

**Board of Park Commissioners' Minutes**  
**Wednesday, August 23, 2017 – 6:30pm**  
**City Hall, Meeting Room 2A**

**Roll Call:** Present: Alderman Doug Skates, Park Board Commissioners: Brian Olsen, Barbara Philipps, Peggy Schneider, John Swanson. Absent (excused): Ann Esarco, Mayor Kupsik, Lynn Hassler, Dave Quickel. Staff Present: Street Superintendent Waswo, Ald. Flower. Public Present: Mike Coolidge, YMCA

Swanson/Philipps motion to nominate Alderman Doug Skates to be the Chairman of the Park Board for the evening. Motion carried 5 to 0.

**Approval of Minutes from prior meeting**

Swanson/Philipps motion to approve the minutes of June 26, 2017 as presented. Motion carried 5 to 0.

**Comments from public limited to 5 minutes.** None

**Report YMCA/Veterans Park Activities**

Mike Coolidge shared the calendar for September and stated the softball programs are currently running. The fall season will start with soccer, flag football and lacrosse using the grass area. They have about 120 recreational soccer players and 85 football players (11/12 year olds), with registration ending on August 25. They'll be taking down the batting cages, volleyball nets and picking up the baseball bases/plates.

**Permits/Park Donations**

Park Rental application filed by Midwest Action Cycle and Club Scoot Jockeys, Sherm Lindsey, for Scootoberfest on October 7, 2017. This is a recurring event. They're requesting guests to bring food and grills to the park, and they have a full staff of 20 people (no alcohol, per the Police Chief). Electricity is needed for their PA system in Seminary Park, and all fees have been paid.

Swanson/Olsen motion to accept Scootoberfest as presented. Motion carried 5 to 0.

Application filed by VISIT Lake Geneva for the Winterfest U.S. National Snow Sculpting Competition held on January 29 to February 4, 2018 using Flat Iron Park. Ald. Skates requested that the committee approve the use of the park and let FLR and/or Council make the decision on the finances. FLR & Council will establish a fee structure and policy for events.

Olsen/Philipps motion to approve. Mr. Swanson questioned if the Council is obtaining a list of costs for events. Mr. Waswo replied Winterfest costs are around \$14,000. Motion carried 5 to 0.

**Discussion on Park Assignments/Repair Update/Maintenance**

Superintendent Waswo gave a recap on the end of summer vandalism on Library, Seminary Park and Dunn Field bathroom stall doors. It cost \$400 per flush valve to replace. There were no issues at the past festivals, i.e. Art in the Park or Venetian Fest.

**New Business**

**Discussion/Recommendation for renewal or bidding for the Concession Stand Contract at Veterans Park expiring at the end of 2017**

Ald. Skates would like to continue to next month's meeting as City Administrator Oborn could not attend. Mr. Waswo noted the Concessions contract is ending and they could decide whether or not to renew the lease with the current vendor or put it out for bid.

Philipps/Schneider motion to continue the item to next month's meeting. Ald. Skates explained the bid process and discussion a on possible different direction for concessions. Motion carried 5 to 0.

**Discussion/Recommendation on the expansion of two diamond fields (Fields 1 and 2) and Veterans Park.** Mr. Coolidge and Bill Amatas recommended extending the fields out 3 to 5 feet for a total of 70 foot base pads allowing more usage, i.e. tournaments. Mr. Skates requested Mike Coolidge, YMCA obtain pricing.

#### **Discussion/Recommendation for additional usage of Dunn Park**

Ald. Flower requested a change to the signage that restricts dogs from the area or keeping dog's on a leash. There is a sign that says no dogs in the park. Mr. Skates asked for this to be addressed at next month's meeting. Mr. Waswo noted it's already a city ordinance that dog's must be kept on a leash. Ald. Flower also suggested a different way to mow the disc golf course and let more wild flowers grow.

#### **Old Business**

##### **Update on Vandewalle Bicycle & Pedestrian Plan**

Ald. Skates said the update on Vandewalle Bicycle & Pedestrian Plan was approved. Brian Munson asked a lot of questions that had already been answered in the comprehensive plan approved three or four years ago. Mr. Skates is putting together a Steering Committee and work shop that will be very inclusive with the Parks. He will keep the committee abreast of what's happening.

##### **Update on Manning Way**

Mr. Waswo noted the Manning Way playground is being built right now at the factory. Down to Earth will be excavating the lot the week of Sept. 18. Kapur will survey the lot in the next week or two. The project is on schedule for construction the week of Oct. 2. Weather could move it back to the last week of September.

##### **Tree Board Ordinance Policy**

Ald. Skates knew there was a decrease in the number of members, and spoke with Candy the Chairperson a few months ago.

Skates/Olsen motion to continue to next month's meeting. Mr. Swanson noted a lot of people were not aware that the Tree Board reports to the Park Commission. Mr. Swanson pointed out there are some issues with the trees, specifically in the business park, where they have been shaved to the ground and covered with grass seed. Ald. Skates noted we plant a ton of trees and watering expenses is now becoming a big issue. Motion carried 5 to 0.

##### **Future Meeting Agenda Items**

Update on Manning Way

Tree Board Ordinance Policy

Contract at Veterans Park expiring at end of 2017

Veterans Park, extending two diamond fields (Fields 1 and 2) by five feet

Flat Iron Park Sculptures

**Next Meeting:** September 27, 2017 at 6:30 pm

**Adjourn:** Schneider /Olsen motion to adjourn at 7:07pm. Motion carried 5 to 0.

/s/ Nan Elder, Assistant City Clerk

**These minutes are not official until approved by the Board of Park Commissioners**

August 23, 2017 Board of Park Commissioners