



# Public Works Committee

Alderman Bill Mott Chairman

Alderman Jeff Wall

Alderman Gary Hougen

Alderman Al Kupsik

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Phone: (262) 248-3673

## MINUTES

**DATE:** August 16, 2013

## MEMORANDUM

**TO:** Chairman Bill Mott & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E. \_\_\_\_\_  
Director of Public Works & Utilities

**SUBJECT:** August 15, 2013 Public Works Committee Meeting Agenda Explanation

The Public Works Committee is scheduled to meet at **6:00 PM** at City Hall.

**Members in attendance:**

Chairman Bill Mott  X   
Alderman Gary Hougen  X   
Alderman Jeff Wall  X   
Alderman Sarah Hill  X   
Alderman Al Kupsik  X   
Public in attendance: \_\_\_\_\_ Mr. Russ Hannula \_\_\_\_\_

**Staff Present:**

City Administrator Dennis Jordan  X   
Director Daniel Winkler (DPW)  X   
Ron Carstensen (Street Supt.)  X   
Mayor Jim Connors:  X   
Other: \_\_\_\_\_ Police Chief Mike Rasmussen \_\_\_\_\_

**Approval of the Minutes of the Prior (July) Meeting:**

Motion to approve made by Ald. Wall and seconded by Ald. Kupsik. The motion passed 5-0.

**Public Comments:**

None.

**Communications:**

DPW Winkler provided City project status report updates as listed in the Agenda Explanation.

**Agenda Items:**

1. Police Department Expansion into the Second Floor Senior Center & City Administrator Update.
2. Shore Erosion in Front of Big Foot State Park & City Administrator Update.
3. Right-of-Way Vacation Request at Edgewood Drive & LaSalle Street-Continued.
4. Horticultural Hall Driveway Request off Wisconsin Street.
5. Cook Street & Main Street Traffic Counts & Signal Warrants.
6. Main Street Storm Tunnel Design & Permitting Update.
7. CTH "H" Petition to Walworth County to Repave George Street-Discussion.
8. Asphalt Paving of the Railroad Bed from the Former Railroad Bridge to Sage Street-Referred by Park Commission.
9. Walgreen's North Driveway onto Edwards Boulevard-Discussion.
10. Flat Iron Park Pavilion.

**Agenda Item No. 1–** Police Department Expansion into the Second Floor Senior Center-Discussion.

Administrator Jordan explained that he had spoken with both the seniors and the museum and the museum would welcome them to meet at the north meeting room. Chief Rasmussen and the City Administrator discussed that the bridge group is different than the seniors and that for the time being they can continue to play there until the entire room is needed by the PD.

It was moved by Ald. Hill and seconded by Ald. Hougen to approve of the Police Department expansion into the second floor bonus room area of City Hall and the move of the Walworth County senior citizens from City Hall to the meeting room of the museum across the street. The motion passed 5-0.

**(This item should be approved by Common Council by resolution).**

**Agenda Item No. 2-** Shore Erosion in Front of Big Foot State Park & City Administrator Update.

Administrator Jordan said he spoke with the DOT and the road was transferred to the City for maintenance by agreement. There is still some question whether the DNR which has historically maintained the shoreline and beach frontage along Big Foot State Park is responsible for it or if it is the City's to conduct the erosion repairs. The matter was continued by consensus until such time as more information is available.

**Agenda Item No. 3–** Right-of-Way Vacation Request at Edgewood Drive & LaSalle Street-Continued.

Administrator Jordan stated the property owner has agreed to the terms as recommended by the PWC. He said the next step is Plan Commission as this is a vacation of right-of-way. No action was taken.

**Agenda Item No. 4–** Horticultural Hall Driveway Request off Wisconsin Street.

DPW Winkler described the situation and request and concern for trucks hanging over the sidewalk for loading and unloading. After discussion of how the driveway would be used, it was moved by Ald. Kupsik and seconded by Ald. Wall to approve the DPW to issue a driveway approach/drive permit with the stipulation that trucks do not block the sidewalk. The motion passed 4-0 (Hougen left meeting).

**Agenda Item No. 5–** Cook Street & Main Street Traffic Counts & Signal Warrants.

DPW Winkler explained the status of the project and provided a copy of the design proposal from Crispell Snyder. After discussion, it was moved by Ald. Kupsik and seconded by Ald. Wall to continue this item until approval by the WDOT is received for the traffic signal request. The motion passed 4-0.

**Agenda Item No. 6–** Main Street Storm Tunnel Design & Permitting Update.

DPW Winkler provided an oral status report and stated the project is proceeding with final design for fall bidding and October completion along with the lagoon dredging and hopefully the Riviera seawall work. No action was taken.

**Agenda Item No. 7–** CTH "H" Petition to Walworth County to Repave George Street-Discussion.

Administrator Jordan reported that 37 George Street residents and others provided a petition to Walworth County asking to have George Street (CTH H) repaired. He said the County would fund the work next year if the City agreed to accept CTH H for maintenance. DPW Winkler noted that City residents are County taxpayers and it didn't seem right to withhold repairs unless the City took over CTH H for maintenance. In addition, the total cost of the project is several hundred thousand dollars which funds the County may not have at this time. In addition, the DPW said the County had no plans for re-routing CTH H around the City as it had done when Wells Street was rehabilitated and turned over to the City.

After further discussion of the condition of George Street between William Street and Maxwell Street, it was moved by Ald. Hill and seconded by Ald. Wall to negotiate with Walworth County permission for the City to rehabilitate the subject section of George Street this year including a reimbursement to the City in by Walworth County in a future year. The motion passed 4-0.

**Agenda Item No. 8**– Asphalt Paving of the Railroad Bed from the Former Railroad Bridge to Sage Street- Referred by Park Commission.

Alderman Kupsik said the Park Commission wished the PWC and Council to consider finishing the asphalt paving from the old railroad bridge to Sage Street. DPW Winkler said it was approximately 575' long and would cost around \$11,000 based upon Street Maintenance Contract pricing. It was moved by Ald. Kupsik and seconded by Ald. Hill to proceed with asphalt paving of the bike trail in an amount not to exceed \$11,300 and include it in the Street Maintenance Contract with TIF #4 funding. The motion passed 4-0.

**(This item needs to go to Finance Committee and Council after the DPW obtains a change order to the Street Maintenance Contract for the work.)**

**Agenda Item No. 9**– Walgreen's North Driveway On to Edwards Boulevard-Discussion.

Chair Mott provided accident data at Edwards and STH 50 and expressed a concern with egress from Walgreen's north driveway. After discussion several options, it was decided by consensus to have DPW Winkler discuss the issue with Walgreens and report back.

**Agenda Item No. 10**– Flat Iron Park Pavilion. *(Taken out of order second on the agenda on a motion by Ald. Hill and second by Ald. Kupsik. Motion passed 5-0).*

Mr. Krause explained the project and showed the color rendering discussed at the last PWC meeting. The discussion included comments by Ald. Hill that it was a large investment just to raise the stage 2', by Ald. Hougen that the canopy was too bulky for our lakefront, and by Ald. Wall that the price seemed too high for the project and questioned how it would be financed. Mr. Krause said the Beautification Committee would earmark \$100,000 toward its construction. Administrator Jordan said there was roughly \$133,000 left in the project allocation for Flat Iron Park if the Council wished to spend it. Mr. Krause said if a plan were attached, he thought donors were out there to make up the difference. Mayor Connors said discussions with groups indicated the pine trees and berm should be removed and the trees should be referred to the Tree Board for a recommendation. It was moved by Ald. Kupsik and seconded by Ald. Hougen to send the plan back to the Park Commission with the PWC recommendation to proceed and Tree Board on the pine tree removals question. The motion passed 3-2 (Hougen and Hill voting nay).

**(This item needs to go back to Park Commission and Tree Board, and then to Plan Commission).**

**Motion to Adjourn:**

It was moved by Ald. Hill and seconded by Ald. Kupsik to adjourn. The motion was approved 4-0 and the meeting was adjourned at 7:30 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File