



Lake Geneva Utility Commission

Dennis Lyon, President
Josh Gajewski, Utility Director

Jeff Ecklund, Water Superintendent
Ken Bauman, Wastewater Superintendent

361 W. Main Street P.O. Box 187 Lake Geneva, WI 53147 Phone (262) 248-2311
www.lgutilitycommission.com

Regular Lake Geneva Utility Commission Meeting
Wednesday August 21, 2019 4:00 PM
Conference Room 2A, City Hall – 626 Geneva Street

Agenda

1. Call Meeting to Order
2. Roll Call
3. Comments from the Public as allowed by Wis. Statutes §19.84 (2), limited to items on this Agenda except for Public Hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from July 17, 2019 as prepared and distributed
5. Acknowledgement of Correspondence
6. Financials Update
7. Approval of the July Bills
8. Directors Report
9. Discussion/Recommendation regarding Scope of Services – Dodge Elevated Reservoir Raising prepared by MSA Professional Services.
10. Update on maintenance and repair plans for WWTF clarifiers.
11. Discussion/Action regarding updated scope of work for Well #4.
12. Discussion/Action regarding abandonment of Sage St. water main - Haskins St. to Spring St.
13. Motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session specifically regarding: a.) T-Mobile license agreements, b.) Proposal from Omega Homes for Water Tower Improvements for The Vistas of Lake Geneva, c.) Professional Services Agreement – Dodge Elevated Reservoir Raising with MSA Professional Services. and pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding Office Manager Jo Busch.
14. Motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session
15. Adjourn

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Lake Geneva Utility Commission at 262-248-2311 in advance so the appropriate accommodations can be made.

Lake Geneva Utility Commission Minutes
Regular Lake Geneva Utility Commission Meeting
Wednesday July 17, 2019 4:00 PM
Conference Room 2A, City Hall – 626 Geneva Street

Call Meeting to Order- by Lyon at 4:03pm

Roll Call - Members present: Dennis Lyon, Admn. Nord, Ald. Flower, Mark Johnson & Mayor Hartz. **Members absent:** Rich Hedlund & Ann Esarco

Staff in attendance: Josh Gajewski & Jo Busch

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from July 8, 2019 as prepared and distributed
Hartz/Johnson motion to approve. Passed 5-0.

Acknowledgement of Correspondence None

Presentation of 2018 Financial Audit Draft by Dave Maccoux – Clifton Larson Allen LLP.

Hartz/Lyon motion to suspend the rules and come back to the presentation of the financial audit draft once Dave Maccoux arrives. Passed 5-0.

Financials Update

Gajewski reviewed the financials through June 2019.

Johnson/Flower motion to approve the June financials. Passed 5-0.

Approval of the June bills

Hartz/Nord motion to approve the June bills. Passed 5-0.

Dave Maccoux and Karen Hall arrived 4:06pm

Presentation of 2018 Financial Audit Draft by Dave Maccoux – Clifton Larson Allen LLP.

Dave Maccoux presented the results of the 2018 Financial Audit Draft. He talked about the improved financial status as a result of much needed rate increases. He advised the Commission to keep on top of rate increases in the future to enable the Utilities to fund maintenance and replacement of capital assets. Maccoux said they were happy with the way the audit went and staff did a good job of making all required information readily available to them. They are waiting on an actuary to review the draft before it becomes official. No action taken.

Directors Report

Gajewski reviewed the submitted Directors Report.

Discussion/Action on 2019 Collection System CCTV proposals

Gajewski explained that to have more current and relevant records he is implementing a ten-year rolling program allowing each section to be reviewed every ten years. They need to CCTV 30,000 linear feet each year to do this.

Flower/Hartz motion to approve the Great Lakes proposal to CCTV the collection system as quoted. Passed 5-0.

Discussion/Action on MSA work scope for Dodge Tower improvements

Gajewski explained that with the short amount of time between the special meeting on July 8 and today, the scope of work has not yet been received by MSA. Discussion followed.

Flower/Johnson motion to continue this item until the work scope has been received. Passed 5-0.

Lyon/Hartz motion to go into closed session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically employee wages and pursuant to Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body with respect to litigation in which it is or is likely to become involved and pursuant to Wis. Stat 19.85 (1)(e) for deliberating or negotiating a retainer agreement with Stafford Rosenbaum regarding the provision of legal services to the Lake Geneva Utility Commission

Motion carried on a roll call vote 5-0. The Commission convened into closed session at 4:57pm.

Johnson/Flower motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Motion carried on a roll call vote 5-0. The Commission convened into open session at 5:31pm.

Hartz/Flower motion to direct staff to negotiate a retainer agreement with Stafford Rosenbaum regarding the provision of legal services to the Lake Geneva Utility Commission within the parameters discussed in closed session. Passes 5-0.

Hartz/Flower motion to direct staff to consider the employment, promotion, compensation or performance evaluation data of the public employees as discussed in closed session. Passed 5-0.

Adjourn

Hartz/Flower motion to adjourn at 5:33pm. Passed 5-0.

/s/ Jo Busch, Office Manager

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**



July 22, 2019

Josh Gajewski
Lake Geneva Wastewater Treatment Plant
361 W. Main Street
P.O. Box 187
Lake Geneva, WI 53147

Subject: Lake Geneva Wastewater Treatment Plant, WPDES Permit No. WI-0021130
PFAS Monitoring Request for Municipal Wastewater Treatment Facilities with Industrial
Pretreatment Programs or Users Expected to be PFAS sources

Dear Permittee:

The Department of Natural Resources (hereafter department) is launching a statewide initiative to identify and quantify sources of perfluoroalkyl and polyfluoroalkyl substances (PFAS, formerly referred to as PFCs) with specific emphasis on perfluorooctanesulfonic acid (PFOS) and perfluorooctanoic acid (PFOA). In order to accomplish this, the department is requesting that municipal wastewater treatment facilities with industrial pretreatment programs or contributing industries expected to be sources of PFAS to sample their influent and effluent for PFAS compounds.

Background

PFAS are a group of humanmade chemical compounds that have been widely used in industrial and consumer products since the 1940s. Common products containing these compounds include: nonstick coatings, paper and packaging materials, certain firefighting foams, and metal plating materials.

Studies indicate that PFOA and PFOS can cause reproductive and developmental, liver and kidney, and immunological effects in laboratory animals.¹ For humans, the most consistent findings are increased cholesterol levels among exposed populations, with more limited findings related to infant birth weights and effects on the immune system.¹ Additionally, PFAS have been shown to bioaccumulate in people, with detectable blood serum levels found in >98% of the US population.²

With some exceptions for limited industrial uses, chemical manufacturers in the United States have voluntarily ceased production of PFOA and PFOS, but these compounds are still manufactured in other countries and may be imported through consumer goods including carpets, paper and packaging, and coatings. It is also still legal to use existing stocks of PFOS-containing firefighting foams (Class B) in the United States. Due to the persistent nature of these compounds, PFAS may be present on or near sites years after they were used.

The following types of industries are known sources of PFAS compounds³:

- Platers/metal finishers

Fate and Transport Study Participation

The University of Wisconsin - Madison plans to conduct a study of twelve municipalities throughout the state that will examine the fate and transport of PFAS compounds within wastewater treatment facilities. The study will involve sampling of each facility's influent, internal points of interest, biosolids, effluent, upstream receiving water, and downstream receiving water in order to conduct a mass balance analysis and to assess how these compounds behave. For facilities participating in the study, all costs associated with the study's sampling efforts will be covered.

If you are interested in participating in this study, please contact Nate Willis at nathaniel.willis@wisconsin.gov within 45 days of receipt of this letter for consideration. Please note that interest in this study does not necessarily mean your facility will be chosen for participation. Several factors will go into determining which facilities are chosen, including but not limited to: likelihood of presence of PFAS in the effluent, the design flow of the facility, the portion of the influent that originates from industrial contributors, etc. If your facility is chosen for this study and PFAS is detected above thresholds discussed in step 2, the department requests that you complete step 2 as outlined above. Additionally, if your facility is not chosen for this study, the department still requests that the actions outlined above be completed.

The department appreciates your efforts to support this initiative. Data collected through this initiative will be used to mitigate PFAS impacts statewide. The data will also be used to evaluate and support rulemaking and associated economic impact analyses to adopt statewide water quality standards for PFAS compounds. Development of surface water quality standards for PFAS was identified as a priority in the most recent Triennial Standards Review, and the Department of Health Services has developed a recommendation for a groundwater enforcement standard of 20 ng/L combined PFOA and PFOS that the department intends to adopt. The department's intent is that completion of the steps outlined will position facilities to more easily comply with expected PFAS standards upon promulgation.

More Information

To find out more about PFAS, go to dnr.wi.gov/topic/Contaminants/PFAS.html, <https://pfas-1.itrcweb.org/fact-sheets/> or www.epa.gov/pfas. More information on industrial sources can be found at www.oecd.org/chemicalsafety/portal-perfluorinated-chemicals/aboutpfass. Toxicological information can be found at www.atsdr.cdc.gov/pfas.

If you have any questions or comments regarding this monitoring request, please contact Nate Willis at nathaniel.willis@wisconsin.gov.

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
For the Secretary



Jason Knutson, P.E.
Chief, Wastewater Section
Bureau of Water Quality



Wade Strickland
Chief, Water Permits Section
Bureau of Water Quality

1 – US Environmental Protection Agency (www.epa.gov/pfas/basic-information-pfas#health)

2 – Calafat et al, *Polyfluoroalkyl Chemicals in the U.S. Population: Data from the National Health and Nutrition Examination Survey (NHANES) 2003–2004 and Comparisons with NHANES 1999–2000* (ehp.niehs.nih.gov/doi/pdf/10.1289/ehp.10598)

3 – Organisation for Economic Cooperation and Development (www.oecd.org/chemicalsafety/portal-perfluorinated-chemicals/aboutpfass)



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August 7, 2019

Josh Gajewski, Utility Director
P.O. Box 187
Lake Geneva WI, 53147

Subject: **NOTICE OF NONCOMPLIANCE** – Sanitary Sewer Overflow
Lake Geneva Wastewater Treatment Plant; WPDES Permit #WI-0021130-09-0

Dear Mr. Gajewski:

This Notice of Noncompliance is being sent in response to a violation of your Wisconsin Pollutant Discharge Elimination System (WPDES) permit conditions. Specifically, a Sanitary Sewer Overflow (SSO) occurred from manhole 200-075 on June 11, 2019. Subsection 6.3.1.1 of your WPDES permit and section NR 210.21 Wis. Adm. Code, prohibits any overflows in the collection system. The table below summarizes the permit violation.

Violation Date	Overflow Amount	Violation Description
06/11/2019	1,500 gallons	Sanitary Sewer Overflow (SSO)

The overflow listed above occurred near 1121 South Lake Shore Drive in Lake Geneva and is believed to be a result of a previous directional boring project in the area which may have compromised the coating on the force main. Based on this information, the Department has concluded that the overflow occurred with the following condition:

- NR 210.21 (1)(d), Wis. Adm. Code - The sanitary sewer overflow or the sewage treatment facility overflow was unintentional, temporary, and caused by an accident or other factors beyond the reasonable control of the permittee.

The Department was notified within 24 hours of the overflow being observed and a report (SSO form 3400-184) was submitted within 5 days as required by section 6.3.1.3 of the permit. The overflow was noticed to the public as required by s. NR 210.21(5), Wis. Adm. Code.

Due to the immediate response, the overflow was contained and corrected with a repair sleeve as soon as possible in order to minimize environmental impact. Further, the Bigfoot lift station force main has been slated for future cured-in-place (CIP) rehabilitation. Therefore, no additional response or actions are needed to address this violation. If you have any questions, please contact me (Nick Lent) at (414) 263 - 8623 or nicholas.lent@wisconsin.gov.

Sincerely,

Nick Lent
Wastewater Engineer

E-cc: Ken Bauman

LAKE GENEVA UTILITY COMMISSION
BUDGET COMPARISON THRU:

7 / 2019

WATER UTILITY

	2019 Budgeted	YTD	YTD % of 2019 Budget 58.3%	Same Period 2018	Same Period 2017	Same Period 2016	Same Period 3 Year Avg.	YTD vs. 3 Year Avg.
REVENUES								
TOTAL REVENUES	2,032,249	1,150,281	56.60%	1,104,752	1,035,871	994,709	1,045,111	105,170
EXPENSES								
TOTAL SOURCE OF SUPPLY - OPERATION	64,000	33,301	52.03%	33,802	28,384	29,404	30,530	2,770
TOTAL SOURCE OF SUPPLY - MAINTENANCE	88,900	8,706	9.79%	16,791	8,132	6,039	10,321	-1,614
TOTAL PUMPING EXPENSE - OPERATION	75,450	35,884	47.56%	41,353	47,000	40,305	42,886	-7,002
TOTAL PUMPING EXPENSE - MAINTENANCE	23,200	4,119	17.75%	6,677	9,677	10,490	8,948	-4,829
TOTAL WATER TREATMENT - OPERATION	87,750	48,801	55.61%	45,879	44,504	37,998	42,794	6,007
TOTAL WATER TREATMENT - MAINTENANCE	70,750	44,292	62.60%	42,700	52,745	42,957	46,134	-1,842
TOTAL TRANS. & DISTRIBUTION - OPERATION	39,300	24,344	61.94%	27,220	22,301	23,523	24,348	-5
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	352,550	83,083	23.57%	69,389	83,793	64,631	72,604	10,479
TOTAL CUSTOMER ACCOUNTS	61,850	34,623	55.98%	35,971	40,735	35,853	37,520	-2,897
TOTAL ADMIN & GENERAL OPERATIONS	515,942	224,252	43.46%	234,142	237,075	311,924	261,047	-36,795
TOTAL OTHER EXPENSES	330,000	182,000	55.15%	188,300	0	1,215	63,172	118,828
TOTAL OPERATION & MAINTENANCE EXPENSES	1,709,692	723,405	42.31%	742,226	574,347	604,339	640,304	83,101
REVENUES OVER O&M EXPENSES	322,557	426,876		362,526	461,524	390,370	404,807	
TOTAL CAPITAL OUTLAY	148,550	142,952	96.23%	342,768	292,674	144,709	260,050	0
TOTAL TRANSFERS	86,750	163,814	188.83%	139,932	0	0	34,983	0
TOTAL DEPRECIATION	0	0	0%	0	270,263	0	90,088	0
TOTAL UTILITY ANNUAL EXPENSE	1,944,992	1,030,171	52.97%	1,224,926	1,137,284	749,048	1,025,425	83,101
BALANCE OF FINANCES	87,257	120,110		-120,174	-101,413	245,661	19,686	22,069

	CURRENT MONTH	PREVIOUS
Fund Cash	761,383	650,899
LGIP 1 Capital Project	160,872	83,906
LGIP 2 Impact Fees	527,388	477,383
LGIP 3 Equipment Replacement	285,581	275,018
INVESTMENT TOTAL	973,840	836,307
TOTAL	1,735,224	1,487,206

LAKE GENEVA UTILITY COMMISSION
BUDGET COMPARISON THRU:

7 / 2019

WASTEWATER UTILITY

	2019 Budgeted	YTD	YTD % of 2019 Budget	Same Period 2018	Same Period 2017	Same Period 2016	Same Period 3 Year Avg.	YTD vs. 3 Year Avg.
REVENUES								
TOTAL REVENUES	2,369,948	1,080,250	45.58%	931,922	719,622	693,915	781,820	298,430
EXPENSES								
TOTAL OUTSIDE SERVICES	378,750	147,937	39.06%	160,482	139,829	87,123	129,145	18,792
TOTAL OPERATING EXPENSES	40,450	17,265	42.68%	15,324	17,206	19,983	17,505	-239
TOTAL INSURANCE	26,857	12,292	45.77%	15,351	22,319	17,081	18,250	-5,958
TOTAL SALARY & BENEFITS	616,101	289,339	46.96%	344,001	309,304	313,140	322,148	-32,809
TOTAL LAB SUPPLIES	21,250	10,920	51.39%	1,080	1,074	9,084	3,746	7,174
TOTAL MISCELLANEOUS EXPENSE	2,250	693	30.81%	700	2,656	668	1,341	-648
TOTAL MAINTENANCE	238,000	103,382	43.44%	76,387	65,641	83,140	75,056	28,326
TOTAL OPERATION & MAINTENANCE EXPENSES	1,323,658	581,829	43.96%	613,325	558,030	530,219	567,191	14,637
REVENUES OVER O&M EXPENSES	1,046,290	498,421		318,597	161,592	163,696	214,628	283,793
TOTAL CAPITAL OUTLAY	401,000	127,734	31.85%	7,689	52,063	1,062,921	374,224	-246,490
TOTAL TRANSFERS	643,750	497,143	77.23%	161,882	0	-500,000	-112,706	609,849
TOTAL DEPRECIATION	0	0	0.00%	0	0	0	0	0
TOTAL UTILITY ANNUAL EXPENSE	2,368,408	1,206,706	50.95%	782,896	610,093	1,093,140	828,710	377,996
BALANCE OF FINANCES	1,540	-126,456		149,026	109,529	-399,225	-46,890	

	CURRENT MONTH	PREVIOUS
Fund Cash	877,048	780,703
LGIP 10 Capital Projects	497,135	413,998
LGIP 11 Debt Service	0	0
LGIP12 Impact Fees	593,897	538,689
LGIP 13 Equipment Replacement	655,551	600,803
INVESTMENT TOTAL	1,746,582	1,553,490
TOTAL	2,623,631	2,334,193

July bills over \$5K

Report Criteria:

- Detail report.
- Invoices with totals above \$5000.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
ALLIANT ENERGY				
2809540000-0	08/05/2019	201 HASKINS ST SWR PLNT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	14,617.69
Total ALLIANT ENERGY:				14,617.69
Total 61:				14,617.69
62				
WATER WELL SOLUTIONS				
482686	07/22/2019	WELL 4 PULL	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	8,555.00
Total WATER WELL SOLUTIONS:				8,555.00
ALLIANT ENERGY				
5764250000-0	08/05/2019	361 MAIN ST ENG RM	62-00-00-62300 PUMPING POWER PURCHASED	5,784.56
Total ALLIANT ENERGY:				5,784.56
Total 62:				14,339.56
Grand Totals:				28,957.25

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

July Bills

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
FIRST BANKCARD				
554328692032	08/02/2019	SERVER-UPS	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	226.82
Total FIRST BANKCARD:				226.82
NORTHERN LAKE SERVICE INC				
357788	06/24/2019	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	169.20
358822	07/23/2019	WEEKLY NITROGEN	61-00-00-52100 LABORATORY SERVICES	185.20
359139	07/09/2019	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	169.20
359434	07/12/2019	2ND QUARTER 2019 SLUDGE	61-00-00-52100 LABORATORY SERVICES	742.30
360623	07/30/2019	WEEKLY NITROGEN	61-00-00-52100 LABORATORY SERVICES	169.20
361103	08/07/2019	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	169.20
361229	08/07/2019	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	169.20
361312	08/08/2019	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	169.20
Total NORTHERN LAKE SERVICE INC:				1,942.70
MSA PROFESSIONAL SERVICES INC				
7-R07815000.0	07/31/2019	WW-CAMP PROJ	61-00-00-52160 ENGINEERING EXPENSE	2,750.00
Total MSA PROFESSIONAL SERVICES INC:				2,750.00
WE ENERGIES				
0062-843-645-	07/09/2019	191 HASKINS DE-WATERING BL	61-00-00-52500 UTILITY-GAS-PLANT	31.66
0062-843-645-	08/07/2019	191 HASKINS DEWATERING BL	61-00-00-52500 UTILITY-GAS-PLANT	19.67
6024-403-732-	07/08/2019	201 HASKINS WWTF SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	30.44
6024-403-732-	08/09/2019	201 HASKINS-WWTF SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	23.27
8468-292-380-	07/08/2019	191 HASKINS WEST BLDG-STO	61-00-00-52500 UTILITY-GAS-PLANT	12.56
8468-292-380-	08/07/2019	191 HASKINS WEST BLDG-STO	61-00-00-52500 UTILITY-GAS-PLANT	7.49
4026-567-007-	08/06/2019	EDGEWOOD DR LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	10.88
5873-681-278-	07/10/2019	LA GRANGE LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	15.27
5873-681-278-	08/09/2019	860 LAGRANGE DR-LAGRANGE	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	12.70
5881-700-273-	07/10/2019	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	11.55
5881-700-273-	08/08/2019	2400 S LAKE SHORE-BIG FOOT	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	104.47
Total WE ENERGIES:				279.96
ALLIANT ENERGY				
1438750000-0	07/09/2019	191 HASKINS ST DEWTRBLD	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	190.78
1438750000-0	08/08/2019	191 HASKINS ST DEWTRBLD	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	154.23
2809540000-0	08/05/2019	201 HASKINS ST SWR PLNT	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	14,617.69
5077530000-0	08/01/2019	361 W MAIN ST SIGN	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	42.55
9746710000-0	08/01/2019	361 MAIN ST HALLWAY	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	275.60
0553610000-0	08/01/2019	361 MAIN ST CC LIFT	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	82.05
1411800000-07	08/01/2019	LAGRANGE DR LFT STA	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	158.16
2779710000-0	08/01/2019	MARIANE TER LFT STA	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	41.48
3079550000-0	08/01/2019	MAXWELL ST LFT STA	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	33.12
3271130000-07	08/01/2019	BAYVIEW DR LFT STN	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	51.14
5994110000-07	08/01/2019	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	257.31
9629610000-0	08/01/2019	EDGEWOOD DR LIFT STA	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	116.87

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ALLIANT ENERGY:				16,020.98
SHI COMPUTERS				
B10341383	07/30/2019	MAINTENANCE-WINDOWS	61-00-00-53050 COMPUTER EXPENSE	90.50
Total SHI COMPUTERS:				90.50
VELOCITY				
20190045	07/31/2019	OFFICE 365 - JUNE-AUG	61-00-00-53050 COMPUTER EXPENSE	72.00
Total VELOCITY:				72.00
AT&T				
262248231107	07/13/2019	JUNE TELEPHONE	61-00-00-53100 OFFICE SUPPLIES EXPENSE	155.90
Total AT&T:				155.90
MARTIN GROUP				
1252783	07/22/2019	SERVICE CONTRACT/COPIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	84.56
Total MARTIN GROUP:				84.56
OFFICE DEPOT				
348102869001	07/25/2019	PAPER & GEL PENS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	29.92
348106230001	07/25/2019	PAPER ROLLS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	7.04
Total OFFICE DEPOT:				36.96
TIME WARNER CABLE				
719553801072	07/23/2019	INTERNET SVC-JUL	61-00-00-53100 OFFICE SUPPLIES EXPENSE	39.55
Total TIME WARNER CABLE:				39.55
WALMART COMMUNITY				
005007	07/16/2019	PRINTER INK/PENS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	172.91
Total WALMART COMMUNITY:				172.91
AT&T LONG DISTANCE				
RE0719	07/04/2019	2622482394-JUL	61-00-00-53110 TELEPHONE EXPENSE	1.25
Total AT&T LONG DISTANCE:				1.25
US CELLULAR				
0318482586	07/04/2019	WWTF MONTHLY PHONE SERV	61-00-00-53110 TELEPHONE EXPENSE	103.66
0323758290	08/04/2019	WWTF MONTHLY PHONE SERV	61-00-00-53110 TELEPHONE EXPENSE	104.02
Total US CELLULAR:				207.68
DUNN LUMBER & TRUE VALUE				
765614	07/18/2019	SUBMERSIBLE UTIL PUMP	61-00-00-53500 OPERATIONS TOOLS & EQUIP	62.99
767113	08/02/2019	SHOP WASH BRUSH	61-00-00-53500 OPERATIONS TOOLS & EQUIP	15.29
767712	08/08/2019	GARDEN HOSE NOZZLES	61-00-00-53500 OPERATIONS TOOLS & EQUIP	15.10
Total DUNN LUMBER & TRUE VALUE:				93.38

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
HOME DEPOT CREDIT				
6562941	07/16/2019	POWER WASHER PARTS	61-00-00-53500 OPERATIONS TOOLS & EQUIP	436.47
Total HOME DEPOT CREDIT:				436.47
AMERICAN INDUSTRIAL MEDICAL				
21535	07/23/2019	HEARING TESTS-ONSITE FEE	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	218.50
Total AMERICAN INDUSTRIAL MEDICAL:				218.50
LOU'S GLOVES INC				
029351	07/08/2019	EXAM GRADE GLOVES-NITRILE	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	152.00
Total LOU'S GLOVES INC:				152.00
WI DEPT OF NATURAL RESOURCES				
265003750-20	05/23/2019	ANNUAL NR101 FEES	61-00-00-54100 LAB CERTIFICATION EXPENSE	2,711.22
Total WI DEPT OF NATURAL RESOURCES:				2,711.22
USA BLUE BOOK				
942353	07/05/2019	NIST TRACEABLE THERMOMET	61-00-00-64000 LABORATORY SUPPLIES	45.24
946744	07/10/2019	CHLORIDE TEST STRIPS	61-00-00-64000 LABORATORY SUPPLIES	362.83
963955	07/29/2019	CHLORIDE TEST STRIPS-HAUL	61-00-00-64000 LABORATORY SUPPLIES	2,106.37
Total USA BLUE BOOK:				2,514.44
WALMART COMMUNITY				
005007	07/16/2019	BLEACH/CREAMER/SPOONS/P	61-00-00-65000 OTHER OPERATING SUPPLIES-KITCH	29.95
Total WALMART COMMUNITY:				29.95
VELOCITY				
20190046	07/31/2019	IT SERVER, SETUP & WWTP	61-00-00-92300 OUTSIDE SERVICES EMPLOYED	262.50
Total VELOCITY:				262.50
MUTUAL OF OMAHA				
979385323	07/20/2019	WWTF DISABILITY-AUG	61-00-00-92625 LONG TERM DISABILITY	76.42
Total MUTUAL OF OMAHA:				76.42
SECURIAN FINANCIAL GROUP				
AUG-2019 UTI	07/10/2019	INV099018-AUG LIFE INS	61-00-00-92630 LIFE INSURANCE EXPENSE	46.20
Total SECURIAN FINANCIAL GROUP:				46.20
CINTAS CORPORATION LOC 447				
4024103112	06/18/2019	WWTF UNIFORMS	61-00-00-92650 UNIFORM/CLOTHING EXPENSE	54.43
4024519497	06/25/2019	WWTF UNIFORMS	61-00-00-92650 UNIFORM/CLOTHING EXPENSE	54.43
447437144	06/04/2019	WWTF UNIFORMS	61-00-00-92650 UNIFORM/CLOTHING EXPENSE	54.43
447439228	06/11/2019	WWTF UNIFORMS	61-00-00-92650 UNIFORM/CLOTHING EXPENSE	54.43
Total CINTAS CORPORATION LOC 447:				217.72
DUNN LUMBER & TRUE VALUE				
765221	07/15/2019	EFFL CONTACT FLOOR PROJE	61-00-00-93504 MAINT-EFFLUENT BLDG	38.96

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
765221A	07/15/2019	CORR DISCOUNT ON INV# 7652	61-00-00-93504 MAINT-EFFLUENT BLDG	3.00-
765501	07/17/2019	EFFL CONTACT FLOOR PROJE	61-00-00-93504 MAINT-EFFLUENT BLDG	47.92
Total DUNN LUMBER & TRUE VALUE:				83.88
STAHULAK CONCRETE WORKS				
1907	08/14/2019	EFFL CONTACT TANK FLOOR R	61-00-00-93504 MAINT-EFFLUENT BLDG	3,100.00
Total STAHULAK CONCRETE WORKS:				3,100.00
BUMPER TO BUMPER AUTO PARTS				
662-412162	07/26/2019	RELAY SWITCH-WINCH REPAIR	61-00-00-93601 MAINT-HEADWORKS EQUIP	27.49
Total BUMPER TO BUMPER AUTO PARTS:				27.49
SABEL MECHANICAL LLC				
19270	07/10/2019	BAR SCREEN BRUSH REPLACE	61-00-00-93601 MAINT-HEADWORKS EQUIP	1,012.25
Total SABEL MECHANICAL LLC:				1,012.25
GRAINGER				
9257954017	08/08/2019	POLY FEED PLUMBING	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	19.56
Total GRAINGER:				19.56
BUMPER TO BUMPER AUTO PARTS				
662-413093	08/13/2019	CALIPER & BRAKE FLUID #54	61-00-00-93700 MAINT-VEHICLES & EQUIP	135.18
662-413103	08/13/2019	BRAKE CALIPER CORE #54 MAI	61-00-00-93700 MAINT-VEHICLES & EQUIP	60.00-
662-413178	08/14/2019	OXYGEN SENSOR #54 MAINT	61-00-00-93700 MAINT-VEHICLES & EQUIP	72.98
Total BUMPER TO BUMPER AUTO PARTS:				148.16
DUNN LUMBER & TRUE VALUE				
765614	07/18/2019	HOSE REPAIR PARTS	61-00-00-93700 MAINT-VEHICLES & EQUIP	24.44
Total DUNN LUMBER & TRUE VALUE:				24.44
ENTRANCE SYSTEMS LLC				
24765	07/12/2019	PLANT MAIN GATE	61-00-00-93700 MAINT-VEHICLES & EQUIP	400.13
Total ENTRANCE SYSTEMS LLC:				400.13
HOME DEPOT CREDIT				
3013353	07/09/2019	POWER WASHER PARTS	61-00-00-93700 MAINT-VEHICLES & EQUIP	15.94
Total HOME DEPOT CREDIT:				15.94
UNITED LABORATORIES				
INV261530	07/22/2019	SOLAR SOLVENT DEGRS & GR	61-00-00-93700 MAINT-VEHICLES & EQUIP	498.90
Total UNITED LABORATORIES:				498.90
DIGGERS HOTLINE				
190639101 PP	06/30/2019	2019 PREPAYMENT (2)-EST 2,47	61-00-00-93810 MAINT-MAINS	660.80
Total DIGGERS HOTLINE:				660.80

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY				
2524220000-0	08/01/2019	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	19.85
Total ALLIANT ENERGY:				19.85
ENTRANCE SYSTEMS LLC				
24765	07/12/2019	RECEIVING STATION GATE	61-00-00-93820 MAINT-RECEIVING STATION	525.12
Total ENTRANCE SYSTEMS LLC:				525.12
ADAMS, ANDREW J				
276	07/15/2019	MOWING SEPTIC CELLS-JULY	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	960.00
Total ADAMS, ANDREW J:				960.00
ADAMS, DAVID J				
48	07/15/2019	CHISEL PLOWING SEPTIC CELL	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	1,080.00
Total ADAMS, DAVID J:				1,080.00
ALLIANT ENERGY				
0548850000-0	08/01/2019	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	284.74
Total ALLIANT ENERGY:				284.74
SYSTEMS DESIGN				
17519	07/09/2019	IRRIGATION START UP & REPAI	61-00-00-93910 MAINTENANCE-OTHER	416.30
Total SYSTEMS DESIGN:				416.30
Total 61:				38,118.13
62				
FIRST BANKCARD				
554328692032	08/02/2019	SERVER-UPS	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	226.83
Total FIRST BANKCARD:				226.83
WATER WELL SOLUTIONS				
482686	07/22/2019	WELL 4 PULL	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	8,555.00
Total WATER WELL SOLUTIONS:				8,555.00
CORE & MAIN LP				
K922991	07/26/2019	CABLE/REPROGRAMMING - ME	62-00-00-34600 METERS	1,382.35
Total CORE & MAIN LP:				1,382.35
MARTELLE WATER TREATMENT				
18706	08/06/2019	WELL BLEACH	62-00-00-60200 CHEMICALS	780.76
Total MARTELLE WATER TREATMENT:				780.76
ALLIANT ENERGY				
1455110000-07	08/01/2019	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,441.03
3273910000-0	08/01/2019	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	370.00
3483700000-0	08/01/2019	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	592.42

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
9727450000-0	08/01/2019	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	1,096.40
Total ALLIANT ENERGY:				3,499.85
WE ENERGIES				
4410-883-577-	07/08/2019	WAVERLY ST PUMP HSE-WELL	62-00-00-60300 MISC EXPENSES & UTILITY	10.89
4410-883-577-	08/05/2019	WAVERLY ST PUMP HSE-WELL	62-00-00-60300 MISC EXPENSES & UTILITY	9.24
5271-603-363-	07/09/2019	216 HASKINS WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	12.23
5271-603-363-	08/07/2019	216 HASKINS WELLHOUSE# 5	62-00-00-60300 MISC EXPENSES & UTILITY	7.39
Total WE ENERGIES:				39.75
HOME DEPOT CREDIT				
15370	08/01/2019	FIRM GRIP - POLYURETHANE-	62-00-00-61100 STRUCTURE & IMPRVMT	16.37
3013339	07/09/2019	WELL#3 ROOF REPAIR	62-00-00-61100 STRUCTURE & IMPRVMT	39.67
4013212	07/08/2019	WELL#3 ROOF REPAIR	62-00-00-61100 STRUCTURE & IMPRVMT	75.21
Total HOME DEPOT CREDIT:				131.25
DUNN LUMBER & TRUE VALUE				
765442	07/17/2019	STND TWIST WIRE WHEEL & F/	62-00-00-61400 WELLS MAINTENANCE	55.78
765620	07/18/2019	RETURN F/F HYDRANT	62-00-00-61400 WELLS MAINTENANCE	38.69
766791	07/30/2019	WIRE BRUSH, COUPLINGS, PL	62-00-00-61400 WELLS MAINTENANCE	29.48
Total DUNN LUMBER & TRUE VALUE:				46.57
MARTELLE WATER TREATMENT				
18689	08/02/2019	BLEACH SCALE REPLACEMEN	62-00-00-61400 WELLS MAINTENANCE	3,438.75
Total MARTELLE WATER TREATMENT:				3,438.75
USA BLUE BOOK				
949231	07/12/2019	VALVE KEY/CHEM FEED	62-00-00-61400 WELLS MAINTENANCE	395.83
Total USA BLUE BOOK:				395.83
ALLIANT ENERGY				
3479620000-0	08/01/2019	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	94.17
5764250000-0	08/05/2019	361 MAIN ST ENG RM	62-00-00-62300 PUMPING POWER PURCHASED	5,784.56
7170610000-0	07/09/2019	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	460.30
Total ALLIANT ENERGY:				6,339.03
WE ENERGIES				
3047-052-436-	07/08/2019	CENTER ST BOOSTER STATIO	62-00-00-62300 PUMPING POWER PURCHASED	15.49
3047-052-436-	08/07/2019	CENTER ST BOOSTER STATIO	62-00-00-62300 PUMPING POWER PURCHASED	11.96
3478-672-073-	07/08/2019	361 E MAIN-WATER DEPT MAIN	62-00-00-62300 PUMPING POWER PURCHASED	32.88
3478-672-073-	08/09/2019	361 E MAIN-ATER DEPT MAIN B	62-00-00-62300 PUMPING POWER PURCHASED	24.91
Total WE ENERGIES:				85.24
HOME DEPOT CREDIT				
3174104	07/29/2019	LED FOR PLANT A CHEMICAL R	62-00-00-62600 MISCELLANEOUS EXPENSE	29.97
Total HOME DEPOT CREDIT:				29.97

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
DUNN LUMBER & TRUE VALUE				
766879	07/31/2019	DODGE BOOSTER STN ANTEN	62-00-00-63100 MAINTENANCE OF STRUCTURES	5.42
Total DUNN LUMBER & TRUE VALUE:				5.42
HOME DEPOT CREDIT				
20504	08/01/2019	DOWNSPOUTS & ELBOWS MAI	62-00-00-63100 MAINTENANCE OF STRUCTURES	16.63
Total HOME DEPOT CREDIT:				16.63
MARTELLE WATER TREATMENT				
18706	08/06/2019	TREATMENT PLANT FLUORIDE	62-00-00-64100 CHEMICALS	1,535.44
Total MARTELLE WATER TREATMENT:				1,535.44
ALLIANT ENERGY				
9746710000-0	08/01/2019	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	275.59
Total ALLIANT ENERGY:				275.59
NORTHERN LAKE SERVICE INC				
361271	08/07/2019	SDWA TESTING	62-00-00-64200 LABOR & EXPENSES (LAB)	140.00
Total NORTHERN LAKE SERVICE INC:				140.00
WI STATE LABORATORY OF HYGIENE				
600267	07/31/2019	FLUORIDE SPLIT WSLH	62-00-00-64200 LABOR & EXPENSES (LAB)	26.00
Total WI STATE LABORATORY OF HYGIENE:				26.00
DUNN LUMBER & TRUE VALUE				
765620	07/18/2019	MISC FITTING	62-00-00-64300 MISC EXPENSE	1.43
K67028	08/01/2019	PAINT THINNER/CHIP BRUSH-P	62-00-00-64300 MISC EXPENSE	16.28
Total DUNN LUMBER & TRUE VALUE:				17.71
HOME DEPOT CREDIT				
2015175	07/30/2019	WORK GLOVES	62-00-00-64300 MISC EXPENSE	8.92
Total HOME DEPOT CREDIT:				8.92
DUNN LUMBER & TRUE VALUE				
767716	08/08/2019	COPPER TUBE & COUPLING-PL	62-00-00-65100 PLANT MAINTENANCE	28.92
Total DUNN LUMBER & TRUE VALUE:				28.92
HALVERSON OVERHEAD DOOR CO				
7615	08/10/2019	OH DOOR OPENERS	62-00-00-65100 PLANT MAINTENANCE	262.25
Total HALVERSON OVERHEAD DOOR CO:				262.25
HOME DEPOT CREDIT				
7160006	06/05/2019	LANDSCAPING/DRAINAGE @ P	62-00-00-65100 PLANT MAINTENANCE	47.14
Total HOME DEPOT CREDIT:				47.14

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
PECK & WEIS HEATING & COOLING				
I-30901-1	06/13/2019	DEHUMID REPAIR	62-00-00-65100 PLANT MAINTENANCE	290.00
I-30901-3	07/11/2019	DEHUMID REPAIR	62-00-00-65100 PLANT MAINTENANCE	110.00
Total PECK & WEIS HEATING & COOLING:				400.00
GRAINGER				
9257954017	08/08/2019	PLANT RPZ INSTALL	62-00-00-65200 MAINT WATER TREATMENT EQUIP	1,287.22
Total GRAINGER:				1,287.22
ALLIANT ENERGY				
0984330000-0	07/09/2019	750 WILD RIDGE DR WTR TOW	62-00-00-66100 MAINT OPS-STANDPIPES	113.03
5201710000-0	08/01/2019	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	56.20
Total ALLIANT ENERGY:				169.23
HOME DEPOT CREDIT				
13747	07/12/2019	FOLDING SAW HORSES & COR	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	81.48
5012293	06/27/2019	TRUCK# 45 PARTS-30 PC MAXF	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	9.97
Total HOME DEPOT CREDIT:				91.45
DIGGERS HOTLINE				
190639101 PP	06/30/2019	2019 PREPAYMENT (2) -EST 2,4	62-00-00-67300 MAINT OF MAINS & VALVES	330.40
Total DIGGERS HOTLINE:				330.40
JEFFERSON FIRE & SAFETY INC				
IN108132	07/29/2019	FIRE HOSE FOR HYDRANT FLU	62-00-00-67300 MAINT OF MAINS & VALVES	447.46
Total JEFFERSON FIRE & SAFETY INC:				447.46
USA BLUE BOOK				
949231	07/12/2019	VALVE KEY/CHEM FEED	62-00-00-67300 MAINT OF MAINS & VALVES	71.95
Total USA BLUE BOOK:				71.95
CORE & MAIN LP				
K922991	07/26/2019	CABLE/REPROGRAMMING SUP	62-00-00-67500 MAINT SERVICES & CURB BOX	539.52
Total CORE & MAIN LP:				539.52
DIGGERS HOTLINE				
190639101 PP	06/30/2019	2019 PREPAYMENT (2) -EST 2,4	62-00-00-67500 MAINT SERVICES & CURB BOX	330.40
Total DIGGERS HOTLINE:				330.40
DUNN LUMBER & TRUE VALUE				
765647	07/18/2019	SERVICE PARTS-COUPLING &	62-00-00-67500 MAINT SERVICES & CURB BOX	26.41
766431	07/26/2019	FILLED IN ABANDONED CB-SV	62-00-00-67500 MAINT SERVICES & CURB BOX	6.29
766627	07/29/2019	COUPLINGS & NIPPLES-CB RE	62-00-00-67500 MAINT SERVICES & CURB BOX	41.05
Total DUNN LUMBER & TRUE VALUE:				73.75
HOME DEPOT CREDIT				
6173202	07/16/2019	GAL NPL-CURB BOX REPAIR	62-00-00-67500 MAINT SERVICES & CURB BOX	29.69

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total HOME DEPOT CREDIT:				29.69
USA BLUE BOOK				
949462	07/12/2019	HYDRANT LABELS	62-00-00-67700 MAINT OF HYDRANTS	10.89
Total USA BLUE BOOK:				10.89
HOME DEPOT CREDIT				
7012106	06/25/2019	BREAKERS FOR SAILBOAT PLA	62-00-00-67800 MAINT FOUNTAINS & MISC PLANT	17.40
Total HOME DEPOT CREDIT:				17.40
CINTAS CORPORATION LOC 447				
4024103112	06/18/2019	WATER UNIFORMS	62-00-00-90200 METER READING EXPENSE	66.06
4024519497	06/25/2019	WATER UNIFORMS	62-00-00-90200 METER READING EXPENSE	66.06
447437144	06/04/2019	WATER UNIFORMS	62-00-00-90200 METER READING EXPENSE	66.06
447439228	06/11/2019	WATER UNIFORMS	62-00-00-90200 METER READING EXPENSE	66.06
Total CINTAS CORPORATION LOC 447:				264.24
AT&T				
262248231107	07/13/2019	JUNE TELEPHONE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	155.89
Total AT&T:				155.89
AT&T LONG DISTANCE				
RE0719	07/04/2019	2622480589-JUL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	.22
RE0719	07/04/2019	2622483211-JUL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	12.61
Total AT&T LONG DISTANCE:				12.83
MARTIN GROUP				
1252783	07/22/2019	SERVICE CONTRACT/COPIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	84.56
Total MARTIN GROUP:				84.56
OFFICE DEPOT				
348102869001	07/25/2019	PAPER & GEL PENS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	29.92
348106230001	07/25/2019	PAPER ROLLS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	7.05
Total OFFICE DEPOT:				36.97
SHI COMPUTERS				
B10338806	07/29/2019	SYMANTEC DOWNLOAD	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	18.10
B10341383	07/30/2019	MAINTENANCE-WINDOWS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	90.50
Total SHI COMPUTERS:				108.60
TIME WARNER CABLE				
719553801072	07/23/2019	INTERNET SVC-JUL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	39.55
Total TIME WARNER CABLE:				39.55
US CELLULAR				
0318482586	07/04/2019	WATER MONTHLY PHONE SER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	103.65
0323758290	08/04/2019	WATER MONTHLY PHONE SER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	104.01

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total US CELLULAR:				207.66
VELOCITY				
20190045	07/31/2019	OFFICE 365 - JUNE - AUG	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	72.00
Total VELOCITY:				72.00
MSA PROFESSIONAL SERVICES INC				
3-RO7815003.	08/08/2019	WATER SYSTEM STUDY	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	2,360.00 ✓
Total MSA PROFESSIONAL SERVICES INC:				2,360.00
VELOCITY				
20190046	07/31/2019	ITERSVER, SETUP & WWTP	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	262.50
Total VELOCITY:				262.50
AMERICAN INDUSTRIAL MEDICAL				
21535	07/23/2019	HEARING TESTS-ONSITE FEE	62-00-00-92600 EMPLOYEE PENSIONS & BENEFITS	199.50
Total AMERICAN INDUSTRIAL MEDICAL:				199.50
ARENZ, MICHAEL				
ARENZ062019	07/17/2019	EMPLOYEE PURCHASED BOOT	62-00-00-92600 EMPLOYEE PENSIONS & BENEFITS	100.00
Total ARENZ, MICHAEL:				100.00
ECKERT, SCOTT				
ECKERT07171	07/19/2019	STEEL TOE REIMBURSEMENT	62-00-00-92600 EMPLOYEE PENSIONS & BENEFITS	100.00
Total ECKERT, SCOTT:				100.00
MUTUAL OF OMAHA				
979385323	07/20/2019	UTIL DISABILITY-AUG	62-00-00-92625 LONG TERM DISABILITY	110.64
Total MUTUAL OF OMAHA:				110.64
SECURIAN FINANCIAL GROUP				
AUG-2019 UTI	07/10/2019	INV099018-AUG LIFE INS	62-00-00-92630 LIFE INSURANCE EXPENSE	94.90
Total SECURIAN FINANCIAL GROUP:				94.90
DUNN LUMBER & TRUE VALUE				
764795	07/11/2019	SHRINK WRAP-SHIPPING SUPP	62-00-00-93000 MISCELLANEOUS GENERAL EXP	22.45
Total DUNN LUMBER & TRUE VALUE:				22.45
ELKHORN CHEMICAL CO INC				
612332	07/09/2019	TOILETRIES	62-00-00-93000 MISCELLANEOUS GENERAL EXP	568.06
Total ELKHORN CHEMICAL CO INC:				568.06
SYSTEMS DESIGN				
17519	07/09/2019	IRRIGATION START UP & REPAI	62-00-00-93000 MISCELLANEOUS GENERAL EXP	416.31

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total SYSTEMS DESIGN:				416.31
HOME DEPOT CREDIT				
5012293	06/27/2019	LIGHTS FOR UC SIGN ON HWY	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	34.94
Total HOME DEPOT CREDIT:				34.94
ADVANCE AUTO PARTS				
719392133463	08/01/2019	REAR TAIL LIGHT-TRUCK# 41	62-00-00-93300 TRANSPORTATION EXPENSE	76.99
Total ADVANCE AUTO PARTS:				76.99
DEL'S SERVICE				
006301	08/07/2019	TIRE PATCHES-TRANSIT TIRE	62-00-00-93300 TRANSPORTATION EXPENSE	20.00
Total DEL'S SERVICE:				20.00
FIRST BANKCARD				
054101991782	06/27/2019	TRANSIT CAMERA	62-00-00-93300 TRANSPORTATION EXPENSE	210.99
Total FIRST BANKCARD:				210.99
Total 62:				36,674.14
Grand Totals:				74,792.27
				7/25/2019 Customer Refund + 123.92
				<u>74,916.19</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL account (2 Characters) = "61","62"



Lake Geneva Utility Commission

#8

Dennis Lyon, President
Josh Gajewski, Utility Director

Jeff Ecklund, Water Superintendent
Ken Bauman, Wastewater Superintendent

361 W. Main Street P.O. Box 187 Lake Geneva, WI 53147 Phone (262) 248-2311
www.lgutilitycommission.com

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: August 2019 Director's Report

OPERATIONS UPDATE

Water Operations

Work continues forward on the potential projects for Dodge Tower and additional discussion on the topic is anticipated in closed session.

Work on Well #4 with Water Well Solutions is underway, additional work recommendations from WWS will be presented for discussion at the meeting.

Our system leak survey revealed four potential areas needing repairs, and this work is scheduled to take place in the coming weeks.

We have solicited pricing from area contractors to complete the proposed main abandonment on Sage St., which will be presented for discussion at the meeting.

The warranty work for the 2017 Host Tower paint project has been preliminarily scheduled to take place in mid-September and we will continue to coordinate other system projects to finalize dates.

Wastewater Operations

Staff continues forward with manhole inspections throughout the system and has been working with MSA to collect additional manhole data for future system modeling efforts.

Staff has been out in the system performing annual manhole inspections and will be drafting a priority list of rehabilitation needs for upcoming construction seasons.

Chloride SRM initiatives continue and contact has been made with our target customers to have a second level site visit performed, which will look at further optimization practices available for their water conditioning equipment.

Preliminary work has continued on the repair and refurbishment of the east and west clarifiers at the WWTF. Staff will provide an update and overview on the work scope and anticipated schedule at the meeting.

Office & Administration Operations

We have onboarded one new employee for the Wastewater Utility, Jason Bonk has joined us as our newest Operator and training is underway for both of our newest employees.

Second quarter collections are completed, and our disconnection cycle will start on 8/20. Our PSN customer base continues to grow, adding an additional 80 registered customers last month. This bringing the total to just over 800 accounts, with 80% of these customers choosing to receive E-Bills.

Work has started for the 2020 budget cycle and it is anticipated to have the preliminary capital project list and rate review information available for the September and October Commission meetings.

August 2019 Utility Commission Agenda: Background & Recommendations

9. MSA Scope of Services – Dodge Tower Raising

As directed, staff has contacted MSA to prepare a scope for bidding document drafting for the Dodge Tower Raising and Paint Project, a copy of which is included in packets for review. MSA will attend the meeting to review the scope and answer any questions as may be necessary.

Contact has also been made with Dixon Engineering to provide any updated recommendations regarding the coating project, along with a proposal to provide construction management services as they relate to the cellular carriers and coordination. Dixon's final recommendation and proposal was not available at the time this correspondence was drafted. Given that this project has numerous components and moving pieces, preparatory work remains very fluid and will likely be amended in some fashion prior to the final drafting of the project manual.

Action is recommended to approve the Scope of Services – Dodge Elevated Reservoir, provided by MSA Professional Services.

10. Update on WWTF Clarifier Maintenance and Repairs

Staff will provide an update at the meeting regarding the preliminary scope of work, timelines and available cost estimates associated with the project.

No Recommendation - Update item only.

11. Updated Work Scope – Well 4

Since previously discussed, work has proceeded forward on Well 4 and we have received recommendations from WWS regarding repair and refurbishment needs for the pumping equipment. Additionally, we have received recommendations on restoring the well to full pumping capacity by introducing chemical solution and CO₂, similar to the process that was used on Well 3 in 2018.

A formal itemized proposal was not finalized at the time this correspondence was drafted, but the related correspondence has been included in packets for review. Additional background and details regarding the recommended work will be presented by Staff for consideration at the meeting.

Action is recommended to approve the itemized work to be performed on Well 4 by Water Well Solutions.

12. Sage St. Water Main Abandonment

As discussed at previous meetings, the Utility is proposing abandonment of a segment of water main on Sage St. between Haskins and Spring, as well as replacement of the associated water services. This work is being proposed to coordinate with the DPW Sage St. paving project and is favored for completion in 2019 and ahead of the 2020 paving work. Staff has solicited pricing from contractors to complete the work, copies of which are included in packets for review.

Action is recommended to approve the abandonment of the 4" water main on Sage St. between Haskins and Spring, the replacement of the three associated water services and to have the work completed by Down To Earth Contractors as itemized in their proposal.

13. Closed Session

Staff will present information for further consideration on the noticed items.

SCOPE OF SERVICES
Dodge Water Tower Raising
Lake Geneva Utility Commission

Project Description

The proposed project generally consists of raising, recoating and modifications to the Lake Geneva Utility Commission's (LGUC) existing 200,000 gallon elevated potable water reservoir serving the Dodge high-pressure zone. Based on the "Preliminary Maintenance Inspection" for this tower completed by Dixon Engineering, Inc., May 21, 2015, correspondence with the LGUC, and review of the existing water tower plans, the scope of proposed work is planned to include the following:

1. Raise existing water tower from 101 feet HWL to 131 feet HWL
 - 30 foot stem extension
 - Structural modifications as necessary including ladders, platforms, overflow pipe, fill pipe, insulation and jacket.
2. Recoat Exterior Surface
 - Spot-blast or full blast (to be determined)
 - Overcoat with epoxy polyurethane system
3. Recoat Interior Dry Surface
 - Abrasive blast clean topsides of platforms and other areas of failure
 - Coat bare metal areas with epoxy system. Overcoat remaining areas.
4. Recoat Interior Wet Surface
 - Completely remove existing coating system by abrasive blast clean
 - Coat bare metal surface with epoxy system.
5. Recoat pit piping
6. Remove and reinstall existing cathodic protection system
7. Modify overflow pipe discharge to include screened flap gate
8. Install railing and painter's rigging rail on roof
9. Replace the following hatches with 30-inch diameter hatches
 - Wet interior roof
 - Access tube roof
 - Platform openings
10. Install extension to the top platform
11. Install fall prevention device on the wet interior and dry interior ladders
12. Replace existing expansion joint with bellows-type joint
13. Replace mud valve and reconnect piping
14. Replace condensate line

Additionally, the following work will be done by the LGUC concurrently, or after the project:

1. Site restoration and landscaping.
2. Relocate antennas to a temporary pole. Reinstall on new roof handrail.
3. Coordination with antenna owners to correct deficiencies in cable mounting, sealing, etc.

SCOPE OF SERVICES
Dodge Water Tower Raising
Lake Geneva Utility Commission

MSA proposes the following engineering services to assist the Utility throughout the project:

Design and Permitting Related Services

- Site visit to review existing reservoir (exterior and limited interior).
 - Requires access to top of structure.
 - Review project scope and details with Utility Staff
- Coating and lettering design
 - Review existing coating system and sample results for adhesion, thickness, and content
 - Coordination with reputable paint manufacturers.
 - Exterior lettering and logo coordination and details.
- Prepare project cost estimate.
- Prepare 90% plans and specifications for review by Utility.
- Correspondence with Owner including
 - Written monthly project updates
 - Phone and email correspondence
 - Participation in two Utility meetings by phone conference.
- Prepare final plans and specifications for bidding based on comments from Utility.
- Submit plans and specifications to WDNR for review and approval.
- Submit report to PSC for construction authorization.
- Perform an internal Quality Assurance/Quality Control (QA/QC) review of specifications.
- Project administration.
- Mileage, photocopies, and postage

Bidding Related Services

- Solicit prospective bidders utilizing the Quest electronic bidding network
- Correspondence with contractors and material suppliers.
- Respond to questions during bidding, issue addenda as necessary (one assumed)
- Conduct pre-bid meeting with prospective bidders on-site. Record comments and distribute meeting minutes.
- Conduct bid opening at MSA Baraboo Office
 - Client can attend through video or phone conference
- Review bids/proposals, prepare tabulation and make recommendation for award.
- Issue and administer construction contracts
- Reimbursables: Reproduction, Postage, Fax, UPS, Mileage.

Construction Related Services – Not Included

SCOPE OF SERVICES
Dodge Water Tower Raising
Lake Geneva Utility Commission

Additional Services (not included in current scope but available upon request)

- Publishing costs for public notices (including Advertisement for Bids)
- Additional meetings
- Construction related services
- Coordination with antenna owners for temporary relocation, reinstallation, and modifications

Project Schedule

- Authorization from Owner August 21, 2019
- Design: Fall 2019
- Bidding: December 2019
- Construction: 2020

11

Josh Gajewski

From: Gibson, Jeffrey <jeffrey.gibson@suez.com>
Sent: Thursday, August 08, 2019 3:21 PM
To: Josh Gajewski
Subject: RE: well 4

Josh,

Following up on yesterday's conversation we offer the following comments/information.

1. The electric motor will receive a clean, dip, bake, bearing replacement and retest for \$1,758. plus new oil.
2. We recommend changing the bearing out on the gear drive as our experience has been that these often give us problems following gear drive removals.
3. The pump bowl assembly was heavily plugged as illustrated in the photo shared with you. Also, the impeller shaft appeared to have some sort of galvanic corrosion. We had to acid clean the bowl in order to evaluate the internal condition and wear. The wear is minimal, suggesting new bearings but impeller skirts and wear rings appear good. The internal water courseways are clear. Recommend replacing the impeller shaft also. Bowl rework price is \$2,348.
4. 10" x 10' column pipe \$775. Ea x 4,
5. 10" x 5' cut and rethread from 10ft length \$285.
6. Replace shaft sleeves and rubber bearings, \$998.
7. Transfer column couplings from old pipe onto new pipe, labor \$200/hr, est. 3 hrs
8. Replace suction pipe with one of the cut 10 ft column pipe. Cut and rethread for suction threading \$150.
9. Rebuild the stuffing box, new brz. bearing, packing and clean and paint pump head \$585.

Josh, I'm still inquiring into the pump base and reconstruction numbers.

Jeff Gibson
Senior Project Engineer
Advanced Solutions

Office : 920.474.4777 x219
Mobile : 262.853.5452



Water Well Solutions Service Group, Inc.
N87W36051 Mapleton Street
Oconomowoc, WI 53066
www.utilityservice.com

From: Josh Gajewski <jgajewski@lgutilities.org>
Sent: Tuesday, August 6, 2019 10:33 AM
To: Gibson, Jeffrey <jeffrey.gibson@suez.com>

Josh Gajewski

From: Josh Gajewski
Sent: Friday, August 16, 2019 1:59 PM
To: Gibson, Jeffrey
Subject: RE: well 4

Jeff –

To recap our conversations from earlier and expedite a summary for our upcoming meeting;

- Beyond the original scope of services provided, to date we have approved \$9,824 in repair/refurbishment costs as itemized in your 8/8/2019 email, plus the cost of the bearing for the right angle drive.
- In addition to those items, you are recommending that we add in a grounding ring for the pump motor at this time, as we are utilizing a VFD and this would lessen the potential effects from any potential electrolysis. Given the motor is currently apart, now would be the time to complete this and would run approximately \$500.
- You've noted through our BARTS testing the Well 4 showed a positive for iron forming bacteria, negative for sulfide and slime forming; likely contributing to the fouling found on the well screen, casing and pumping assembly.
- The well head shows signs of cracking on at least 2 of the 4 corners, with other areas showing light cracking. Additionally the pump head was attached to a steel plate, which was not permanently attached to the well head. To correct this issue and advance any future treatment to the well, you're recommending that the well head/pump pedestal be reconstructed at this time, done on a T&M basis and estimated at a cost of \$5,000.
- Given the fouling of the pumping assembly and well screen, you are advising that at a minimum after the previously scoped brush and bail work, we introduce an acid chemical solution to the well and surge into the formation, followed by a pump off using our pumping equipment. This is estimated at approximately \$9,500 to complete, although you need to verify/finalize costs for chemicals.
- In addition to the acid injection, you recommend that we perform AquaFreed CO2 injection as we did last year in Well 3, at an estimated cost of \$17,500. This process would be absolutely contingent on proceeding with the well head reconstruction to allow for an injection point and also to ensure that the inner and outer casings were sealed during original construction.

If you could, please verify this summary is accurate while you continue to formalize this information.

Josh Gajewski
Utility Director
Lake Geneva Utility Commission
P.O. Box 187 - 361 Main Street
Lake Geneva, WI 53147
262-248-2311 xt. 6115
www.lgutilitycommission.com

****Please note that I have a new email address****

NOTICE: This e-mail and any files transmitted with it may contain information that is privileged, confidential and exempt from disclosure. The communication is intended for the sole use of the individual or entity to which it is addressed. Dissemination, forwarding, printing, or copying of this e-mail and any files transmitted with it without the consent of the sender is strictly prohibited. If you have received this e-mail in error, please notify the sender, delete the email, and do not use, disclose or store the information it contains. Thank you.









#12

Down To Earth Contractors
N1971 Hwy H
Lake Geneva, WI. 53147

Date	Proposal #
8/15/2019	2017-234

T:(262)248-2725
F:(262)248-4402
Web:www.downtoearthcontractors.com

PROPOSAL AND ACCEPTANCE

CUSTOMER
Lake Geneva Utility Commission PO Box 187 Lake Geneva, WI 53147

Job Name

Sage St Spring Haskins

We hereby submit specifications for:	Cost	Total
Supply labor and materials to install three 1" water services from mains to curb box. Cap 4" main at Haskins St. Remove 6" valve and cap at Spring St. All materials supplied and paid for by Lake Geneva Utility Commission Sawcut all openings, backfill and compact with granular materials.	15,000.00	15,000.00
Sand \$14.75 per ton Stone \$20.00 per ton Gravel \$18.25 per ton Cold Patch \$165.00 per ton		
Sales Tax	5.50%	0.00

We Propose hereby to furnish material and labor-complete in accordance with above specifications for the sum of:

Payment to be made as follows 50% down payment, balance due on completion of job.

All material is guaranteed to be as specified. All work to be completed in a workmanlike matter according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond out control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: _____

Total	\$15,000.00
Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.	
Signature: _____	Date: ___/___/___
Signature: _____	Date: ___/___/___

AS REQUIRED BY THE STATE OF WISCONSIN CONSTRUCTION LIEN LAW ACT, BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LIEN RIGHTS ON OWNERS LAND MAY HAVE LIEN RIGHTS ON OWNERS LAND BUILDINGS IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION ACCORDINGLY, OWNER PROBABLY WILL RECIEVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE YOU RECIEVE TO YOUR MORTGAGE LENDER,IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER LENDER,IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE PAID.

PROPOSAL: 4294
DATE: 8/16/2019

PROPOSAL
ODLING CONSTRUCTION, INC.

4941 TOWNHALL RD.
DELAVAN, WI 53115
PHONE: 262-728-5148
FAX: 262-728-0290

PROJECT: OWNER: CITY OF LAKE GENEVA WATER DEPT.
ADDRESS: 361 W. MAIN ST.
CITY, ST: LAKE GENEVA, WI

ATTN: JOSH GAJEWSKI
PHONE: 262-248-2311

PROJECT ADDRESS: SAGE ST., LAKE GENEVA, WI

WE HEREBY PROPOSE TO FURNISH THE MATERIAL AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

REPLACE WATER SERVICES

- INCLUDES: :Replace 3 water services to lot line 922, 930, 938
- :Remove 4" valve and cap water main
- :Sawcut asphalt & concrete as needed
- :Backfill w/granular material (purchased by city)
- :Level grade backfill
- :Haul away excess \$16,250.00

Please note the following:

- :Granular material to be purchased by the city includes:
3/4" Road Gravel @ \$17.50 ton
Torpedo Sand @ \$14 ton
- :Asphalt & concrete replacement by others

NO PERMITS INCLUDED

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSON OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LEIN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO CO-OPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A SUBSTANTIAL WORKMAN MANNER AND DONE ACCORDING TO STATE AND LOCAL CODES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMAN'S COMPENSATION INSURANCE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL.

PAYMENT IN FULL WILL BE DUE 30 DAYS FROM DATE ON FIRST INVOICE. 1.5% INTEREST PER MONTH WILL BE CHARGED ON ANY BALANCE AFTER 30 DAYS.

RESPECTFULLY SUBMITTED

Dean Odling

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS SPECIFIED ABOVE.

DATE _____

SIGNATURE _____