



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting
Lake Geneva Public Library, 918 W Main Street, Lake Geneva WI 53147
Thursday, August 13, 2020 - 5:00 pm

1. Call to order by President Lyon at 5:01 pm
2. Roll call and introduction of guests - Present: Lyon, Henningfeld, Kundert, Pennington, Gramm, Halverson. Excused: Kersten, Bartz, and Eckola
 - a. Also present: Kornak, Strehlow
3. Approval of previous meeting minutes: Pennington/Kundert motion to approve the previous meeting minutes passed unanimously.
4. Financial report by Kundert:
 - a. July expenses of \$54,623.48 motion for approval by Kundert/Lyon, passed unanimously
 - b. 2021 Budget update & capital project list
 - i. First draft of 2021 budget given to the Board. Final draft will be presented to the Board at the September 10, 2020 meeting.
 - ii. 2020 approved capital projects of the carpet and doors were pushed back to 2021
 - c. Voyager update
 - i. FBG approved proposal to move \$7,500 out of the Swanson fund to pay for the portable meeting booth. Kundert/Lyon motion to approve, passed unanimously.
5. President's report by Lyon:
 - a. Final version of the FEH Work Project is the next thing to get and have another meeting to reassess needs, specifically looking at safety. Revisit needs that are not considered "brick and mortar" issues from last version of strategic plan.
6. Director's report by Kornak:
 - a. Statistics/usage, reopening update, system report, FEH update
 - i. Library card signups are down as expected, we will be promoting online card sign up on social media.
 - ii. Reopening continues to go smoothly.
 - iii. Lakeshores library directors approved the 2021 library system budget and the system is working on communication and planning with the county, and also updating county reimbursement procedures.
 - iv. FEH is about to wrap up their initial contract and scope of work with the finalization of their report and collected data. Next up: board decision/action on proposal to address our building safety issues (HVAC, furniture/shelving for cleaning/sanitizing, accessibility, etc.)



LAKE GENEVA PUBLIC LIBRARY

1. Motion made to approved \$12,000 for FEH to assess safety concerns in the building made by Kundert/Henningfield, passed unanimously
7. Committee reports
 - a. Strategic Planning Committee by Lyon
 - i. Information was addressed during the President's report
 - b. Communications Committee by Kersten & Personnel Committee by Halverson
 - i. There is no new news
8. City Liaison report by Halverson
 - a. COVID-19 came up in July meeting with a 4-4 tie for masks. Mayor voted against masks. Governor's order overrode the decision.
9. Friends of the Library report
 - a. Sold some books, by weight, for approximately \$250.
 - b. Annual meeting will be held Wednesday September 16, 2020 via Zoom.
10. Adjournment at 5:54 pm moved by Halverson/Kundert, unanimously passed.

Respectfully submitted,
Rachel Strehlow, Head of Adult Services