



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting
Lake Geneva Public Library, 918 W Main Street, Lake Geneva WI 53147
Thursday, July 9, 2020 - 5:00 pm

1. Call to order by President Lyon at 4:58 pm
2. Roll call and introduction of guests - Present: Lyon, Henningfeld, Kundert, Kersten, Halverson, Pennington, Gramm, Bartz. Excused: Eckola
Also present: Kornak, Strehlow
3. Approval of previous meeting minutes: Pennington/Bartz motion to approve the previous meeting minutes passed unanimously.
4. Financial report by Kundert:
 - a. June expenses of \$57,250.31 motion for approval by Kundert/Gramm, passed unanimously
5. President's report by Lyon:
 - a. Will revisit the Strategic Planning Committee at some point in the future
6. Director's report (Kornak)
 - a. 59 new cardholders in June (lower than normal; percentage signing up online higher than normal). 6,923 items were checked out (mostly via curbside pickup). Reopening is proceeding smoothly. Staff is doing an outstanding job with the cleaning while providing curbside. We need a few more sneeze guards and I will see if DPW can help us with these. PD and Fire Depts. have been assisting us cleaning and sanitizing supplies. Parking stalls - 5-6 new stalls for library patrons - enforcement issues and options.
 - b. Summer reading programs for youth and adults are running now. Virtual programming continues with an especially successful Black Point partnership
 - c. Library system: set upcoming budget so I can proceed with library budget prep (Finance committee workshop needed soon, although City budget directives still pending), discontinuing Gale Courses (online classes) and Flipster (online magazines) due to ongoing low usage. System will be adding Brainfuse (online tutoring and job seeker support that we have now) so that will help us continue offering Brainfuse going forward. (June, 2nd month of offering Brainfuse, saw 418 usage sessions). A Friends meeting / training will be scheduled for system-wide Friends groups in August with Bill Wilson - invite will also be shared



LAKE GENEVA PUBLIC LIBRARY

with Library Board. New system-wide library yard signs - please take one and post in your yard!

- d. City communications committee sign request to list meeting times
7. Committee reports:
 - a. Strategic Planning Committee by Lyon
 - i. Greg from FEH would like to get back on track and asked how the Board would like to proceed. Would like to reconvene the Strategic Planning Committee to refocus on what the group would like to do. Lyon would like the meeting to be held within the next couple of weeks and believes items should be prioritized. A poll will go out asking for a date and time.
 - b. Communications Committee by Kersten
 - i. There is no new news
8. City Liaison report by Halverson:
 - a. FLR has approved \$3 for Main St.
 - b. COVID-19 will be on the agenda for Monday July 13th meeting. Difficulty in mandating standards.
 - c. BID is distributing signs which state "Masks are Recommended"
9. Friends of the Library report and Foundation report by Kundert:
 - a. Virtual Authorfest is coming up shortly, July 11th, 2020.
10. Adjournment at 5:41 pm moved by Kundert/Halverson, unanimously passed.

Respectfully submitted,
Rachel Strehlow, Head of Adult Services