City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673
www.cityoflakegeneva.com

BOARD OF PARK COMMISSIONERS
WEDNESDAY, JULY 24, 2019 AT 6:30 PM
CITY HALL, CONFERENCE ROOM 2AL
AGENDA

Call to order

1. Roll Call

2. Approval of Board of Park Commissioner meeting minutes from June 26, 2019

3. Comments from the public limited to 5 minutes

4. Acceptance of Board of Park Commissions Funds Report

5. Aldermanic Request(s)
    A. Hillmoor Bridges

6. New Business
    A. YMCA Update – Avi Mor
    B. Safe routes to school (what is the distance from students' home to school before bus travel is required?)
    C. Funding projects for Four Seasons
    D. Veterans Park ice skating rink
    E. Maple Park tennis courts
    F. Park Finances – proper recording of $15,000 funds reserved for Never Say Never
    G. List of upcoming events to our parks
    H. Printed agendas and minutes

7. Old Business
    A. Equipment replacement report
    B. Habitat for Humanity

8. Accolades
    A. Recycle efforts in parks

9. Future meeting agenda items

10. Adjourn

This is a meeting of the Board of Park Commissioners.
No official Council action will be taken; however, a quorum of the Council may be present.

cc: Aldermen, Mayor, Administrator, MediaPo

Board of Park Commissioners' Minutes
Wednesday, June 26, 2019– 6:30pm
City Hall, Meeting Room 2A

Meeting Called to Order at 6:32 p.m.

Roll Call: Present: Mayor Tom Hartz, Park Board President: Ann Esarco, Park Board Commissioners: Barbara Philipps, Dave Quickel, Brian Olsen, Obdulia Alvarez.
Excused: Peggy Schneider, Meaghan Madden-Van Dyke

Aldermen Present: Alderman Straube, Alderman Dunn

Staff Present: Neil Waswo (DPW)

Public Present: Elizabeth Sanchez, Cynthia Perez, Mary Jo Fesenmeier, Dick Mahlmin

Introduction of New Board Member: Chairman Esarco welcomed and introduced Obdulia Alvarez to the Board. Much like Mrs. William's 1st grade class at Greeley Elementary School, we went around the table and identified ourselves.

Approval of Minutes from prior meeting: Phillips/Quickel: Motion to approve minutes of May 22, 2019 as presented. Motion carried unanimously.

Acceptance of Board of Park Commissions Fund Report: Hartz/Olsen – Motion to accept Finance Report as presented. Mayor discussed that the $15,000 committed to the Never Say Never program was kept in the Park Fund and not the Park Impact Fees. The result is that the new equipment needed for Vets Park would be unfunded. The Mayor will address the issue with the City Attorney and bring the idea back for the next meeting. Motion carried unanimously.

Comments from public limited items on the agenda. Comments shall be limited to 5 minutes:
Mary Jo Fesenmeier – referenced an advertisement that the Friends of Hillmoor placed in the Lake Geneva Regional News. The advertisement stated that the City should make Hillmoor into a park. She noted that this idea would be best for the City as a whole. She finished her presentation with, "Now the city needs to have the developer on board."
Dick Malmin – referenced the Hummel Property and the lawsuit that resulted from the Comprehensive Plan designation. He called it Contract Zoning and that the City was sued for it. He further stated that the owner of Hillmoor did the same thing; sued the City and now the insurance company has made a deal with the developer and the result is contract zoning again. He further noted that the Park Plan has designated Hillmoor as a park.

Staff Report:

- Mosquito spraying will commence on June 27 weather depending. There were sighs of relief and discussion about who had seen the biggest mosquito this spring.

The flood plain in the area of the recommended central bridge is about 845.0; the proposed lower grade of the deck would be 2 feet above, or 847.0. Normal water surface of the stream is about 842.0.

The ground grade on the bank is approximately 847 so the landing area should match existing grade with minor ramping to match.

We could permit the new bridge as a replacement bridge that would not require the footings to be completely out to the floodplain.

As we gather field data and evaluate the floodplain in more detail, it may be possible to move the footings outside the floodplain in this proposed location... this is one of the critical design elements that can be determined in initial design phase.

Call me if you would like to discuss.

Mark

Mark R. Ellena, PE

Ellena Engineering Consultants, LLC

700 Pilgrim Parkway, Suite 100

Elm Grove, WI 53122

(262) 719-6183

(866) 457-2584 fax

Email: mellena@eeceng.com

Website: www.ellenaengineering.com

"VALUE ENGINEERING BY DESIGN"

Park Commission Funds

Effective Date of Ordinance= 4/22/2004

6/30/2019

	Revenues Collected			Expenditures		Remaining	
Year	Impact Fees	Park Fund	Interest Earned	Park Fund $ Spent	Impact Fee $ Spent	Impact Fee Balance	Notes on what $ spent on
2003				46,113.26			transfer of old park fund
2004	16,560.00		3,928.00	317.62		16,718.81	
2005	15,870.00		2,552.00	1,904.88		33,541.25	
2006	11,250.00		1,407.00	3,961.98		46,772.24	
2007	6,272.00		575.00	4,954.43	(46,615.61)	8,905.85	Playground equipment, Planning
2008	20,808.00		150.00	2,107.33	(124.00)	30,643.51	Park Planning
2009	1,978.00		100.00	448.65	(7,589.00)	25,256.84	Molitor field
2010	1,380.00		150.00	187.03	(19,317.01)	7,413.34	Vet's park field, retaining wall
2011	19,248.00		50.00	103.51		26,713.10	
2012	3,910.00			136.46	(28,489.24)	(2,889.38)	27,801.95	Vet's Park south soccer field
2013	6,226.00		150.00	69.84	(6,455.46)	(11,386.78)	22,676.09	Manual scoreboard,batting cages,disc golf
2014	8,982.00		1,150.00	48.96	(1,610.98)	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00		250.00	71.59		(23,245.68)	12,246.68	Dog park fencing,signs
2015					(15,000.00)		12,246.68	Transfer to Adaptive Playground Fund
2016	12,190.00		50.00	197.39		(4,551.00)	19,984.38	Dog Park water line
2017	20,286.00			371.80		(20,000.00)	20,456.28	Manning Way Playground Equipment
2018	20,654.00		15,471.00	1,033.23	(21,060.00)	(2,715.00)	38,911.89	Soccer goals/Bleachers/Shade Structure
2019	6,440.00		20.00	522.19			45,612.99	
Totals	179,874.00		26,003.00	16,436.89	(72,615.68)	(142,479.46)	45,612.99	

15,000.00 = Adaptive Playground Fund balance

7,765.80 = Park Fund balance

45,832.08 = Impact Fee balance

$ 68,597.87

IMPACT FEE SUMMARY:

	Collected	Interest Earned	Expenditures	Must be spent by:	
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)	**Must be spent by 12/31/2013**
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)	**Must be spent by 12/31/2014**
2008	20,808.00	1,053.67	(23,245.68)	(37,830.34)	**Must be spent by 12/31/2015**
2009	1,978.00	224.33	(4,551.00)	(40,179.02)	**Must be spent by 12/31/2016**
2010	1,380.00	93.52	(20,000.00)	(58,705.50)	**Must be spent by 12/31/2017**
2011	19,248.00	51.76	(2,715.00)	(42,120.75)	**Must be spent by 12/31/2018**
2012	3,910.00	68.23	-	(38,142.52)	**Must be spent by 12/31/2019**
2013	6,226.00	34.92		(31,881.60)	**Must be spent by 12/31/2020**
2014	8,982.00	24.48		(22,875.12)	**Must be spent by 12/31/2021**
2015	7,820.00	35.80		(15,019.32)	**Must be spent by 12/31/2022**
2016	12,190.00	98.70		(2,730.63)	**Must be spent by 12/31/2023**
2017	20,286.00	185.90		17,741.28	**Must be spent by 12/31/2024**
2018	20,654.00	516.62		38,911.89	**Must be spent by 12/31/2025**
2019	6,440.00	261.10		45,612.99	**Must be spent by 12/31/2025**
			(142,479.46)		

Adaptive Playground	15,000.00
Park Fund	7,765.80
Impact Fee Fund	45,832.08
Total Parks	68,597.87
Less: Adaptive Playground	(15,000.00)
Park/Impact Fees Available	53,597.87

August 2019

August 2019

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Jul 28 - Aug 3	**Jul 28**	**29**	**30**	**31**	**Aug 1**	**2**	**3**
					Street Banners: Geneva Lake Arts Foundation Art in the Park (Downtown) - Nancy El		
					8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na
					6:00pm 8:00pm FIP: Concerts in the Park		
Aug 4 - 10	**4**	**5**	**6**	**7**	**8**	**9**	**10**
	Street Banners: Geneva Lake Arts Foundation Art in the Park (Downtown) - Nancy Elder						
	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na		6:00pm 11:00pm RB:Mnlgt Movie (Riviera Beach) - Nancy Elder	8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na	Library Book Sale (Libran)
					6:00pm 8:00pm FIP: Concerts in the Park		11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer P
Aug 11 - 17	**11**	**12**	**13**	**14**	**15**	**16**	**17**
	Street Banners: Geneva Lake Arts Foundation Art in th				8:00am 1:00pm HH:Far	11:00am 10:00pm SP: K	11:00am 10:00pm SP: K
	Library Book Sale (Libran)	FIP&SP: Venetian Festival & Fireworks (Various locations (see permit)) - Nancy Elder					
	8:15am 9:15am LP: First Cong. UCC Outdoor	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer P					
	11:00am 10:00pm SP: Knockerball (Semina						
Aug 18 - 24	**18**	**19**	**20**	**21**	**22**	**23**	**24**
	FIP&SP: Venetian Festival & Fireworks (Various locatic					9:00am Maxwell St. Days (Public Sidewalks) - Nancy	
	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na			8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	8:00am 8:30am FYI - Hootie & the Blowfish & Barenake	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na
						11:00am 10:00pm SP: Knockerball (Semina	
Aug 25 - 31	**25**	**26**	**27**	**28**	**29**	**30**	**31**
	Maxwell St. Days (Public Sidewalks) - Nancy 7:00pm				8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Nancy Elder	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Nancy Elder
	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na	11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Na					

September 2019

September 2019

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	**5**	6	7
8	9	10	11	**12**	13	14
15	16	17	18	**19**	20	**21**
22	23	24	25	**26**	27	28
29	30					

October 2019

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	**3**	4	5
6	7	8	9	**10**	**11**	**12**
13	**14**	15	16	**17**	18	19
20	21	22	23	**24**	25	26
27	28	29	30	**31**		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 1 - 7	**Sep 1** 11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Nancy Elder	**2** 11:00am 10:00pm SP: Knockerball (Seminary Park to Include One Trailer Parking Space) - Nancy Elder	**3**	**4**	**5** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**6**	**7** FIP:Erika Grim & Gus B
Sep 8 - 14	**8** 7:30pm 11:30pm FYII-The Who (Alpine Music Theatre) - Nancy Elder	**9**	**10**	**11**	**12** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**13**	**14**
Sep 15 - 21	**15**	**16**	**17**	**18**	**19** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit 2:00pm 7:00pm FIP: DuPaul Espino Wedding ((See attac	**20**	**21** 7:00am 1:30pm LP:Alzheimer's Walk ((see attached for Event Permit Details)) - Nancy Elder
Sep 22 - 28	**22**	**23**	**24**	**25**	**26** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**27**	**28**
Sep 29 - Oct 5	**29**	**30**	**Oct 1**	**2**	**3**	**4**	**5**

October 2019

October 2019

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	**3**	4	5
6	7	8	9	**10**	**11**	**12**
13	**14**	15	16	**17**	18	19
20	21	22	23	**24**	25	26
27	28	29	30	**31**		

November 2019

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sep 29 - Oct 5	**Sep 29**	**30**	**Oct 1**	**2**	**3** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**4**	**5**
Oct 6 - 12	**6**	**7**	**8**	**9**	**10** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**11** 2:00pm 10:00pm McCann Rehersal (Seminary Park) - Nancy Elder	**12** Oktoberfest (see permit)
Oct 13 - 19	**13** Oktoberfest (see permit)	**14** 8:00pm	**15**	**16**	**17** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**18**	**19**
Oct 20 - 26	**20**	**21**	**22**	**23**	**24** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**25**	**26**
Oct 27 - Nov 2	**27**	**28** Avian Committee Purp	**29**	**30**	**31** 8:00am 1:00pm HH:Farm Mkt (330 Broad St. (see permit for details)) - Nancy Elder	**Nov 1**	**2**