Destruction of PHI*. Upon the termination or expiration of the Agreement or this Agreement, Business Associate agrees to return the PHI to Covered Entity, destroy the PHI (and retain no copies), or further protect the PHI if Business Associate determines that return or destruction is not feasible.

(ix) *Availability of Books and Records*. Business Associate shall make available to DHHS or its agents the Business Associate's internal practices, books, and records relating to the use and disclosure of PHI in connection with this Agreement.

(x) *Termination for Breach*.

(1) Business Associate agrees that Covered Entity shall have the right to terminate this Agreement or seek other remedies if Business Associate violates a material term of this Agreement.

(2) Covered Entity agrees that Business Associate shall have the right to terminate this Agreement or seek other remedies if Covered Entity violates a material term of this Agreement.

(b) Information and Security Standards

(i) Business Associate will develop, document, implement, maintain, and use appropriate administrative, technical, and physical safeguards to preserve the integrity, confidentiality, and availability of, and to prevent non-permitted use or disclosure of, PHI created or received for or from the Covered Entity.

(ii) Business Associate agrees that with respect to PHI, these safeguards, at a minimum, shall meet the requirements of the HIPAA Security Standards applicable to Business Associate.

(iii) More specifically, to comply with the HIPAA Security Standards for PHI, Business Associate agrees that it shall:

(1) Implement administrative, physical, and technical safeguards consistent with (and as required by) the HIPAA Security Standards that reasonably protect the confidentiality, integrity, and availability of PHI that Business Associate creates, receives, maintains, or transmits on behalf of Covered Entity. Business Associate shall develop and implement policies and procedures that meet the Security Standards documentation requirements as required by the HITECH Act.

(2) As also provided for in Section 3(d) below, ensure that any agent, including a subcontractor, to whom it provides such PHI agrees to implement reasonable and appropriate safeguards to protect it;

(3) Report to Covered Entity, Security Incidents of which Business Associate becomes aware that result in the unauthorized access, use, disclosure, modification, or destruction of the Covered

Entity's PHI, (hereinafter referred to as "Successful Security Incidents"). Business Associate shall report Successful Security Incidents to Covered Entity as specified in Section 3(e);

(4) For any other Security Incidents that do not result *in* unauthorized access, use, disclosure, modification, or destruction of PHI (including, for purposes of example and not for purposes of limitation, pings on Business Associate's firewall, port scans, attempts to log onto a system or enter a database with an invalid password or username, denial-of-service attacks that do not result in the system being taken off-line, or malware such as worms or viruses) (hereinafter "Unsuccessful Security Incidents"), Business Associate shall aggregate the data and, upon the Covered Entity's written request, report to the Covered Entity in accordance with the reporting requirements identified in Section 3(e);

(5) Take all commercially reasonable steps to mitigate, to the extent practicable, *any* harmful effect that is known to Business Associate resulting from a Security Incident;

(6) Permit termination of this Agreement if the Covered Entity determines that Business Associate has violated a material term of this Agreement with respect to Business Associate's security obligations and Business Associate is unable to cure the violation; and

(7) Upon Covered Entity's request, Business Associate will provide Covered Entity with access to and copies of documentation regarding Business Associate's safeguards for PHI.

(c) Compliance with HIPAA Transaction Standards

(I) Application of HIPAA Transaction Standards. Business Associate will conduct Standard Transactions consistent with 45 C.F.R. Part 162 for or on behalf of the Covered Entity to the extent such Standard Transactions are required in the course of Business Associate's performing services under the Agreement and this Agreement for the Covered Entity. As provided for in Section 3(d) below, Business Associate will require *any* agent or subcontractor involved with the conduct of such Standard Transactions to comply with each applicable requirement of 45 C.F.R. Part 162. Further, Business Associate will not enter into, or permit its agents or subcontractors to enter into, any trading partner agreement in connection with the conduct of Standard Transactions for or on behalf of the Covered Entity that

- (1) Changes the definition, data condition, or use of a data element or segment in a Standard Transaction;
- (2) Adds any data element or segment to the maximum defined data set;
- (3) Uses any code or data element that is marked "not used" in the Standard Transaction's implementation specification or is not in the Standard Transaction's implementation specification; or
- (4) Changes the meaning or intent of the Standard Transaction's implementation specification.

(ii) *Specific Communications*. Business Associate, Plan Sponsor and Covered Entity recognize and agree that communications between the parties that are required to meet the Standards for Electronic Transactions will meet the Standards set by that regulation. Communications between Plan Sponsor and Business Associate, or between Plan Sponsor and the Covered Entity, do not need to comply with the HIPAA Standards for Electronic Transactions. Accordingly, unless agreed otherwise by the Parties in writing, all communications (if any) for purposes of "enrollment" as that term is defined in 45 C.F.R. Part 162, Subpart O or for "Health Covered Entity Premium Payment Data," as that term is defined in 45 C.F.R. Part 162, Subpart Q, shall be conducted between the Plan Sponsor and either Business Associate or the Covered Entity. For all such communications (and any other communications between Plan Sponsor and the Business Associate), Plan Sponsor shall use such forms, tape formats, or electronic formats as Business Associate may approve. Plan Sponsor will include all information reasonably required by Business Associate to affect such data exchanges or notifications.

(iii) *Communications between the Business Associate and the Covered Entity*. All communications between the Business Associate and the Covered Entity that are required to meet the HIPAA Standards for Electronic Transactions shall do so. For any other communications between the Business Associate and the Covered Entity, the Covered Entity shall use such forms, tape formats, or electronic formats as Business Associate may approve. The Covered Entity will include all information reasonably required by Business Associate to affect such data exchanges or notifications.

(d) Agents and Subcontractors. Business Associate shall include in all contracts with its agents or subcontractors, if such contracts involve the disclosure of PHI to the agents or subcontractors, the same restrictions *and* conditions on the use, disclosure, and security of such PHI that are set forth in this Agreement.

(e) Breach of Privacy or Security Obligations.

(i) *Notice and Reporting to Covered Entity.* Business Associate will notify and report to Covered Entity (in the manner and within the timeframes described below) any use or disclosure of PHI not permitted by this Agreement, by applicable law, or permitted in writing by Covered Entity.

(ii) *Notice to Covered Entity.* Business Associate will notify Covered Entity following discovery and without unreasonable delay but in no event later than ten (10) calendar days following discovery, any "Breach" of "Unsecured Protected Health Information" as these terms are defined by the HITECH Act and any implementing regulations. Business Associate shall cooperate with Covered Entity in investigating the Breach and in meeting the Covered Entity's obligations under the HITECH Act and any other security breach notification laws. Business Associate shall follow its notification to the Covered Entity with a report that meets the requirements outlined immediately below.

(iii) *Reporting to Covered Entity.*

(1) For Successful Security Incidents and any other use or disclosure of PHI that is not permitted by this Agreement, the Agreement, by applicable law, or without the prior written approval of the Covered Entity, Business Associate - without unreasonable delay and in no event later than thirty (30) days after Business Associate learns of such non-permitted use or disclosure - shall provide Covered Entity a report that will:

a. Identify (if known) each individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been accessed, acquired, or disclosed during such Breach;

b. Identify the nature of the non-permitted access, use, or disclosure including the date of the incident and the date of discovery;

c. Identify the PHI accessed, used, or disclosed (e.g., name; social security number; date of birth);

d. Identify who made the non-permitted access, use, or received the non-permitted disclosure;

e. Identify what corrective action Business Associate took or will take to prevent further non-permitted accesses, uses, or disclosures;

f. Identify what Business Associate did or will do to mitigate disclosure; and

g. Provide such other information, including a written report, as the Covered Entity may reasonably request.

(2) For Unsuccessful Security Incidents, Business Associate shall provide Covered Entity, upon its written request, a report that: (i) identifies the categories of Unsuccessful Security Incidents as described in Section 3(b)(iii)(3); (ii) indicates whether Business Associate believes its current defensive security measures are adequate to address all Unsuccessful Security Incidents, given the scope and nature of such attempts; and (iii) if the security measures are not adequate, the measures Business Associate will implement to address the security inadequacies.

(iv) *Termination for Breach.*

(1) Covered Entity and Business Associate each will have the right to terminate this Agreement if the other party has engaged in a pattern of activity or practice that constitutes a material breach or violation of Business Associate's or the Covered Entity's respective obligations regarding PHI under this Agreement and, on notice of such material breach or violation from the Covered Entity or Business Associate, fails to take reasonable steps to cure the material breach or end the violation.

(2) If Business Associate or the Covered Entity fail to cure the material breach or end the violation after the other party's notice, the Covered Entity or Business Associate (as applicable) may

terminate this Agreement by providing Business Associate or the Covered Entity written notice of termination, stating the uncured material breach or violation that provides the basis for the termination and specifying the effective date of the termination. Such termination shall be effective 60 days from this termination notice.

(v) *Continuing Privacy and Security Obligations.* Business Associate's and the Covered Entity's obligation to protect the privacy and security of the PHI it created, received, maintained, or transmitted in connection with services to be provided under the Agreement and this Agreement will be continuous and survive termination, cancellation, expiration, or other conclusion of this Agreement or the Agreement. Business Associate's other obligations and rights, and the Covered Entity's obligations and rights upon termination, cancellation, expiration, or other conclusion of this Agreement, are those set forth in this Agreement *and / or* the Agreement.

Labyrinth Healthcare Group, Inc.

City of Lake Geneva

By: \_\_\_\_\_

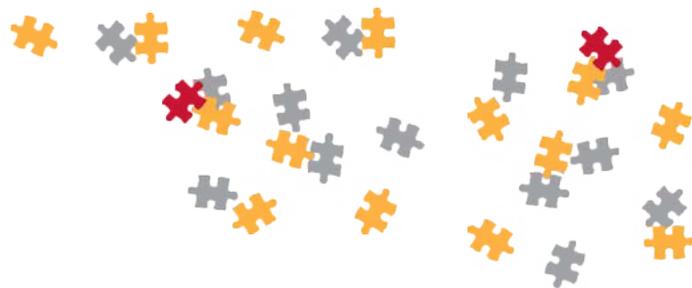
By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# LIST OF SERVICES

## Your Patient Care Advocate will:

1. help you navigate the health care system
2. help you become a better health care consumer

Did a confusing medical bill come in the mail today?

### Patient Care will:

- Research denied claims to determine if the denial is appropriate and if not, get the claim paid accurately
- Coordinate between the provider and the insurer to make sure claims are received and processed
- Contact providers regarding balance bills that are not legitimate and follow up until they are resolved
- Research and resolve claim problems
- Obtain accident details if needed to get a claim paid
- Determine whether you or your doctor is responsible when a claim is denied for lack of authorization or referral
- Determine if your claim has been adjusted, provider has received adjustment and confirm your balance
- Determine whether services are condition-specific or preventive; resolve claims related to those services
- File your claims for you
- Resolve claims that have been denied because the provider did not file within the limits of insurance company
- Obtain reimbursement from the Flexible Spending Account (FSA) vendor for covered expenses

It's like having a new best friend . . . Who is an expert in the health care system.

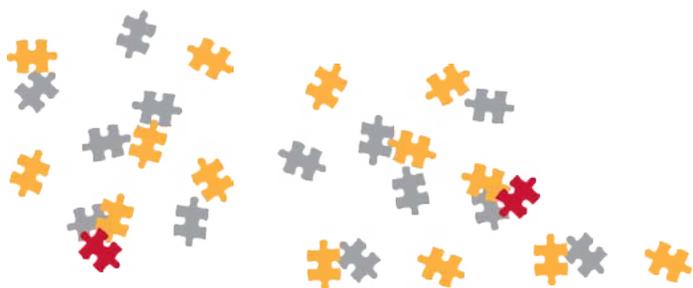
- Educate you about your medical plan and how to use it
- Help you choose the best health plan for you and your family at Open Enrollment (this includes your spouse's plan option)
- Explain the difference between a Flexible Spending Account (FSA), a Health Reimbursement Arrangement (HRA), and a Health Savings Account (HSA)

Technology. We have that covered too.

- Show you how to log on to your insurance company's website
- Explain how to find, read and understand your claim information
- Guide you in finding a doctor or facility on the insurance company's web site
- Help you use your company's internal benefits intranet site
- Assist you with using online enrollment tools
- Communicate with members who are deaf/hard of hearing using chat system

Appealing denied claims isn't fun. Good thing your Advocate rocks at it.

- Review the reasonableness of your request to appeal and explain the possible outcomes to you
- Work with you to write the appeal letter and track the appeal through all levels of the insurance company's process



## Authorizations? Referrals?

- Determine if you need a referral or authorization before you have a service or procedure and obtain when needed
- Work with your provider to file the necessary paperwork if your claim is denied due to lack of authorization
- Research and explain if your service will be denied due to medical necessity - if appropriate, appeal the denial
- Assist you and your provider with getting a referral or authorization approved when necessary

## Bid prescription drug questions farewell.

- Explain pharmacy benefits to you
- Resolve any payment problems for your prescriptions
- Expedite a refund when you have paid too much for a prescription
- Help you understand the difference between a brand-name and generic drug, and help you identify when a generic medication is available
- Help you understand and use mail order drug benefits
- Find out if the drug you need is on the formulary and, if not, what options are available for you
- Provide you with alternative purchasing options if you do not have prescription drug coverage
- Obtain authorization for speciality drugs
- Provide cost information for drug alternatives
- Coordinate between the pharmacy benefit manager (PBM), pharmacy and the health plan
- Determine benefits and high cost drugs for a transplant or cancer and file claims for approval
- Resolve your questions with the pharmacy regarding the amount of product requested vs. the amount dispensed

## Put that dictionary away. We are fluent in medical jargon.

- Review your health plan options, including HSAs, HRAs, and FSAs
- Analyze doctors and hospitals available in each network
- Help you with the enrollment process
- Discuss which plan options are available and how they fit you and your family
- Explain covered expenses under your FSA/HSA/HRA and review how to allocate funds



866-253-2273

633 W. Wisconsin Avenue, Suite 1310

Milwaukee, Wisconsin | 53203

patientcare4u.com |   

## You're covered to make sure they're covered.

- Contact the insurance company to complete the enrollment process for a spouse or child recently added to your plan
- Work with you on coverage issues
- Request a letter of creditable coverage to satisfy continuous coverage requirements
- Ensure your eligible college-age children are covered under your plan
- Correct claim payment errors due to eligibility issues
- Help you and your family members obtain correct insurance ID cards

## Personal assistants aren't just for celebrities anymore.

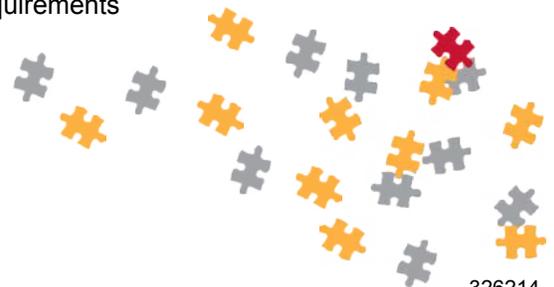
- Schedule an appointment for you when you are having trouble getting in to see a doctor or schedule a test
- Obtain your medical records when necessary
- Ensure services are being coordinated when multiple doctors are involved in your care
- Identify providers who are considered centers of excellence under your insurance plan
- Help you find a doctor for your situation
- Connect you with transportation available through local providers

## The search is on!

- Review your specific needs and situation and discuss what options you have
- Explain how network contracting works
- Research network status of providers, particularly pathology, radiology, and anesthesiology
- Find providers for second opinions
- Help you understand how to "interview" a new physician to make sure that you will make a good choice
- Assist you in finding a specialist for your condition or diagnosis

## When life gives you lemons . . . Call Patient Care.

- Suggest an EAP program as an alternative when there are benefit coverage issues for mental health
- Facilitate additional coverage of services for mental health through an EAP
- Find a provider of services after coverage limits are exhausted - negotiate payment terms if appropriate
- Resolve denied behavioral health claims due to EAP gatekeeper requirements



Cost & Quality Report Prepared For:

Alan Smith  
1234 Main Street  
Menomonee Falls, WI 53051

Request Date:	11/19/2013
Procedure:	Removal of Cyst
CPT code:	27347
Physician ordering the procedure:	Dr. Evanich
Date the procedure scheduled:	Not Scheduled
Setting:	Outpatient
Authorization Required:	No
Reference Number:	1-28373024

Provider Cost Comparison

(details on next page)



Please be sure to read entire report before making a decision.

A few things to keep in mind...

- 1. Higher cost does not always equal higher quality.
- 2. It's your decision! This report is compiled to assist you in making an informed decision

WE WANT YOUR FEEDBACK

When you review this report with your Specialist, you'll be entered into a drawing for a \$100 prepaid Visa card!

<b>Physician Information</b>	Evanich, Christopher J MD	Evanich, Christopher J MD	Miller, Paul MD
Provider Address	2323 N Mayfair Rd Ste 300 Milwaukee, WI 53226 PH: (414) 384-6700	2323 N Mayfair Rd Ste 300 Milwaukee, WI 53226 PH: (414) 384-6700	N84 W 16889 Menomonee Ave. Menomonee Falls, WI 53051 PH: (262) 532-1555
Network Status	Yes	Yes	Yes
Total Price	\$5,111.00	\$5,111.00	\$4,595.00
Estimated Discount	\$2,708.83	\$2,708.83	\$2,435.35
Discounted Balance Your	\$2,402.17	\$2,402.17	\$2,159.65
Deductible to Meet Your	\$545.86	\$545.86	\$545.86
Coinsurance Payment	\$278.45	\$278.45	\$242.07
<b>Your Estimated Responsibility</b>	<b>\$824.31</b>	<b>\$824.31</b>	<b>\$787.93</b>
<b>Employer Responsibility</b>	<b>\$1,577.86</b>	<b>\$1,577.86</b>	<b>\$1,371.72</b>

*Physician Quality Information*

<i>Number of Times performed</i>	Weekly	Weekly	Weekly
<i>Electronic Medical Records</i>	No	No	Yes
<i>Electronic Prescription Ordering</i>	No	No	Yes
<i>Years Physician in Practice</i>	10+ years	10+ years	20+
<i>Physician accepts new patients</i>	Yes	Yes	Yes

<b>Facility Information</b>	Wheaton Franciscan Healthcare-Brookfield	Midwest Orthopedic Specialty Hospital	AURORA ADVANCED HEALTHCARE
Facility Address	19333 W. North Avenue Brookfield, WI 53045 PH: (262) 785-2000	10101 S. 27th Street 2nd FL Franklin, WI 53132 PH: (414) 817-5800	2999 N. Mayfair Rd. Milwaukee, WI 53222 PH: (414) 479-7000
Network Status	Yes	Yes	Yes
Total Price	\$9,255.85	\$13,840.00	\$7,645.00
Estimated Discount	\$4,905.60	\$0.00	\$4,051.85
Discounted Balance	\$4,350.25	\$13,840.00	\$3,593.15
Your Deductible to Meet	\$0.00	\$0.00	\$0.00
Your Coinsurance Payment	\$652.54	\$1,321.55	\$538.97
<b>Your Estimated Responsibility</b>	<b>\$652.54</b>	<b>\$1,321.55</b>	<b>\$538.97</b>
<b>Employer Responsibility</b>	<b>\$3,697.71</b>	<b>\$12,518.45</b>	<b>\$3,054.18</b>

*Facility Quality Information - as compared to the national average  
\* same as for the same category*

<i>Serious Complication Rate</i>	Not Available	Same	Not Applicable
<i>Blood Stream Infection Rate</i>	Not Available	Not Available	Not Applicable
<i>Blood Clot Prevention Rate</i>	Not Available	Better	Not Applicable
<i>Infection Prevention Rate</i>	Not Available		Not Applicable

<b>Total Discounted Balance</b>	<b>\$6,752.42</b>	<b>\$16,242.17</b>	<b>\$5,752.80</b>
<b>Your Estimated Responsibility Grand Total</b>	<b>\$1,476.84</b>	<b>\$2,145.86</b>	<b>\$1,326.90</b>
<b>Employer Responsibility Grand Total</b>	<b>\$5,275.58</b>	<b>\$14,096.31</b>	<b>\$4,425.90</b>

## You could save \$818.96 if you choose the lower cost option

### Important!

The amounts listed in the chart above are estimates based on the information gathered as a result of your request for assistance. Calculations are based upon the "Total Price" quoted by the medical provider, which may be sourced from a master charge list or reflect claims data averages. The actual price billed when your procedure is performed will determine the amount you will be responsible to pay.

As of the date of this letter you have met \$1,054.14 of your \$1,600.00 deductible. If your deductible has not been met, the charges for your procedure will be your responsibility until the deductible is satisfied. Additionally, your plan coinsurance is 85%. This means that you are responsible for 15% of the total cost of your health care after your deductible has been satisfied and until you reach your out of pocket maximum of \$3,200.00. Your out of pocket maximum does include your deductible. As of the date of this letter, \$1,054.14 has been applied toward your out of pocket maximum.

When diagnostic services, surgeries, and hospitalizations are required, there are multiple pieces involved in your care. This usually means that you will be billed from several service providers, some whose names you'll recognize and some you may not. The estimates we've included in this letter are only for one piece of your total care. Depending on your medical benefits, you may also have some financial responsibility to other providers such as assistant surgeons, anesthesiologists, pathology, and radiology services. If you have any questions, remember that you can call us to clarify your benefits.

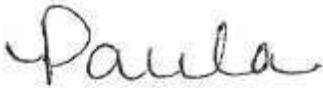
### Notes:

All physician quality information was obtained directly from the physician's office. All hospital quality information was obtained from Hospital Compare. Hospital Compare was created through the Centers for Medicare & Medicaid Services (CMS) and with organizations representing consumers, hospitals, doctors, employers and accrediting organizations. Their website is [www.hospitalcompare.hhs.gov](http://www.hospitalcompare.hhs.gov).

**Congratulations! You are now a more informed consumer.**

Should you have any questions, please contact me at **866-253-2273 ext. 253**.

Sincerely,



Paula Moran  
Transparency Specialist

### What does this all mean?

**Deductible:** Amount of money you are responsible for before your plan's coinsurance starts.

**Coinsurance:** Amount of money you pay after your deductible has been met.

**Out of Pocket Maximum:** The maximum amount of money you will have to pay before your plan will pay at 100%.

**Estimated Discount:** Approximate price reduction that a physician or facility will apply to your procedure or test.

**Discounted Balance:** Amount of money remaining after the estimated discount is applied to the total price. This is calculated into your deductible and coinsurance.

# **SPECIAL PERSONNEL COMMITTEE MINUTES**

**THURSDAY, JULY 2, 2015 – 4:00 P.M.**

**CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Alderman Hedlund at 4:05 p.m.

**Roll Call.** Present: Alderman Hedlund, Chappell, Kupsik, and Wall. Alderman Hill arrived at 4:07 pm. Also Present: Mayor Connors, City Administrator Oborn, City Attorney Draper, Comptroller Pollitt, Police Chief Rasmussen, Lt. Gritzner, Director of Public Works Winkler, Cindy Borkhuis and City Clerk Waswo. Other in Attendance: Chris Schultz, Lake Geneva Regional News.

## **Comments from the public limited to 5 minutes.**

Dan Winkler, Director of Public Works stated if the committee is including the Utility employees in the compensation study with the Utility paying for it, he requested they forward it to the Utility Commission for action.

## **Approval of Personnel Committee minutes for June 18, 2015, as prepared and distributed.**

Wall/Chappell motion to approve. Unanimously carried.

## **Discussion/Recommendation on Compensation and Classification Study, including wage scale increase, adding Utility Commission employees to study and related steps for implementation**

City Administrator Oborn presented the Compensation and Classification wage scale with increase options of 2% and 3%. As the scale will be implemented in 2016, he recommended the council choose one of the options to adjust for cost of living increases. The scale would be the baseline for implementation and reviewing job descriptions. Alderman Hill was concerned about using the wage study without employee input. Mr. Oborn stated the employee classifications are preliminary. When doing the actual grade evaluations, the committee can decide if they want to use Springsted's recommendation or not. The study allows the committee to use a pay scale or range as a baseline versus the current stagnant salary. Mr. Oborn will be speaking with department heads regarding employee classifications. He will then bring the information back to the committee for final approval.

Hill/Wall motion to recommend the 2% increase pay scale option for the 2016 pay scale. Unanimously carried.

Hill/Kupsik motion to include the Utility Commission in the compensation study to provide parity and transparency.

Mr. Oborn presented the proposal from Springsted to include the Utility Commission. Alderman Kupsik asked why the Utility Commission was not included in the first study. Ms. Hill stated they opted out. Mr. Kupsik questioned why they would opt out of the study. Director of Public Works Winkler stated the Utility Commission conducts their own evaluations every year. He stated as the commission is an independent arm of the City, it isn't important to them what they pay their employees relative to other City employees. What is important is what they pay their employees relative to another operator down the road. For that reason, they opted to not participate in the study. Mr. Kupsik said the City decided to do a compensation study for the entire City and was concerned as to why the Utility Commission would opt out as they are no different than the Police Department or any other department in the City. He stated he would feel more comfortable including the Utility. Alderman Chappell stated the City is working towards performance based raises and questioned if the Utility will do the same for their employees. Mr. Winkler stated he has not seen performance based raises being successful in the public sector as all wages are public record. Unanimously carried.

## **Discussion/Recommendation on approval of payment for services rendered by Springsted Inc.**

City Administrator Oborn explained the pending items in regards to the study. He recommended paying \$9,250 for the delivery of the plan plus travel expenses. He spoke with Ann Antonsen regarding this amount and she agreed this was fair. He estimated a remaining balance of \$7,250; and stated the balance will give Springsted an incentive to complete the outstanding items. Ms. Hill questioned why they would pay for another contract for the Utility Commission to complete the study. Mr. Kupsik agreed as the study was supposed to be for all employees in the City of Lake Geneva. Springsted would still charge the City whether or not the Utility Commission stayed in or opted out of the study. Mr. Oborn stated he did not see the Utility Commission in the position numbers or the classifications. Ms. Hill commented the study was all-inclusive and if they have to submit additional monies due to Springsted to incorporate the Utility, the Utility better pay

for it. Mr. Oborn stated it appeared they were not included in the RFP, however, he will check in the agreement to see if they were specifically included or excluded.

Kupsik/Hill motion to recommend payment of \$9,250 to Springsted. Alderman Kupsik requested a copy of Springsted's contract be provided to the council. Alderman Hill questioned if the budget line item moved over from last year. Comptroller Pollitt stated it did not as they thought it would have been paid by the end of last year. The money would have to come from contingency through a budget resolution. Motion carried 3 to 2 with Alderman Wall and Chappell voting "no."

### **Discussion/Recommendation on approving agreement with Labyrinth HealthCare Group for the Patient Care health benefit and rewards program**

Comptroller Pollitt explained the Patient Care program. She stated council spoke favorably of the program; however, there was never formal action on the item. If approved, the program will start August 1. The consultants have recommended they also adopt the incentive portion that rewards employees that go to a cheaper alternative. The employee would recoup 20% of the savings per event as taxable income on their paycheck. Ms. Pollitt stated the company is a health advocate. They help employees find a doctor, make appointments and provide assistance when a claim is not being paid. Ms. Pollitt stated it gives the employees someone they can call to help them navigate the health system. The cost is \$4.50 per employee with about 78 covered employees and retirees on the plan. Ms. Pollitt stated the company has said their data shows that the program pays for itself by the savings in the plan. Alderman Hill asked if this would be coming out of the same budget line item as the Stop Loss, which Ms. Pollitt confirmed.

Hill/Chappell motion to recommend approval of Patient Care with Labyrinth HealthCare Group including the incentive program contingent on City Attorney review and approval of the contract. Unanimously carried.

### **Closed Session**

Hill/Chappell motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session concerning a Police Department Union grievance (City Attorney Draper) allowing Mayor Connors, City Attorney Draper, Comptroller Pollitt, and City Administrator Oborn to come into closed session.

Roll Call: Hedlund, Wall, Hill, Chappell and Kupsik voted "yes." Unanimously carried.

The Council entered into closed session at 4:55 p.m.

### **Return to Open Session**

Hill/Chappell motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Roll Call: Hedlund, Wall, Hill, Chappell and Kupsik voted "yes." Unanimously carried.

The Council reconvened in open session at 5:08 p.m.

Hill/Wall motion to instruct City Attorney to proceed as discussed in closed session.

Roll Call: Hedlund, Wall, Hill, Chappell and Kupsik voted "yes." Unanimously carried.

### **Adjournment**

Hill/Chappell motion to adjourn at 5:10 p.m. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PERSONNEL COMMITTEE**

# CITY OF LAKE GENEVA

626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)



## Memorandum

**Date:** June 30, 2015  
**To:** Personnel Committee  
**From:** Blaine Oborn, City Administrator  
**Subject:** Discussion/Recommendation on approval of payment for services rendered by Springsted Inc.

Springsted Incorporated has submitted the attached two invoices totaling \$14,175. Springsted's proposal was for \$19,000 (Lake Geneva Component \$15,500, Travel \$1,500, & Compensation Survey/Market Study \$2,000) with a discount of up to \$2,325 for three participations making the possible net study cost \$16,675. The payment schedule is 15% upon completion of employee orientations, 50% upon delivery of classification and compensation plan, and 100% upon delivery of final report.

Springsted agreed to provide the following services for the City of Lake Geneva:

- 1) Develop new job descriptions
- 2) Identify potential organizational changes
- 3) Interview all employees and conduct job audits for all classifications
- 4) Develop job evaluation factors for all positions
- 5) Conduct a comprehensive market survey
- 6) Develop compensation plan and implementation options
- 7) Preparation and presentation of final report

It is my evaluation that Springsted has completed items 3, 4, & 5; partially completed items 6 & 7; not completed item 1; and there were no potential changes for item 2.

Springsted's work plan called for the following services for all three municipalities in the study:

- 1) Preliminary Classification and Position Review
- 2) Compensation policy
- 3) Employee communications
- 4) Implementation strategy
- 5) Staff training
- 6) Final report
- 7) Classification appeals

It is my evaluation that Springsted has completed item 1; partially completed items 3, 4, & 6; and not completed items 2, 5, & 7.

I recommend that the City Council approve paying Springsted \$9,250 at this time. This is \$7,750 (50% of the \$15,500 for the delivery of classification and compensation plan) plus \$1,500 for travel expenses. It is estimated that the total will be \$16,500 (\$19,000 minus a discount of \$2,500) with a remaining estimated balance to be paid of \$7,250 payable upon finalization of the Study.



Springsted Incorporated  
 380 Jackson Street, Suite 300  
 Saint Paul, MN 55101-4705

Tel: 651-223-3000  
 Fax: 651-223-3002  
 www.springsted.com

Ms. Peg Pollitt  
 Comptroller  
 City of Lake Geneva, WI  
 626 Geneva Street  
 Lake Geneva, WI 53147

June 12, 2015  
 Project No: 001720.102  
 Invoice No: 2REVISE

For Professional Services through May 31, 2015  
 Re: Compensation Study (Final Billing)

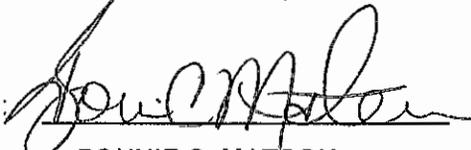
Basic Fee:				12,898.75
<b>Additional Items</b>				
Discount			-2,500.00	
			<b>-2,500.00</b>	<b>-2,500.00</b>
Travel			1,789.26	
Special Delivery			50.63	
			1,839.89	1,839.89
<b>Billing Limits</b>	<b>Current</b>	<b>Prior</b>	<b>To-date</b>	
Fees	12,898.75	2,276.25	15,175.00	
Limit			15,175.00	
Expenses	1,839.89	286.31	2,126.20	
Limit			1,500.00	
<b>Adjustment</b>				<b>-626.20</b>
			<b>Total this Invoice</b>	<b>\$11,612.44</b>

**Billings to Date**

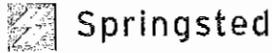
	<b>Current</b>	<b>Prior</b>	<b>Total</b>	<b>Received</b>
Fee	10,398.75	2,276.25	12,675.00	
Expense	1,213.69	286.31	1,500.00	
<b>Totals</b>	<b>11,612.44</b>	<b>2,562.56</b>	<b>14,175.00</b>	<b>0.00</b>

I declare under penalty of law that this account is just and correct and that no part of it has been paid.

SPRINGSTED Incorporated

BY:   
 BONNIE C. MATSON

Payment is due on receipt of this billing. After 30 days, interest will be charged on any balance at a rate of 1% per month.



Springsted Incorporated  
 380 Jackson Street, Suite 300  
 Saint Paul, MN 55101-4705

Tel: 651-223-3000  
 Fax: 651-223-3002  
 www.springsted.com

Mr. Dennis Jordan  
 City Administrator  
 City of Lake Geneva, WI  
 626 Geneva Street  
 Lake Geneva, WI 53147

September 11, 2014  
 Project No: 001720.102  
 Invoice No: 1

For Professional Services through September 05, 2014  
 Re: Compensation Study (Progress Billing)

Basic Fee: 2,276.25

Travel 286.31  
 286.31 - 286.31

Billing Limits	Current	Prior	To-date
Fees	2,276.25	0.00	2,276.25
Limit			15,175.00
Remaining			12,898.75
Expenses	286.31	0.00	286.31
Limit			1,500.00
Remaining			1,213.69
Total this Invoice			\$2,562.56

I declare under penalty of law that this account is just and correct and that no part of it has been paid.

SPRINGSTED Incorporated

BY:   
 BONNIE C. MATSON

Payment is due on receipt of this billing. After 30 days, interest will be charged on any balance at a rate of 1% per month.

DATE APPROVED	9-23-2014
APPROVED BY	DEJ
ACCOUNT #(S)	11-014-20-5399
DESCRIPTION	Compensation study - Draw 1
PO #	

# **SPECIAL PERSONNEL COMMITTEE MINUTES**

**THURSDAY, JULY 2, 2015 – 4:00 P.M.**

**CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Alderman Hedlund at 4:05 p.m.

**Roll Call.** Present: Alderman Hedlund, Chappell, Kupsik, and Wall. Alderman Hill arrived at 4:07 pm. Also Present: Mayor Connors, City Administrator Oborn, City Attorney Draper, Comptroller Pollitt, Police Chief Rasmussen, Lt. Gritzner, Director of Public Works Winkler, Cindy Borkhuis and City Clerk Waswo. Other in Attendance: Chris Schultz, Lake Geneva Regional News.

## **Comments from the public limited to 5 minutes.**

Dan Winkler, Director of Public Works stated if the committee is including the Utility employees in the compensation study with the Utility paying for it, he requested they forward it to the Utility Commission for action.

## **Approval of Personnel Committee minutes for June 18, 2015, as prepared and distributed.**

Wall/Chappell motion to approve. Unanimously carried.

## **Discussion/Recommendation on Compensation and Classification Study, including wage scale increase, adding Utility Commission employees to study and related steps for implementation**

City Administrator Oborn presented the Compensation and Classification wage scale with increase options of 2% and 3%. As the scale will be implemented in 2016, he recommended the council choose one of the options to adjust for cost of living increases. The scale would be the baseline for implementation and reviewing job descriptions. Alderman Hill was concerned about using the wage study without employee input. Mr. Oborn stated the employee classifications are preliminary. When doing the actual grade evaluations, the committee can decide if they want to use Springsted's recommendation or not. The study allows the committee to use a pay scale or range as a baseline versus the current stagnant salary. Mr. Oborn will be speaking with department heads regarding employee classifications. He will then bring the information back to the committee for final approval.

Hill/Wall motion to recommend the 2% increase pay scale option for the 2016 pay scale. Unanimously carried.

Hill/Kupsik motion to include the Utility Commission in the compensation study to provide parity and transparency. Mr. Oborn presented the proposal from Springsted to include the Utility Commission. Alderman Kupsik asked why the Utility Commission was not included in the first study. Ms. Hill stated they opted out. Mr. Kupsik questioned why they would opt out of the study. Director of Public Works Winkler stated the Utility Commission conducts their own evaluations every year. He stated as the commission is an independent arm of the City, it isn't important to them what they pay their employees relative to other City employees. What is important is what they pay their employees relative to another operator down the road. For that reason, they opted to not participate in the study. Mr. Kupsik said the City decided to do a compensation study for the entire City and was concerned as to why the Utility Commission would opt out as they are no different than the Police Department or any other department in the City. He stated he would feel more comfortable including the Utility. Alderman Chappell stated the City is working towards performance based raises and questioned if the Utility will do the same for their employees. Mr. Winkler stated he has not seen performance based raises being successful in the public sector as all wages are public record. Unanimously carried.

## **Discussion/Recommendation on approval of payment for services rendered by Springsted Inc.**

City Administrator Oborn explained the pending items in regards to the study. He recommended paying \$9,250 for the delivery of the plan plus travel expenses. He spoke with Ann Antonsen regarding this amount and she agreed this was fair. He estimated a remaining balance of \$7,250; and stated the balance will give Springsted an incentive to complete the outstanding items. Ms. Hill questioned why they would pay for another contract for the Utility Commission to complete the study. Mr. Kupsik agreed as the study was supposed to be for all employees in the City of Lake Geneva. Springsted would still charge the City whether or not the Utility Commission stayed in or opted out of the study. Mr. Oborn stated he did not see the Utility Commission in the position numbers or the classifications. Ms. Hill commented the study was all-inclusive and if they have to submit additional monies due to Springsted to incorporate the Utility, the Utility better pay

# CITY OF LAKE GENEVA

626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)



## Memorandum

**Date:** July 7, 2015

**To:** Lake Geneva City Council

**From:** Blaine Oborn, City Administrator

**Subject:** Discussion/Recommendation on Compensation and Classification Study, including wage scale increase and related steps for implementation.

At the June 18, 2015 Personnel Committee meeting the Committee approved the Compensation Plan Grade Salary Range reduced by 4% adjusting for City employees not paying a portion of the Health Benefit premium. Upon further discussion with Springsted it was determined that the Personnel Committee may want to update the Salary Ranges for cost of living increases from 2014 when the study was started to 2016 when the plan will be implemented. The Personnel Committee at the July 2, 2015 meeting approved a 2% increase in the Compensation Plan Grade Salary Range.

I am working with Springsted in updating the study for the recent wage increases and will start the process of working with management on finalizing the grade determinations for the City positions.

City of Lake Geneva  
 Classification and Compensation Study  
 2016 Pay Scale Options

0% Increase Pay Scale

	# of Staff	Current Salary	Proposed Salary	Difference	% Increase
Totals	58	\$ 3,058,733.01	\$ 3,070,746.21	\$ 12,013.20	0.39%
Employee Below Min	3	\$ 111,885.73	\$ 123,898.93	\$ 12,013.20	10.74%
Employee Within Range	42	\$ 2,210,971.03	\$ 2,210,971.03	\$ -	
Employee Above Max	13	\$ 735,876.25	\$ 735,876.25	\$ -	

2% Increase Pay Scale

	# of Staff	Current Salary	Proposed Salary	Difference	% Increase
Totals	58	\$ 3,058,733.01	\$ 3,073,224.19	\$ 14,491.18	0.47%
Employee Below Min	3	\$ 111,885.73	\$ 126,376.91	\$ 14,491.18	12.95%
Employee Within Range	49	\$ 2,575,758.74	\$ 2,575,758.74	\$ -	
Employee Above Max	6	\$ 371,088.54	\$ 371,088.54	\$ -	

3% Increase Pay Scale

	# of Staff	Current Salary	Proposed Salary	Difference	% Increase
Totals	58	\$ 3,058,733.01	\$ 3,074,463.18	\$ 15,730.17	0.51%
Employee Below Min	3	\$ 111,885.73	\$ 127,615.90	\$ 15,730.17	14.06%
Employee Within Range	51	\$ 2,726,366.14	\$ 2,726,366.14	\$ -	
Employee Above Max	4	\$ 220,481.14	\$ 220,481.14	\$ -	

Steps to Implementation:

- 1) Completing 4 remaining position reviews
- 2) Job Description Review
- 3) Appeal of Grade and Job Description
- 4) Policy for Implementation
- 5) Implement in 2016 Budget

CLIENT NAME

2014 Pay Scale: 0%

4% Less for No EE HB Premium

% Between Grades:	6%
Range:	30.0%
Starting midpoint:	29,330.00

Grade	Salary Range		
	Min	Mid	Max
1	25,504.35	29,330.00	33,155.65
2	27,034.61	31,089.80	35,144.99
3	28,656.69	32,955.19	37,253.69
4	30,376.09	34,932.50	39,488.91
5	32,198.65	37,028.45	41,858.25
6	34,130.57	39,250.16	44,369.74
7	36,178.40	41,605.17	47,031.93
8	38,349.11	44,101.48	49,853.84
9	40,650.06	46,747.56	52,845.07
10	43,089.06	49,552.42	56,015.78
11	45,674.40	52,525.56	59,376.72
12	48,414.87	55,677.10	62,939.33
13	51,319.76	59,017.72	66,715.69
14	54,398.94	62,558.79	70,718.63
15	57,662.88	66,312.31	74,961.75
16	61,122.65	70,291.05	79,459.45
17	64,790.01	74,508.51	84,227.02
18	68,677.41	78,979.03	89,280.64
19	72,798.06	83,717.77	94,637.48
20	77,165.94	88,740.83	100,315.72
21	81,795.90	94,065.28	106,334.67
22	86,703.65	99,709.20	112,714.75

City of Lake Geneva, Wisconsin  
Title & Grade

09/0

Points	Department	Division	Title	Proposed Range			
				Grade	Min	Mid	Max
101	Finance Department	N/A	Parking Clerk	3	28,656.69	32,955.19	37,253.69
103	Administration	N/A	Front Counter Clerk	3	28,656.69	32,955.19	37,253.69
120	Administration	N/A	Custodian	4	30,376.09	34,932.50	39,488.91
137.5	Public Works	N/A	Cemetery Sexton	4	30,376.09	34,932.50	39,488.91
121	Building and Zoning	N/A	Building and Zoning Administrative Assistant	4	30,376.09	34,932.50	39,488.91
133	Police Department	N/A	Data Entry/Records Clerk	4	30,376.09	34,932.50	39,488.91
158	Municipal Court	N/A	Municipal Court Clerk	5	32,198.65	37,028.45	41,858.25
146	City Clerk	N/A	Deputy City Clerk	5	32,198.65	37,028.45	41,858.25
165	Finance Department	N/A	Accounting Clerk	5	32,198.65	37,028.45	41,858.25
163	Police Department	N/A	Dispatcher	5	32,198.65	37,028.45	41,858.25
188	Police Department	N/A	Confidential Administrative Assistant	6	34,130.57	39,250.16	44,369.74
215	Public Works	N/A	Maintenance Worker	7	36,178.40	41,605.17	47,031.93
303	Finance Department	N/A	Financial Analyst/Treasurer	10	43,089.06	49,552.42	56,015.78
283	Police Department	N/A	Police Officer	11	45,674.40	52,525.56	59,376.72
312.5	Police Department	N/A	Communications Supervisor	10	43,089.06	49,552.42	56,015.78
313	Public Works	N/A	Foreman	10	43,089.06	49,552.42	56,015.78
350	Finance Department	N/A	Treasurer	11	45,674.40	52,525.56	59,376.72
322.5	Police Department	N/A	Detective	11	45,674.40	52,525.56	59,376.72
323	Public Works	N/A	City Forester	11	45,674.40	52,525.56	59,376.72
370	City Clerk	N/A	City Clerk	12	48,414.87	55,677.10	62,939.33
370	Administration	N/A	Parking Manager	12	48,414.87	55,677.10	62,939.33
423	Fire Department	N/A	Captain	13	51,319.76	59,017.72	66,715.69
400	Building and Zoning	N/A	Building and Zoning Administrator	13	51,319.76	59,017.72	66,715.69
390	Police Department	N/A	Sergeant	13	51,319.76	59,017.72	66,715.69
450	Public Works	N/A	Assistant Director of Public Works	14	54,398.94	62,558.79	70,718.63
505	Police Department	N/A	Administrative Lieutenant	15	57,662.88	66,312.31	74,961.75
555	Police Department	N/A	Assistant Chief of Police	16	61,122.65	70,291.05	79,459.45
580	Finance Department	N/A	Comptroller	17	64,790.01	74,508.51	84,227.02
582.5	Fire Department	N/A	Fire Chief	17	64,790.01	74,508.51	84,227.02
605	Public Works	N/A	Director of Public Works	17	64,790.01	74,508.51	84,227.02
640	Police Department	N/A	Chief of Police	18	68,677.41	78,979.03	89,280.64
720	Administration	N/A	City Administrator	20	77,165.94	88,740.83	100,315.72

**CLIENT NAME**  
**2016 Pay Scale-2%**

% Between Grades:	6%
Range:	30.0%
Starting midpoint:	29,916.60

Grade	Salary Range		
	Min	Mid	Max
1	26,014.43	29,916.60	33,818.77
2	27,575.30	31,711.60	35,847.89
3	29,229.82	33,614.29	37,998.76
4	30,983.61	35,631.15	40,278.69
5	32,842.62	37,769.02	42,695.41
6	34,813.18	40,035.16	45,257.14
7	36,901.97	42,437.27	47,972.56
8	39,116.09	44,983.51	50,850.92
9	41,463.06	47,682.52	53,901.97
10	43,950.84	50,543.47	57,136.09
11	46,587.89	53,576.07	60,564.26
12	49,383.16	56,790.64	64,198.11
13	52,346.15	60,198.08	68,050.00
14	55,486.92	63,809.96	72,133.00
15	58,816.14	67,638.56	76,460.98
16	62,345.11	71,696.87	81,048.64
17	66,085.81	75,998.69	85,911.56
18	70,050.96	80,558.61	91,066.25
19	74,254.02	85,392.12	96,530.23
20	78,709.26	90,515.65	102,322.04
21	83,431.82	95,946.59	108,461.36
22	88,437.73	101,703.38	114,969.04

**CLIENT NAME**  
**2016 Pay Scale-3%**

% Between Grades:	6%
Range:	30.0%
Starting midpoint:	30,209.90

	Salary Range		
Grade	Min	Mid	Max
1	26,269.48	30,209.90	34,150.32
2	27,845.65	32,022.49	36,199.34
3	29,516.39	33,943.84	38,371.30
4	31,287.37	35,980.47	40,673.58
5	33,164.61	38,139.30	43,113.99
6	35,154.49	40,427.66	45,700.83
7	37,263.76	42,853.32	48,442.88
8	39,499.58	45,424.52	51,349.46
9	41,869.56	48,149.99	54,430.42
10	44,381.73	51,038.99	57,696.25
11	47,044.63	54,101.33	61,158.03
12	49,867.31	57,347.41	64,827.51
13	52,859.35	60,788.25	68,717.16
14	56,030.91	64,435.55	72,840.19
15	59,392.77	68,301.68	77,210.60
16	62,956.33	72,399.78	81,843.23
17	66,733.71	76,743.77	86,753.83
18	70,737.74	81,348.40	91,959.06
19	74,982.00	86,229.30	97,476.60
20	79,480.92	91,403.06	103,325.20
21	84,249.78	96,887.24	109,524.71
22	89,304.76	102,700.48	116,096.19

Beverly Leonard explained the need for additional paddle board and kayak racks. She stated that they had been approved 2 years ago to build additional racks.

Del Carlson, Owner of The Kandy Kove, also explained a number of the issues she is having down at the Riviera and disbursed documents and pictures.

Therese Poetzinger, Owner of Nina's Popcorn, gave a history of her space and the problems she has had with another tenant in the Riviera.

Sarah Hill, 1024 George St, stated that she is displeased with the entire conversation regarding the Riviera business tenants and that all are at risk of losing their leases if the issues continue.

### **Harbormaster's Report**

Harbormaster Chuck Gray stated that all buoy, slips and racks are rented. He did not have to go to the non-resident list to fill those spaces. He also notified the committee that every Friday and Saturday is rented out from now until December at the Riviera for weddings and events. In 2016, all the Saturdays from April to November are rented and all of the Fridays in May and June. They are already reserving dates in June of 2017. Alderman Hill asked if it is anticipated that there will be step increases in rental rates. Mr. Gray stated that the people that are booked now will be grandfathered to the current rate. If the rate changes, everything from that point on would be charged at the new rate. Alderman Hedlund was confused on how parties can be grandfathered in. Alderman Wall asked if a rate increase should be discussed at a future meeting. Mr. Hedlund felt the topic should be addressed. Alderman Chappell asked how many 2017 events have already been booked. Mr. Gray responded there are 7 or 8. City Administrator Oborn asked if the fees are paid 30 days before the event. Mr. Gray confirmed that the fees are due 30 days before the event. Mr. Gray stated that the rates should be taken out of the packet that is handed out. Mr. Hedlund explained that they should put a security deposit down and can be charged off of the schedule of fees 30 days prior to the event. Mr. Gray noted that the last rate increase was in 2008 and explained, at that time, the rate doubled. Mr. Wall stated that a rate comparison was completed and the City is competitively priced.

### **Beachmaster's Report**

Harbormaster Gray stated the total income for the beach through Sunday (June 21, 2015) was \$37,800 compared to last year which was \$51,500 and in 2012 it was \$103,700. This year's income is just above the median of the last 15 years. There has been rain for one third of the beach days this year, which looks like it is going to continue. The boat launch income is \$6,700 to this point which is very close to last year's figures. Alderman Chappell asked if we have seen figures for the beach passes and what that has brought in. Mr. Gray stated that he did not have those figures at this time. Alderman Hill asked who normally gives the Beachmaster's Report. Mr. Gray clarified that George Steffen occasionally does. Ms. Hill questioned what the employees do now that there are kiosks for the day passes. Mr. Gray stated there is a person at the beach that is available to help the visitors. He also notified the committee that there is a gate that is stuck in the up position that covers up the soda machines. The Street Department has looked into it and has ordered a new gate.

### **Discussion/Recommendation on installation of additional racks near the west end pier for non-motorized floatable devices**

City Administrator Oborn explained that he took a tour with Harbormaster Gray. He recommends adding two new stalls which should hold 12 items. It should be done on an integrated basis where the paddle board and kayak list is combined and uses the dates for an order of availability. Alderman Hill asked if the racks have to be designed differently for kayaks versus paddle boards. Mr. Oborn stated the kayaks are a little wider but could do something in between so it could hold either. Upon approval, they would put two in and prorate the payment. Mr. Gray stated that last year 6 dropped off. Alderman Kordus asked if the cost for the racks would come out of the rental portion of the pier lake front fund. Mr. Gray stated Public Works would be building them so it would be a minimal cost.

Hill/Chappell motion to recommend installation of two additional non-motorized racks at the west end pier. Motion carried unanimously.

**From:** [Clerk, Town of Bloomfield](#)  
**To:** [Rob Ireland](#); [Steve Targo](#); [Steve Targo \(home\)](#); [Peter BakerNEW](#); [PioneerEstates](#)  
**Cc:** [Dan Schoonover](#); [Leedle, Sue](#); [Tom Sullivan](#); [Alvarez, Natalie](#); [Gary Grolle](#); [Ken Bauman \(LNB\)](#); [Monroe, Ken](#); [William Holder](#); [Becky Gallagher](#); [Brabec, Karen](#); [Dan Aronson](#); [Doug Mushel](#); [Sautbine, Karen](#); [jhammar@genevaonline.com](#); [Chief Cole](#); [Connie Colon](#); [Fred Schalow \(Fire Chief\)](#); [Jim Marquardt](#); [Lisa McClure](#); [Badame, Rosemary](#); [Behnke, Sarah \(Godfrey\)](#); [Brian Schuk \(Attorney\)](#); [Deanna Delimat](#); [Doug Wheaton](#); [Heather Siegel](#); [Kordowski, Irv](#); [Mary Adams](#); [Rita Marcinkus](#); [Rush, Mary](#); [Susan Bernstein](#); [Tony Coletti](#); [City Clerk](#)  
**Subject:** Town Planning & Zoning Meeting  
**Date:** Tuesday, July 07, 2015 12:57:48 PM  
**Attachments:** [2015-0708 P&ZTAGENDA.pdf](#)

---

Attn: PRESS (courtesy notice)

Attn: Posting Locations (please post)

Wednesday, July 8, 2015 @7:15 p.m.  
Town Planning & Zoning Meeting  
Public Hearing: Potter's Self Storage

Per notice & agenda attached.

Sincerely,

Cindy Howard  
Bloomfield Village Clerk-Treasurer  
Bloomfield Town Clerk-Deputy Treasurer  
PO Box 609  
Pell Lake, WI 53157  
(262) 279-6039 office  
(262) 279-3545 fax  
[clerk@townofbloomfield.com](mailto:clerk@townofbloomfield.com)



Town of Bloomfield

PLANNING AND ZONING COMMISSION

N1100 Town Hall Road

AGENDA

Pell Lake, WI 53157

---

In compliance with section 19.84, Wisconsin Statutes notice of meeting of the Town of Bloomfield Planning and Zoning Commission is hereby given:

DATE: Wednesday, July 8, 2015

PLACE: Bloomfield Town Hall

TIME: 7:15 p.m.

1. Call to Order.
2. Roll Call.
3. Verification of Agenda Posting.
4. Open Public Hearing:  
**Potter's Self Storage**  
**W2309 Townline Road**  
**Lake Geneva, WI 53147**  
**Rezone: Current Zoning R1-Single Family Residence (Unsewered) MA 397600001**  
**Proposed Zoning: B4: Highway Business District**  
**Conditional Use Permit Amendment: MA 397600002**  
**Applicant wishes to rezone the 40,000 sq. ft. acreage of R1 (Single Family Residence (unsewered) to B4 (Highway Business District) to add two additional storage units. The Applicant wishes to amend his Conditional Use Permit to include two more 120'x38' storage buildings, and add on a 15'x24' storage garage onto the existing residence to make it as the Chapter 27 Zoning Ordinance allows "one residential dwelling unit when located within the principal business structure".**
5. Close Public Hearing.
6. Approval of Minutes of the May 13, 2015 Meeting.
7. Discussion and Possible Action Re:  
**Potter's Self Storage**  
**W2309 Townline Road**  
**Lake Geneva, WI 53147**  
**Rezone: Current Zoning R1-Single Family Residence (Unsewered) MA 397600001**  
**Proposed Zoning: B4: Highway Business District**  
**Conditional Use Permit Amendment: MA 397600002**  
**AND LOT LINE ADJUSTMENT THAT DID NOT NEED A PUBLIC HEARING.**  
**Applicant wishes to rezone the 40,000 sq. ft. acreage of R1 (Single Family Residence (unsewered) to B4 (Highway Business District) to add two additional storage units. The Applicant wishes to amend his Conditional Use Permit to include two more 120'x38' storage buildings, and add on a 15'x24' storage garage onto the existing residence to make it as the Chapter 27 Zoning Ordinance allows "one residential dwelling unit when located within the principal business structure.**
8. Adjournment.

Posted: Monday, July 5, 2015

Pell Lake Post Office

Lake Ivanhoe Clubhouse

Pioneer Estates Club House

**City of Lake Geneva  
Council Meeting  
July 13, 2015**

**Prepaid Checks  
6/24/15 - 7/10/15**

**Total:  
\$25,401.20**

<b>Checks over \$5,000:</b>	<b>\$5,000.00</b> <i>Beach Bank 6/26</i>
	<b>\$5,000.00</b> <i>Beach Bank 7/02</i>
	<b>\$6,400.00</b> <i>Mohr Construction - Balance of Exterior Doors</i>

FROM 06/24/2015 TO 07/10/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AT&T81	AT&T								
	RE063015			06/13/15		60702	06/30/15	1,996.78	1,996.78
		01 262 R42-8188 663 1 CITY HALL	1116105221						271.51
		02 262 R42-8188 663 1-POLICE	1121005221						271.51
		03 262 R42-8188 663 1-COURT	1112005221						30.17
		04 262 R42-8188 663 1-METER	4234505221						30.17
		06 262 248-2264 368 9-FIRE DEPT	1122005221						245.61
		07 262 248-4567 367 1-911 MODEM	1121005221						155.98
		08 262 248-4715 125 4-CITY HALL	1116105221						205.95
		10 262 248-4913 601 4-STR FAX/DSL	1132105221						137.09
		12 262 249-5299 313 5-6 LIB LINES	9900005221						117.18
		13 262 249-5299 313 5-1 STR LINE	1132105221						19.54
		14 262 249-5299 313 5-COURT FAX	1112005221						19.54
		15 262 249-5299 313 5-CH ALARM	1116105221						39.07
		16 262 249-5299 313 5-CEM 2 LINES	4800005221						39.07
		17 262 249-5299 313 5-LOWER RIV	4055205221						19.54
		18 262 249-5299 313 5-UPPER RIV	4055105221						39.07
		19 262 249-5299 313 5-FIRE 2 LINE	1122005221						39.07
		20 262 249-5299 313 5-POL 3 LINES	1121005221						58.59
		21 262 248-6837 457 9-POL 911 CON	1121005221						81.50
		22 CIRCUIT ADDED	4116101412						176.62
								VENDOR TOTAL:	1,996.78
CITYLG	CITY OF LAKE GENEVA								
	BEACH REF 6/26			06/26/15		60701	06/26/15	5,000.00	5,000.00
	01 REPLENISH BEACH BANK		4054101010						5,000.00
	BEACH REF 7/02/15			07/02/15		60704	07/02/15	5,000.00	5,000.00
	01 REPLENISH BEACH BANK 7/02		4054101010						5,000.00
								VENDOR TOTAL:	10,000.00
DERRD	DAN DERRICK								
	REIMB FUEL			06/09/15		60695	06/25/15	15.00	15.00
	01 REIMBURSE-FUEL		1121005330						15.00
								VENDOR TOTAL:	15.00
EQUAL	EQUAL RIGHTS DIVISION								
	250-6/15			06/30/15		700011	07/08/15	592.50	592.50
	01 WORK PERMITS-JUNE		1100002422						592.50
								VENDOR TOTAL:	592.50
GALE	GALE/CENGAGE LEARNING								
	55208482			05/27/15		60703	06/30/15	1,050.23	1,050.23

FROM 06/24/2015 TO 07/10/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	55208482			05/27/15		60703	06/30/15	1,050.23	1,050.23
	01	ENCYCLOPEDIA OF MEDICINE	9900005413						1,050.23
								VENDOR TOTAL:	1,050.23
HANSEL	LUKE HANSEN								
	REIMB FUEL			06/09/15		60696	06/25/15	23.00	23.00
	01	REIMBURSE-FUEL	1121005330						23.00
								VENDOR TOTAL:	23.00
MOHR	MOHR CONSTRUCTION								
	4915001 FINAL			06/10/15		60697	06/25/15	6,400.00	6,400.00
	01	8 SETS EXTERIOR DOORS-BAL	4132101416						6,400.00
								VENDOR TOTAL:	6,400.00
NITSC	BENJAMIN NITSC								
	REIMB JUNE ACADEMY			07/06/15		60705	07/09/15	875.88	843.12
	01	JUNE ACADEMY-1848 MILES	1121005330						720.72
	02	JUNE ACADEMY-MEALS	1121005331						122.40
	REIMB MAY ACADEMY			07/06/15		60705	07/09/15	875.88	32.76
	01	MAY ACADEMY-84 MILES	1121005330						32.76
								VENDOR TOTAL:	875.88
PAPEN	CINDY PAPENFUS								
	REIMB LEAP CONF			06/10/15		60698	06/25/15	203.50	203.50
	01	LEAP CONF-260 MI	1121005330						149.50
	02	LEAP CONF-MEALS	1121005331						54.00
								VENDOR TOTAL:	203.50
SUN	SUN LIFE FINANCIAL								
	RE062515			06/20/15		60699	06/25/15	1,247.11	1,247.11
	01	CEM DISABILITY-JUL	4800005137						29.65
	02	PARKING DISABILITY-JUL	4234505137						15.00
	03	CH DISABILITY-JUL	1110205134						130.83
	04	LIBRARY DISABILITY-JUL	9900005137						69.38
	05	PD DISABILITY-JUL	1110205134						564.70
	06	STREETS DISABILITY-JUL	1110205134						199.67
	07	WATER DISABILITY-JUL	1100001634						139.69
	08	WWTF DISABILITY-JUL	1100001634						98.19
								VENDOR TOTAL:	1,247.11

FROM 06/24/2015 TO 07/10/2015

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
TIME	TIME WARNER CABLE								
	10404-710897601	6/15		06/12/15		60706	07/09/15	209.99	209.99
	01	INTERNET SVC-JUNE	1121005221						209.99
									VENDOR TOTAL:
									209.99
USBANK	US BANK								
	3341-6/15			06/10/15		60707	07/09/15	1,769.29	1,769.29
	01	BAYLOCK-PROPERTY BARN	1121005342						10.00
	02	TARGET-BEV TUB AWARDS CER	1121005399						19.99
	03	OFFICE MAX-AWARDS PAPER	1121005310						33.98
	04	HAMPTON INN-PETERS	1129005331						350.00
	05	TEXAS RDHS-GRITZNER SCHOOL	1121005331						27.72
	06	BEANIES-GRITZNER SCHOOL	1121005331						14.63
	07	BATTERY ZONE-RADIO BAT, ANTENNA	1121005361						297.95
	08	COMFORT SUITES-GRITZNER SCHOOL	1121005331						70.00
	09	STONEY CREEK INN-PETERS	1122005144						140.00
	10	UWEX REG-GRITZNER	1121005410						150.00
	11	TARGET-BEV TUBS RETURNED	1121005399						-39.98
	12	COUNTRY INN-DERRICK	1121005331						280.00
	13	INTOXIMETERS-ALCO SENSORS	1121005380						205.00
	14	COMFORT SUITES-HANSEN	1121005331						210.00
									VENDOR TOTAL:
									1,769.29
VERIZON	VERIZON WIRELESS								
	9746589229			06/01/15		60700	06/25/15	952.92	40.03
	01	AIR CARDS-MAY	1129005221						40.03
	9746589758			06/01/15		60700	06/25/15	952.92	471.80
	01	CELL CHGS-MAY	1121005221						471.80
	9746742956			06/03/15		60700	06/25/15	952.92	441.09
	01	AIR CARDS-MAY	1121005221						441.09
									VENDOR TOTAL:
									952.92
WCTC	WAUKESHA CNTY TECH COLLEGE								
	S0593914			06/29/15		60708	07/09/15	25.00	25.00
	01	TRAINING-RICHARDSON	1121005410						25.00
									VENDOR TOTAL:
									25.00
WEST	WEST BEND MUTUAL INSURANCE CO								
	NOT2290149			06/28/15		60709	07/09/15	20.00	20.00



**City of Lake Geneva  
Council Meeting  
July 13, 2015**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 207,772.79
2. Debt Service	20	\$ -
3. TID #4	34	\$ 1,251.25
4. Lakefront	40	\$ 8,723.56
5. Capital Projects	41	\$ 414,001.51
6. Parking	42	\$ 1,781.68
7. Cemetery	48	\$ 5,384.31
8. Equipment Replacement	50	\$ -
9. Library Fund	99	\$ 8,607.09
10. Impact Fees	45	\$ 4,349.11
11. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b><u><u>\$651,871.30</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF:**

**7/13/2015**

**TOTAL UNPAID ACCOUNTS PAYABLE** **\$ 651,871.30**

**ITEMS > \$5,000**

Stark Asphalt - Draw 2	\$ 386,178.93
Lake Geneva Utility Commission - Hydrant Rent, 2nd Qtr Utilities, Impact Fees	\$ 63,027.63
John's Disposal Service - July Refuse & Recycling	\$ 37,338.19
Accurate Appraisal - 75% of Contract	\$ 30,000.00
Oil Equipment Company - Fuel Pump System	\$ 13,473.00
GAI Consultants - June Engineering	\$ 9,774.15
Springsted - Compensation Study	\$ 9,250.00
YMCA - July/August Payment	\$ 8,650.00
Propac - Rehab Shelter DHHS Grant	\$ 7,580.46

Balance of Other Items \$ 86,598.94

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A+	A+ GRAPHICS & PRINTING						
7770	06/09/15	01	CD OF SCANS-KAPUR	4800005810		07/14/15	10.00
						INVOICE TOTAL:	10.00
7777	06/10/15	01	METER INSTRUCTION CARDS	4234505310		07/14/15	48.00
						INVOICE TOTAL:	48.00
						VENDOR TOTAL:	58.00
ACCUR	ACCURATE APPRAISAL LLC						
6/15	06/30/15	01	75% OF CONTRACT	1115405210		07/14/15	30,000.00
						INVOICE TOTAL:	30,000.00
						VENDOR TOTAL:	30,000.00
ADVAND	ADVANCED DISPOSAL SERVICES						
A40000006303	06/15/15	01	LANDFILL USEAGE-4.85 TNS,42FY	1136005296		07/14/15	2,596.59
						INVOICE TOTAL:	2,596.59
A40000006349	06/30/15	01	LANDFILL USEAGE-7.35 TNS,21FY	1136005296		07/14/15	1,530.20
						INVOICE TOTAL:	1,530.20
						VENDOR TOTAL:	4,126.79
AMAZO	AMAZON						
5310-6/15	06/19/15	01	HP94 INK CARTRIDGE	9900005310		07/14/15	22.99
						INVOICE TOTAL:	22.99
5411-6/15	06/19/15	01	DVDS-2 ITEMS	9900005411		07/14/15	61.89
						INVOICE TOTAL:	61.89
5414-6/15	06/19/15	01	DVDS-7 ITEMS	9900005414		07/14/15	164.91
						INVOICE TOTAL:	164.91
						VENDOR TOTAL:	249.79
ANCHO	ANCHOR COVENANT CHURCH						

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ANCHOR	ANCHOR COVENANT CHURCH						
6/15	06/29/15	01	BARRICADE SEC DEP REFUND-6/20	1100002353		07/14/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
AUROE	AURORA EAP						
IN-12841	06/30/15	01	3RD QTR 2015 FEE	1110205135		07/14/15	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
AUROH	AURORA HEALTH CARE						
305255	05/17/15	01	HEP C VACCINE-CHO	1122005810		07/14/15	50.00
						INVOICE TOTAL:	50.00
87200	06/28/15	01	DRUG TESTING	1100001391		07/14/15	183.00
		02	DRUG TESTING	1132105205			250.00
						INVOICE TOTAL:	433.00
						VENDOR TOTAL:	483.00
AUTOM	AUTOMATED PARKING TECHNOLOGIES						
150436	03/11/15	01	BATTERY CHARGING ADAPTORS	4234505250		07/14/15	312.00
						INVOICE TOTAL:	312.00
						VENDOR TOTAL:	312.00
AUTOW	AUTOWORKS PLUS						
21253	05/21/15	01	MOUNT TIRES-TRAILER	1129005735		07/14/15	176.56
						INVOICE TOTAL:	176.56
21668	06/24/15	01	TIRE VALVE STEM FIX	1122005240		07/14/15	10.31
						INVOICE TOTAL:	10.31
21774	07/02/15	01	AIR TUBE-SCAG MOWER-#9	1152005250		07/14/15	23.13
						INVOICE TOTAL:	23.13
						VENDOR TOTAL:	210.00

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
B&H	B&H PHOTO VIDEO						
96695036	05/21/15	01	LOBBY CAMERA-DISPATCH	1121005262	00000098	07/14/15	77.00
						INVOICE TOTAL:	77.00
97124692	06/02/15	01	SECURITY CAMERA	1121005342	00000098	07/14/15	168.00
		02	EVERFOCUS OUTDR IR BLTT	1100001391			336.00
						INVOICE TOTAL:	504.00
						VENDOR TOTAL:	581.00
BAKER	BAKER & TAYLOR						
L3367102-5/15	05/31/15	01	2030620183-16 ITEMS	9900005410		07/14/15	325.47
		02	2030631537-37 ITEMS	9900005410			572.24
		03	2030653284-16 ITEMS	9900005410			251.67
		04	2030680870-112 ITEMS	9900005410			1,774.17
						INVOICE TOTAL:	2,923.55
L3367512-5/15	05/31/15	01	2030635179-2 ITEMS	9900005411		07/14/15	45.52
		02	2030635178-4 ITEMS	9900005411			52.57
		03	2030635177-1 ITEM	9900005411			14.82
		04	2030618431-24 ITEMS	9900005411			229.13
		05	2030618430-10 ITEMS	9900005411			120.35
		06	2030618429-1 ITEM	9900005411			10.06
		07	2030618428-2 ITEMS	9900005411			13.84
		08	2030618427-2 ITEMS	9900005411			25.14
		09	2030618426-1 ITEM	9900005411			11.19
		10	2030670209-1 ITEM	9900005411			22.00
		11	2030670208-1 ITEM	9900005411			27.54
		12	2030670207-2 ITEMS	9900005411			21.22
		13	2030670206-1 ITEM	9900005411			15.66
		14	2030670205-6 ITEMS	9900005411			114.58
		15	2030670204-3 ITEMS	9900005411			27.53
		16	2030670203-3 ITEMS	9900005411			38.31
		17	2030670202-4 ITEMS	9900005411			41.55
		18	2030641438-1 IEM	9900005411			10.60

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BAKER	BAKER & TAYLOR						
L3367512-5/15	05/31/15	19	2030641437-1 ITEM	9900005411		07/14/15	3.14
		20	2030636317-14 ITEMS	9900005411			142.13
		21	2030635180-17 ITEMS	9900005411			145.64
						INVOICE TOTAL:	1,132.52
L4013232-5/15	05/31/15	01	2030616353-1 ITEM	9900005414		07/14/15	16.49
						INVOICE TOTAL:	16.49
						VENDOR TOTAL:	4,072.56
BERRY	BERRY TIRE & AUTO						
286688	06/04/15	01	TIRES-TRAILER	1129005735		07/14/15	324.00
						INVOICE TOTAL:	324.00
						VENDOR TOTAL:	324.00
BIGELOW	BIGELOW REFRIGERATION						
63631	06/08/15	01	ICE MACHINE CHECK	4055105360		07/14/15	98.00
						INVOICE TOTAL:	98.00
63693	06/09/15	01	ICE MACHINE FIX	4055105360		07/14/15	333.18
						INVOICE TOTAL:	333.18
						VENDOR TOTAL:	431.18
BOUND	BOUND TREE MEDICAL LLC						
81793094	05/20/15	01	EMS SUPPLIES-STERILE H20	1122005810		07/14/15	10.00
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00
BSL	BADGER STATE LOGISTICS						
261279	06/12/15	01	TRASH BAGS	9900005350		07/14/15	81.60
						INVOICE TOTAL:	81.60

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BSL	BADGER STATE LOGISTICS						
261889	06/26/15	01	TP, TOWELS	1151105240		07/14/15	109.07
		02	TP, TOWELS, TRASH BAGS	1116105350			226.51
						INVOICE TOTAL:	335.58
						VENDOR TOTAL:	417.18
BUFFA	BUFFALO GROVE HIGH SCHOOL						
6/15	06/29/15	01	BUFF GRV HS REFUND 6/14-17	1100002353		07/14/15	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-317158	06/01/15	01	START FLUID, BRAKEKLEEN, SILICON	1122005351		07/14/15	17.55
						INVOICE TOTAL:	17.55
662-318737	06/22/15	01	LUBE SPRAY	1132105351		07/14/15	5.59
						INVOICE TOTAL:	5.59
662-318889	06/24/15	01	TYGON TUBING-GAS LINE	1122005351		07/14/15	2.19
						INVOICE TOTAL:	2.19
						VENDOR TOTAL:	25.33
CASPE	CASPER'S TRUCK EQUIPMENT						
0008508-IN	06/25/15	01	PRE-WET SYSTEM	4132121420		07/14/15	3,360.00
						INVOICE TOTAL:	3,360.00
						VENDOR TOTAL:	3,360.00
CDW	CDW GOVERNMENT INC						
VQ73351	05/22/15	01	BATTERY BACKUP-SERVER	1121005305		07/14/15	613.39
						INVOICE TOTAL:	613.39
WD18481	06/16/15	01	UPS-PUBLIC COMPUTERS	9900005514		07/14/15	71.18
						INVOICE TOTAL:	71.18

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CDW	CDW GOVERNMENT INC						
WG65178	06/22/15	01	NEW ACCOUNTING SERVER	4116101502		07/14/15	569.16
						INVOICE TOTAL:	569.16
WH13628	06/22/15	01	KEYBOARD	1114305310		07/14/15	36.05
		02	UPS-SERVERS (2)	1115105450			117.68
						INVOICE TOTAL:	153.73
WJ09335	06/24/15	01	SERVER MEMORY	4116101502		07/14/15	162.40
						INVOICE TOTAL:	162.40
						VENDOR TOTAL:	1,569.86
CES	CES						
LKG/026712	06/18/15	01	FUEL SYSTEM PARTS	4132101428		07/14/15	238.87
						INVOICE TOTAL:	238.87
						VENDOR TOTAL:	238.87
COMPL	COMPLETE OFFICE OF WISCONSIN						
351537	06/17/15	01	CLIPS, SEALS, FASTENERS	1121005310		07/14/15	10.93
						INVOICE TOTAL:	10.93
353308	06/19/15	01	WHITE ENVELOPES	4055105316		07/14/15	18.94
						INVOICE TOTAL:	18.94
359353	07/01/15	01	BIZ CARDS, PAPER	1115105310		07/14/15	14.36
		02	HIGHLIGHTERS	1116105310			4.30
						INVOICE TOTAL:	18.66
362897	07/08/15	01	COPY PAPER	1116105310		07/14/15	290.00
						INVOICE TOTAL:	290.00
48841	02/24/15	01	COLORED PAPER	4234505310		07/14/15	4.90
						INVOICE TOTAL:	4.90
						VENDOR TOTAL:	343.43

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CUMMINS	CUMMINS POWER LLC						
805-82498	06/18/15	01	GENERATOR YRLY MAINT	1116105240		07/14/15	745.00
						INVOICE TOTAL:	745.00
						VENDOR TOTAL:	745.00
DAM	DAM ROAD GUN SHOP INC						
052915	05/26/15	01	UNIFORM-GIOVANNONI	1121005138		07/14/15	299.85
						INVOICE TOTAL:	299.85
						VENDOR TOTAL:	299.85
DBEVE	DB EVENT SIGNAGE						
15-100	06/30/15	01	DOG PARK SIGNS	4500005961		07/14/15	142.18
						INVOICE TOTAL:	142.18
						VENDOR TOTAL:	142.18
DELS	DEL'S SERVICE						
25857	06/20/15	01	5.4 GAL GAS	1132105341		07/14/15	16.00
						INVOICE TOTAL:	16.00
25874	07/06/15	01	MOUNT 2 TIRES	4800005250		07/14/15	30.00
						INVOICE TOTAL:	30.00
4405	06/09/15	01	CAR TOW-CHEVY	1134105290		07/14/15	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	196.00
DEMCO	DEMCO						
5624375	06/17/15	01	LABELS-PROCESSING	9900005512		07/14/15	183.65
						INVOICE TOTAL:	183.65
						VENDOR TOTAL:	183.65
DOGWA	DOG WASTE DEPOT						

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DOGWA	DOG WASTE DEPOT						
79581	06/18/15	01	DOG WASTE BAGS	1152005736		07/14/15	234.00
						INVOICE TOTAL:	234.00
						VENDOR TOTAL:	234.00
DOWN	DOWN TO EARTH CONTRACTORS INC						
5918	06/18/15	01	EMER ST FIX-BROAD/NORTH	1132155450		07/14/15	667.00
						INVOICE TOTAL:	667.00
						VENDOR TOTAL:	667.00
DUNCAN	DUNCAN PARKING TECHNOLOGIES						
DPT022193	05/05/15	01	WIRELESS FEE MAY-JUL	4234505450		07/14/15	1,200.00
						INVOICE TOTAL:	1,200.00
						VENDOR TOTAL:	1,200.00
DUNN	DUNN LUMBER & TRUE VALUE						
607412	06/08/15	01	BATTERIES	1122005340		07/14/15	14.99
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.24
607754	06/10/15	01	LIGHTBULBS	9900005350		07/14/15	13.98
		02	DISCOUNT	9900004819			-1.40
						INVOICE TOTAL:	12.58
608675	06/16/15	01	WEED KILLER-ST #1	1122005350		07/14/15	17.99
						INVOICE TOTAL:	17.99
608862	06/18/15	01	2 CYCLE OIL	1152005340		07/14/15	90.96
						INVOICE TOTAL:	90.96
609359	06/22/15	01	A/C FILTERS-ST A #1	1122005350		07/14/15	107.88
		02	DISCOUNT	1100004819			-5.39
						INVOICE TOTAL:	102.49

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
609385	06/23/15	01	LIGHTBULBS	9900005350		07/14/15	9.99
		02	DISCOUNT	9900004819			-1.00
						INVOICE TOTAL:	8.99
609825	06/25/15	01	SHORE LINE PLUGS-AMB 2	1122005351		07/14/15	13.47
		02	DISCOUNT	1100004819			-0.67
						INVOICE TOTAL:	12.80
610166	06/29/15	01	LIGHTBULBS	9900005350		07/14/15	3.99
		02	DISCOUNT	9900004819			-0.40
						INVOICE TOTAL:	3.59
610266	06/29/15	01	WOOD-BEACH RAILINGS	4054105352		07/14/15	59.79
		02	DISCOUNT	1100004819			-0.89
						INVOICE TOTAL:	58.90
611161	07/06/15	01	BONDO FILLER-COLUMNS	1116105350		07/14/15	13.99
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	13.29
611171	07/06/15	01	CHLORINE	4055205355		07/14/15	31.54
		02	DISCOUNT	1100004819			-0.09
						INVOICE TOTAL:	31.45
						VENDOR TOTAL:	367.28
EARLE TOM EARLE							
REIMB 6/15	07/01/15	01	7 GALS GAS-#15	1132105341		07/14/15	20.03
						INVOICE TOTAL:	20.03
						VENDOR TOTAL:	20.03
EDWAR EDWARD JONES							
DEPOSIT	07/07/15	01	PERPETUAL CARE DEPOSITS	4900002420		07/14/15	4,550.00
						INVOICE TOTAL:	4,550.00
						VENDOR TOTAL:	4,550.00

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
EMS	EMS MEDICAL BILLING ASSOCIATES						
5/15	06/01/15	01	COMMISSIONS-MAY	1122005214		07/14/15	1,532.18
						INVOICE TOTAL:	1,532.18
						VENDOR TOTAL:	1,532.18
FORD	FORD OF LAKE GENEVA						
47613	04/20/15	01	ABS LIGHT FIX-UTILITY #1	1122005240		07/14/15	38.63
						INVOICE TOTAL:	38.63
47616	04/20/15	01	ENGINE LIGHT FIX-BRUSH #1	1122005240		07/14/15	265.23
						INVOICE TOTAL:	265.23
48220	06/05/15	01	OIL, FILTER, LUBE-#205	1121005361		07/14/15	30.80
						INVOICE TOTAL:	30.80
48257	06/09/15	01	OIL, FILTERS, FLUID-#202	1121005361		07/14/15	30.80
						INVOICE TOTAL:	30.80
48270	06/10/15	01	OIL CHG, TIE ROD FIX-#206	1121005361		07/14/15	239.92
						INVOICE TOTAL:	239.92
48296	06/12/15	01	BATTERY CHECK-#208	1121005361		07/14/15	37.50
		02	NEW BATTERY-#208	1121005361			131.08
						INVOICE TOTAL:	168.58
48366	06/17/15	01	LIGHT SYSTEM SWITCH-#206	1121005361		07/14/15	177.66
						INVOICE TOTAL:	177.66
48420	06/20/15	01	BATTERY CHECK-#205	1121005361		07/14/15	21.00
						INVOICE TOTAL:	21.00
48485	06/25/15	01	VALVE ASSEMBY-#205	1121005361		07/14/15	244.36
						INVOICE TOTAL:	244.36
						VENDOR TOTAL:	1,216.98

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
FOSTE FOSTER COACH SALES INC							
6898	06/09/15	01	SHORELINE INDICATOR LITE-AMB1	1122005351		07/14/15	28.27
						INVOICE TOTAL:	28.27
						VENDOR TOTAL:	28.27
FOXRI FOX RIVER FIRE & SAFETY							
296518	06/02/15	01	FIRE EXTINGUISHER SVC	1122005820		07/14/15	551.25
						INVOICE TOTAL:	551.25
						VENDOR TOTAL:	551.25
FOXVA FOX VALLEY TECHNICAL COLLEGE							
TPB0000274036	06/23/15	01	TRAINING-DERRICK	1121005410		07/14/15	250.00
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
GAI GAI CONSULTANTS INC							
2091790	06/29/15	01	JUN ENG	4132101413		07/14/15	9,774.15
						INVOICE TOTAL:	9,774.15
						VENDOR TOTAL:	9,774.15
GALLS GALLS LLC							
3629986	06/08/15	01	BIKE SHORTS-RESERVES	1121005139		07/14/15	95.89
						INVOICE TOTAL:	95.89
						VENDOR TOTAL:	95.89
GATEWAY GATEWAY TECHNICAL COLLEGE							
20261	06/10/15	01	EMT EXAM-TIETZ,HALL	1121005415		07/14/15	220.00
						INVOICE TOTAL:	220.00
						VENDOR TOTAL:	220.00
GEMPL GEMPLERS							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GEMPL GEMPLERS							
SI01663905	06/19/15	01	DOG WASTE BAG DISPENSERS-2	1152005736		07/14/15	304.85
						INVOICE TOTAL:	304.85
SI01691798	06/29/15	01	DOG WASTE BAG DISPENSER	1152005736		07/14/15	132.45
						INVOICE TOTAL:	132.45
						VENDOR TOTAL:	437.30
GENERC GENERAL COMMUNICATIONS INC							
207574	03/19/15	01	INTERMITENT PAGING FIX	1121005262		07/14/15	593.75
						INVOICE TOTAL:	593.75
210446	05/20/15	01	FCC RADIO LIC FEE	1122005262		07/14/15	175.00
						INVOICE TOTAL:	175.00
210517	05/21/15	01	DISPLAY PANEL FIX	1122005262		07/14/15	59.71
						INVOICE TOTAL:	59.71
210518	05/21/15	01	LCD DISPLAY FIX	1122005262		07/14/15	41.39
						INVOICE TOTAL:	41.39
210877	06/01/15	01	RADIO TUBE	1129005340		07/14/15	12.39
						INVOICE TOTAL:	12.39
210946	06/04/15	01	RADIO UNIT CHECK	1122005262		07/14/15	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	917.24
GENON GENEVA ONLINE INC							
1011549	06/01/15	01	EMAIL SVC-MAY	1121005221		07/14/15	39.00
						INVOICE TOTAL:	39.00
1013076	07/01/15	01	JULY EMAIL SVC	1112005221		07/14/15	2.00
						INVOICE TOTAL:	2.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
GENON	GENEVA ONLINE INC						
1013153	07/01/15	02	EMAIL SVC-JUN	1121005221		07/14/15	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	80.00
GENUP	GENEVA UPHOLSTERING CORP						
700191	05/18/15	01	FLAG STRAP FIX	1122005399		07/14/15	18.57
						INVOICE TOTAL:	18.57
						VENDOR TOTAL:	18.57
HEDLU	RICHARD HEDLUND						
MILEAGE 5/15	05/29/15	01	91.0 MILES-WORKSHOP	1111005332		07/14/15	52.33
						INVOICE TOTAL:	52.33
						VENDOR TOTAL:	52.33
HENRYS	HENRY SCHEIN INC						
19412198	05/06/15	01	PEDI CHILD RESTRAINTS-AMB #1	1122005810		07/14/15	684.00
						INVOICE TOTAL:	684.00
19542317	05/28/15	01	STATPACK-EMS BAGS	1122005810		07/14/15	887.94
						INVOICE TOTAL:	887.94
19922383	05/28/15	01	OXYGEN MODULES-EMS BAGS	1122005810		07/14/15	179.70
						INVOICE TOTAL:	179.70
20638438	06/19/15	01	STRETCHER,FF REHAB ACCT KI	1129005735		07/14/15	1,287.00
						INVOICE TOTAL:	1,287.00
						VENDOR TOTAL:	3,038.64
HESTA	HE STARK AGENCY INC						
6089COURT-6/15	07/01/15	01	COLLECTION FEES-JUN	1112005214		07/14/15	19.08
						INVOICE TOTAL:	19.08
						VENDOR TOTAL:	19.08

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
HWYC	HWY C SERVICES INC						
218249	06/29/15	01	SCAG MOWER PARTS	1152005250		07/14/15	154.31
						INVOICE TOTAL:	154.31
						VENDOR TOTAL:	154.31
ITU	ITU ABSORB TECH INC						
6012757	06/05/15	01	MATS	1122005360		07/14/15	112.87
						INVOICE TOTAL:	112.87
6018688	06/19/15	01	MATS, MOPS, FRAGRANCE	4055105360		07/14/15	64.43
						INVOICE TOTAL:	64.43
6018689	06/19/15	01	MATS	1116105360		07/14/15	73.28
						INVOICE TOTAL:	73.28
6024772	07/02/15	01	MATS, RAGS	1132105360		07/14/15	78.14
						INVOICE TOTAL:	78.14
6024773	07/02/15	01	MATS	1116105360		07/14/15	73.28
						INVOICE TOTAL:	73.28
						VENDOR TOTAL:	402.00
JAMES	JAMES IMAGING SYSTEMS INC						
611061	06/16/15	01	TOSH ES3555-JUN OVERAGE	1121005531		07/14/15	85.52
						INVOICE TOTAL:	85.52
611062	06/16/15	01	TOSH ES357-JUN OVERAGE	1121005531		07/14/15	41.57
						INVOICE TOTAL:	41.57
						VENDOR TOTAL:	127.09
JANIK	JANI-KING OF MILWAUKEE						
MIL07150480	07/01/15	01	JULY CLEANING	9900005360		07/14/15	1,083.00
						INVOICE TOTAL:	1,083.00
						VENDOR TOTAL:	1,083.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
JERRY	JERRY WILLKOMM INC						
216112	06/09/15	01	1600 GALS GAS	1132105341		07/14/15	4,158.40
						INVOICE TOTAL:	4,158.40
						VENDOR TOTAL:	4,158.40
JOHNS	JOHNS DISPOSAL SERVICE INC						
36082	07/07/15	01	JUL SVC	1136005294		07/14/15	26,500.04
		02	JUL SVC	1136005297			10,838.15
						INVOICE TOTAL:	37,338.19
						VENDOR TOTAL:	37,338.19
JORDA	DENNIS JORDAN						
REFUND	07/07/15	01	LIFE INS OVERPAYMENT	1100002134		07/14/15	108.10
						INVOICE TOTAL:	108.10
						VENDOR TOTAL:	108.10
KELLEY	KELLEY LOCKSMITHING						
913693	06/15/15	01	FRT DOOR LOCK FIX-STA #1	1122005241		07/14/15	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
KETTE	KETTERHAGEN MEMORIALS LLC						
3104	06/17/15	01	INSCRIPTION-BATES	4800005430		07/14/15	310.00
						INVOICE TOTAL:	310.00
6/18/15	06/17/15	01	INSCRIPTION-SOLHEIM	4800005430		07/14/15	310.00
						INVOICE TOTAL:	310.00
						VENDOR TOTAL:	620.00
LAKWFW	LAKEWOOD FILTERS INC						
00113819	06/29/15	01	FILTER CHANGES	1116105360		07/14/15	260.20
						INVOICE TOTAL:	260.20
						VENDOR TOTAL:	260.20

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LANGE	LANGE ENTERPRISES INC						
54481	06/16/15	01	SIGNS@DUMP	1132145430		07/14/15	181.32
						INVOICE TOTAL:	181.32
						VENDOR TOTAL:	181.32
LARK	LARK UNIFORM OUTFITTERS INC						
191205	03/16/15	01	UNIF SHIRTS-ZWIEBEL	1122005138		07/14/15	137.40
						INVOICE TOTAL:	137.40
191218	03/17/15	01	UNIF SHIRTS-DETKOWSKI	1122005138		07/14/15	91.60
						INVOICE TOTAL:	91.60
196182	05/19/15	01	UNIF JACKET-CARROLL	1121005138		07/14/15	77.50
		02	WRONG ACCT	1121005138			-77.50
196182	05/19/15	03	UNIF JACKET-CARROLL	1122005138		07/14/15	77.50
						INVOICE TOTAL:	77.50
197009	06/01/15	01	UNIFORM-TIETZ	1121005138		07/14/15	98.39
						INVOICE TOTAL:	98.39
197010	06/01/15	01	UNIFORM-GRITZNER	1121005138		07/14/15	65.45
						INVOICE TOTAL:	65.45
197011	06/01/15	01	UNIFORM-HALL	1121005138		07/14/15	92.40
						INVOICE TOTAL:	92.40
197114	06/02/15	01	UNIFORM-THORNBURGH	1121005138		07/14/15	124.85
						INVOICE TOTAL:	124.85
197314	06/04/15	01	NEW PD PATCHES	1121005139		07/14/15	640.00
						INVOICE TOTAL:	640.00
						VENDOR TOTAL:	1,327.59
LARRY	LARRY'S TOWING & RECOVERY						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LARRY LARRY'S TOWING & RECOVERY							
24144	06/18/15	01	TOWING-RED OLDS	1134105290		07/14/15	125.00
						INVOICE TOTAL:	125.00
24154	06/10/15	01	TOW BUS TO SCRAP YARD	1122005736		07/14/15	280.00
						INVOICE TOTAL:	280.00
CREDIT	06/09/15	01	CREDIT	1134105290		07/14/15	-85.00
						INVOICE TOTAL:	-85.00
						VENDOR TOTAL:	320.00
LASERW LASER WORKS UNLIMITED LLC							
1002	05/29/15	01	NAMEPLATE-OBORN	1114205310		07/14/15	13.25
						INVOICE TOTAL:	13.25
						VENDOR TOTAL:	13.25
LGREG LAKE GENEVA REGIONAL NEWS							
1114542	06/18/15	01	RESORTER-BRIDAL GUIDE ADS	4055105316		07/14/15	224.98
						INVOICE TOTAL:	224.98
						VENDOR TOTAL:	224.98
LGUTI LAKE GENEVA UTILITY COMMISSION							
4959	06/08/15	01	PIN-ST DEPT PLOW	1132125250		07/14/15	23.07
						INVOICE TOTAL:	23.07
5153	07/08/15	01	2015 HYD RENT-2ND QTR	1122105229		07/14/15	57,339.25
						INVOICE TOTAL:	57,339.25
827 NORTH ST	04/21/15	01	827 NORTH ST	4500002452		07/14/15	1,690.00
						INVOICE TOTAL:	1,690.00
RE070715	06/30/15	02	11.1999.00 VETS PK STORAGE BLD	1152015226		07/14/15	95.20

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
LGUTI	LAKE GENEVA UTILITY COMMISSION						
RE070715	06/30/15	03	11.2000.00 VETS PARK	1152015226		07/14/15	42.00
		04	11.2001.00 VETS CONCESSION	1152015226			112.60
		05	3.0420.00 1070 CAREY	1132105226			21.89
		06	3.0424.00 1065 CAREY	1132105226			70.61
		07	3.0425.00 1055 CAREY	1132105226			39.29
		09	4.0307.00 818 GENEVA	4234505220			12.60
		11	4.0402.00 918 MAIN ST LIB	9900005222			163.68
		12	4.0404.00 COOK & MAIN	1152005226			49.98
		13	4.0466.00 BEACH HOUSE	4054105399			112.60
		14	4.0468.00 WRIGLEY DR/TOP	4055105226			361.52
		15	4.0469.00 LOWER RIVIERA	4055205226			1,076.08
		17	4.0472.00 W END LIB PK FOUNT	1152005227			13.98
		18	4.0474.00 LIB PK RESTROOM	1152005226			98.68
		19	5.0100.00 626 GENEVA	1116105226			233.36
		20	5.0101.00 626 GENEVA ST PF	1116105226			47.40
		21	5.0114.00 255 MILL/MUSEUM	1151105226			98.68
		22	5.0138.00 720 GENEVA	1152005227			12.60
		24	5.0253.00 FLAT IRON PK RESTRM	1152005226			117.92
		25	5.0255.00 CHAMBER OF COMMERCE	1152005226			605.37
		26	5.0257.00 WRIGLEY DR STATUE	1152005227			82.98
		27	5.0280.00 BAKER/WILLOW SMN PK	1152005226			69.72
		28	5.0300.00 255 MILL ST FP	1151105226			180.63
		29	6.0034.00 CEMETERY RD	4800005226			54.06
		30	6.0550.00 WILLIAMS ST PK	1152005227			12.60
		31	7.0415.00 730 MARSHALL	1122005226			136.96
		33	8.0452.00 SAGE ST/DUNN FLD	1152005226			52.32
						INVOICE TOTAL:	3,975.31
						VENDOR TOTAL:	63,027.63
-----							
LLS	LAKESHORES LIBRARY SYSTEM						
1608	06/01/15	01	THERMAL RECEIPT PAPER	9900005511		07/14/15	216.00
						INVOICE TOTAL:	216.00
1620	06/16/15	01	IT CONSULTING	9900005516		07/14/15	83.85
						INVOICE TOTAL:	83.85
						VENDOR TOTAL:	299.85

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MADRI NELIDA MADRIGAL							
6/15	06/09/15	01	INTERPRETER-JUN	1121005140		07/14/15	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
MAPLE MAPLE PARK HOMEOWNERS ASSOC							
6/15	06/29/15	01	BARRICADE SEC DEP REF 6/27	1100002353		07/14/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
MARED MARED MECHANICAL							
92909	06/30/15	01	A/C PRESSURE FIX	1116105240		07/14/15	1,830.63
						INVOICE TOTAL:	1,830.63
93146	06/30/15	01	A/C FIX	1116105240		07/14/15	1,330.00
						INVOICE TOTAL:	1,330.00
93147	06/30/15	01	NEW A/C FAN MOTOR	1151105240		07/14/15	525.00
						INVOICE TOTAL:	525.00
93207	06/30/15	01	A/C UNIT CHECK	1151105240		07/14/15	216.00
						INVOICE TOTAL:	216.00
						VENDOR TOTAL:	3,901.63
MARTIN MARTIN GROUP							
1177890	05/26/15	01	KONICA C35-JUN	1122005340		07/14/15	32.42
		02	KONICA C35-MAY OVERAGE	1122005340			54.37
						INVOICE TOTAL:	86.79
1179330	06/20/15	01	RICOH JUL-SEP	1112005361		07/14/15	195.15
						INVOICE TOTAL:	195.15
1179331	06/20/15	01	KONICA 20-JUN	1121005531		07/14/15	12.65
						INVOICE TOTAL:	12.65
						VENDOR TOTAL:	294.59

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MERCYH MERCY HEALTH SYSTEM							
LGPD-0051 6/15	05/07/15	02	BLOOD DRAW	1121005380		07/14/15	35.00
						INVOICE TOTAL:	35.00
LGPD-0051-5/15	03/21/15	01	BLOOD DRAW	1121005380		07/14/15	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	70.00
MIDST MIDSTATE EQUIPMENT							
I97506	07/06/15	01	GASKET-TORO	1152005250		07/14/15	6.72
						INVOICE TOTAL:	6.72
						VENDOR TOTAL:	6.72
MLIC MINNESOTA LIFE INSURANCE CO							
RE070715	07/01/15	01	INV 099002-AUG LIFE INS	1112005134		07/14/15	9.67
		02	INV 099002-AUG LIFE INS	1113005134			33.60
		03	INV 099002-AUG LIFE INS	1114305134			8.71
		04	INV 099002-AUG LIFE INS	4234505134			3.72
		05	INV 099002-AUG LIFE INS	1115105134			51.18
		07	INV 099002-AUG LIFE INS	1124005134			30.67
		12	INV 099009-AUG LIFE INS	1121005134			259.61
		15	INV 099010-AUG LIFE INS	1122005133			77.28
		17	INV 099019-AUG LIFE INS	9900005134			86.98
		20	INV 099044-AUG LIFE INS	4234505134			54.52
		23	INV 099052-AUG LIFE INS	4055105134			28.70
		24	INV 099052-AUG LIFE INS	1132105134			179.35
		25	INV 099052-AUG LIFE INS	1116105134			20.47
		26	INV 099016-AUG LIFE INS	4800005134			29.06
		27	AUG LIFE INS	1110005133			159.60
		28	AUG LIFE INS	1100002134			726.46
		29	INV 099002-AUG LIFE INS	1114205134			48.82
						INVOICE TOTAL:	1,808.40
						VENDOR TOTAL:	1,808.40

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MUNIC	MUNICIPAL SERVICES LLC						
201527	07/02/15	01	JUN SVCS	1124005219		07/14/15	456.00
						INVOICE TOTAL:	456.00
						VENDOR TOTAL:	456.00
NAPAE	ELKHORN NAPA AUTO PARTS						
992755	06/19/15	01	OIL,FUEL,AIR FILTERS	1132105351		07/14/15	112.07
						INVOICE TOTAL:	112.07
						VENDOR TOTAL:	112.07
NAPAR	NAPA AUTO PARTS						
790534	04/10/15	01	BIKE RACK HITCH	1121005361		07/14/15	24.29
						INVOICE TOTAL:	24.29
						VENDOR TOTAL:	24.29
NISH	JOHN NISH						
900404	06/26/15	01	INST PUMP CONTROLLER PEDESTAL	4132101428		07/14/15	245.00
						INVOICE TOTAL:	245.00
						VENDOR TOTAL:	245.00
NORTH	NORTHWIND PERENNIAL FARM						
6577	06/05/15	01	WEEDING-MAY	9900005360		07/14/15	405.00
						INVOICE TOTAL:	405.00
						VENDOR TOTAL:	405.00
NYQUI	JEFF MISKIE						
1105	07/13/15	01	PHONE SYSTEM WORK	4599005960		07/14/15	2,516.93
						INVOICE TOTAL:	2,516.93
						VENDOR TOTAL:	2,516.93
OBORN	OBORN, BLAINE						

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
OBORN	OBORN, BLAINE						
6/30/15	06/30/15	01	MUNI FACTS REPORTS	1114205324		07/14/15	38.39
						INVOICE TOTAL:	38.39
HOUSING 6/15	07/09/15	01	TEMPORARY HOUSING	1114205399		07/14/15	1,000.00
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,038.39
OEC	OIL EQUIPMENT CO						
J4390-A-IN	06/30/15	01	FUEL SITE CONTROLLER EQUIPMENT	4132101428	00000099	07/14/15	11,103.00
		02	INSTALLATION	4132101428			2,370.00
						INVOICE TOTAL:	13,473.00
						VENDOR TOTAL:	13,473.00
OFFICM	OFFICEMAX INC						
301032	06/09/15	01	TRASH BAGS	9900005350		07/14/15	27.50
		02	LABELS	9900005310			16.47
						INVOICE TOTAL:	43.97
395939	06/15/15	01	PENS	1114305310		07/14/15	19.22
		02	RUBBER BANDS, LABELS	4234505310			19.21
						INVOICE TOTAL:	38.43
						VENDOR TOTAL:	82.40
PARAT	PARATECH AMBULANCE SERVICE						
23362	05/21/15	01	CPR CARDS-5	1122005610		07/14/15	35.00
						INVOICE TOTAL:	35.00
23372	06/22/15	01	10 CPR CARDS-HS CLASS	1122005610		07/14/15	70.00
						INVOICE TOTAL:	70.00
5/15	05/31/15	01	INTERCEPTS-MAY	1122005218		07/14/15	773.52
						INVOICE TOTAL:	773.52
						VENDOR TOTAL:	878.52

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PCL	PETTY CASH - LIBRARY						
USPS 6/10/15	06/10/15	01	USPS-GREEN BAY, WI	9900005312		07/14/15	3.07
						INVOICE TOTAL:	3.07
USPS 6/3/15	06/03/15	01	USPS-LANCASTER, OH	9900005312		07/14/15	2.59
						INVOICE TOTAL:	2.59
WALMART-6/15	06/15/15	01	NAPKINS	9900005350		07/14/15	4.20
						INVOICE TOTAL:	4.20
						VENDOR TOTAL:	9.86
PERF	PERFORATEDPAPER.COM						
9720707	06/03/15	01	OPER LIC PERFORATED PAPER	1114305310		07/14/15	105.32
						INVOICE TOTAL:	105.32
						VENDOR TOTAL:	105.32
PFI	PFI FASHIONS INC						
221988	05/27/15	01	EMBROIDER BIKE SHIRTS	1121005139		07/14/15	19.20
		02	UNIFORM-GIOVANNONI	1121005138			4.80
						INVOICE TOTAL:	24.00
						VENDOR TOTAL:	24.00
PIRAN	PIRANHA PAPER SHREDDING LLC						
12490061515	06/15/15	01	SHREDDING-JUNE	1121005399		07/14/15	35.00
						INVOICE TOTAL:	35.00
						VENDOR TOTAL:	35.00
POLLI	PEG POLLITT						
MILEAGE 6/15	06/22/15	01	105 MILES-CDW	1115105399		07/14/15	64.08
						INVOICE TOTAL:	64.08
						VENDOR TOTAL:	64.08

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
PROPAC	PROPAC						
25766	05/19/15	01	REHAB SHELTER-DHHS GRANT	1129005735		07/14/15	7,510.56
						INVOICE TOTAL:	7,510.56
350728	06/17/15	01	LANYARDS	1129005414		07/14/15	69.90
						INVOICE TOTAL:	69.90
						VENDOR TOTAL:	7,580.46
QUILL	QUILL CORPORATION						
4664862	06/01/15	01	PAPER, INK CARTRIDGE	1121005310		07/14/15	136.96
						INVOICE TOTAL:	136.96
5114043	06/16/15	01	USB DRIVE, CORRECTION TAPE	1121005310		07/14/15	55.93
						INVOICE TOTAL:	55.93
5392009	06/25/15	01	COPY PAPER	1121005310		07/14/15	89.70
						INVOICE TOTAL:	89.70
						VENDOR TOTAL:	282.59
RECORD	RECORDED BOOKS LLC						
75151614	06/15/15	01	REPLACEMENT CD	9900005414		07/14/15	7.95
						INVOICE TOTAL:	7.95
						VENDOR TOTAL:	7.95
REINDER	REINDERS INC						
973628-00	06/19/15	01	FERTILIZER	1132135430		07/14/15	109.17
						INVOICE TOTAL:	109.17
						VENDOR TOTAL:	109.17
RHYME	RHYME BUSINESS PRODUCTS						
168654	06/25/15	01	SHARP-MAY B&W	1116105531		07/14/15	60.09

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RHYME RHYME BUSINESS PRODUCTS							
168654	06/25/15	02	SHARP-MAY COLOR	1116105531		07/14/15	23.47
						INVOICE TOTAL:	83.56
						VENDOR TOTAL:	83.56
ROBER KEN ROBERS							
MILEAGE 6/15	06/30/15	01	JUN-138 MILES	1124005330		07/14/15	76.23
						INVOICE TOTAL:	76.23
						VENDOR TOTAL:	76.23
ROTE ROTE OIL COMPANY							
305772	06/17/15	01	98.5 GAL DYED DIESEL	1132105341		07/14/15	208.53
		02	167.5 GAL CLEAR DIESEL	1132105341			406.35
						INVOICE TOTAL:	614.88
305907	07/03/15	01	226.6 GALS DYED DIESEL	1132105341		07/14/15	462.26
						INVOICE TOTAL:	462.26
94150601	06/30/15	01	20 GALS CLEAR DIESEL	1132105341		07/14/15	51.92
		02	9 GALS GAS	4234505341			23.55
		03	22.7 GAL GAS	1121005341			59.38
		04	13.5 GAL GAS	1122005341			35.31
		05	17.5 GAL GAS	1132105341			45.78
		06	10.7 GAL GAS	1100001391			27.99
						INVOICE TOTAL:	243.93
						VENDOR TOTAL:	1,321.07
RRB RRB CYCLES							
180295	06/30/15	01	BIKE REPAIR-CABLE REPLACEMENT	1121005361		07/14/15	19.00
						INVOICE TOTAL:	19.00
						VENDOR TOTAL:	19.00
SALAM SALAMANDER TECHNOLOGIES INC							

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SALAM SALAMANDER TECHNOLOGIES INC							
11680	06/19/15	01	SALAMANDER SOFTWARE	1129005735		07/14/15	410.00
						INVOICE TOTAL:	410.00
						VENDOR TOTAL:	410.00
SES SECURITY EQUIPMENT SUPPLY							
525146	05/21/15	01	LOBBY CAMERA-DISPATCH	1121005262		07/14/15	198.89
						INVOICE TOTAL:	198.89
						VENDOR TOTAL:	198.89
SEYMO SEYMOUR KREMER KOCH							
38961	07/06/15	01	ATTY-CONFLICT	1113105214		07/14/15	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
SHERW SHERWIN-WILLIAMS COMPANY							
5526-3	06/18/15	01	SAFETY BLUE PAINT	1134105370		07/14/15	54.29
						INVOICE TOTAL:	54.29
						VENDOR TOTAL:	54.29
SIRSI SIRSIDYNIX #774271							
INVIS024030	05/31/15	01	ENVISIONWARE SOFTWARE LIC	9900005515		07/14/15	234.90
						INVOICE TOTAL:	234.90
						VENDOR TOTAL:	234.90
SLNEW SOUTHERN LAKES NEWSPAPERS							
06/15	06/27/15	01	SPIRIT OF GENEVA LAKES AD	4055105316		07/14/15	383.00
						INVOICE TOTAL:	383.00
						VENDOR TOTAL:	383.00
SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							
99136	06/01/15	01	UNIFORM-SPOTZ	1121005138		07/14/15	18.48
						INVOICE TOTAL:	18.48
99184	06/22/15	01	UNIFORM-HALL	1121005138		07/14/15	94.99
						INVOICE TOTAL:	94.99
						VENDOR TOTAL:	113.47
SPRING SPRINGSTED INC							
1 2015	09/11/14	01	COMPENSATION STUDY-DRAW 1	1110005780		07/14/15	2,562.56
						INVOICE TOTAL:	2,562.56
2REVISE	06/12/15	01	COMPENSATION STUDY-DRAW 2	1110005780		07/14/15	6,687.44
						INVOICE TOTAL:	6,687.44
						VENDOR TOTAL:	9,250.00
STAPL STAPLES ADVANTAGE							
3268474258	06/06/15	01	MEMORY CARDS	1114305310		07/14/15	21.99
						INVOICE TOTAL:	21.99
						VENDOR TOTAL:	21.99
STARK STARK ASPHALT							
DRAW 2	06/12/15	01	DRAW 2	4132101413		07/14/15	386,178.93
						INVOICE TOTAL:	386,178.93
						VENDOR TOTAL:	386,178.93
STBAR STATE BAR OF WISCONSIN							
535083	06/04/15	01	OPEN RECORDS UPDATES	1121005310		07/14/15	125.82
						INVOICE TOTAL:	125.82
						VENDOR TOTAL:	125.82
STREI STREICHERS MILWAUKEE							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
STREI STREICHERS MILWAUKEE							
I1156219	06/12/15	01	VEST-HANSEN	1121005737		07/14/15	735.00
		02	VEST-TRACY	1121005737			735.00
		03	VEST-WAY	1121005737			750.00
						INVOICE TOTAL:	2,220.00
						VENDOR TOTAL:	2,220.00
SYSTEMS SYSTEMS DESIGN							
12276	06/12/15	01	SPRINKLER-START UP	4055205360		07/14/15	141.88
						INVOICE TOTAL:	141.88
12277	06/12/15	01	IRRIGATION START UP-CH	1116105360		07/14/15	175.03
						INVOICE TOTAL:	175.03
						VENDOR TOTAL:	316.91
T0001043 SARAH SWINNEY							
REFUND	06/22/15	01	SWINNEY-SEC DEP 6/19/15	4055102353		07/14/15	1,000.00
		02	SWINNEY-SET UP 6/19/15	4055104674			-341.25
						INVOICE TOTAL:	658.75
						VENDOR TOTAL:	658.75
T0001045 CAROLYN CHAMBERS							
REFUND	06/29/15	01	CHAMBERS-SEC DEP 6/27/15	4055102353		07/14/15	1,000.00
		02	CHAMBERS-SEC GRDS 6/27/15	4055104674			-268.50
						INVOICE TOTAL:	731.50
						VENDOR TOTAL:	731.50
T0001048 JULIE MEDWETZ							
REFUND	06/22/15	01	VETS PARK CANCEL-7/12/15	1100002353		07/14/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0001049 JEREMY LYNCH							
REFUND	06/18/15	01	RESTITUTION-CN80GD2XX5	1112004510		07/14/15	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0001050 RAY ORTIZ							
REFUND	06/24/15	01	SEC DEP-ORTIZ-6/20/15	1100002353		07/14/15	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
T0001051 BARBARA FOSS							
REFUND	06/24/15	01	SEC DEP 6/13/15 REFUND	1100002353		07/14/15	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
T0001052 LAURA MCANDREWS							
REFUND	06/24/15	01	MCANDREWS-SEC DEP 7/30/15	4055102353		07/14/15	1,000.00
		02	MCANDREWS-CANCEL FEE 7/30/15	4055104674			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0001053 ALEJANDRO SALAS							
REFUND	07/07/15	01	SALAS-SEC DEP 5/7/2016	4055102353		07/14/15	1,000.00
		02	SALAS-CANCELLATION 5/7/16	4055104674			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0001054 LAKELAND COMMUNITY CHURCH							
REFUND	07/07/15	01	VET PRK 7/5/15 SEC DEP REFUND	1100002353		07/14/15	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
T0001055 JIM RUSSELL							
REFUND	07/08/15	01	SLIP DAMAGE CREDIT, NO LAUNCH	4052104677		07/14/15	325.08
						INVOICE TOTAL:	325.08
						VENDOR TOTAL:	325.08
T0001056 NANCY CHRYSTAL							
REFUND	07/06/15	01	CHRYSTAL-SEC DEP 7/3/15	4055102353		07/14/15	1,000.00
		02	CHRYSTAL-SET UP,SEC GRDS 7/3	4055104674			-294.00
						INVOICE TOTAL:	706.00
						VENDOR TOTAL:	706.00
T0001057 JOE LOWNIK							
REFUND	07/06/15	01	LOWNIK-SEC DEP 7/4/15	4055102353		07/14/15	1,000.00
		02	LOWNIK-SET UP,SEC GRDS 7/4	4055104674			-344.00
						INVOICE TOTAL:	656.00
						VENDOR TOTAL:	656.00
T0001058 KERRY SULLIVAN							
REFUND	06/24/15	01	SULLIVAN-SEC DEP 6/20/15	4055102353		07/14/15	1,000.00
		02	SULLIVAN-SEC GRDS 6/20/15	4055104674			-274.00
						INVOICE TOTAL:	726.00
						VENDOR TOTAL:	726.00
T0001061 MEGAN IVERS							
REFUND	07/08/15	01	REFUND BEACH ADMISSIONS	4054104673		07/14/15	18.96
		02	REFUND BEACH ADMISSIONS	1100002421			1.04
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
TAPCO TAPCO							
I492824	06/22/15	01	TRAFFIC SIGNAL REPAIRS	1134105260		07/14/15	450.00
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
TIMBER	TIMBERLINE SIGN CO INC						
4369	06/28/15	01	PLAQUE-RAFE	1170005723		07/14/15	130.00
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
TIMS	TIM'S TAP LINE CLEANING INC						
9823	06/18/15	01	SANITIZE BEER TAP LINE	4055105360		07/14/15	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
TOSHI	TOSHIBA FINANCIAL SOLUTIONS						
17180847	06/26/15	01	ES2540C-JULY	9900005532		07/14/15	316.23
		02	ES2540C-COLOR OVRAGE	9900005532			172.78
						INVOICE TOTAL:	489.01
						VENDOR TOTAL:	489.01
UNEMP	UNEMPLOYMENT INSURANCE						
6998076	06/30/15	01	JUN UE-FD	1110005154		07/14/15	124.08
						INVOICE TOTAL:	124.08
						VENDOR TOTAL:	124.08
UNIQ	UNIQUE MANAGEMENT SERVICES INC						
308092	06/01/15	01	COLLECTION FEES-MAY	9900005510		07/14/15	26.85
						INVOICE TOTAL:	26.85
						VENDOR TOTAL:	26.85
USCELL	US CELLULAR						
RE070715	06/12/15	01	HARBORMASTER CELL-JUN	4055105221		07/14/15	16.25
		02	MAYOR'S CELL-JUN	1116105221			0.51
		03	BLDG INSP CELL-JUN	1124005262			14.37

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL US CELLULAR							
RE070715	06/12/15	07	BEACH CELL-JUN	4054105221		07/14/15	5.38
		08	PARKING MTR 1 CELL-JUN	4234505221			4.07
		09	PARKING MTR 2 CELL-JUN	4234505221			6.25
		10	CITY HALL CELL-JUN	1116105221			11.44
		12	PARKING SUPERVISOR-JUN	4234505221			46.43
		13	CEMETERY CELL-JUN	4800005221			91.19
		14	ST DIRECTOR CELL-JUN	1132105221			53.18
		15	ST FOREMAN CELL-JUN	1132105221			46.06
		16	PARKING MGR CELL-JUN	4234505221			46.43
						INVOICE TOTAL:	341.56
						VENDOR TOTAL:	341.56
VANDE VANDEWALLE & ASSOCIATES INC							
201506019	06/20/15	01	PLANNING-JUN	1100001391		07/14/15	1,482.02
		02	PLANNING-JUN	1169305212			52.50
		03	PLANNING-JUN	3430005214			1,251.25
						INVOICE TOTAL:	2,785.77
						VENDOR TOTAL:	2,785.77
VILLGC VILLAGE OF GENOA CITY							
908	06/24/15	01	BEACH TESTING-MAY	4054105362		07/14/15	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
VON VON BRIESEN & ROPER SC							
9922	05/14/15	01	ATTY-CONFLICT	1113105214		07/14/15	3,644.90
						INVOICE TOTAL:	3,644.90
9968	06/11/15	01	ATTY-CONFLICT	1113105214		07/14/15	602.00
						INVOICE TOTAL:	602.00
						VENDOR TOTAL:	4,246.90

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
VORPA	VORPAGEL SERVICE INC						
36732	06/05/15	01	BELTS, FILTERS, PREV MAINT	9900005360		07/14/15	992.04
						INVOICE TOTAL:	992.04
						VENDOR TOTAL:	992.04
WALCOT	WALWORTH COUNTY TREASURER						
64-246 6/15	06/30/15	01	COURT FINES-JUNE 2015	1112002420		07/14/15	1,313.70
						INVOICE TOTAL:	1,313.70
						VENDOR TOTAL:	1,313.70
WALLA	DARCY BREWSTER-WALLACE						
MILEAGE 6/15	06/15/15	01	22 MILES-LAC MEETING	9900005211		07/14/15	12.65
						INVOICE TOTAL:	12.65
						VENDOR TOTAL:	12.65
WELDE	WELDERS SUPPLY CO						
337077	06/16/15	01	OXYGEN	1122005810		07/14/15	286.81
						INVOICE TOTAL:	286.81
						VENDOR TOTAL:	286.81
WISC	STATE OF WISCONSIN						
64-246 6/15	06/30/15	01	COURT FINES-JUNE	1112002424		07/14/15	4,383.79
						INVOICE TOTAL:	4,383.79
						VENDOR TOTAL:	4,383.79
WISEC	WI DEPT OF FINANCIAL						
SWASWO	06/23/15	01	NOTARY APPLICATION-WASWO	1114305399		07/14/15	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
WOLLA	JOANNE WOLLAEGER						

INVOICES DUE ON/BEFORE 07/14/2015

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WOLLA	JOANNE WOLLAEGER						
REIMB-6/15	06/22/15	01	FLOWERS-KUNDERT	9900005211		07/14/15	67.41
						INVOICE TOTAL:	67.41
						VENDOR TOTAL:	67.41
WSDAR	WS DARLEY & CO						
17195588	06/18/15	01	ROPES,PULLEYS,LOCKS,SWIVELS	1122005736		07/14/15	965.70
						INVOICE TOTAL:	965.70
						VENDOR TOTAL:	965.70
WSFA	WI STATE FIREFIGHTER'S ASSOC						
2015-2016	05/30/15	01	ANNUAL DUES-26	1122005320		07/14/15	650.00
						INVOICE TOTAL:	650.00
						VENDOR TOTAL:	650.00
YMCA	YMCA						
RE070715	07/01/15	01	JUL/AUG PAYMENT	1170005760		07/14/15	8,650.00
						INVOICE TOTAL:	8,650.00
						VENDOR TOTAL:	8,650.00
ZSCAPE	Z-SCAPE LANDSCAPE & DESIGN						
5509	06/01/15	01	POND MAINT-MAY	1152005362		07/14/15	300.00
						INVOICE TOTAL:	300.00
5510	07/01/15	01	POND MAINT-JUN	1152005362		07/14/15	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	600.00
						TOTAL ALL INVOICES:	651,871.30