



## FINANCE, LICENSE & REGULATION COMMITTEE

TUESDAY, AUGUST 15, 2017 – 6:00 PM

### CITY HALL MEETING ROOM 2A

#### AGENDA

1. Call to Order by Alderman Kordus
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve the Regular Finance, License and Regulation Committee Meeting minutes of August 1, 2017, as prepared and distributed.
5. **Licenses & Permits**
  - a. Discussion/Recommendation on a Beach Reservation Permit application filed by the Lake Geneva Business Improvement District to use Riviera Beach on Friday, September 1, 2017 from 6:00pm to 11:00pm for a Moonlight Movie on the Beach event with approval to sell concessions and use of bathroom facilities with additional expenses (*recommended by Piers, Harbors and Lakefront Committee on Aug 7, 2017*)
  - b. Amended Park Reservation Permit application filed by the Lake Geneva Business Improvement District to add bounce houses in Flat Iron Park for Oktoberfest beginning on Oct 7, 2017 at 7:00am and ending on Oct 8, 2017 at 7:00pm
  - c. Temporary Class “B”/“Class B” Retailer’s License application filed by the Lake Geneva Business Improvement District for the sale of fermented malt beverages in a beer tent located on the 200 block of Broad Street by Geneva Street for Oktoberfest on Saturday, Oct 7 from 11am to 8pm and Sunday, Oct 8 from 11am to 5pm
  - d. Amended Street Use Permit application filed by the Lake Geneva Business Improvement District to change the location of the kids entertainment to Broad Street by Main Street and include a beer tent on Broad Street by Geneva Street beginning on Oct 7, 2017 at 7:00am and ending on Oct 8, 2017 at 5:00pm
  - e. Discussion/Recommendation on request filed by William Chesen on behalf of the Lake Geneva Fire Bells Rehab Unit #64 to reserve and waive the parking and barricade fees for six parking stalls on the east side of the 100 block of Broad Street from the alleyway north to Main Street for the annual Lake Geneva Fire Bells fundraiser on Sunday, September 17, 2017
  - f. Discussion/Recommendation on a Park Reservation Permit application filed by Jose Estrada on behalf of the Omega Soccer League/Liga Omega to use Veterans Park for a soccer league on Sunday’s Only 9:00am to 5:00pm beginning May 1, 2018 and ending August 31, 2018 (*recommended by the Board of Park Commissioners on July 26, 2017 to calculate fee for the season at 17 Sundays at \$75 each Sunday for a total of \$1275, plus security deposit, application fee and provide proof of insurance*)
  - g. Discussion/Recommendation on Original 2017-2018 Operator’s (Bartender) License applications filed by Courtney Halkoski, Cheryl Stollendorf, Denise Bader, Angela Fischer, Anthony Silvestri, Michael Howard, Kristina Hughen, Dean Leptich, Doreen Villarreal, and Nicholas Bertram

- h. Discussion/Recommendation on Renewal of 2017-2018 Operator's (Bartender) License application filed by Evan Knutson and Brooke Hefty
6. Discussion/Recommendation on an Election Voting Equipment Agreement by and between Walworth County and the City of Lake Geneva
  7. **Public Works Recommendations – Pending Aug 15<sup>th</sup> Meeting**
    - a. Discussion/Recommendation on reconstruction of the roadway on the 900 block of Main Street including consideration of a new water main
    - b. Discussion/Recommendation on proposal for Architectural Services from McCormack + Etten including the work for the VISIT Lake Geneva / Chamber of Commerce Visitors' Center portion of the building and increasing the not-to-exceed fee for the project to \$16,000
    - c. Discussion/Recommendation on remodeling the overhead door at 1070 Carey Street to accommodate equipment heights
    - d. Discussion/Recommendation on task order and modifying or redesigning the Riviera Beach Wall Expansion Project
    - e. Discussion/Recommendation on Kapur & Associates, Inc. TIF Escrow Draw Request No. 7 for the Main Street Widening Project in an amount of \$17,868.42
  8. Discussion/Recommendation of "In-Kind Contributions" to Venetian fest and Winterfest 2018
  9. **Presentation of Accounts**
    - a. Purchase Orders (none)
    - b. Prepaid Bills in the amount of \$7,932.01
    - c. Regular Bills in the amount of \$121,071.81

**10. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

8/11/2017 5:00pm

cc: Committee Members, Mayor & remaining Council, Administrator, Attorney

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**TUESDAY, AUGUST 1, 2017 – 6:00 PM**  
**MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:22pm.

**Roll Call.** Present: Aldermen Howell, Skates, Halverson, Hedlund. Absent: Ald. Kordus. Also Present: Mayor Kupsik, Ald. Flower, City Administrator Oborn, Comptroller Slater, Parking Manager Mullally and City Clerk Waswo. Public Present: Bill Henry from Kehoe-Henry & Associates

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Dick Malmin, N1991 South Lake Shore Drive, was concerned why the City would hire Kehoe-Henry to do the Historic Preservation investigation when we have a whole committee dedicated to that.

MaryJo Fesenmaier, 1085 South Lake Shore Drive, requested the committee vote no on amending the lease for Gage. She asked them to think about the people paying taxes so that a business can make money.

**Approval of Minutes.** Skates/Hedlund motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of July 18, 2017, as prepared and distributed. Motion carried 4 to 0.

**Licenses & Permits**

**Discussion/Recommendation on Temporary Operator's License applications filed by Ryan Stelzer, Bryan Iwicki, Nathan Love, Michael Hayes, Ryan Smith, Joe Chambers, Gregg Christenson, Douglas Bartz, Eric Akuetteh, and Andrew Collins on behalf of the Lake Geneva Jaycees for the Venetian Festival held on Aug. 16 – Aug. 20, 2017 (recommended for approval by the Police Chief).** Hedlund/Skates motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on Temporary Class "B"/Class "B" Retailer's License application for the sale of fermented malt beverages and wine at St. Francis De Sales Church, 148 W Main St, Lake Geneva, for a Fall Festival on Sept. 17, 2017 from 11am to 8pm (recommended for approval by the Police Chief)**

Hedlund/Skates motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on Temporary Operator License application filed by Carole Nevin on behalf of St. Francis de Sales Church for the Fall Festival on Sept. 17, 2017 (recommended for approval by the Police Chief)**

Skates/Hedlund motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on Original 2017-2018 Operator's (Bartender) License applications as listed in packet.** Skates/Halverson motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on Renewal of 2017-2018 Operator's (Bartender) License application filed by Tiffany Taylor.** Halverson/Skates motion to approve. Motion carried 4 to 0.

**Piers, Harbors and Lakefront Recommendations from July 19, 2017**

**Discussion/Recommendation on Kehoe-Henry & Associates July 17, 2017 invoice for \$16,940.99 acknowledging \$13,150.00 as above the Riviera Building Improvements Condition Assessment Agreement**

City Administrator Oborn stated Mr. Henry explained the addition work that wasn't part of the original not to exceed amount and gave a good analysis to the PHL Committee. There may be a credit if we go with another contract. Skates/Hedlund motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on Kehoe-Henry & Associates Service Agreement for application to State Historic Preservation Office for the Riviera Improvement Project in the amount of \$5,170 funded from Lakefront Fund**

The direction was to break this up into components and submit the contract for applying to the State Historic Preservation Office to this committee. Ald. Skates received a call from Bill Gage who was able to arrange a meeting with the State Historical Office. They are willing to come down and meet with any group within the next 2 to 3 weeks. The meeting would benefit the city greatly. He requested they wait for the results of the meeting before making a decision. Skates/Halverson motion to continue to next month's meeting. Motion carried 4 to 0.

**Discussion/Recommendation on Amending Pier Lease Agreement with Lake Geneva Boat Line, Inc. to include additional parking on Riviera Drive with corresponding rent increase for additional space at \$100 per month with City to incur cost of construction.** Mr. Oborn clarified this is for Kent Martzke's business, not Gage. The recommendation was to approve a \$100 increase in his rent through 2021. The space would need to be configured which would be an additional cost.

Skates/Halverson motion to approve. Ald. Skates explained there is no place for him to park. The biggest issue was getting gas safely and securely in there. He has explored all the options along with the PHL. About 5 years ago when they renewed leases, Mr. Marzke's space was pulled out and Gage was given a double space. He has shared with everyone else. Ald. Hedlund questioned why the city should spend \$3,500 to benefit him. Ald. Skates felt the dollar amount to remove what is there did not make sense.

Hedlund/Skates motion to suspend the rules and allow Alderman Flower to speak. Motion carried 4 to 0.

Ald. Flower recalled the PHL didn't feel comfortable about what the price was; however, the motion was whatever the price is would be Mr. Martzke's responsibility to pay. Mr. Oborn recommended if we charged him higher rent, the City would pay for construction and lower rent, Mr. Martzke pays for construction.

Motion was lost with Ald. Skates and Hedlund voting "yes" and Ald. Howell and Halverson voting "no."

Skates/Hedlund motion to grant the agenda item as written but that the applicant pays all construction costs. Motion carried 3 to 1 with Ald. Halverson voting "no."

**Discussion/Recommendation on Park System - Memorial and Donation Application filed by Andrew Taylor for the donation of a park bench with plaque in the amount of \$2,890** (approved by the Board of Park Commissioners on July 26, 2017). Hedlund/Skates motion to approve. This will be placed on the Lakefront. Motion carried 4 to 0.

**Discussion/Recommendation on Employee Health Benefits claims paid 6 month rolling average**

Mr. Oborn explained there was a little blip but hopefully it will keep going down.

**Discussion/Recommendation on approval of 2018 Budget Process Schedule**

Mr. Oborn explained the calendar for the budget process. It was suggested the meetings be held in the Council Chambers as in the past.

Halverson/Skates motion to suspend the rules and allow Alderman Flower to speak. Motion carried 4 to 0.

Ald. Flower suggested moving Friday's meetings to Wednesday.

Hedlund/Halverson motion to approve the 2018 Budget Process Schedule with an amendment to moving Friday, September 29<sup>th</sup> to the afternoon of Wednesday, September 27<sup>th</sup>. Motion carried 4 to 0.

**Discussion/Recommendation on 2018 Budget Goals**

Mr. Oborn explained the budget goals. Ald. Hedlund feels the pay grade scale should be increased by 2%. It's not a definite number and will not definitely cost us money. It will just give the few people who are redlined a chance to get a raise. Mr. Oborn suggest adding the recreation position to the goals.

Skates/Halverson motion to approve the 2018 Budget Goals with the addition of number 19, the Rec. Department.

Motion carried 4 to 0.

**Presentation of Accounts**

Purchase Orders (none)

Skates/Hedlund motion to approve the Prepaid Bills in the amount of \$20,970.75. Motion carried 4 to 0.

Hedlund/Skates motion to approve the Regular Bills in the amount of \$150,223.00. Motion carried 4 to 0.

Hedlund/Skates motion to approve the Treasurer's Report for June 2017. Motion carried 4 to 0.

**Adjournment**

Hedlund/Skates motion to adjourn at 7:02pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**

7/24/2017

•••

Bridget Leech  
Lake Geneva Business Improvement District  
P.O. Box 863  
Lake Geneva, WI 53147

Mayor, City Administrator, Council Members  
626 Geneva St.  
Lake Geneva, WI 53147

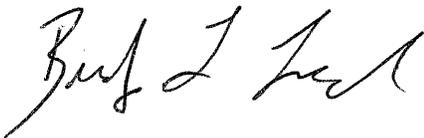
Dear Mayor, City Administrator and Council Members,

In my new role with the Business Improvement District, it was a goal of mine to create a more vibrant downtown. One way to do this is to activate public spaces with a variety of events and activities much more often than we are already doing.

Being a BID business – and a business that shares common beliefs – we are happy to partner with the Geneva Theater to host a Moonlight Movie on the Beach.

I'm writing to note that we acknowledge the event permit process requesting 10 weeks advance notice. Unfortunately, myself and Daniel Colwell, from the Geneva Theater were just able to connect on this event possibility on Friday, July 21<sup>st</sup>. With your approval, we firmly believe that we have more than enough time to host a successful, free event to celebrate the end of summer for our local community.

Sincerely,

A handwritten signature in black ink, appearing to read "Bridget Leech". The signature is fluid and cursive, written over a white background.

Bridget Leech  
Executive Director  
Lake Geneva Business Improvement District



5. Event Chair/Contact Person: Bridget Leech/Daniel Colwell Phone: (262) 395-8128

6. Day of Event Contact Name: Bridget Leech/Daniel Colwell Phone: (262) 395-8128

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 300

10. Basis for Estimate: Similar event in Burlington, WI - with the Plaza Theater (same owners as Geneva Theater)

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

One 10x10 pop up tent for concessions

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.

An outdoor movie on the beach. The exact movie is to be determined, but will aim to be both family friendly and entertaining for adults. Something like Greece or the Sandlot. The event is free and open to the public. It is meant to be a community event to celebrate the end of summer. Typical movie concessions will be sold - popcorn, candy, soda, water. The movie will begin at dusk, which will be approximately 8pm. Guests can bring blankets or chairs to set out on the beach to watch the movie.

14. Description of plan for handling refuse collection and after-event clean-up:

Guests will use public trash cans and we would ask that these be emptied by the city before the beach opens to the public the following day.

15. Description of plan for providing event security (if applicable):

n/a

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*  
n/a

2. Will any parking stalls be used or blocked during the event?     Yes     No  
Date(s) of use: \_\_\_\_\_  
Total Number of Stalls Request: \_\_\_\_\_  
Stall Number(s) and Location: \_\_\_\_\_  
\_\_\_\_\_  
Additional Information:

3. Description of signage to be used during event:  
*If requesting City banner poles, please include a Street Banner Display Application.*  
n/a

**Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity                      Explain: projector and inflatable screen
- Water                              Explain: \_\_\_\_\_
- Traffic Control                 Explain: \_\_\_\_\_
- Police Services                 Explain: \_\_\_\_\_
- Fire/EMS Services            Explain: \_\_\_\_\_
- Other                              Explain: Restrooms at Beach to be open for use and trash pick up is needed after event

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	_____
November 15 - February 29	\$10.00	x	_____	x _____ =	_____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			_____
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Non-Resident					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	_____
50-149 Attendees	\$55.00	x	_____	x _____ =	_____
150 or more Attendees	\$105.00	x	_____	x _____ =	_____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	_____
50-149 Attendees	\$125.00	x	_____	x _____ =	_____
150 or more Attendees	\$225.00	x	_____	x _____ =	_____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>				# of Days	
Non-Profit or Resident	\$250.00	x	_____	=	_____
Non-Resident	\$500.00	x	_____	=	_____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	_____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x	<u>2</u> +	\$50.00 =	<del>100.00</del>
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	<del>50.00</del>
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$</b> _____

Application and Permit Fees	Unit Fee		Applicable Fee
<b>Beach Reservation Permit</b>			
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>			
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>			
Application Fee	\$25.00		<u>25.00</u>
Security Deposit			
Non-Profit or Resident			
49 Attendees or Less	\$50.00		_____
50-149 Attendees	\$100.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
Non-Resident			
49 Attendees or Less	\$100.00		_____
50-149 Attendees	\$150.00		_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>		_____
Beach Reservation Fees - Per Day			
Non-Profit or Resident			
49 Attendees or Less	\$30.00	x _____ =	_____
50-149 Attendees	\$55.00	x _____ =	_____
150 or more Attendees	\$105.00	x <u>1</u> _____ =	<u>105</u>
Non-Resident			
49 Attendees or Less	\$75.00	x _____ =	_____
50-149 Attendees	\$125.00	x _____ =	_____
150 or more Attendees	\$225.00	x _____ =	_____
<b>Subtotal: \$</b>			_____
<b>+ Subtotal from Page 4: \$</b>			<u>130.00</u>

**Total PAID with Application: \$** \_\_\_\_\_

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**



DATE: 7/24/17

For Office Use Only

Date Filed with Clerk: 7/24/17 Payment with Application: \$ \_\_\_\_\_ Receipt: \_\_\_\_\_

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: - NO STALLS requested for night

Additional fees or deposit: - Bathrooms also ~~cleaned~~ cleaned for night

Piers, Harbors & Lakefront:  Approved  Denied Signed: Special PHL 8/7/2017

Additional services needed: Bathrooms Open

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): 8/15/17  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): 8/28/17  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

# Moonlight Movies on the Beach

## Map of Event



### Concession Vendor Geneva Theater

- Popcorn
- Assorted Candy
- Soda
- Water

**SPECIAL PIERS, HARBORS & LAKEFRONT COMMITTEE**  
**MONDAY, AUGUST 7, 2017 AT 5:30 P.M.**  
**CITY HALL, COUNCIL CHAMBERS**

The meeting was called to order by City Clerk Waswo at 5:30 p.m.

**Roll Call.** Present: Aldermen Howell, Kordus, Flower, Hedlund. Absent: Ald. Skates. Also Present: Mayor Kupsik, City Administrator Oborn, Ald. John Halverson, City Clerk Waswo. Public Present: Bridget Leech, Daniel Colwell.

Kordus/Hedlund motion to allow City Clerk Waswo to Chair the meeting. Motion carried 4 to 0.

**Comments from the public limited to 5 minutes.**

Bridget Leech, W1336 Maureen Court, appeared on behalf of the Business Improvement District to speak on the Beach Reservation application. They would like to celebrate our local friends and tourists and the end of summer and provide a free engaging event for the community.

Daniel Colwell, General Manger of the Geneva Theater and Burlington Plaza, stated this is an event they do regularly in Burlington. It's a series in August of outdoor movies that brings about 150 to 200 people. It's a great community atmosphere and great event for families. They would like to provide this event in Lake Geneva to celebration and thank the community for all their support in making the theater a reality.

**Discussion/Recommendation on Beach Reservation Permit application filed by the Lake Geneva Business Improvement District to use Riviera Beach on Friday, September 1, 2017 from 6:00pm to 11pm for a Moonlight Movie on the Beach event**

Kordus/Howell motion to approve.

Kordus/Flower motion to suspend the rules and allow Bridget Leech and Daniel Colwell to speak. Motion carried 4 to 0.

The permit was discussed. They are not requesting to waive any fees. They would like to sell concessions on the beach under a 10x10 pop-up tent and requested the bathrooms be open. City Clerk Waswo stated the bathrooms are closed around 5:00pm and there may be additional fees to keep them open. They will be using existing trash cans and will have staff and volunteers assist in clearing the beach to ensure all trash is picked up.

Kordus/Howell motion an amendment to approve and include any additional fees for restroom usage and city staff time for keeping the beach open the additional 5 hours. Motion carried 4 to 0.

**Adjournment**

Kordus/Hedlund motion to adjourn at 5:40pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PIERS, HARBORS AND LAKEFRONT COMMITTEE**

7/21/2017

• • •

Bridget Leech  
Lake Geneva Business Improvement District  
P.O. Box 863  
Lake Geneva, WI 53147

Mayor, City Administrator, Council Members  
626 Geneva St.  
Lake Geneva, WI 53147

Dear Mayor, City Administrator and Council Members,

In August of 2016, a permit for Lake Geneva Oktoberfest was submitted and approved. I am writing to amend the permit to include a beer tent – and therefore shifting other items in the layout. Please see attached map(s). I have included already approved maps – noted as “original” and included an amended map – noted as “edited.” Any items not noted on “edited” map will remain the same as on “original” maps.

Changes Include:

- Beer tent, located on Broad and Geneva
- Relocation of Bounce Houses to South side of Broad (Broad and Main)
- Addition of Bounce Houses in Flat Iron Park

I have met with Lieutenant Gritzner to identify any potential problems and none were noted.

Also included is our Temporary Retailer’s License. We have partnered with Sprecher to operate the beer tent. The Lake Geneva Business Improvement District will purchase beer through CJW (Distributor) and licensed Lake Geneva bartenders from Sprecher will operate the beer tent/bartend.

Sincerely,



Bridget Leech  
Executive Director  
Lake Geneva Business Improvement District

Enclosures (5)

BL

Original

# Oktoberfest 2017



Giant Pumpkin Weigh-in Site

Pavillion: Live Music

Pumpkin carving & Other fun activities

Flatiron Park

Center

Center St

ersports

Lake Geneva Area Convention & Visitors...

oogle

Edited



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7/21/17

Town  Village  City of Lake Geneva

County of Walworth

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/7/17 and ending 10/8/17 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Lake Geneva Business Improvement District

(b) Address P.O. Box 863 Lake Geneva, WI 53147  
(Street)  Town  Village  City

(c) Date organized 1991

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Mike Kocourek - Lake Geneva

Vice President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: Bridget Leech - 711 1/2 Main St. Lake Geneva, WI 53147

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number \_\_\_\_\_

(b) Lot \_\_\_\_\_ Block 200 Block of Broad and Geneva St

(c) Do premises occupy all or part of building? Beer tent will be on the street, which is already permitted to be closed down

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

## 3. Name of Event

(a) List name of the event Oktoberfest

(b) Dates of event October 7-8, 2017

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Mike Kocourek  
(Signature/date)

Business Improvement District  
(Name of Organization)  
Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**SUPPLEMENTAL APPLICATION FORM  
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE  
CITY OF LAKE GENEVA**

*This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.*

Applicant Organization: Lake Geneva Business Improvement District

Name of Event: Lake Geneva Oktoberfest

Date of Event: October 7-8 2017

Time of Event: 11am - 8pm on 10/7/17 and 11am - 5pm on 10/8/17

(Beginning)

(Ending)

Event Contact Person: Bridget Leech

Contact Phone: 262-395-8128

Contact Email: bridget@streetsoflakegeneva.com

**Will a Licensed Operator be serving or supervising the service of alcohol?**

**\*This includes Temporary Operator's who have completed the Responsible Beverage Servers class.**

Yes

No

**PLEASE FILL ALL BLANKS COMPLETELY.  
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR  
TEMPORARY RETAILER'S LICENSE APPLICATION.**

*For Office Use Only*

Date Filed: \_\_\_\_\_ Receipt No: \_\_\_\_\_

Total Amount: \_\_\_\_\_

Forwarded to Police Chief: \_\_\_\_\_

Recommendation: \_\_\_\_\_

Approved

Denied

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: \_\_\_\_\_

FLR Approval: \_\_\_\_\_

License Issued: \_\_\_\_\_

Council Approval: \_\_\_\_\_

License Number: \_\_\_\_\_

License Expires: \_\_\_\_\_

MAILTO: Organization

Original

# Oktoberfest 2017



Edited



# Amended Permit

For Office Use Only

Date Filed with Clerk: \_\_\_\_\_ Payment with Application: \$ \_\_\_\_\_ Receipt: \_\_\_\_\_

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

### Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: Area will be fenced w/ private security

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \* STALLS Closures - \* Broad St. / MATIN to Geneva Center lot

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

### Committee/Council review (all that apply):

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

### Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_



07-10-17

Mayor Alan Kupsik  
626 Geneva Street  
Lake Geneva, WI. 53147

Dear Mr. Mayor and Members of the Lake Geneva City Council,

I write to you again to ask your support for the Lake Geneva Fire Bells. The Fire Bells are a volunteer organization made up of local citizens who work hard to help those who protect us. We provide food, water, a cool place in the summer and a warm place in the winter for rest and rehab of our Police and Fire Officers who have responded to our communities emergencies.

The Fire Bells Rehab Truck, fuel and maintenance is paid for by those same volunteers with the support of several businesses in the area. One of those businesses is Hogs and Kisses where the annual fund raiser is held every year.

This years fund raiser will be held on Sunday September 17<sup>th</sup> and as always we will have our Rehab truck there for the public to tour and in an effort to recruit new members. We will also have an antique Fire Truck there for the public to sit on and have their photos taken.

I will get to the reason for my letter, we need the use of the parking spaces on the east side of Broad Street from the alley by Hogs north to Main Street. These spaces will provide parking for the trucks previously mentioned. We are requesting the use of these parking spaces without cost and we will need them to be blocked off first thing Sunday morning on Sept. 17<sup>th</sup> until the end of our fund raiser around 6:00PM that day.

Thank you in advance for your consideration in this matter and your support of the Lake Geneva Fire Bells. We hope to see you at Hogs and Kisses on Sunday September 17<sup>th</sup>.

Sincerely yours,

William Chesen  
800 Platt Ave.  
Lake Geneva, WI. 53147

For Office Use Only

Date Filed with Clerk: 8/2/2017 Payment with Application: \$ \_\_\_\_\_ Receipt: \_\_\_\_\_

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: 5 stalls requested

Additional fees or deposit: Valley of Hogs - MAIN ST. \* 7 total 1 handicapped STALL # 582-589

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

## Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

## Section II - Applicant Information

1. Applicant Name: Jose Estrada Date of Application: 7/3/17
2. Organization Name: Omega Soccer League/ Liga Omega
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 643 Meadow Lane apt. 102
5. City, State, Zip: Burlington, WI, 53105
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

## Section III - Event Information

1. Title of Event: Omega Soccer League/Liga Omega
2. Date(s) of Event: 5/1/2018 - 8/31/2018 (ONLY Sundays)
3. Location(s) of Event: Veterans Park
4. Hours: 9:00 AM 5:00  
Start Time End Time



**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*

2. Will any parking stalls be used or blocked during the event?     Yes     No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

\_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:  
*If requesting City banner poles, please include a Street Banner Display Application.*

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity      Explain: \_\_\_\_\_
- Water            Explain: \_\_\_\_\_
- Traffic Control    Explain: \_\_\_\_\_
- Police Services    Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other              Explain: \_\_\_\_\_

**Section V- Fees**

Application and Permit Fees		Unit Fee			Applicable Fee
<b>Parade Permit</b>					
Application Fee		\$25.00			_____
<b>Street Use Permit</b>					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
<b>Parking Stall Bag Request</b>					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____	= _____
November 15 - February 29	\$10.00	x	_____	x _____	= _____
<b>Park Reservation Permit</b>					
Application Fee		\$25.00			Yes <u>25.00</u>
<b>Security Deposit</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less		\$50.00			_____
50-149 Attendees		\$100.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
<b>Non-Resident</b>					
49 Attendees or Less		\$100.00			_____
50-149 Attendees		\$150.00			_____
150 or more Attendees		<i>Determined by Park Board</i>			_____
<b>Park Reservation Fees - Per Location, Per Day</b>					
<b>Non-Profit or Resident</b>					
49 Attendees or Less	\$30.00	x	_____	x _____	= _____
50-149 Attendees	\$55.00	x	_____	x _____	= _____
150 or more Attendees	\$105.00	x	_____	x _____	= _____
<b>Non-Resident</b>					
49 Attendees or Less	\$75.00	x	_____	x _____	= _____
50-149 Attendees	\$125.00	x	_____	x _____	= _____
150 or more Attendees	\$225.00	x	_____	x _____	= _____
<b>Brunk Pavilion Rental Permit</b>					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					# of Days
Non-Profit or Resident	\$250.00	x	_____	x _____	= _____
Non-Resident	\$500.00	x	_____	x _____	= _____
<b>Additional Park Amenities</b>					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	_____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x	_____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					<b>Subtotal: \$</b> _____

Application and Permit Fees	Unit Fee	Applicable Fee
<b>Beach Reservation Permit</b>		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors &amp; Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ _____

**Total PAID with Application: \$ 25.00**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**



DATE: 7/3/17

For Office Use Only

Date Filed with Clerk: 7/3/17 Payment with Application: \$ 25.00 Receipt: C170703-14

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: 7-5-17 Phil Wm

Additional services needed: \_\_\_\_\_

Additional fees or deposit: Need event deposit, and fee for additional road Man power on Sundays.

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: no stalls required

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 7/26/17 Agenda  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

**Board of Park Commissioners' Minutes**  
**Wednesday, July 26, 2017 – 6:30pm**  
**City Hall, Meeting Room 2A**

**Roll Call:** Present: Park Board President Ann Esarco, Park Board Commissioners: Brian Olsen, Barbara Philipps, Peggy Schneider, John Swanson, Dave Quickel.  
Excused absences: Lynn Hassler, Alderman Doug Skates

Staff Present: Blaine Oborn (City Administrator), Neil Waswo (Street Superintendent)

Public Present: Jim Flower, Cindy Flower, Jose Estrada (Omega Soccer), YMCA: Mike Coolidge, Jeremy Kinsey, Mike Kramp

**Approval of Minutes from prior meeting:**

Motion by Swanson/Quickel to accept minutes of June 28, 2017 as presented. Unanimously carried.

**Comments from public limited to 5 minutes:**

Jim Flower stated that he would like the city to retain Veterans Park, especially in consideration of the growth of the city.

**YMCA/Veterans Park Report**

Mike Coolidge reported that the baseball/softball ended July 31, approximately 500 children played during the season. During August, Men's Softball. During Fall, High School and 11/12 years old games. In September, the fall season will start with Soccer, Flag Football and Lacrosse.

Fields are maintained by the YMCA even when games are not being played.

**Permits/Park Donations:**

Omega Soccer League, an adult soccer league, is open to individuals that are 17 years old or older. The League needs field and goal post. The League will have rules of behavior that will include no alcohol and no undesirable behavior. These rules will be posted on the League's website. The League has agreed to not play on fields that are not "healthy."

Motion by Esarco/Kupsik to grant permit for the Omega Soccer League, League Omega to use field at Veterans Park on Sundays from May 1, 2018 through August 31, 2018 from 9am – 5pm, proof of insurance must be provided to the City before the permit is issued. Fee for the season is calculated at 17 Sundays at \$75 each Sunday for a total of \$1275, plus security deposit and application fee.

Motion carried 4 to 2 with opposed votes by Swanson and Quickel.

Motion by Kupsik/Philipps to approve the request by Mr. Andrew Taylor for bench, placed along the lakefront, in honor of his deceased wife, Angela Taylor. Staff recommendations to be followed. Motion carried unanimously.

**Park Assignments/Repair Update/Maintenance**

Mr. Swanson reported that the Parks are in very good repair and commended City staff on their fine work. Minor items were brought to the attention of staff.

# City of Lake Geneva

Licenses Issued Between: 8/28/2017 and 8/28/2017

Date: 8/11/2017

Time: 3:21 PM

Page: 1

## Operator's Regular - Original

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
8/28/2017	2017 -378	Denise Bader	W192 Tulip Dr	Genoa City, WI 53	50.00
8/28/2017	2017 -379	Angela Fischer	247 Quail Dr	Genoa City, WI 53	50.00
8/28/2017	2017 -380	Anthony Silvestri	558 Geneva National Ave N	Lake Geneva, WI 5	50.00
8/28/2017	2017 -381	Michael A. Howard	17437 Bluff Dr	Grayslake, IL 600	50.00
8/28/2017	2017 -382	Kristina M. Huguen	6516 243rd Ct	Paddock Lake, WI	50.00
8/28/2017	2017 -383	Dean P. Leptich	26700 Richard Dr	Wind Lake, WI 531	50.00
8/28/2017	2017 -384	Doreen Villarreal	337 W Chestnut St	Burlington, WI 53	50.00
8/28/2017	2017 -385	Nicholas M. Bertram	N2414 Giles Drive	Burlington, WI 53	50.00
8/28/2017	2017 -386	Cheryl Ann Stollendorf	412 MCDOWELL ST	Delavan, WI 53115	50.00
8/28/2017	2017 -387	Courtney Halkoski	224 South Watertown Stree	Johnson Creek, WI	50.00

## Operator's Regular - Renewal

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
8/29/2017	2017 -376	Evan Knutson	1151 S Wells St #13	Lake Geneva, WI 5	50.00
		Employer: Baker House / Stone Soup LLC	327 Wrigley Dr	Lake Geneva, WI 53147	
8/29/2017	2017 -377	Brook L. Hefty	N3302 Queen Rd	Lake Geneva, WI 5	50.00
		Employer: Lake Aire LLC DBA Lake Aire Re	804 W Main St	Lake Geneva, WI 53147	

# City of Lake Geneva

Licenses Issued Between: 8/28/2017 and 8/28/2017

Date: 8/11/2017

Time: 3:21 PM

Page: 2

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
Grand Totals:		Count:	10	\$500.00

## **ELECTION VOTING EQUIPMENT AGREEMENT**

THIS AGREEMENT is made between Walworth County, hereinafter referred to as COUNTY, and the City of Lake Geneva, hereinafter referred to as MUNICIPALITY.

### **RECITALS**

**WHEREAS**, it is the intent of Walworth County to procure new election voting equipment (hardware, software and certain supplies), hereinafter “voting equipment,” in the year 2017/2018 that meets statutory requirements to replace the current voting equipment within the County.

**WHEREAS**, Section 5.68(1), Wis. Stats., requires the cost of voting equipment to be borne by the Municipality.

**WHEREAS**, the County and Municipality recognize the importance for both fiscal and quality reasons, to have all municipalities in the County use the same voting equipment.

**WHEREAS**, in recognition of the importance of a uniform system of voting equipment, the County is planning for the allocation of funds to make an initial purchase of new voting equipment on a county-wide basis.

**IT IS HEREBY AGREED** between the County and Municipality as follows:

### **COUNTY OBLIGATIONS**

1. **Subject to final approval by the County Board of Supervisors**, the County will purchase and the Municipality will receive new voting equipment based upon the number of polling locations - Accu-Vote Optical Scan units that were used in the November 8, 2016 General Election.
2. For the City of Lake Geneva, the County will purchased 2 voting units.
3. The County will solicit input from the Municipality, however the County retains the right to decide the type of equipment that will be purchased.

### **MUNICIPALITY OBLIGATIONS**

1. If there is trade-in value for the current voting equipment, the Municipality understands that this equipment was originally purchased by Walworth County and it agrees to furnish the current equipment to the County to be used to offset the total purchase price of the new voting equipment.
2. The Municipality will be required to properly store and maintain the voting equipment to ensure optimal performance and to fully insure the voting equipment for loss and damage and if requested, provide the County with evidence of insurance.

3. Municipality shall enter into a maintenance agreement following the expiration of the warranty period at their expense and shall be responsible for all annual licensing fees, software fees and upgrades which may be associated with the operation of the voting equipment.

4. Municipality shall be responsible for upkeep, maintenance, repair and/or use of the voting equipment/modem, including but not limited to: memory devices, paper rolls, jump drives, security keys, ADA peripheral devices, batteries, and costs for repair or loaner equipment.

5. If the County provides voting equipment to the Municipality and a future voting equipment replacement program is conducted, it is understood that the Municipality may be required to return the voting equipment for trade-in purposes should there be any trade-in value realized.

6. Municipality shall use any and all voting equipment purchased by the County on behalf of the Municipality continuously through at least the year 2028, unless otherwise mutually agreed upon in writing between the County and Municipality. If the Municipality does not continue to use the equipment, the Municipality will repay the County for the County's portion of the purchase cost of the Municipality's unit(s), including shipping, installation, and training, and will relinquish ownership of said equipment and return it to the County.

7. Municipality understands that if it establishes additional polling locations in the future that it will purchase at its own expense voting equipment that is compatible with the County-wide purchase in 2017/2018 to serve these additional locations.

8. If the Municipality should elect to purchase a back-up (spare) or additional machine(s) or equipment any additional voting equipment will require 100% payment by the Municipality.

9. Municipality shall be responsible for paying the Municipal portion of election programming costs.

### **GENERAL PROVISIONS**

1. The County's offer to purchase the voting equipment is only valid for the above listed 2017/2018 County-wide purchase in the quantities set forth in County Obligations section and will not be available if the Municipality chooses decides to purchase equipment from a vendor not selected for the County-wide voting equipment purchase.

2. It is understood and agreed that if election equipment is provided to the Municipality by Walworth County that it will be returned to the County and become the property of the County should there be a consolidation of polling places.

3. In the event the Municipality declines participation in the County-wide voting equipment purchase in 2017/2018, or purchases equipment from a vendor not selected for the County-wide purchase, it is understood that the County will not be providing support services for other systems.

4. Once the existing equipment is received and in service Walworth County will discontinue support for the previous voting equipment.

5. Governing law. This Agreement shall be governed and interpreted in accordance with the laws of the State of Wisconsin. Any legal action or suit brought to enforce this Agreement shall be filed in the Circuit Court for Walworth County, State of Wisconsin.

6. Entire Agreement. It is agreed and understood that this document constitutes the entire Agreement between the parties, except for those matters incorporated herein by reference, and that this Agreement supersedes all oral representations and negotiations between the parties relating to the subject matter contained herein. No revision or amendment to this agreement shall be valid unless the revision or amendment is reduced to writing and signed by authorized representatives of the parties.

7. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect or limit the validity or enforceability of any other provision hereof which shall remain valid and enforceable to the fullest extent permitted by law.

8. This Agreement, when fully executed, shall be binding upon the parties hereto. Each party represents and warrants that it has the right, power and legal authority to enter into and perform the respective obligations set forth herein.

**CITY OF LAKE GENEVA:**

**WALWORTH COUNTY:**

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
Printed Name

Kimberly S. Bushey

\_\_\_\_\_  
Title

Walworth County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**TASK ORDER NUMBER #09 “Amendment 1”  
CIVIL ENGINEERING SERVICES**

This task order is made as of August 15, 2017, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the design and specification preparation, bidding and construction management for the City of Lake Geneva 2017 Lake Geneva Streets Program. This project includes the asphalt resurfacing of:

Group 1 Streets:	South Street Baker Street Maxwell St Lookout Drive Cook Street Walworth Street Sage Street Oak Hill Drive Ceylon Court Cass Street Cass Street Rogers Court Geneva/Wisconsin Alley	Romin Rd to Mobile St S. Lake Shore to Termini Dodge St to Park Row Linda Ln to Miller Rd Wisconsin St to Dodge St Sage St to Center St Spring St to Grove St Cemetery Rd to Tomike St Maytag Rd to Termini Button Ln to East St Curtis St to Button Ln Center St to CTH H Madison to Warren St
Group 2 Streets:	Cass Street Hillcrest Drive Cook Street Dodge Street Baker Street Geneva Street Marianne Terrace Maxwell Street Minahan Road	Wells Street to Lake Shore Timber Ln to Sky Lane Dr Geneva St to Wisconsin St Warren St to Madison St Wrigley Dr to S. Lake Shore Cook St to Madison St Termini to Pine Tree Ln Main St to Geneva St Sheridan to CTH H
Group 3 Streets:	North Street South Street W. Main Street Ann Street Aspinall Lane Bonnie Brae Ln	Center St to Broad St Mobile St to Lake Geneva Blvd Cook St. to Madison St Center St to Williams St Conant St to Termini South St to Laurie St

In addition to the above streets the proposed task order includes

- The survey, design and resurfacing of the pavement area behind the Lake Geneva Museum.

- Spot curb replacements, manhole and inlet adjustments.

*In addition to the above work this amendment is for topographic Survey, design, watermain design, construction layout and construction management for the reconstruct of the 900 and 1000 blocks of Main Street. This work is to be complete as soon as schedule allows to have a late fall or early spring construction.*

## **Section A. – Scope of Services**

Engineer shall perform the following Services:

### **Plan Preparation Activities**

1. *Provide topographic survey and mapping, field reviews and plan preparation for the reconstruction of Main Street from Cook Street to Warren Street. Plans to include location and detail of pavement and base removals, new asphaltic paving, and curb and gutter replacement. Utility improvement plans will be prepared for approximately 800 LF of water main and lateral replacements, and storm sewer replacements. It is anticipated that a traffic control plan will be required for this work.*
2. *Coordinate and obtain soil borings for the project. It is anticipated four borings to a depth of ten feet will be obtained to determine underling soils conditions. A soils report and recommendation will be provided for infrastructure and roadway improvement requirements.*
3. Provide a map exhibit to present the streets to be improved, limits of the resurfacing and type of resurfacing to be completed. Streets from the list above will be presented on the exhibit.
4. *Provide utility coordination of all private utilities for all streets including utility location for survey of street improvements requiring grading or utility improvements/repairs.*
5. Provide a summary table to present a breakdown of quantities by street segment as information to bidder. Information may include but not limited to the length, width, square yardage of repair, number of manholes, number of inlets, type of asphalt and length of curb replacement (if necessary).
6. Provide details as needed to complete work.
7. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.

8. Prepare for and attend the bid opening
9. Review Bids, make recommendation for award, and coordinate notice of award, agreement, and notice to proceed documentation.
10. Attend meetings as required and provide update memos to the Department of Public Works.

### **Construction Management Activities**

11. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
12. Provide construction survey staking for necessary items within the construction contract. This survey provides for a “one time” staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
13. Coordinate and complete necessary material testing services for work completed. Concrete testing is completed by a subconsultant. Samples will be sent to the lab and costs passed through at no mark up. An estimate for concrete testing has been provided.
14. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**
15. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
16. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
17. Attend meetings as needed and coordinate with adjacent property owners and business as needed.
18. Upon project completion, all utility data and as-built information will be transferred to the City GIS system for permanent records.

19. It is anticipated the construction work under this amendment- will begin on or after September 29, 2017 and be completed by December 1, 2017. This schedule has been provided for estimating purposes only. Engineer and staking construction services are estimated on the engineering and survey staff being on site as needed and completing project paperwork for up to 8 weeks.

### **Section B. – Schedule**

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Provide “Preliminary Plans” to the Department of Public Works for review and comment on or before September 8, 2017.
2. Provide Final Plans and Specification to the Department of Public Works for bid on or before September 15, 2017.

### **Section C. – Compensation**

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed an additional **Thirty-Nine Thousand Three Hundred Fifty-Four (\$39,354.00)**. The original task order for the 2017 Street Improvement program was approved for Fifty-Three Thousand Four Hundred sixty eight dollars (\$53,468.00). This brings the total task order with amendment to \$92,822.00. payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

Owner: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: \_\_\_\_\_

By: Thomas W. Foht

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: Associate

Date: \_\_\_\_\_



December 28, 2016  
Updated: August 8, 2017



Mr. Blaine Oborn  
City Administrator  
City of Lake Geneva  
P.O. Box 187  
Lake Geneva, WI 53147

Re: *Additions & Alterations to Flat Iron Park Visitors' Center Building*  
*201 Wrigley Drive*  
*Lake Geneva, Wisconsin 53147*  
*Job No. 1023*

***PROPOSAL FOR ARCHITECTURAL / ENGINEERING SERVICES***

Dear Blaine:

McCormack + Etten / Architects LLP are pleased to submit the following updated *Proposal for Architectural / Engineering Services* for the *Additions & Alterations to the Flat Iron Park Visitors Center Building* at *201 Wrigley Drive* in the City of Lake Geneva, Wisconsin, as requested.

McCormack + Etten / Architects LLP would propose to prepare **Preliminary Plans and Working Drawings**, as requested, for the design, bidding and construction of the *Additions & Alterations to the Flat Iron Park Visitors' Center Building* as described below. The initial **PRELIMINARY DESIGN PHASE** would involve investigation of existing conditions and code requirements and preparation of **Preliminary Floor Plans and Elevations** to develop an overall design concept for local approvals and general cost estimating. Once an acceptable design concept had been agreed upon, we would proceed with the **WORKING DRAWING PHASE** for bidding, permits and construction, as requested. This work would be done with the understanding that the City of Lake Geneva wishes to put this project out to public bids. McCormack + Etten / Architects LLP would be responsible for preparation of Architectural, Structural, Plumbing, Mechanical and Electrical Plans and Specifications only. *We would not be responsible for Geotechnical or Civil Engineering, Landscape Design or Sprinkler Plans and Specifications, if required. These services would be provided by others contracting directly with the City of Lake Geneva. This Proposal would be done on an Hourly Basis in phases from Preliminary Design thru the Bidding Stage. Any Construction Administration Services during construction would be done as requested on an Hourly Rate as requested.*

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147  
Email: [contact@mccormacketten.com](mailto:contact@mccormacketten.com)

Ph (262) 248-8391 Fax (262) 248-8392  
<http://www.mccormacketten.com>

## 1. **SCOPE OF THE PROJECT**

A. The Project would involve the design of *Additions & Alterations to the Flat Iron Park Visitors' Center Building* located in Flat Iron Park in the City of Lake Geneva. The *Visitors' Center Building* is a one-story, slab-on-grade masonry structure, approximately 30 feet wide X 42 feet long with a wood truss and asphalt shingle roof. It contains **Office Space, Mechanical Space, a Bathroom, and Storage Space** for the *Visit Lake Geneva / Chamber of Commerce Visitors' Center*. In addition, it contains **Public Restrooms** with 2 toilets, 3 urinals and 2 sinks on the **Men's Restroom** and 4 toilets and 2 sinks on the **Women's Restroom**. *The Existing Public Restrooms do not meet current handicapped accessibility codes and the City of Lake Geneva wishes to upgrade them to meet current ADA requirements and improve the capacity and finishes. The Visit Lake Geneva / Chamber of Commerce also wishes to upgrade and reconfigure their space for better customer service.*

B. *The Flat Iron Park Visitors' Center Building currently have at least minimal heat and ventilation* and that the **Exterior Walls** are **brick veneer and concrete block** with foam core insulation and painted or sealed finish on the interior face. The **floors** are **reinforced poured concrete**, minimum 4" thick and painted, and the **roof structure** is **wood trusses with asphalt shingles**. The **ceilings** in the *Visitors' Center Building* are either gypsum board or plywood.

C. *The redesign of the Remodeled Restrooms would be similar in materials, finishes and details to the Library Park Restrooms.* As noted above, the primary objective would be to upgrade the **Existing Restrooms to make them handicapped compliant**, improve the finishes and fixtures and if possible, to increase the number of fixtures. Where ever possible, the **existing plumbing fixtures, hardware and accessories** will be reused. The **toilet partitions** will be replaced with new solid slab units, the **urinals** will be replaced with wall hung units, and the sinks shall be under mount units in solid slab **vanity counters**. The **ceilings** in the **Remodeled Restrooms** will be at least ½" plywood or particle board painted with insulation in the attic space above the ceilings. **All new and existing interior partition walls** would be **painted concrete block** unless noted otherwise noted and all **concrete floor slabs** would receive new epoxy paint with a non-slip finish.

D. *The redesign of the Visit Lake Geneva / Chamber of Commerce Visitors' Center* portion of the building would be based upon the **preliminary design sketches** presented by **Glen Fern Construction** on behalf of the **Chamber of Commerce** at the July City of Lake Geneva Public Works Committee meeting.

E. Should the proposed *Additions & Alterations* require **Site Plan Approval and/or Conditional Use Approval** from the **Lake Geneva Plan Commission and City Council**, *McCormack + Etten / Architects, if requested, would assist in the preparation and presentation of the necessary submittals to the City of Lake Geneva for all required local approvals as part of the Architectural / Engineering package proposed herein.*

F. The *Architectural / Engineering Services* to be provided by McCormack + Etten / Architects LLP would include Architectural, Structural, Plumbing, Mechanical and Electrical Plans and Specifications for State and Local Approvals, Bidding and Construction. *Should Soil Tests or other Site Engineering Services be required in conjunction with this project, these services would be provided under a separate contract by a Civil or Geotechnical Engineering firm working directly with the City of Lake Geneva.*

## 2. **PRELIMINARY DESIGN PHASE**

A. The **PRELIMINARY DESIGN PHASE** would include site visits, researching local zoning and code requirements, and developing **Preliminary Floor Plans and Elevations** for the Owner's review. *It is our understanding that the City wishes to coordinate the remodeling of the Existing Public Restrooms with the remodeling work being proposed for the Visitors' Center portion of the building by Visit Lake Geneva and bid the combined project as one bid package.*

B. The **PRELIMINARY DESIGN DRAWINGS** would include **Site Plan, Floor Plans, Elevation Studies** for the north, south, east and west sides of the **Building**, and meetings with City staff to review and modify the design concept. *Once an acceptable Preliminary Design is agreed upon, we would be available to work with you to prepare applications and presentation to any public agencies having approval authority over this project prior to proceeding with Working Drawings.*

## 3. **WORKING DRAWING PHASE**

A. Once the **PRELIMINARY DESIGN PHASE** is completed and an acceptable design has been agreed to and approved, we would then proceed to the **WORKING DRAWING PHASE** as directed. We would prepare **Working Drawings** for the construction of the **Project for Local and State approvals, Bidding and Construction**. These would consist of a **Site Plan, Floor Plans, Exterior Elevations, Room Finish and Door Schedules, Sections and Details, Selected Interior Elevations, Structural Plans, and Plumbing, Mechanical and Electrical Plans and Specifications**, as requested. *We would not prepare Landscaping or Civil Engineering Plans and Specifications. These services would be provided by others contracting directly with the City of Lake Geneva. We would work with these Consultants to coordinate their Plans with our Drawings. All application and approval fees would be by the Owner.*

## 4. **BIDDING PHASE**

A. For the **BIDDING PHASE**, we would assist in the distribution of **Plans and Specifications** and in obtaining **Bids** from qualified Contractors as requested. *The BIDDING PHASE would be as noted in the Fee Schedule below.* The **Drawings and Specifications** provided will be adequate for Bidding, Building Permits and Local and State approvals. *The General Contractor would be responsible for applying for all local Building Permits.*

**5. CONSTRUCTION ADMINISTRATION**

A. During construction, McCormack + Etten / Architects LLP would provide additional **CONSTRUCTION ADMINISTRATION SERVICES** such as **Site Visits, Job Meetings**, review of **Payout Requests** and **Shop Drawings**, and answering questions raised by the Contractors. *These CONSTRUCTION ADMINISTRATION SERVICES would be provided as a separate service, as requested by the Owner, at the same Hourly Rates as listed below.*

**6. ARCHITECTURAL FEES**

A. The “*Not to Exceed*” fees for the **PRELIMINARY DESIGN PHASE**, the **WORKING DRAWING PHASE**, and **BIDDING PHASE** would be as noted below. The total Architectural / Engineering Fees for the services described above would be provided on an Hourly Basis at the rates described below with an Upper Limit not to exceed \$10,000.00 and would be broken down into approximately the following phases:

- **PRELIMINARY DESIGN PHASE**                      \$ 2,000.00
- **WORKING DRAWING PHASE**                      \$10,000.00
- **BIDDING PHASE**                                      \$ 4,000.00
- **CONSTRUCTION ADMINISTRATION**    *HOURLY AS REQUESTED*

**B. HOURLY RATES**

The Hourly Rates at which McCormack + Etten / Architects LLP personnel would be billed are as described below:

<b>Kenneth L. Etten</b>	<b>Registered Architect @ \$110.00/HR.</b>
<b>Ronald H. McCormack</b>	<b>Registered Architect @ \$110.00/HR.</b>
<b>Technical Staff</b>	
<b>As Required</b>	<b>Intern Architects @ \$65.00 to \$95.00/HR.</b>

The Consultants used by McCormack + Etten / Architects LLP would be billed “At Cost”. *These fees are to be included in Upper Limit Fee noted above.*

**7. CHANGE IN SCOPE OR WORK AND ADDITIONAL ARCHITECTURAL SERVICES**

A. If the scope of the work changes substantially from that described herein, M + E reserves the right to renegotiate the stated fee, as mutually agreed upon.

B. McCormack + Etten / Architects LLP would be pleased to provide **ADDITIONAL ARCHITECTURAL SERVICES** as may be requested by the Owner, including renderings, models, or other services not specifically included in this proposal. *These ADDITIONAL ARCHITECTURAL SERVICES would be provided on an Hourly Basis as noted above or at cost for contracted services such as renderings.*

## 8. **MISCELLANEOUS PROVISIONS**

A. **Payment of Fees:** The fee will be billed on a monthly basis, payable upon receipt. Any fees more than 30 days past due shall have a 1 1/2% per month interest penalty applied.

B. **Additional Services:** Should the **Upper Limit** be reached and additional work is requested by the **Client** above and beyond the services described above, no additional work will be done without the written approval of the **Client**. ***This additional work will be done at the same Hourly Rates as noted above.***

C. **Client Responsibility:** The **Client** is responsible for obtaining all site information regarding existing property lines, easements, and deed restrictions, and for the cost of all necessary surveys, permits and fees as required for approvals and to complete the work.

D. **Reimbursable Expenses:** Additional **Reimbursable Expenses** shall include the cost of reproduction for blue-line prints, the cost of postage for the distribution of prints to the **Client** or **Client's Contractors**.

E. **Lien Rights:** As per Wisconsin State Statutes and Wisconsin Construction Lien Law, **McCormack + Etten / Architects LLP** hereby notify the **Client** that they may have lien rights on the **Client's** land and buildings if fees are not paid. ***McCormack + Etten / Architects LLP agree to cooperate with the Client and his lender, if any, to insure that all potential lien claims are duly paid.***

F. **Termination of Agreement:** This agreement may be terminated at any point by the **Client** with written notice to the **Architect** and the payment of all fees incurred to that point.

G. **Ownership of Drawings:** In accordance with the standard language of the **American Institute of Architects**, the original drawings and specifications prepared for this project are instruments of the **Architect's** service and shall remain the property of the **Architect**. It is agreed that the **Client** may retain copies, including reproducible copies of the drawings and specifications, and that these documents shall be used solely with respect to this project by both the **Client** and the **Architect**. ***The Architect shall retain all common law, copyright, and statutory rights to these documents.***

H. **Risk Allocation:** To the maximum extent permitted by law, the **Client** or anyone claiming by, through, or under the **Client**, agrees to limit the aggregate liability for any and all claims, losses, costs, or damages of any nature whatsoever arising out of the **Project** or this **Agreement**, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of the **Architect** or his agents or subcontractors, to the sum of \$100,000.00 or the total of the **Architect's** fees, whichever is greater. ***This limitation shall apply regardless of the cause of action or legal theory pled or asserted.***

If you have any questions regarding this proposal, please call at your convenience at (262)248-8391, by fax at (262)248-8392, or by e-mail at [ken@mccormacketten.com](mailto:ken@mccormacketten.com). If these terms are acceptable, please sign and date both copies of this proposal, keep one copy for your records and return one to our office. *We look forward to working with the City of Lake Geneva in its ongoing program to improve the facilities at Flat Iron Park for the use of all the citizens of Lake Geneva and the surrounding area.*

Sincerely,

Kenneth L. Etten A.I.A.  
McCormack + Etten / Architects LLP

Acceptance: \_\_\_\_\_  
Owner Date

# Humphreys Contracting LLC

P.O. Box 444

Lake Geneva, WI 53147

262 749 8438

262 248 9700

7/1/17

To:

City of Lake Geneva

Attn: Tom Earle

We propose to remodel an existing overhead door opening.  
We will remove the existing concrete block and steel header.  
We will then install the header approximately 14" higher than the existing.  
We further propose to cut the existing siding and reinstall.  
Provide new steel trim installed to the new height.

All labor and material are included for a complete job.

Price for 1 door openings are remodeled \$5975

Price if 2 doors openings are remodeled \$9725

\*\*\*\* Price reflects availability of Street Dept. lift

The following work shall be completed for the sum of: \$ 5275/\$8525

Terms: Net due upon completion. A service charge of 1-1/2 % per month will be charged on all accounts over 30 days. This proposal is submitted by Chris Humphreys DBA Humphreys Contracting. This proposal may be withdrawn after 10 days upon our discretion. The document shall serve as contract upon signing.

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. We authorize Humphreys Contracting to do the work as described. Payment will be made as outlined above. Please sign and return.

Signature \_\_\_\_\_ Date \_\_\_\_\_

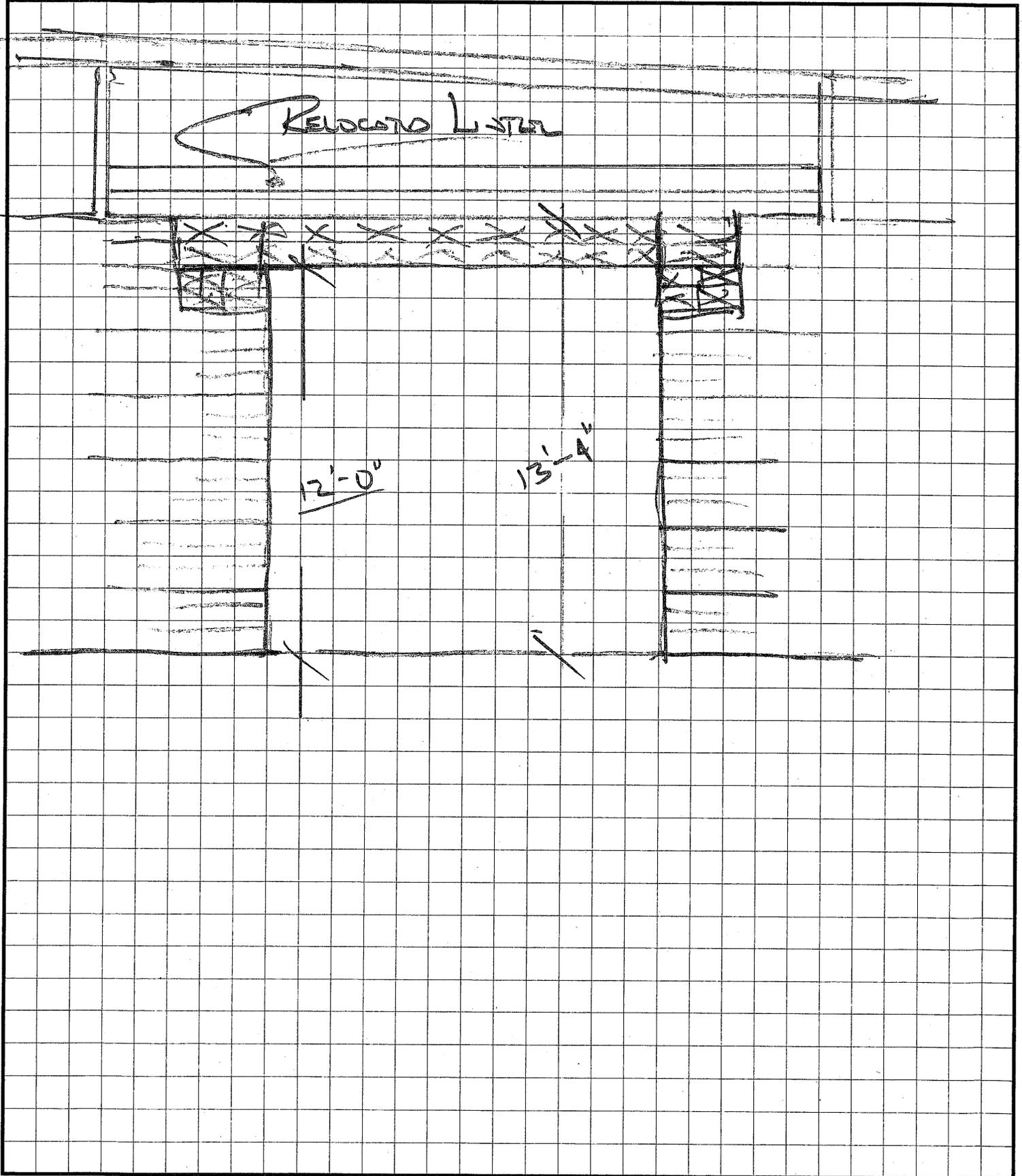
Kahl  
no-bid



PROJECT	<u>LG STREET DEPARTMENT</u>	ESTIMATE #	<u>1</u>
LOCATION	<u></u>	SHEET NUMBER	<u>1</u>
ARCHITECT	<u></u>	DATE	<u>7/20/2017</u>

	DESCRIPTION	QUANTITY	AMOUNT	UNITS	UNIT PRICE	TOTAL MATERIAL COST	UNIT PRICE	LABOR COST	TOTALS
<b>OPTION #1 WOOD REPAIRS</b>									
MH	<b>DEMO, MASONRY, CARPENTRY</b>								
1.0	SCAFFOLD OPENING	1	1	MH		-	50.00	50.00	50.00
1.0	RELOCATE ELECTRICAL CONDUIT	1	1	MH		-	50.00	50.00	50.00
1.0	REMOVE WOOD BLOCKING, DOOR WRAP	1	1	MH	50.00	50.00	50.00	50.00	100.00
1.0	CUT BACK SIDING	1	1	MH	20.00	20.00	50.00	50.00	70.00
1.0	REMOVE CMU	1	1	MH		-	50.00	50.00	50.00
1.5	REMOVE STEEL BEAM	1	1.5	MH	15.00	22.50	50.00	75.00	97.50
3.0	INSTALL UPPER LAM BEAMS	1	3	MH	60.00	180.00	50.00	150.00	330.00
3.0	INSTALL JAMB SIDES TO HEADER	1	3	MH	10.00	30.00	50.00	150.00	180.00
2.0	INSTALL WD HEADER	1	2	MH	15.00	30.00	50.00	100.00	130.00
1.5	INSTALL OH DOOR BLOCKING	1	1.5	MH	10.00	15.00	50.00	75.00	90.00
2.5	INSTALL TRIMS	1	2.5	MH	30.00	75.00	50.00	125.00	200.00
	PATCH CMU AT SIDES	1	5	MH	20.00	100.00	50.00	250.00	350.00
0.0						-		-	-
0.0						-		-	-
18.5	SUBTOTAL	1				-		-	1,697.50
0.0	OH&P	1	15%			-		-	254.63
18.5	<b>SINGLE DOOR SUBTOTAL</b>								1,952.13
0.0						-		-	-
0.0						-		-	-
0.0						-		-	-
0.0						-		-	-
									2 doors 3904.26
MH	<b>OPTION #2 CMU REPAIRS</b>								
MH	<b>DEMO, MASONRY, CARPENTRY</b>								
0.8	SACFFOLD OPENING	1	1	MH		-	50.00	50.00	50.00
0.8	RELOCATE ELECTRICAL CONDUIT	1	1	MH		-	50.00	50.00	50.00
0.8	REMOVE WOOD BLOCKING, DOOR WRAP	1	1	MH	50.00	50.00	50.00	50.00	100.00
0.8	CUT BACK SIDING	1	1	MH	20.00	20.00	50.00	50.00	70.00
0.8	REMOVE CMU	1	1	MH		-	50.00	50.00	50.00
1.3	REMOVE STEEL BEAM LINTEL	1	1.5	MH	15.00	22.50	50.00	75.00	97.50
1.3	REWORK JAMB SIDES	1	1.5	MH	10.00	15.00	50.00	75.00	90.00
0.4	INSTALL WD HEADER	1	0.5	MH	15.00	7.50	50.00	25.00	32.50
1.3	INSTALL OH DOOR BLOCKING	1	1.5	MH	10.00	15.00	50.00	75.00	90.00
2.1	INSTALL TRIMS	1	2.5	MH	30.00	75.00	50.00	125.00	200.00
3.7	INSTALL CMU AT SIDES OF JAMB, GROUT	1	4	MH	10.00	40.00	55.00	220.00	260.00
6.4	INSTALL CMU AT HEAD OF LINTEL	1	7	MH	7.00	49.00	55.00	385.00	434.00
0.0	MASONRY MATERIALS	1	90	EA	3.50	315.00	-	-	315.00
1.8	GROUT CORES	1	2	MH	30.00	60.00	55.00	110.00	170.00
0.0		1				-		-	-
0.0		1				-		-	-
16.9	SUBTOTAL	1				-		-	2,009.00
0.0	OH&P	1	15%			-		-	301.35
16.9	<b>SINGLE DOOR SUBTOTAL</b>								2,310.35

2 doors 4620.70



Midwest Door Company  
PO Box 966  
Lake Geneva, WI 53147

# QUOTE

(262)249-0828

Lake Geneva St. Dept.  
626 Geneva St.  
Lake Geneva, WI 53147

**Quote #** 0000053  
**Quote Date** 08/09/2017

Item	Description	Unit Price	Quantity	Amount
	Replace top panel with two 12' x 18" sections model 3285 and Ray is all track and springs. ( Price is per 1 door )	1000.00	1.00	1,000.00
		<b>Subtotal</b>		1,000.00
		<b>Total</b>		1,000.00
		<b>Amount Paid</b>		0.00
		<b>Quote</b>		\$1,000.00

## **TASK ORDER NUMBER #12 CIVIL ENGINEERING SERVICES**

This task order is made as of July 28, 2017 under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES, (the Agreement), between the **City of Lake Geneva (Owner)** and **Kapur & Associates, Inc. (Engineer)**. This Task Order is made for the following purpose:

Provide civil engineering services for the design, specification preparation, permitting, bidding and construction management for the City of Lake Geneva Riviera Beach expansion. This proposal includes expanding the beach approximately 14,000 square feet, retaining wall design, pedestrian access, environmental permitting, erosion control and restoration.

### **Section A. – Scope of Services**

Engineer shall perform the following Services:

#### **Plan Preparation Activities**

1. Provide topographic survey and mapping to prepare for the Riveira Beach expansion construction plans. Topographic survey to include elevation and location of features along the beach to the detail required to expand the area, retaining wall and walkway along with impacted grades of the park to preconstruction location and elevation.
2. Provide detailed plan set to be included with project manual. Plan set shall contain appropriate information for clear and accurate bidding by contractors.
3. Provide details as needed to complete work.
4. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
5. A Chapter 30 Permit (Form 3500-053) will be required by the WDNR, per Chapter 30.19 Wisconsin State Statutes, for land disturbance of 10,000 square feet or more on the bank of Geneva Lake. Under the Chapter 30 statute, it is anticipated that the project will not meet the eligibility criteria for the General Permit and will require an Individual Permit and public notice. Kapur will apply for the permit and provide all necessary documentation to the DNR for the attainment of the Chapter 30 Grading Individual Permit. Permit fees are included as part of this task order.

6. Prepare for and attend the bid opening, prepare bid tabulation and recommendation to Council for approval of contract.

### **Construction Management Activities**

7. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, establish project logs, formatting monthly contract quantity estimating and contractor invoicing and contract closeout documentation for base bid projects.
8. Provide construction survey staking for necessary items within the construction contract. This survey provides for a “one time” staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
9. Coordinate and complete necessary material testing services for work completed.
10. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum. **(This task is completed on a monthly basis and is completed for all work approved for the prior month.)**
11. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
12. Prepare and provide project update memorandum and provide copies of the daily journal entries to City staff upon request.
13. Attend meetings as needed and coordinate with adjacent property owners and business as needed.

### **Section B. – Schedule**

Engineer shall perform the Scope of Services and deliver the related Documents according to the following schedule:

1. Provide “Preliminary Plans” to the City of Lake Geneva for review and comment on or before September 1, 2017.
2. Provide Final Plans and Specification to the City of Lake Geneva for bid on or before September 14, 2017.
3. Bids due on or before October 3, 2017.

**Section C. – Compensation**

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed Twenty-One Thousand Nine Hundred Eighty-One dollars (\$21,981.00) payable according to the following terms:

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.

Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: \_\_\_\_\_

By: Gregory L Governatori

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Project Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Kapur Associates, Inc.**  
**Summary of Staff Hours and Labor Costs**  
**for the**  
**City of Lake Geneva**  
**TASK ORDER 12**

**City of Lake Geneva Riviera Beach Expansion - Attachment A**

CLASSIFICATION	ACT. Code	Project Manager		Senior Project Engineer		Civil Project Engineer		Office Survey Technician I		Construction Project Engineer		Construction Staff Engineer		Surveyor		Survey Crew		Total Labor	
		Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Average Hourly Wage		\$137.00		\$110.00		\$89.00		\$62.00		\$94.00		\$80.00		\$93.00		\$108.00			
<b>TASK DESCRIPTION</b>																			
<b>Riviera Beach Design</b>																			
Survey/Base Mapping				1	\$110.00			3	\$186.00					2	\$186.00	8	\$864.00	14	\$1,346.00
WDNR Chapter 30 Permitting						24	\$2,136.00											24	\$2,136.00
Beach Design - Grading, layout						64	\$5,696.00											64	\$5,696.00
Details - Retaining wall, Erosion Control, sidewalk, etc.						20	\$1,780.00											20	\$1,780.00
																		Subtotal	\$10,958.00
<b>Project Manual/Administration</b>																			
Administration		8	\$1,096.00															8	\$1,096.00
Advertisement/Project Manual				8	\$880.00	24	\$2,136.00											32	\$3,016.00
Attend Bid Opening		2	\$274.00															2	\$274.00
Post Bid Opening Activities		2	\$274.00															2	\$274.00
Meetings as Required																			
																		Subtotal	\$4,660.00
<b>Constuction Management</b>																			
Construction Staking Services														4	\$372.00	16	\$1,728.00	20	\$2,100.00
Construction Administration				4	\$440.00					4	\$320.00	40	\$3,200.00					48	\$3,960.00
																		Subtotal	\$6,060.00
<b>TOTALS</b>		<b>12</b>	<b>\$ 1,644.00</b>	<b>13</b>	<b>\$ 1,430.00</b>	<b>132</b>	<b>\$ 11,748.00</b>	<b>3</b>	<b>\$ 186.00</b>	<b>4</b>	<b>\$ 320.00</b>	<b>40</b>	<b>\$ 3,200.00</b>	<b>6</b>	<b>\$ 558.00</b>	<b>24</b>	<b>\$ 2,592.00</b>	<b>234</b>	<b>\$21,678</b>
																	<b>Expenses:</b>		<b>\$303</b>
																	<b>Project Total:</b>		<b>\$21,981</b>

Summary of Expenses	Units	Cost	Total
Estimated Expenses			
WDNR Permit		\$303.00	\$303.00
<b>Totals</b>			\$303.00

CONDOMINIUMS



My Map

**WALWORTH COUNTY, WISCONSIN**

0 12.5 25 50 75 100 Feet

1 inch = 63 feet

Author:

Map Produced on: 3/13/2017

Wisconsin State Plane Coordinate System, South Zone  
Horizontal Datum: NAD27

**Walworth County Information Technology Department**  
Land Information Division  
1800 County Trunk N N  
Elkhorn, Wisconsin 53121-1001

DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP WAS DEVELOPED AND PRODUCED FROM SOURCES BELIEVED TO BE RELIABLE AND WARRANTED AS SUCH. NO WARRANTY IS MADE REGARDING ACCURACY, COMPLETENESS, SECURITY, RELIABILITY OR USE. THESE INFORMATION CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.



Geneva Lake

## My Map

**WALWORTH COUNTY, WISCONSIN**

0 12.5 25 50 75 100 Feet  
1 inch = 63 feet

Author: \_\_\_\_\_  
 Map Produced on: 8/9/2017  
 Wisconsin State Plane Coordinate System, South Zone  
 Horizontal Datum: NAD27

**Walworth County Information Technology Department**  
**Land Information Division**  
 1800 County Trunk N N  
 Elkhorn, Wisconsin 53121-1001

DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP WAS DEVELOPED BY WALWORTH COUNTY AND IS PROVIDED FROM SOURCES BELIEVED TO BE RELIABLE. WALWORTH COUNTY MAKES NO WARRANTY, EXPRESSED OR IMPLIED, AS TO THE ACCURACY, COMPLETENESS, OR QUALITY, RELIABILITY OR USEFULNESS OF THIS INFORMATION. THE INFORMATION CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.

Proposed Beach addition of apx 4700 sq/ft.

Projected cost; \$100-150k

National Recreation and Park Association guidelines, 55sq/ft per person.

$4700/55 = 94$  additional people.

$94 \times \$7 = \$658$ .

$\$100k/\$658 = 152$  days of 94 additional people to recoup expense.\*14300 persons. (227 @ \$150k. 21340 persons)

According to the Beach Manager, our largest day was apx 1900 people on Memorial Day, 2016. There is no way of knowing if we could have had 94 more people as we do not limit attendance.

Our beach is apx 43560 sq/ft with a projected max capacity of 790 persons.

At a turnover rate of 3, which is recommended by the NRPA, that is 2400 persons/day. Our biggest day again was 1900 that we know of.

According to Sylvia in the 2016 season it took until 05 July to reach \$150k in sales.\*\* Roughly 40 days of summer.

\*Adults only, would need to deduct difference for child rate.

\*\*This is incoming only, no expenses were deducted. ie; payroll, repairs, supplies, grooming...

2016 was also a very good year pertaining to weather.

There are also possible exit requirements needed per Fire Code.

Revised Beach Expansion, 2017.

Apx 8712 sq/ft.

= 158 persons (8712/55 sq/ft per person)

X's \$7/person = \$1106

The option approved prior was for 12400 sq/ft with an Engineers estimate of apx \$311,000.00

My estimate for the revision would be estimated between \$225-260k.

**City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds**

**Contractor's/Vendor's/Grantee's Application For Payment No.**

7

Application Period:

Application Date:

7/11/2017

To (Owner):

City of Lake Geneva

From (Contractor/Vendor/Grantee):

Kapur & Associates

Via (City Official/Engineer)

Director of Public Works

Project:

10) Main Street Widening

Contract/Quote:

Engineering Contract

**Application for Payment - Change Order Summary**

Number	Additions Due From City	Deductions (Unused)
<b>Total</b>		

1. Current Contract/Quote/Grant Amount	45,676.00
2. Less Previous Non Escrow Payments	17,606.08
3. Balance of Escrow	28,069.92
4. Less Previous Escrow Payments	10,201.50
5. Plus/Less Change Orders	-
6. Balance Available	17,868.42
7. Amount Due this Application	17,868.42

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by: \_\_\_\_\_  
City Official/Engineer Date

Approved by: \_\_\_\_\_  
Owner Date

Approved by: \_\_\_\_\_  
Bank (if applicable) Date

Approved by: \_\_\_\_\_  
Escrow Agent Date

By:	Date:

**City of Lake Geneva  
Finance, License, & Regulation Committee  
August 15, 2017**

**Prepaid Checks**

**07/28/17 - 08/11/17**

**Total:  
\$7,932.01**

**Checks over \$5,000:                    \$                    -**

DATE: 08/11/2017  
 TIME: 16:00:13  
 ID: AP450000.WOW

CITY OF LAKE GENEVA  
 PAID INVOICE LISTING

FROM 07/28/2017 TO 08/11/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AT&T81	AT&T								
	RE080117			07/12/17		65643	08/02/17	2,517.81	2,517.81
		01 262 R42-8188 663 1 CITY HALL	1116105221						290.44
		02 262 R42-8188 663 1-POLICE	1121005221						290.45
		03 262 R42-8188 633 1-COURT	1112005221						32.27
		04 262 R42-8188 663 1-METER	4234505221						32.26
		05 262 248-2261 368 9-FIRE DEPT	1122005221						355.36
		06 262 248-4567 367 1-911 MODEM	1121005221						247.16
		07 262 248-6837 457 9-POL 911 CON	1121005221						132.47
		08 262 248-4715 125 4-CITY HALL	1116105221						298.14
		09 262 248-4913 601 4-STR FAX/DSL	1132105221						197.31
		10 262 249-5299 313 5-6 LIB LINES	9900005221						202.73
		11 262 249-5299 313 5-1 STR LINE	1132105221						33.78
		12 262 249-5299 313 5-COURT FAX	1112005221						33.78
		13 262 249-5299 313 5-CH ALARM	1116105221						67.58
		14 262 249-5299 313 5-CEM 1 LINE	4800005221						33.78
		15 262 249-5299 313 5-LOWER RIV	4055205221						33.78
		16 262 249-5299 313 5-UPPER RIV	4055105221						67.58
		17 262 249-5299 313 5-FIRE 2 LINE	1122005221						67.58
		18 262 249-5299 313 5-POL 3 LINES	1121005221						101.36
								VENDOR TOTAL:	2,517.81
EQUAL	EQUAL RIGHTS DIVISION								
	250-8/17			07/31/17		700046	08/10/17	142.50	142.50
		01 WORK PERMITS-JUL	1100002422						142.50
								VENDOR TOTAL:	142.50
HOME	HOME DEPOT CREDIT SERVICES								
	3956-7/17			07/21/17		65644	08/02/17	427.57	29.57
		01 LIGHT	4800005240						29.57
	5297-7/17			07/21/17		65644	08/02/17	427.57	398.00
		01 WEED EATERS	1152005352						398.00
								VENDOR TOTAL:	427.57
LAKESI	LAKESIDE INTERNATIONAL LLC								
	15001125			04/05/17		65645	08/02/17	409.24	250.00
		01 PEEK WINDOW VIN#4099	1132105351						250.00
	15001128			03/31/17		65645	08/02/17	409.24	250.00
		01 PEEK WINDOW VIN#4098	1132105351						250.00
	2137155P			03/17/17		65645	08/02/17	409.24	75.58

FROM 07/28/2017 TO 08/11/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	2137155P	01 PRESSURE SWITCH	1132105351	03/17/17		65645	08/02/17	409.24	75.58 75.58
	CM2131968P	01 RTRN CABLE ASSEMBLY	1132105351	03/28/17		65645	08/02/17	409.24	-166.34 -166.34
							VENDOR TOTAL:		409.24
LGUTI	LAKE GENEVA UTILITY								
	RE071017-2			07/01/17		65646	08/02/17	128.43	128.43
		01 11.1999.00 VETS PK STORAGE BLD	1152015226						1.74
		02 11.2000.00 VETS PARK	1152015226						1.50
		03 11.2001.00 VETS CONCESSION	1152015226						1.78
		04 3.0420.00 1070 CAREY	1132105226						0.45
		05 3.0424.00 1065 CAREY	1132105226						1.04
		06 3.0425.00 1055 CAREY	1132105226						0.60
		07 4.0307.00 818 GENEVA	4234505220						0.29
		08 4.0402.00 918 MAIN ST LIB	9900005222						2.29
		09 4.0404.00 COOK & MAIN	1152005226						2.62
		10 4.0466.00 BEACH HOUSE	4054105399						2.53
		11 4.0468.00 WRIGLEY DR/TOP	4055105226						5.38
		12 4.0469.00 LOWER RIVIERA	4055205226						15.71
		13 4.0472.00 IRRIGATION LIB PARK	1152005227						0.29
		14 4.0474.00 LIB PK RESTROOM	1152005226						1.44
		15 5.0100.00 626 GENEVA	1116105226						3.77
		16 5.0101.00 626 GENEVA ST PF	1116105226						69.00
		17 5.0114.00 255 MILL/MUSEUM	1151105226						1.74
		18 5.0138.00 720 GENEVA	1152005227						0.29
		19 5.0253.00 FLAT IRON PK RESTRM	1152005226						6.11
		20 5.0255.00 CHAMBER OF COMMERCE	1152005226						0.45
		21 5.0257.00 WRIGLEY DR STATUE	1152005227						0.29
		22 5.0280.00 BAKER/WILLOW SMN PK	1152005226						1.16
		23 5.0300.00 255 MILL ST FP	1151105226						1.89
		24 6.0034.00 CEMETERY RD	4800005226						1.95
		25 6.0550.00 WILLIAMS ST PK	1152005227						0.29
		26 7.0415.00 730 MARSHALL	1122005226						2.82
		27 8.0452.00 SAGE ST/DUNN FLD	1152005226						1.01
							VENDOR TOTAL:		128.43
MUTUA	MUTUAL OF OMAHA								
	651241243			08/01/17		65647	08/02/17	1,271.78	1,271.78
		01 CEM DISABILITY-AUG	4800005137						29.16
		02 PKG DISABILITY-AUG	4234505137						16.81

FROM 07/28/2017 TO 08/11/2017

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	651241243			08/01/17		65647	08/02/17	1,271.78	1,271.78
		03 CH DISABILITY-AUG	1110205134						157.69
		04 LIB DISABILITY-AUG	9900005137						55.48
		05 PD DISABILITY-AUG	1110205134						588.95
		06 STR DISABILITY-AUG	1110205134						210.41
		07 UTIL DISABILITY-AUG	1100001634						154.50
		08 WWTf DISABILITY-AUG	1100001634						58.78
								VENDOR TOTAL:	1,271.78
PCP		PETTY CASH - POLICE DEPT							
		PETTY CASH 08/17		08/09/17		65652	08/10/17	87.70	87.70
		01 USPS-POSTAGE	1121005312						87.70
								VENDOR TOTAL:	87.70
T0001482		AMERICAN LEGION AUXILIARY							
		REFUND FEES 073117		06/26/17		65648	08/02/17	90.00	90.00
		01 REFUND 4TH OF JULY 2017 FEES	1100004495						90.00
								VENDOR TOTAL:	90.00
UNITOCC		UNITED OCC MEDICAL SVC LLC							
	190-9			07/17/17		65649	08/02/17	2,355.30	2,355.30
		01 PRE-EMPLOY PHYSICALS	1121005411						2,355.30
								VENDOR TOTAL:	2,355.30
USCELL		US CELLULAR							
	RE080117			07/12/17		65650	08/02/17	453.17	453.17
		01 HARBORMASTER CELL-JUL	4055105221						15.45
		02 MAYOR'S CELL-JUL	1116105221						38.25
		03 BLDG INSP CELL-JUL	1124005262						53.15
		04 CITY ADMIN CELL-JUL	1116105221						54.67
		05 BEACH CELL-JUL	4054105221						5.60
		06 PARKING MTR 1 CELL-JUL	4234505221						2.95
		07 PARKING MTR 2 CELL-JUL	4234505221						2.15
		08 CITY HALL CELL-JUL	1116105221						7.30
		09 PARKING SUPERVISOR CELL-JUL	4234505221						45.65
		10 CITY CLERK CELL-JUL	1116105221						46.15
		11 CEMETERY CELL-JUL	4800005221						34.25
		12 ST DIRECTOR CELL-JUL	1132105221						44.00
		13 ST FOREMAN CELL-JUL	1132105221						57.95
		14 PARKING MGR CELL-JUL	4234505221						45.65
								VENDOR TOTAL:	453.17



**City of Lake Geneva**  
**Finance, License, & Regulation Committee**  
**August 15, 2017**

**Accounts Payable**

	<u>Fund #</u>	
1. General Fund	11	\$ 71,615.32
2. Debt Service	20	\$ -
3. TID #4	34	\$ 100.00
4. Lakefront	40	\$ 5,177.16
5. Capital Projects	41	\$ 2,006.25
6. Parking	42	\$ 5,259.08
7. Tourism Commission	47	\$ 25,000.00
8. Cemetery	48	\$ 116.00
9. Equipment Replacement	50	\$ 11,798.00
10. Library Fund	99	\$ -
11. Impact Fees	45	\$ -
12. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b><u><u>\$121,071.81</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE  
FLR Meeting Date: 08/15/17**

**TOTAL UNPAID ACCOUNTS PAYABLE** \$ **121,071.81**

**ITEMS > \$5,000**

Johns Disposal Service Inc - August Refuse & Recycling Service	\$ 38,059.76
Lake Geneva Chamber of Commerce / VISIT Lake Geneva	\$ 25,000.00
Midstate Equipment - DPW Scag Mower	\$ 11,850.06

Balance of Other Items \$ 46,161.99

DATE: 08/11/17  
 TIME: 16:35:53  
 ID: AP441000.WOW

CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/29/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A+	A+ GRAPHICS & PRINTING						
14904	07/11/17	01	REBUILD PACKET COPY	4055205399		08/29/17	25.58
						INVOICE TOTAL:	25.58
15207	08/03/17	01	LAMINATE POUCHES-MOW LIST	1132105399		08/29/17	4.50
						INVOICE TOTAL:	4.50
						VENDOR TOTAL:	30.08
ACKMAN	ACKMAN GLASS & MIRROR CO INC						
73838	08/04/17	01	FRONT DOOR FIX	4055205360		08/15/17	105.00
						INVOICE TOTAL:	105.00
						VENDOR TOTAL:	105.00
ADVAND	ADVANCED DISPOSAL SERVICES						
A40000008431	07/15/17	01	LANDFILL USE-7.57 TN	1136005296		08/29/17	422.89
						INVOICE TOTAL:	422.89
A40000008472	07/31/17	01	LANDFILL USE-7.55 TN	1136005296		08/15/17	534.64
		02	LANDFILL USE-BULK	1136005296			1,418.40
						INVOICE TOTAL:	1,953.04
						VENDOR TOTAL:	2,375.93
ADVANP	ADVANCE PRINTING INC						
38907	06/30/17	01	LG WALKING TOUR BKLTS	1170005720		08/15/17	990.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
T0001480	BRIE SCHMIDT						
SCHMIDT-GOV PAY REF	07/27/17	01	REFUND OVERPYMT-GOV PAY	1112004510		08/29/17	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00

DATE: 08/11/17  
TIME: 16:35:54  
ID: AP441000.WOW

CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 08/29/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-371335	08/02/17	01	TIRE FIX SUPPLIES	1132105351		08/29/17	21.57
						INVOICE TOTAL:	21.57
662-371383	08/02/17	01	JACK FLUID	1132105351		08/29/17	15.18
						INVOICE TOTAL:	15.18
						VENDOR TOTAL:	36.75
BURRIS	BURRIS EQUIPMENT CO						
PI75590	06/05/17	01	HYDRAULIC ELBOW-JACOBSEN	1152005250		08/29/17	57.33
						INVOICE TOTAL:	57.33
						VENDOR TOTAL:	57.33
CDW	CDW GOVERNMENT INC						
JMX1715	07/18/17	01	SPEAKER-ROLL CALL	1121005342		08/29/17	10.50
		02	OLYMPUS SOFTWARE	1114305310			156.76
		03	CH.25 UPS,ACCTG UPS,BATTERY	1115105450			281.00
						INVOICE TOTAL:	448.26
JMX9512	07/19/17	01	ADOBE SOFTWARE	1114205310		08/29/17	241.95
		02	ADOBE SOFTWARE	1116105310			241.95
						INVOICE TOTAL:	483.90
						VENDOR TOTAL:	932.16
CHICA	CHICAGO TITLE COMPANY						
WA-6961	DRAW #17 FEE	08/03/17	01	ESCROW SVC-DRAW 17	3400002190	08/15/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
CINTAS	CINTAS CORP						
5008445789	07/31/17	01	EYE WASH/FLUSH,DISINFEC SVC	1132105390		08/29/17	67.74
						INVOICE TOTAL:	67.74
						VENDOR TOTAL:	67.74

INVOICES DUE ON/BEFORE 08/29/2017

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CITYDE	CITY OF DELAVAN						
WARRANT-GUZMAN	07/28/17	01	#WARRANT-GUZMAN, EVODIO	1112002428		08/29/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
COPIE	COPIES & PRINTS PLUS LLC						
303470	05/22/17	01	RIV REMDL PLNS PREP 5/24	4055105240		08/15/17	4.75
		02	RIV REMDL PLNS PREP 5/24	4055205240			4.75
						INVOICE TOTAL:	9.50
303574	05/26/17	01	RIV REMODEL PLANS PKTS 5/24	4055105240		08/15/17	253.48
		02	RIV REMODEL PLANS PKTS 5/24	4055205240			253.49
						INVOICE TOTAL:	506.97
304267	06/28/17	01	RIV REMDL PLNS PKTS 6/28	4055105240		08/15/17	228.86
		02	RIV REMDL PLNS PKTS 6/28	4055205240			228.86
						INVOICE TOTAL:	457.72
304569	06/13/17	01	RIV REMDL PLNS FINAL RPT	4055105240		08/15/17	526.87
		02	RIV REMDL PLNS FINAL RPT	4055205240			526.87
						INVOICE TOTAL:	1,053.74
						VENDOR TOTAL:	2,027.93
DES	DATA EQUIPMENT SERVICES						
779	07/25/17	01	MODEM SVC-JUL	4234505221		08/29/17	1,069.00
						INVOICE TOTAL:	1,069.00
						VENDOR TOTAL:	1,069.00
T0001486	DAVID HARRIS PEELER						
REFUND	08/01/17	01	REF SEC DEP, TABLES-SEM PK 7/22	1100002353		08/29/17	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
DIREC	DIRECTPATH LLC						
AT36848	08/01/17	01	PATIENT CARE-AUG	1110205132		08/29/17	274.50
						INVOICE TOTAL:	274.50
						VENDOR TOTAL:	274.50
T0001488	DOUGLAS TOLLE						
REFUND	07/25/17	01	REFUND 16-73045	1122004624		08/29/17	20.00
						INVOICE TOTAL:	20.00
						VENDOR TOTAL:	20.00
DUNN	DUNN LUMBER & TRUE VALUE						
692001	07/17/17	01	PAINT,TAPE-"NO DIVING" SIGNS	4054105352		08/29/17	14.47
		02	DISCOUNT	1100004819			-0.72
						INVOICE TOTAL:	13.75
693846	07/31/17	01	BATTERIES,CHLORINE	4055205355		08/29/17	85.82
		02	DISCOUNT	1100004819			-1.50
						INVOICE TOTAL:	84.32
693896	08/01/17	01	BATTERIES-AUTO FLUSHERS	1152005350		08/29/17	27.98
		02	DISCOUNT	1100004819			-1.40
						INVOICE TOTAL:	26.58
694083	08/02/17	01	PIPE CAP	1152015350		08/29/17	3.96
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.76
694220	08/03/17	01	FLOURESCENT BULBS-SEMINARY RR	1152005350		08/29/17	8.99
		02	DISCOUNT	1100004819			-0.45
						INVOICE TOTAL:	8.54
695005	08/09/17	01	PHOTO EYE STRT LITE-WELLS/MAIN	1134105261		08/15/17	8.99
		02	DISCOUNT	1100004819			-0.45
						INVOICE TOTAL:	8.54

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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DUNN	DUNN LUMBER & TRUE VALUE						
695092	08/10/17	01	FLUSH PACK	1151105240		08/29/17	2.69
		02	DISCOUNT	1100004819			-0.13
						INVOICE TOTAL:	2.56
						VENDOR TOTAL:	148.05
DUO	DUO SAFETY LADDER CORPORATION						
447222	12/23/14	01	RUNG REAMER TOOL RETURN	1122005351		03/16/16	-126.00
		02	REFUND CK RECD-TOOL RETURN	1122005351			126.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
ELKHO	ELKHORN CHEMICAL CO INC						
590154	07/28/17	01	BATHROOM CLEANERS	1116105350		08/15/17	216.33
						INVOICE TOTAL:	216.33
						VENDOR TOTAL:	216.33
FAST	FASTENAL COMPANY						
WIELK133083	07/17/17	01	BOLTS	1134105374		08/29/17	7.35
						INVOICE TOTAL:	7.35
						VENDOR TOTAL:	7.35
FERRE	FERRELLGAS						
RNT6809725	06/26/17	01	PROPANE TANK RENTAL	4800005420		08/29/17	36.00
						INVOICE TOTAL:	36.00
						VENDOR TOTAL:	36.00
FIRSTS	FIRST SUPPLY LLC						
1574828-00	08/03/17	01	TOILET REPLACEMENT PARTS	1152005350		08/29/17	495.88
						INVOICE TOTAL:	495.88
						VENDOR TOTAL:	495.88

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
FORD	FORD OF LAKE GENEVA						
58845	07/13/17	01	OIL PRES SENSOR FIX-VIN 3443	4234505351		08/29/17	164.44
						INVOICE TOTAL:	164.44
						VENDOR TOTAL:	164.44
T0001481	FRIENDS OF THE LG PUBLIC LIBR						
REFUND	07/31/17	01	SEC DEP REF-AUTHORFEST 7/8/17	1100002353		08/29/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
GENON	GENEVA ONLINE INC						
1050668	08/01/17	01	EMAIL SVC-AUG	1112005221		08/29/17	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	2.00
T0001478	GIRAFFE ELECTRIC II INC						
REFUND	07/25/17	01	OVERCHG PERMIT 20170460	1124004431		08/29/17	990.00
						INVOICE TOTAL:	990.00
						VENDOR TOTAL:	990.00
HESTA	HE STARK AGENCY INC						
6089CRTPRK-5/17	05/22/17	01	CRTPRK REFUND	1100001391		08/29/17	2.50
						INVOICE TOTAL:	2.50
6089PARK-7/17	07/31/17	01	COLLECTION FEES-JUL	4234505216		08/29/17	300.89
						INVOICE TOTAL:	300.89
						VENDOR TOTAL:	303.39
HEIN	HEIN ELECTRIC SUPPLY CO						
361075	07/31/17	01	STREET LITE POLES REPLACMT	1134105261		08/15/17	2,590.60
						INVOICE TOTAL:	2,590.60
						VENDOR TOTAL:	2,590.60

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-----							
SIBBI HENRY A SIBBING							
REIMB 07/17	07/19/17	01	JUDGE SEMINAR-134 MILES	1112005330		08/29/17	71.69
		02	JUDGE SEMINAR-MEALS	1112005331			33.13
						INVOICE TOTAL:	104.82
						VENDOR TOTAL:	104.82
ITU ITU ABSORB TECH INC							
6836968	07/28/17	01	MATS,TOWELS	1132105360		08/29/17	80.70
						INVOICE TOTAL:	80.70
6836969	07/28/17	01	SERV MATS	1116105360		08/29/17	77.13
						INVOICE TOTAL:	77.13
6844773	08/11/17	01	SERV MATS	1116105360		08/29/17	77.13
						INVOICE TOTAL:	77.13
						VENDOR TOTAL:	234.96
T0001494 JASON GUINDON							
REFUND	08/08/17	01	GUINDON-SEC DEP 8/4/17	4055102353		08/15/17	1,000.00
		02	GUINDON-SETUP, SEC GRD 8/4/17	4055104674			-304.00
						INVOICE TOTAL:	696.00
						VENDOR TOTAL:	696.00
T0001495 JAVONTE JENIOUS							
WARRANT-JENIOUS	08/07/17	01	OVERPMT-WARRANT #16CT1563	1112002428		08/15/17	3.00
						INVOICE TOTAL:	3.00
						VENDOR TOTAL:	3.00
T0001490 JEFFERY MIDDLETON							
REFUND	07/25/17	01	REFUND 17-27762	1122004624		08/29/17	225.00
						INVOICE TOTAL:	225.00
						VENDOR TOTAL:	225.00

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-----							
T0001491 JESSE & JILL ADAMS							
REFUND	07/23/17	01	ADAMS-SEC DEP 7/22/17	4055102353		08/15/17	1,000.00
		02	ADAMS-SETUP,SEC GRD 7/22/17	4055104674			-384.00
						INVOICE TOTAL:	616.00
						VENDOR TOTAL:	616.00
FLOWE	JIM FLOWER						
MILEAGE 07/17	07/31/17	01	JUL-138 MILES C/E	1124005330		08/29/17	73.83
						INVOICE TOTAL:	73.83
						VENDOR TOTAL:	73.83
JOHNS	JOHNS DISPOSAL SERVICE INC						
132581	08/11/17	01	AUG SVCS	1136005294		08/29/17	27,012.16
		02	AUG SVCS	1136005297			11,047.60
						INVOICE TOTAL:	38,059.76
						VENDOR TOTAL:	38,059.76
JUREW	JUREWICZ, JUDY						
3861	08/01/17	01	REGULATOR-MOWER	1152005250		08/29/17	147.55
						INVOICE TOTAL:	147.55
3870	08/03/17	01	SCAG MOWER FIX	1152005250		08/29/17	260.92
						INVOICE TOTAL:	260.92
3888	08/09/17	01	TORO FIX-SAFETY SWITCH	1152005250		08/15/17	91.02
						INVOICE TOTAL:	91.02
						VENDOR TOTAL:	499.49
KAPUR	KAPUR & ASSOCIATES, INC						
91192	07/11/17	01	COVE PKG-LOT I ENGINEERING	4234505870		08/29/17	552.00
						INVOICE TOTAL:	552.00

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-----							
KAPUR	KAPUR & ASSOCIATES, INC						
91195	07/11/17	01	AMERICAN LEGION-ENG	1130005216		08/29/17	773.00
						INVOICE TOTAL:	773.00
						VENDOR TOTAL:	1,325.00
T0001484	KELLER INC						
DEPOSIT	07/31/17	01	REFUND-PKG HOOD DEPOSIT	4234504640		08/29/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
VISIT	LAKE GENEVA CHAMBER						
QTR 3 17	08/08/17	01	3RD QTR 2017 PAYMENT	4700005710		08/15/17	25,000.00
						INVOICE TOTAL:	25,000.00
REF-PARADE	08/02/17	01	REF APP FEE-CHRISTMAS PARADE	1100004495		08/29/17	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25,025.00
LGREG	LAKE GENEVA REGIONAL NEWS						
1217612	06/08/17	01	LN-CUP COFFEE SCHOOL 252 CENTE	1110005315		08/29/17	41.15
						INVOICE TOTAL:	41.15
1217617	06/08/17	01	LN-CUP PATISSERIE 252 CENTER	1110005315		08/29/17	41.15
						INVOICE TOTAL:	41.15
1217619	06/08/17	01	LN-CUP BOARD/BRUSH 262 CTR	1110005315		08/29/17	42.26
						INVOICE TOTAL:	42.26
1217627	06/08/17	01	LN-CUP WALSKI 264 CENTER	1110005315		08/29/17	43.38
						INVOICE TOTAL:	43.38
1217635	06/08/17	01	LN-AMEND CUP/PIP LGTENNIS CLUB	1110005315		08/29/17	43.38
						INVOICE TOTAL:	43.38

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LGREG	LAKE GENEVA REGIONAL NEWS						
1217644	06/08/17	01	LN-CUP EVANS 717 GENEVA	1110005315		08/29/17	42.26
						INVOICE TOTAL:	42.26
1217652	06/08/17	01	LN-GDP/PIP EVANS 717 GEORGE ST	1110005315		08/29/17	44.50
						INVOICE TOTAL:	44.50
1217668	06/08/17	01	LN-CUP ASSOC BANK	1110005315		08/29/17	45.62
						INVOICE TOTAL:	45.62
1217681	06/08/17	01	LN-ZONING AMEND ASSOC BANK	1110005315		08/29/17	43.38
						INVOICE TOTAL:	43.38
1217687	06/08/17	01	LN-CUP CHAMPS	1110005315		08/29/17	41.15
						INVOICE TOTAL:	41.15
1217710	06/08/17	01	LN-CUP KLIPP 824 WMS	1110005315		08/29/17	41.15
						INVOICE TOTAL:	41.15
1217711	06/08/17	01	LN-GDP KLIPP 824 WMS	1110005315		08/29/17	40.02
						INVOICE TOTAL:	40.02
1217719	06/08/17	01	LN-PIP KLIPP 824 WMS	1110005315		08/29/17	40.02
						INVOICE TOTAL:	40.02
1217722	06/08/17	01	LN-CUP LANCO 837 BAYVIEW DR	1110005315		08/29/17	45.62
						INVOICE TOTAL:	45.62
1217727	06/08/17	01	LN-ZONING MAP ANDERSEN 905 PLA	1110005315		08/29/17	41.15
						INVOICE TOTAL:	41.15
1217731	06/08/17	01	LN-PIP ANDERSEN 905 PLATT	1110005315		08/29/17	42.26
						INVOICE TOTAL:	42.26
1217740	06/08/17	01	LN-CUP FAIRWYN 930 BAYVIEW DR	1110005315		08/29/17	43.38
						INVOICE TOTAL:	43.38

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LGREG	LAKE GENEVA REGIONAL NEWS						
1217743	06/08/17	01	LN-CUP REED'S 1084 LAGRANGE DR	1110005315		08/29/17	44.50
						INVOICE TOTAL:	44.50
1217751	06/08/17	01	LN-ZONING MAP GL CHRISTIAN CHU	1110005315		08/29/17	41.15
						INVOICE TOTAL:	41.15
1217755	06/08/17	01	LN-PIP GL CHRISTIAN CHURCH	1110005315		08/29/17	40.02
						INVOICE TOTAL:	40.02
1217761	06/08/17	01	LN-PRPSD ZON SECT98-206(4)(k)	1110005314		08/29/17	40.02
						INVOICE TOTAL:	40.02
1217790	06/01/17	01	LN-BP QUICK N SAVE LIQ LIC	1110005315		08/29/17	17.00
						INVOICE TOTAL:	17.00
1217792	06/01/17	01	LN-5/8 COUNCIL MINUTES	1110005314		08/29/17	182.57
						INVOICE TOTAL:	182.57
1217999	06/01/17	01	LN-ORD 17-05 OVERNT PKG	1110005314		08/29/17	33.86
						INVOICE TOTAL:	33.86
1218019	06/01/17	01	LN-ORD 17-06 BOAT TRL PKG	1110005314		08/29/17	29.49
						INVOICE TOTAL:	29.49
1218021	06/01/17	01	LN-ORD 17-07 BKG INTO PK STALL	1110005314		08/29/17	28.24
						INVOICE TOTAL:	28.24
1218027	06/01/17	01	LN-ORD 17-08 10 HR METERS	1110005314		08/29/17	23.24
						INVOICE TOTAL:	23.24
1218029	06/01/17	01	LN-ORD 17-09 CITY STICKERS	1110005314		08/29/17	34.49
						INVOICE TOTAL:	34.49
1218030	06/01/17	01	LN-ORD 17-10 BOAT LAUNCHING	1110005314		08/29/17	31.99
						INVOICE TOTAL:	31.99

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LGREG	LAKE GENEVA REGIONAL NEWS						
1218033	06/01/17	01	LN-TIENDA EL RANCHO LIQ LIC	1110005315		08/29/17	15.12
						INVOICE TOTAL:	15.12
1219026	06/08/17	01	LN-D&D/FLAT IRON LIQ LIC	1110005315		08/29/17	15.75
						INVOICE TOTAL:	15.75
1219818	06/15/17	01	LN-GENEVA THEATER LIQ IC	1110005315		08/29/17	21.37
						INVOICE TOTAL:	21.37
1220383	06/22/17	01	LN-5/22 COUNCIL MINUTES	1110005314		08/29/17	386.88
						INVOICE TOTAL:	386.88
1221529	07/06/17	01	CUP-NEXT DOOR PUB 411 INTERCHG	1110005315		08/15/17	38.91
						INVOICE TOTAL:	38.91
1221530	07/06/17	01	LN-GDP HATHAWAY 420 ELMWOOD	1110005315		08/15/17	41.15
						INVOICE TOTAL:	41.15
1221540	07/06/17	01	LN-PIP HATHAWAY 430 ELMWOOD	1110005315		08/15/17	41.15
						INVOICE TOTAL:	41.15
1221542	07/06/17	01	LN-PIP BRUNK 1225 SAGE ST	1110005315		08/15/17	43.38
						INVOICE TOTAL:	43.38
1221545	07/06/17	01	LN-PIP SUMMERHAVEN	1110005315		08/15/17	42.26
						INVOICE TOTAL:	42.26
1221559	07/06/17	01	LN-AD 2017 ST IMP BIDS	1110005314		08/15/17	160.81
						INVOICE TOTAL:	160.81
1221967	07/06/17	01	LN-6/12 COUNCIL MINUTES	1110005314		08/15/17	464.35
						INVOICE TOTAL:	464.35
1223764	07/20/17	01	LN-MOSQUITO TREATMENT NOTICE	1110005314		08/15/17	74.40
						INVOICE TOTAL:	74.40

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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LGREG	LAKE GENEVA REGIONAL NEWS						
1224229	07/20/17	01	LN-ORD 17-11 PARKING-LIBRARY	1110005314		08/15/17	107.59
						INVOICE TOTAL:	107.59
1224966	07/27/17	01	LN-6/26 COUNCIL MINUTES	1110005314		08/15/17	522.46
						INVOICE TOTAL:	522.46
1224971	07/27/17	01	LN-6/28 SPECIAL COUNCIL MINUTE	1110005314		08/15/17	569.32
						INVOICE TOTAL:	569.32
						VENDOR TOTAL:	3,813.30
LAKESI	LAKESIDE INTERNATIONAL LLC						
5091324P	08/07/17	01	WIRE HARNESS-GARBAGE TRK	1132105351		08/15/17	75.38
						INVOICE TOTAL:	75.38
						VENDOR TOTAL:	75.38
LANGE	LANGE ENTERPRISES INC						
62809	08/01/17	01	"NO SWIMMING" SIGN	4054105352		08/15/17	59.71
						INVOICE TOTAL:	59.71
						VENDOR TOTAL:	59.71
LARRY	LARRY'S TOWING & RECOVERY						
28824	07/22/17	01	TOWING-DODGE MAGNUM	1134105290		08/29/17	230.00
						INVOICE TOTAL:	230.00
28846	07/28/17	01	TOWING-JEEP COMPASS	1134105290		08/29/17	230.00
						INVOICE TOTAL:	230.00
28847	07/29/17	01	TOWING-FORD ESCORT	1134105290		08/29/17	230.00
						INVOICE TOTAL:	230.00
28852	07/31/17	01	TOWING-NISSAN	1134105290		08/29/17	170.00
						INVOICE TOTAL:	170.00
						VENDOR TOTAL:	860.00

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LASERE LASER ELECTRIC SUPPLY							
1454381-00	08/01/17	01	LIGHT BULBS-REPLACEMENT	4055205355		08/29/17	354.80
		02	DISCOUNT	1100004819			-7.10
						INVOICE TOTAL:	347.70
						VENDOR TOTAL:	347.70
MAILF MAILFINANCE							
N6664276	07/25/17	01	METER LEASE SEPT-NOV	1116105532		08/29/17	891.00
						INVOICE TOTAL:	891.00
						VENDOR TOTAL:	891.00
MARED MARED MECHANICAL							
103330	07/26/17	01	HVAC MAINT	1116105360		08/29/17	764.50
						INVOICE TOTAL:	764.50
103609	07/26/17	01	HVAC MAINT	1151105240		08/29/17	310.08
						INVOICE TOTAL:	310.08
						VENDOR TOTAL:	1,074.58
MCCOR MCCORMACK & ETEN ARCHITECTS							
1023-8/17	08/01/17	01	VISITORS CENTER REMDL	4352005300		08/15/17	2,006.25
						INVOICE TOTAL:	2,006.25
						VENDOR TOTAL:	2,006.25
T0001487 MICHAEL SARAFIN							
REFUND	07/31/17	01	SARAFIN-SEC DEP 7/28/17	4055102353		08/29/17	1,000.00
		02	SARAFIN-SETUP,SEC GRD 7/28/17	4055104674			-251.25
						INVOICE TOTAL:	748.75
						VENDOR TOTAL:	748.75
MIDST MIDSTATE EQUIPMENT							

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
MIDST	MIDSTATE EQUIPMENT						
U99256A	06/21/17	01	SKIDDER REPAIR-REMAINDER	1132105250		08/29/17	52.06
						INVOICE TOTAL:	52.06
Y09160	07/31/17	01	2017 SCAG MOWER-M2601167	5032005800		08/29/17	11,798.00
						INVOICE TOTAL:	11,798.00
						VENDOR TOTAL:	11,850.06
MIDWED	MIDWEST DOOR COMPANY						
2168	07/05/16	01	REPAIR GARAGE DOOR	1121005342		07/11/17	850.00
		02	MIDW DOOR CO-PAY TO LG UTILITY	1100001391			-850.00
						INVOICE TOTAL:	0.00
2350	02/13/17	01	GARAGE DOOR REPAIRS	1132105360		06/27/17	410.00
		02	MIDW DOOR CO-PAY TO LG UTILITY	1100001391			-410.00
						INVOICE TOTAL:	0.00
						VENDOR TOTAL:	0.00
MIRAC	MIRACLE RECREATION EQUIP CO						
789971	07/24/17	01	PLAYGROUND FIX PARTS	1152005350		08/29/17	64.98
						INVOICE TOTAL:	64.98
						VENDOR TOTAL:	64.98
OFFIC	OFFICE DEPOT						
944538304001	07/19/17	01	HAND SANITIZERS,PENS,TAPE	1116105310		08/29/17	19.77
						INVOICE TOTAL:	19.77
						VENDOR TOTAL:	19.77
PATS	PATS SERVICES INC						
A-146274	08/02/17	01	PORT A POTTY SVC-AUG	4800005360		08/15/17	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00

INVOICES DUE ON/BEFORE 08/29/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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PIRAN	PIRANHA PAPER SHREDDING LLC						
12491073117	07/31/17	01	SHREDDING SVC-AUG	1116105360		08/29/17	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
RHYME	RHYME BUSINESS PRODUCTS						
AR157630	07/28/17	01	SHARP-JUL	1112005361		08/15/17	20.00
						INVOICE TOTAL:	20.00
AR157631	07/28/17	01	SHARP-JULY B&W	1116105531		08/15/17	73.59
		02	SHARP-JULY COLOR	1116105531			122.98
						INVOICE TOTAL:	196.57
						VENDOR TOTAL:	216.57
ROTE	ROTE OIL COMPANY						
1721600212	08/04/17	01	141.69 GALS CLEAR DIESEL	1132105341		08/15/17	312.98
						INVOICE TOTAL:	312.98
1721600213	08/04/17	01	700.31 GALS DYED DIESEL	1132105341		08/15/17	1,329.89
						INVOICE TOTAL:	1,329.89
1722000012	08/08/17	01	555.38 GALS CLEAR DIESEL	1132105341		08/15/17	1,254.61
						INVOICE TOTAL:	1,254.61
						VENDOR TOTAL:	2,897.48
SIMPLX	SIMPLEXGRINNELL						
79576858	07/31/17	01	ANNUAL INSPECTIONS	1116105360		08/15/17	2,394.00
						INVOICE TOTAL:	2,394.00
						VENDOR TOTAL:	2,394.00
WISC	STATE OF WISCONSIN						
INV 64-246 7/17	07/31/17	01	COURT FINES-JULY 2017	1112002424		08/15/17	4,230.67
						INVOICE TOTAL:	4,230.67
						VENDOR TOTAL:	4,230.67

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CITY OF LAKE GENEVA  
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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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ZSCAPE	STEVEN ZLOTNIK AND ASSOC, LLC						
5720	07/31/17	01	POND MAINT-JUL	1152005362		08/15/17	300.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
T2SYS	T2 SYSTEMS CANADA						
INVSTD0000021620	07/16/17	01	IRIS FEES-AUG	4234505450		08/29/17	3,072.75
						INVOICE TOTAL:	3,072.75
						VENDOR TOTAL:	3,072.75
SUPPLY	THE SUPPLY CORPORATION						
66781-IN	07/24/17	01	HAND SOAP-PARK RR	1152005350		08/29/17	131.70
						INVOICE TOTAL:	131.70
66822-IN	07/28/17	01	WASP SPRAY	1152005350		08/29/17	47.16
						INVOICE TOTAL:	47.16
66841-IN	08/02/17	01	HAND SOAP	1152005350		08/15/17	263.40
						INVOICE TOTAL:	263.40
						VENDOR TOTAL:	442.26
T0001489	TINA CZYZNICK						
REFUND	07/18/17	01	REFUND 17-23241	1122004624		08/29/17	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
TRIEB	TRIEBOLD IMPLEMENT INC						
IW59869	07/10/17	01	STARTER-BEACH GROOMER	4054105352		08/29/17	255.00
						INVOICE TOTAL:	255.00
IW59906	07/11/17	01	EXCHANGE STARTER-GROOMER	4054105352		08/29/17	-51.00
						INVOICE TOTAL:	-51.00
						VENDOR TOTAL:	204.00

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INVOICES DUE ON/BEFORE 08/29/2017

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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UNITE	UNITED LABORATORIES						
INV196173	07/25/17	01	POLISH,DEODORIZER,DISPENSERS	1152005350		08/29/17	504.66
						INVOICE TOTAL:	504.66
INV197167	08/03/17	01	RODENT REPELLANT	4055105360		08/15/17	239.10
						INVOICE TOTAL:	239.10
INV197276	08/11/17	01	CLEANSER/DEGREASER	1152005350		08/29/17	171.32
						INVOICE TOTAL:	171.32
						VENDOR TOTAL:	915.08
T0001492	VICENTE OLIN CRUZ						
CRUZ-GOVPAY REF	08/08/17	01	CORTES CIT CN80FXHJNV	1112005332		08/15/17	489.40
						INVOICE TOTAL:	489.40
						VENDOR TOTAL:	489.40
T0001493	VINCENTE OLIN CRUZ						
REFUND	08/08/17	01	GOVPAY REF 5/27/17-PRETRIAL	1112005332		08/15/17	489.40
						INVOICE TOTAL:	489.40
						VENDOR TOTAL:	489.40
WALCOS	WALWORTH COUNTY SHERIFF						
JULY 2017	08/07/17	01	PRISONER CONFINES-JUL	1112005290		08/29/17	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
WALCOT	WALWORTH COUNTY TREASURER						
INV 64-246 7/17	07/31/17	01	COURT FINES-JULY 2017	1112002420		08/15/17	1,695.40
						INVOICE TOTAL:	1,695.40
						VENDOR TOTAL:	1,695.40
YARDD	CHRIS RIZZO						

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
YARDD	CHRIS RIZZO						
1720	07/15/17	01	MOWING VIOLATIONS	1132105344		08/15/17	1,275.00
						INVOICE TOTAL:	1,275.00
						VENDOR TOTAL:	1,275.00
						TOTAL ALL INVOICES:	121,071.81