

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, JULY 25, 2016 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL

Chairperson Kordus called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Kordus, Howell, Horne, Gelting and Chappell. Also Present: City Administrator Oborn, Director of Public Works Winkler, Comptroller Pollitt and City Clerk Waswo.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes. None.

Approval of Minutes. Gelting/Horne motion to approve the Finance, License and Regulation Committee Meeting minutes of July 11, 2016, as prepared and distributed. Unanimously carried.

LICENSES & PERMITS

Gelting/Horne motion to recommend approval of Original 2016-2017 Operator's (Bartender) License applications filed by Michelle Basith, Kyle Carlson, Jack Golitz, Dayana Hernandez, Kerri Keisler, Lilian Montesinos, James Scully, and Joanne Sontag. Unanimously carried.

Gelting/Horne motion to recommend approval of Renewal of 2016-2017 Operator's (Bartender) License applications filed by Karlene Bull and Catherine Petrassi. Unanimously carried.

Howell/Gelting motion to recommend approval of prohibiting parking on the South Side of Grant Street from Williams Street to Tomike Street (*Recommended by Public Works Committee on July 14, 2016*)

This was recommended by the Police Chief. It is for the South Side of Grant Street as the North side is already no parking. Alderman Chappell questioned if this would affect any residents. Mr. Kordus thought all the residents on that block have driveways. City Administrator Oborn stated people occasionally park there, which is the issue. Ms. Chappell felt the problem was not parking but that the road is used as a cut through. She suggested a deterrent such as speed bumps. Motion carried 4 to 1 with Alderman Chappell voting "no."

Horne/Gelting motion to recommend approval of prohibiting parking on the North Side of Campbell Street from South Wells Street to South Lake Shore Drive (*Recommended by Public Works Committee on July 14, 2016*)

This is the same issue as Grant Street. There are 2 homes on that block with long driveways. Unanimously carried.

Gelting/Kordus motion to recommend approval of Engineering Service Agreement with Kapur & Associates, Inc for design and construction management of the 227 South Lake Shore Drive Parking Lot not to exceed \$15,412.00 from the Parking Fund (*Recommended by Public Works Committee on July 14, 2016*). The city purchased this property with TIF monies to add a parking lot in that location. This step is for the design services. Kapur will look at the parking stall design, adding a sidewalk and drainage. Unanimously carried.

Gelting/Horne motion to recommend approval of Demolition and Removal of Hard Surfacing by Robert Stewart Excavating, Inc. for 227 South Lake Shore Drive Parking Lot not to exceed \$13,000.00 from the Parking Fund (*Recommended by Public Works Committee on July 14, 2016*). This is the excavation and once completed it will be ready for pavement. There may be items buried that we don't know about which could cost more money as there used to be a motel there. It's not anticipated, but there is always that risk. Unanimously carried.

Kordus/Gelting motion to recommend approval of an Ordinance to prohibit unauthorized use of the Brush and Compost Drop-off Site on Carey Street at the Street Department (*Recommended by Public Works Committee on July 14, 2016*). Contractors have been coming in after hours and dumping their compost, causing a burden for the Street Dept. Public Works had various solutions but decided to first create an ordinance and post signage. Unanimously carried.

Howell/Gelting motion to recommend approval of request filed by William Chesen on behalf of the Lake Geneva Fire Bells Rehab Unit #64 to reserve and waive the parking fees for six parking stalls on the east side of

the 100 block of Broad Street from the alleyway north to Main Street for the annual Lake Geneva Fire Bells fundraiser on Sunday, September 17, 2016. Unanimously carried.

Howell/Gelting motion to recommend approval of Dan Larsen Landscape TIF4 Escrow Draw Request No 3 for \$10,937.00. This is 2 projects, tree planting landscaping and the Riviera grounds tree planting. Unanimously carried.

Horne/Gelting motion to recommend approval of Down To Earth Contractors TIF4 Escrow Draw Request No 2 for \$2,949.00. Unanimously carried.

Gelting/Horne motion to recommend approval of Giraffe Electric TIF4 Escrow Draw Request No 1 for \$1,702.76. Unanimously carried.

Horne/Gelting motion to recommend approval of Hein TIF4 Escrow Draw Request No 3 for \$31,251.06. Unanimously carried.

Gelting/Horne motion to recommend approval of Humphreys Contracting TIF4 Escrow Draw Request No 1 for \$9,999.35. Unanimously carried.

Horne/Gelting motion to recommend approval of Lake Geneva Economic Development Corporation TIF4 Escrow Draw Request No 1 for \$25,867.50. This is for the additional work behind the demolished Traver Hotel. They are around \$17,000 under budget. The project is winding down. Unanimously carried.

Horne/Chappell motion to recommend approval of Systems Design TIF4 Escrow Draw Request No 1 for \$1,708.47. Unanimously carried.

Horne/Gelting motion to recommend approval of Wil-surge Electric TIF4 Escrow Draw Request No 1 for \$7,650.00. Unanimously carried.

Horne/Gelting motion to recommend approval of TIF Closing Audit Services with Schenck for a cost of \$6,500 funded by TIF4. This is the final audit to close the TIF, which is State mandated. Our auditor already has a good handle on it, which makes it advantageous for the city to use them. Unanimously carried.

First Reading of Ordinance 16-11, a Zoning Text Amendment to Sections 98-407: Substandard Lot Regulations; 98-706: Exterior Storage Standards for Residential, Office and Commercial Districts; 98-034: Definitions; and 98-206 Commercial Land Uses of the Municipal Zoning Code of the City of Lake Geneva, Wisconsin (Plan Commission recommended on July 18, 2016). Alderman Chappell would like the sections split into difference ordinances as Plan Commission did not unanimously approve all items.

Discussion/Recommendation of Premier Resort Area Tourist Sales Tax and consideration of a corresponding Referendum (Discussed at Committee of the Whole on June 6, 2016)

Gelting/Chappell motion to send to council without recommendation. Unanimously carried.

Presentation of Accounts – Alderman Kordus

Purchase Orders. None.

Howell/Gelting motion to recommend approve of Prepaid Bills in the amount of \$12,696.57. Comptroller Pollitt explained the Brunk Industries appealed their assessment to the State Board of Appeals. There was an adjustment made which resulted in a tax refund. Unanimously carried.

Gelting/Kordus motion to recommend approve of Regular Bills in the amount of \$177,062.07. Mr. Oborn noted there is \$6,000 left to pay Accurate Appraisal. This amount would be enough if we decide to seek damages from them for the errors that they made. Mr. Gelting questioned the Gage Pier painting. Piers and Harbors decided to pull out the annual painting from the installation and removal of the piers contract to solicit for bids. Unanimously carried.

Adjournment. Gelting/Horne motion to adjourn at 6:31 pm. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE