

**COMMITTEE OF THE WHOLE
MONDAY, AUGUST 5, 2013 - 6:30PM
CITY HALL BUILDING, COUNCIL CHAMBERS**

Council President Kupsik called the meeting to order at 6:30 p.m.

Pledge of Allegiance led by Council President Kupsik.

Roll Call. Present: Aldermen Wall, Hill, Kupsik, Taggart and Lyon. Absent (Excused): Aldermen Hougen, Mott and Kehoe. Also present: City Administrator Jordan and City Clerk Hawes.

Wall/Taggart motion for approval of Minutes from July 1, 2013 Committee of the Whole Meeting as distributed. Motion carried 5 to 0.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items. None.

Discussion/recommendation on elected officials wages

Council President Kupsik referenced a memorandum from City Clerk Hawes providing survey data on Mayor and Council salaries for other municipalities in Wisconsin with a population between 5,000 and 15,000. Mr. Hawes said Lake Geneva's pays its mayor \$6,000 per year and aldermen \$3,500, which is slightly less than the mean and median of surveyed municipalities.

Council President Kupsik noted the Council was last given a raise in 2008. He asked the Council for feedback on whether a raise was appropriate at this time. Administrator Jordan noted any raise would not be in effect until the Council's next term in April 2014 and April 2015. Alderman Hill said she would like to see the City be more in line with other communities. She suggested that addressing the compensation could be a factor in helping attract good people to run for office. Alderman Taggart agreed that the salaries should be increased. Alderman Wall suggested a percentage wage increase similar to what has been given to staff since 2008.

Administrator Jordan said the next step would be for the Finance, License and Regulation Committee to make a recommendation to Council and for the Council to adopt a wage resolution. Mr. Jordan said the wages should be incorporated in the 2014 budget.

Discussion/recommendation on paperless council packets

Council President Kupsik said that with budget planning coming up he wanted to discuss the idea of the City issuing electronic devices to the Council, such as iPads, and reducing paper used for meeting packets. City Clerk Hawes made a presentation on iPads and paperless Council meetings. He gave reasons the Council might consider using iPads, including reducing paper, increasing efficiencies, access to information, ease of use, portability, higher-quality meeting packets and improved public image. He said the cost of paper packets per year is about \$2,235.00 for paper, ink and labor. He said the cost of purchasing iPads for Council members on a four-year cycle would be slightly less than producing the paper packets. Mr. Hawes played a video demonstration of how the Council members use iPads in Williamsburg, Virginia to view their Council meeting packets.

Alderman Hill asked what software/licensing would be involved with the iPad. Alderman Lyon said there are apps that are compatible with Microsoft products like Word and Excel. Alderman Hill said she liked the idea of using the iPads to have better access to information, such as historical documents, maps and plans. Council President Kupsik said he was in support of the iPad because it is the easiest to use compared to laptops or other devices. Alderman Taggart expressed support in moving forward with the iPad, stating that it would save paper costs and wear on the copier. Alderman Lyon said he was in favor of using iPads because there would be opportunities for changing the way the Council communicates and collaborates. Alderman Wall agreed with pursuing the iPads and paperless meetings.

Administrator Jordan said the next step would be for the Finance, License and Regulation Committee to consider purchasing the iPads as part of the 2014 budget. Council President Kupsik noted that an electronic device policy should also be considered. Mr. Kupsik suggested that an option be presented for purchasing iPads for department heads as well.

Mayor Connors noted there are only about two staff members with licensed versions of Adobe Acrobat standard; he suggested that additional licenses be a consideration in the Council's pursuit of electronic devices.

Standing Committee Reports given:

Finance, License & Regulation Committee, Alderman Hill
Personnel Committee, Alderman Kupsik
Public Works Committee, Alderman Mott
Piers, Harbors, & Lakefront Committee, Alderman Wall

Committee, Commission and Board Reports given:

Utility Commission, Aldermen Hougen & Wall
Tree Board, Alderman Kupsik
Police & Fire Commission, Alderman Lyon
Board of Park Commissioners, Alderman Kupsik
Library Board, Alderman Wall
Cemetery, Alderman Taggart
Parking Commission, Alderman Hill
Communications Committee, Alderman Hill
Avian Committee, Alderman Wall

Other Boards and Committee Reports given:

Chamber of Commerce, Alderman Hill
Geneva Lake Museum, Alderman Lyon
Lake Geneva Economic Development Corporation, Aldermen Hougen & Kupsik
Geneva Lake Environmental Agency, Alderman Wall

Kupsik/Taggart motion to adjourn at 7:40 p.m. Motion carried 5 to 0.

/s/ Michael D. Hawes, City Clerk

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