



BOARD OF PARK COMMISSIONERS
WEDNESDAY, AUGUST 22, 2018 AT 6:30 PM
CITY HALL, CONFERENCE ROOM 2A

AGENDA

Call to order

A. Roll Call

B. Approval of Board of Park Commissioner meeting minutes from July 25, 2018

C. Comments from the public limited to 5 minutes

D. Report YMCA/Veterans Park activities

E. Permits/Park Donations

1. Soccer Activities, Veterans Park, August & September Practices and Games
2. Skootoberfest 10, Cobb Park, October 6, 2018 11-8pm
3. Speckman/Israil Wedding, Flat Iron Park/Pavilion, July 27, 2019, 1:30-3:30
4. Amerivespa 2019, Downtown Lake Geneva – Flat Iron Park & Wrigley Drive and Brunk Pavilion, June 19, 2019 12pm to June 23, 2019 3pm

F. Discussion on Park Assignments/repair update/maintenance

G. New Business

1. Discussion/Recommendation: regarding the purchase of four new soccer goals with nets, removable lever lifting wheels, and caster wheel dolly kit in an amount not to exceed \$7,235.00; funding to be paid from the Park Fund
2. Discussion/Recommendation: The ability to walk dogs at the Disc Golf Course

H. Old Business

1. Discussion/Recommendation: Impact Fee Report Update (Continual)
2. Discussion/Recommendation: Wish List Update (Neil Waswo) (Continual)
3. Discussion/Recommendation: Small Dog Park Fencing within Larger Dog Park
4. Discussion/Recommendation: Community Garden

I. Future meeting agenda items

J. Adjourn

*This is a meeting of the Board of Park Commissioners.
No official Council action will be taken; however, a quorum of the Council may be present.*

Board of Park Commissioners' Minutes
Wednesday, June 25, 2018 – 6:30pm
City Hall, Meeting Room 2A – 2nd Floor

Roll Call: Present: Alderperson Shari Straube, Park Board President: Ann Esarco, Park Board Commissioners: Lynn Hassler (6:50pm), Brian Olsen, Barbara Philipps, Peggy Schneider, John Swanson

Excused Absent: Dave Quickel

Staff Present: None

Also present: Mayor Tom Hartz

Approval of Minutes from prior meeting:

Motion by Swanson/Philipps to accept minutes of June 27, 2018 as presented.

Motion carried.

Comments from public limited to 5 minutes:

None

YMCA/Veterans Park Report

The calendar of activities for July 2018 was presented by Mike Coolidge. Baseball and Softball seasons ended last week. The season was very successful with 488 total participants including T-Ball, Softball, Baseball, and Dream Team. September will bring Soccer and Flag Football teams to Vets Park. Mr. Coolidge thanked the City for its maintenance of the fields and the opportunity to work with the City.

Permits/Park Donations:

Motion by Swanson/Olsen to recommend the acceptance of permit filed by Cecilia Buch for wedding photos at the Gazebo in Flat Iron Park on May 4, 2019, between the hours of 3-6pm.

Motion Carried.

Park Assignments/Repair Update/Maintenance

John Swanson – Veterans, Fermano, and Home Depot:

Vets Park: 3 on 3 Tournament will be played the first week of August. Aluminum nets need to be replaced before the tournament. Pickle Ball, well used, but cracks in asphalt that need to be fixed. Could use a bike rack.

Fermano: Mowed and clean. Could use another bench or two. Could use pond aerator.

Home Depot: Mowed and clean. Could use another bench or two. Could use pond aerator.

Lynn Hassler – Seminary Park looks good. Thankful that many visitors clean up after themselves.

Brian Olsen – Flat Iron, Library, and Tot Lot by cemetery

Flat Iron and Library could use some grass repairs later this year.

Barbara Philipps – Tot Lot and Dog Park, both in good order.

Dave Quicquel – Dunn Park: No report

Shari Staube – Maple Park: Tennis courts are used and are in good condition. Soccer goals are missing. Peggy Schneider to check with Central Dennison on why goals were taken down and see if they can be put back up.

Ann Esarco – Rushwood, Cobb Park, Four Seasons, Donian, all parks in good order. Four Seasons has aggressive ground bees at the entrance.

New Business

Community Garden: Mary Jo Fesenmeier presented information on Community Garden plots to that could be located in Dunn Field Park by Eastview School. There is a water main in the area to allow for watering of plots. Mary Jo to return next month with additional information including a drawing showing the approximate area and information on who is the owner of the property, Eastview School, City, or combination.

SCW Walworth Soccer: Motion Olsen/Straube to recommend approval of the use of Vets Park during the months of August and September 2018, (Tuesdays in August and Tuesdays and Saturdays in October) for SCW Walworth Soccer practice and games, contingent on permits being prepared and forwarded to City Council. Motion Approved.

Mr. Dover to return next month with additional permits for the soccer season.

Old Business

Impact Fee Report

June 2018 balance is \$64,743.84 including \$28,174.44 Park Fund, \$21,569.40 Impact Fees and \$15,000 fund balance commitment for Adaptive Playground Equipment at Veteran's Park. Esarco to get clarification on required spending timelines.

Wish list Development

Wish List additions: Pond Aerators at Fermano and Home Depot Parks. Bike Rack at Vets Park. Benches at Fermano and Home Depot Parks.

Smaller Dog Park within Dog Park – Carried Forward.

Future Meeting Agenda Items Old:

Impact Fee Report (Continual)

Wish List (Continual)

Small Dog Park

Future Meeting Agenda Items New:

Next Meeting:

August 22, 2018, at 6:30 pm

Other Meetings:

Tree Board Meeting: TBD

Motion by Swanson/Hassler to adjourn at 7:47 pm. Motion carried.

/s/ Ann Esarco, Park Board President

These minutes are not official until approved by the Board of Park Commissioners

August Veterans Park/YMCA Calendar

August 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 PickleBall – BB Courts 10:30am-12:30 pm	3 Men's Softball 6-10 pm Fields 1,2,3 and 4	4 3 on 3 Basketball Tourney – Basketball Courts
5 3 on 3 Basketball Tourney – Basketball Courts (Rain Date)	6 Pickleball – BB Courts 7am- 10 am YMCA Sports Camp Fields 3 and 4 9-3 pm	7 YMCA Sports Camp Fields 3 and 4 9-3 pm	8 YMCA Sports Camp Fields 3 and 4 9-3 pm	9 YMCA Sports Camp Fields 3 and 4 9-3 pm	10 Pickleball – BB Courts 7am -10 am Men's Softball 6-10 pm Fields 1,2,3 and 4	11
12	13 Pickleball – BB Courts 7am -10 am	14 Fall Ball Practice Molitor 6-8 pm	15	16 Men's Softball 6-10 pm Fields 1,2,3 and 4	17 Pickleball – BB Courts 7am -10 am Men's Softball 6-10 pm Fields 1,2,3 and 4	18 Fall Ball Baseball Molitor Field 8am-6 pm
19 Fall Ball Baseball Molitor Field 8am-6 pm	20 Pickleball – BB Courts 7am- 10 am	21 Fall Ball Practice Molitor 6-8 pm	22	23 Men's Softball 6-10 pm Fields 1,2,3 and 4	24 Pickleball – BB Courts 7am -10 am Men's Softball 6-10 pm Fields 1,2,3 and 4	25 Fall Ball Baseball Molitor Field 8am-6 pm
26 Fall Ball Baseball Molitor Field 8am-6 pm	27 Pickleball – BB Courts 7am- 10 am	28 Fall Ball Practice Molitor 6-8 pm	29	30	31 Pickleball – BB Courts 7am -10 am	

More Calendars: [September](#), [October](#), [2018](#)

September Veterans Park/YMCA Calendar

September 2018						
◀ August						October ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 LABOR DAY	4 Fall Ball Practice Molitor 6-8 pm	5	6	7	8 Flag Football Fields 1,2 and 3 9-12 pm Fall Ball 8-5p Molitor
9	10	11 Soccer –Townline Rd Fields 4:40-6 pm Fall Ball Practice Molitor 6-8 pm	12	13 Soccer –Townline Rd Fields 4:40-6 pm	14	15 Flag Football Fields 1,2 and 3 9-12 pm Fall Ball 8-5p Molitor
16	17	18 Soccer –Townline Rd Fields 4:40-6 pm Fall Ball Practice Molitor 6-8 pm	19	20 Soccer –Townline Rd Fields 4:40-6 pm	21	22 Flag Football Fields 1,2 and 3 9-12 pm Fall Ball 8-5p Molitor
23	24	25 Soccer –Townline Rd Fields 4:40-6 pm Fall Ball Practice Molitor 6-8 pm	26	27 Soccer –Townline Rd Fields 4:40-6 pm	28	29 Flag Football Fields 1,2 and 3 9-12 pm Fall Ball 8-5p Molitor
30						



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

*Original @
Police Station*

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Ryan Dover Date of Application: 8/12/18
2. Organization Name: SCW Walworth
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: _____
5. City, State, Zip: _____
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Soccer activities - AUG and SEP 2018 Practices and Games
2. Date(s) of Event: Practice: 8/14, 8/21, 8/28, 9/4, 9/11, 9/18, 9/25 Games: 9/8, 9/16, 9/22
3. Location(s) of Event: Veterans Park - North Side Fields (off Park Drive)
4. Hours: Practice: 5:00PM-7:30PM Games: 9/8@3PM, 9/16@3PM, 9/22@10AM

5. Event Chair/Contact Person: Ryan Dover Phone: _____

6. Day of Event Contact Name: Ryan Dover Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: average of 75 people

10. Basis for Estimate: number of players for practice and players and parents per game.

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route. On the north side of Veterans Park. We will use one field at a time right off Park Drive.

14. Description of plan for handling refuse collection and after-event clean-up: Attending SCW Coaches and Team Manager responsible for making a "sweep" following game to pick up refuse.

15. Description of plan for providing event security (if applicable):

NA

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV – Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Road closures must include rental of barricades.

NA

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.
Possible sponsor and club banner posted during game day.*

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

Electricity Explain: _____

Water Explain: _____

Traffic Control Explain: _____

Police Services Explain: _____

Fire/EMS Services Explain: _____

Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			0
Street Use Permit					
Application Fee		\$25.00			0
Permit Fee - Events lasting 2 days or less		\$40.00			0
Permit Fee - Events lasting more than 2 days		\$100.00			0
Parking Stall Bag Request					
Administrative Fee		\$10.00			0
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____ =	0
November 15 - February 29	\$10.00	x	_____	x _____ =	0
Park Reservation Permit					
Application Fee		\$25.00			25
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less		\$50.00			
50-149 Attendees		\$100.00			100
150 or more Attendees		<i>Determined by Park Board</i>			
Non-Resident					
49 Attendees or Less		\$100.00			
50-149 Attendees		\$150.00			
150 or more Attendees		<i>Determined by Park Board</i>			
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident					
49 Attendees or Less	\$30.00	x	_____	x _____ =	
50-149 Attendees	\$55.00	x	1	x 10 =	550
150 or more Attendees	\$105.00	x	_____	x _____ =	
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____ =	
50-149 Attendees	\$125.00	x	_____	x _____ =	
150 or more Attendees	\$225.00	x	_____	x _____ =	
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			x _____ =	
Non-Resident	\$500.00			x _____ =	
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____ +	\$50.00 =	
Picnic Tables	\$15.00 each		x _____ +	\$50.00 =	
Barricades	\$5.00 each		x _____ +	\$50.00 =	
Trash Receptacles	\$8.00 each		x _____ +	\$50.00 =	
Dumpster Delivery	\$50.00 each		x _____ +	\$0 =	
Dumpster Pick-up	\$50.00 plus additional landfill		_____		
Fencing - Snow	\$30.00 per 50 feet		_____		
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ 625 \$675.00

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ 0
		+ Subtotal from Page 4: \$ \$675

Total PAID with Application: \$ \$675

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:



DATE: 8/13/18

For Office Use Only

\$675.00

Date Filed with Clerk: 8/13/18 Payment with Application: \$ Invoiced on 8/16/18 Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: See attached

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: See attached

Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 8/22/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): 9/4/18 Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): 9/10/18 Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

For Office Use Only

Date Filed with Clerk: 8/13/18 Payment with Application: \$ 8/16/18 ^{Invoiced} Receipt: _____

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]

Additional services needed: No staff requested

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____



In order for the City of Lake Geneva to hold your reservation, the Event Permit Form, this form, and payment must be received. Failure to do so will result in loss of reservation.

I agree to abide by the policies and rules of the City of Lake Geneva. I understand that I am responsible for any damage to City property that may occur during my usage. I understand I should report any problems to the City of Lake Geneva.

RELEASE OF CLAIMS AND WAIVER OF RIGHTS
(Please read carefully before signing)

In consideration for the use reservation and use of city properties, the undersigned agrees as follows:

- A. **Covenant Not to Sue:** Lessee shall never institute any action or suit at law or in equity against the City of Lake Geneva, individually, and its officers, directors, insurers, employees, agents, or assigns, and shall not prosecute or in any way aid in the institution or prosecution of any claim, demand, action, or cause of action for damages, costs, loss of services, property damage, expenses or compensation, attorney fees, or litigation costs for or on account of any damage, loss, or injury, either to person or property, or both, resulting or to result, known or unknown, past, present, or future, arising out of Lessee's use of any reserved property or use of city properties in the City of Lake Geneva, Walworth County, Wisconsin.
- B. **Indemnification and Hold Harmless Agreement:** Lessee shall indemnify and hold the City of Lake Geneva, individually and, its officers, directors, insurers, employees, agents, or assigns, harmless and defend them, and each of them, from and against any and all claims, actions, damages, liability, losses, expenses, attorney fees, litigation costs, or liens, arising out of any negligent act or omission by or on behalf of the City of Lake Geneva, and further arising out of any occurrence causing injury or damage to any persons or property, or resulting from or caused by any negligent acts or omissions of the City of Lake Geneva or out of any negligent acts or omissions of Lessee, its agents, and assigns, while exercising any of the rights and privileges granted by the Event Permit Agreement. Lessee agrees to pay all litigation costs and all actual attorney fees incurred by the City of Lake Geneva in connection therewith, and to pay any final judgment entered in an action to which this indemnification agreement applies.

Lessee Signature: _____

Date: 8/13/18

City of Lake Geneva, 626 Center St. 262.248.3673

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: SHERM LINDSEY Date of Application: 8/9/18
2. Organization Name: CLUB SCOOT JOCKEYS
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: _____
5. City, State, Zip: LAKE GENEVA, WI 53147
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: SKOOTBERFEST 10
2. Date(s) of Event: OCTOBER 6th, 2018
3. Location(s) of Event: COBB PARK
4. Hours: 11:00 AM - 8:00 PM
Start Time End Time

5. Event Chair/Contact Person: SHERM LINDSEY Phone: _____

6. Day of Event Contact Name: SHERM LINDSEY Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 120

10. Basis for Estimate: PREVIOUS YEARS

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

OUR ANNUAL FALL SCOOTER RIDE NOW IN ITS 10TH YEAR.
WE WILL HAVE A GROUP RIDE STARTING AT MIDWEST ACTION CYCLE
AND ENDING AT COBB PARK FOR A BBQ. THEN ATTENDEES
WILL GO TO THE CITY'S OKTOBERFEST.

14. Description of plan for handling refuse collection and after-event clean-up:

OVER 50 PEOPLE STAFFED AND VOLUNTEERS

15. Description of plan for providing event security (if applicable):

SAME AS ABOVE

16. Will there be fireworks or pyrotechnics at your event? Yes No
If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

NONE

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

WE WILL BE USING FLAT IRON TAP TO PROVIDE BEER IN THE PARK. IF APPROVED WE WILL SUBMIT THE NECESSARY APPLICATIONS. IF NOT APPROVED WE WILL REQUEST THE SAME PARK BUT JUST NOT WITH ANY ALCOHOL.

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.

NONE

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
 - Water Explain: _____
 - Traffic Control Explain: _____
 - Police Services Explain: _____
 - Fire/EMS Services Explain: _____
 - Other Explain: _____
- NONE

Section V - Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____	= _____
November 15 - February 29	\$10.00	x	_____	x _____	= _____
Park Reservation Permit					
Application Fee		\$25.00			<u>25.00</u>
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				
50-149 Attendees	\$100.00				<u>100.00</u>
150 or more Attendees	<i>Determined by Park Board</i>				_____
Non-Resident					
49 Attendees or Less	\$100.00				
50-149 Attendees	\$150.00				
150 or more Attendees	<i>Determined by Park Board</i>				_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	_____	x _____	= _____
50-149 Attendees	\$55.00	x	<u>1</u>	x <u>1</u>	= <u>55.00</u>
150 or more Attendees	\$105.00	x	_____	x _____	= _____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x _____	= _____
50-149 Attendees	\$125.00	x	_____	x _____	= _____
150 or more Attendees	\$225.00	x	_____	x _____	= _____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			# of Days	
Non-Resident	\$500.00			x _____	= _____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x _____	+ \$50.00	= _____
Picnic Tables	\$15.00 each		x _____	+ \$50.00	= _____
Barricades	\$5.00 each		x _____	+ \$50.00	= _____
Trash Receptacles	\$8.00 each		x _____	+ \$50.00	= _____
Dumpster Delivery	\$50.00 each		x _____	+ \$0	= _____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					
Subtotal: \$					<u>180</u>

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ <u>180.00</u>

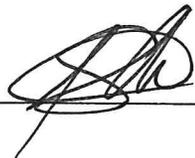
Total PAID with Application: \$ 180

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

_____  DATE: 8/9/18

For Office Use Only

Date Filed with Clerk: 8/10/18 Payment with Application: \$ 180 Receipt: 10001427

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: Will Need Additional Cams at least 3

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]

Additional services needed: NO STALLS requested

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 8/22/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): 9/4/18 Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): 9/10/18 Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: Brittany Speckman Date of Application: 7/26/18
2. Organization Name: Speckman/Israil Wedding
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: _____
5. City, State, Zip: _____
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: Speckman/Israil Wedding
2. Date(s) of Event: Saturday July 27th, 2019
3. Location(s) of Event: Flat Iron Park/Pavilion
4. Hours: 1:30pm 3:30pm
Start Time End Time

5. Event Chair/Contact Person: Brittany Speckman Phone: _____

6. Day of Event Contact Name: Kris Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 130

10. Basis for Estimate: _____

11. Will you be setting up a tent? Yes No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

Wedding at the Pavilion with benches set up. Grand entrance doors.

14. Description of plan for handling refuse collection and after-event clean-up:

Renting benches and garbage cans through this application.

15. Description of plan for providing event security (if applicable):

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV – Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: _____
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: _____
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x	_____ = _____
November 15 - February 29	\$10.00	x	_____	x	_____ = _____
Park Reservation Permit					
Application Fee		\$25.00			\$25.00
Security Deposit					
Non-Profit or Resident					
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				\$100.00
150 or more Attendees	<i>Determined by Park Board</i>				_____
Non-Resident					
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	_____	x	_____ = _____
50-149 Attendees	\$55.00	x	1	x	1 = \$55.00
150 or more Attendees	\$105.00	x	_____	x	_____ = _____
Non-Resident					
49 Attendees or Less	\$75.00	x	_____	x	_____ = _____
50-149 Attendees	\$125.00	x	_____	x	_____ = _____
150 or more Attendees	\$225.00	x	_____	x	_____ = _____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00			# of Days	
		x	1	x	1 = \$250.00
Non-Resident	\$500.00				_____
		x	_____	x	_____ = _____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each		x 25	+ \$50.00	= 175.00
Picnic Tables	\$15.00 each		x _____	+ \$50.00	= _____
Barricades	\$5.00 each		x _____	+ \$50.00	= _____
Trash Receptacles	\$8.00 each		x 2	+ \$50.00	= \$66.00
Dumpster Delivery	\$50.00 each		x _____	+ \$0	= _____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$ 671.00

Application and Permit Fees	Unit Fee			Applicable Fee
Beach Reservation Permit				
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>				
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>				
Application Fee	\$25.00			_____
Security Deposit				_____
Non-Profit or Resident				
49 Attendees or Less	\$50.00			_____
50-149 Attendees	\$100.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Non-Resident				
49 Attendees or Less	\$100.00			_____
50-149 Attendees	\$150.00			_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>			_____
Beach Reservation Fees - Per Day				
Non-Profit or Resident				
49 Attendees or Less	\$30.00	# of Days	x _____ =	_____
50-149 Attendees	\$55.00		x _____ =	_____
150 or more Attendees	\$105.00		x _____ =	_____
Non-Resident				
49 Attendees or Less	\$75.00		x _____ =	_____
50-149 Attendees	\$125.00		x _____ =	_____
150 or more Attendees	\$225.00		x _____ =	_____
Subtotal: \$				_____
+ Subtotal from Page 4: \$				_____ <i>\$671.00</i>

Total PAID with Application: \$ _____ *\$671.00*

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

Section VI - Signature of Applicant

“The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances.”

APPLICANT SIGNATURE:

Brittany Speckman

DATE: 7/26/2018

For Office Use Only

Date Filed with Clerk: 8/26/18 Payment with Application: \$ 210/18 671.00 Receipt: 10.001428

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____

Additional services needed: No STAIRS requested

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 8/22/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): 9/4/18 Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): 9/10/18 Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION



Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
 - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
 - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
 - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
 - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

Section II - Applicant Information

1. Applicant Name: J. SHERM LINDSEY Date of Application: 8/9/18
2. Organization Name: CLUB SCOOT JOCKEYS & VESPA CLUB OF AMERICA & MIDWEST ACTION CYCLE
3. Organization Type: For Profit Non-Profit (501(c)____) Tax ID: _____
4. Mailing Address: _____
5. City, State, Zip: _____
6. Phone: _____ E-mail: _____
7. Applicant's Drivers License #: _____ State license issued: _____
8. Are you applying as a resident of the City of Lake Geneva? Yes No
If yes, proof of residency must be attached.

Section III - Event Information

1. Title of Event: AMERIVESPA 2019
2. Date(s) of Event: JUNE 19th - 23RD, 2019 *1/2 Brunk Pavilion*
3. Location(s) of Event: DOWNTOWN LAKE GENEVA - Flat Iron Park 1/2 Wrigley Dr
4. Hours: 19th 12:00pm 23RD 3:00pm
Start Time End Time

5. Event Chair/Contact Person: SHERM LINOSEY Phone _____

6. Day of Event Contact Name: SHERM LINOSEY Phone: _____

7. Is the event open to the public? Yes No

8. Will you charge an admission fee? Yes No

9. Estimated Attendance Number: 800 - 1000

10. Basis for Estimate: PREVIOUS YEARS

11. Will you be setting up a tent? Yes No NOT SURE YET

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? Yes No

If yes, what type and how many: _____

13. Detailed description of proposed event with map of exact location of the event and/or route.

AMERIVESPA SCOOTER RALLY IS THE VESPA CLUB OF AMERICA'S NATIONAL EVENT HELD EACH YEAR IN A DIFFERENT CITY. WE WOULD LIKE TO HAVE THE MAIN LOCATION OF THE EVENT TO BE AT FLAT IRON PARK AND WRIGLEY DR. WE HOSTED THIS EVENT IN 2012 AND THE VCOA WOULD LIKE TO COME BACK AND HAVE IT THE SAME WAY AS BEFORE. ALL ATTENDEES WILL BE ON MOTOSCOOTERS SO THE CLOSING OF WRIGLEY DRIVE FOR FRIDAY THE 21st AND SATURDAY THE 22ND WILL BE REQUESTED AGAIN. THAT SEEMED TO BE THE SAFEST WAY OF CONTAINING A GROUP THIS SIZE, THE PARK WILL HAVE A VINTAGE SCOOTER DISPLAY AND VENDORS. THE PAVILION WILL HAVE LIVE MUSIC.

14. Description of plan for handling refuse collection and after-event clean-up:

WE HAVE A STAFF VOLUNTEERS AND OVER 100 CLUB MEMBERS WILLING TO HELP KEEP EVERYTHING CLEAN AND RUN SMOOTHLY.

15. Description of plan for providing event security (if applicable):

SEE ABOVE

16. Will there be fireworks or pyrotechnics at your event? Yes No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes No NOT SURE YET

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes No NOT SURE YET

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Section IV - Street Use

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:
Road closures must include rental of barricades.

WRIGLEY DRIVE BETWEEN BROAD & CENTER ST.

2. Will any parking stalls be used or blocked during the event? Yes No

Date(s) of use: _____

Total Number of Stalls Request: _____

Stall Number(s) and Location: _____

Additional Information:

3. Description of signage to be used during event:
If requesting City banner poles, please include a Street Banner Display Application.

WOULD LIKE TO DISPLAY STREET BANNERS LIKE WE DID IN 2012

Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: FOR VENDORS AND BAND
- Water Explain: _____
- Traffic Control Explain: _____
- Police Services Explain: ESCORTING LARGER GROUPS OF RIDERS OUT OF TOWN
- Fire/EMS Services Explain: _____
- Other Explain: _____

Section V- Fees

Application and Permit Fees		Unit Fee			Applicable Fee
Parade Permit					
Application Fee		\$25.00			_____
Street Use Permit					
Application Fee		\$25.00			_____
Permit Fee - Events lasting 2 days or less		\$40.00			_____
Permit Fee - Events lasting more than 2 days		\$100.00			_____
Parking Stall Bag Request					
Administrative Fee		\$10.00			_____
Parking Stall Usage/Blockage Fee - Per Stall, Per Day			# of Stalls	# of Days	
March 1 - November 14	\$20.00	x	_____	x _____	= _____
November 15 - February 29	\$10.00	x	_____	x _____	= _____
Park Reservation Permit					
Application Fee		\$25.00			_____
Security Deposit					_____
Non-Profit or Resident					_____
49 Attendees or Less	\$50.00				_____
50-149 Attendees	\$100.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Non-Resident					_____
49 Attendees or Less	\$100.00				_____
50-149 Attendees	\$150.00				_____
150 or more Attendees	<i>Determined by Park Board</i>				_____
Park Reservation Fees - Per Location, Per Day					
Non-Profit or Resident			# of Parks	# of Days	
49 Attendees or Less	\$30.00	x	_____	x _____	= _____
50-149 Attendees	\$55.00	x	_____	x _____	= _____
150 or more Attendees	\$105.00	x	<u>1</u>	x <u>3</u>	= <u>315.00</u>
Non-Resident					_____
49 Attendees or Less	\$75.00	x	_____	x _____	= _____
50-149 Attendees	\$125.00	x	_____	x _____	= _____
150 or more Attendees	\$225.00	x	_____	x _____	= _____
Brunk Pavilion Rental Permit					
<i>Must also include rental of Flat Iron Park to rent Pavilion</i>					
Non-Profit or Resident	\$250.00	x		# of Days <u>2</u>	= <u>500.00</u>
Non-Resident	\$500.00	x			= _____
Additional Park Amenities					
Equipment (with delivery)	Rental Fee		# Requested	Sec. Dep.	Applicable Fee
Benches	\$5.00 each	x	_____ +	\$50.00 =	_____
Picnic Tables	\$15.00 each	x	_____ +	\$50.00 =	_____
Barricades	\$5.00 each	x	_____ +	\$50.00 =	_____
Trash Receptacles	\$8.00 each	x	_____ +	\$50.00 =	_____
Dumpster Delivery	\$50.00 each	x	_____ +	\$0 =	_____
Dumpster Pick-up	\$50.00 plus additional landfill		_____		_____
Fencing - Snow	\$30.00 per 50 feet		_____		_____
<i>Requests for equipment are subject to availability.</i>					Subtotal: \$
					<u>905</u>

Application and Permit Fees	Unit Fee	Applicable Fee
Beach Reservation Permit		
<i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>		
<i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i>		
Application Fee	\$25.00	_____
Security Deposit		_____
Non-Profit or Resident		
49 Attendees or Less	\$50.00	_____
50-149 Attendees	\$100.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Non-Resident		
49 Attendees or Less	\$100.00	_____
50-149 Attendees	\$150.00	_____
150 or more Attendees	<i>Determined by Piers, Harbors & Lakefront</i>	_____
Beach Reservation Fees - Per Day		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	x _____ = _____
50-149 Attendees	\$55.00	x _____ = _____
150 or more Attendees	\$105.00	x _____ = _____
Non-Resident		
49 Attendees or Less	\$75.00	x _____ = _____
50-149 Attendees	\$125.00	x _____ = _____
150 or more Attendees	\$225.00	x _____ = _____
		Subtotal: \$ _____
		+ Subtotal from Page 4: \$ <u>905</u>

Total PAID with Application: \$ 905

Accepted by cash, credit card or checks (payable to the City of Lake Geneva)

~~W/RECORD~~

Section VI - Signature of Applicant

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:



DATE: 8/9/18

For Office Use Only

Date Filed with Clerk: 8/10/18 Payment with Application: \$ 905.00 Receipt: 10001434

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: [Signature]

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: Paul Wasow (see attached)

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: [Signature]

Additional services needed: no work required

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): 8/22/18 Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): 9/4/18 Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): 9/10/18 Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

For Office Use Only

Date Filed with Clerk: Aug 10, 2018 Payment with Application: \$ 905.00 Receipt: 10001434

Additional Fees Collected: \$ _____ Receipt # _____

Departmental review (all that apply):

Police Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Fire Chief: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Street Dept.: Approved Denied Signed: Alit Wasson

Additional services needed: _____

Additional fees or deposit: _____

Parking Dept.: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Piers, Harbors & Lakefront: Approved Denied Signed: _____

Additional services needed: _____

Additional fees or deposit: _____

Committee/Council review (all that apply):

Park Board: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Finance, License & Regulation: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Council: Meeting Date(s): _____ Approved Denied

Reasons/Conditions: _____

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ _____ Receipt # _____

Permit(s) issued: Parade/PA Street Use Park Permit

Date of issue: _____ Deposit Returned: \$ _____ Deposit withheld: \$ _____

Reason withheld: _____

MILLER & ASSOCIATES - SAUK PRAIRIE, INC.



PO Box 154
Prairie du Sac, WI 53578

www.MillerSaukPrairie.com

Office 608.643.8105
800.953.8700
Fax 608.643.7932

QUOTATION

Date: August 7, 2018
To: City of Lake Geneva
Attn: Neil Waswo
Project: Keeper Goals Soccer Goals

QTY.	MODEL/DESCRIPTION	UNIT PRICE	EXTENSION
-2 Pair-	(M83-824) 8' x 24' Rectangular Steel Soccer Goals w/ Nets <i>Note: Total of 4 Soccer Goals (2 Pair = 4 Goals)</i>	\$ 3,005.00	\$ 6,010.00
-1-	(MW-2) Removable Lever Lifting Wheels 2/Set	\$ 440.00	\$ 440.00
-1-	(CMW-4-Caster-Dolley) Caster Wheel Dolley Kit for Soccer Goals	\$ 440.00	\$ 440.00
	Delivery and Set Up on 2 Sets of Goals		\$ 345.00
	TOTAL		\$ 7,235.00

Terms: Net 15 from Invoice Date
*(We apply a surcharge of 3%
on all credit card purchases.)*

Est. Ship: 4 Weeks ARO
FOB: Lake Geneva, WI
Quote Valid: 30 Days

NOTE

- **Pricing DOES NOT INCLUDE any applicable tax.**
- Set up of the materials is the responsibility of the purchaser, except as noted.
- Materials will be shipped via common carrier. The purchaser is responsible for receiving (off-loading) and storage of all materials.
- Any damages or shortages must be noted on the bill of lading at the time of receiving the materials.

Larry Seiple Jr.
Customer Service / Sales

cc: Ty Calkins, Sales Representative