

**LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING MINUTES
THURSDAY AUGUST 8, 2019 AT 6:00 P.M.**

This meeting was held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order

Commissioner Connors called the meeting to order at 6:14 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was led by City Administrator Nord

3. Roll call

Commissioners Connors, Jordan, Pollard, Horne and Saul were present. Police Chief Rasmussen, Police Lieutenant Gritzner, Police Lieutenant Way, Police Sergeant Derrick, Fire Chief Peters, Assistant Fire Chief Derrick, Fire Captain Detkowski, City Administrator Nord and Administrative Assistant Papenfus were also present.

4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes

Spyro Condos spoke about the idea of putting protection in squad cars for the officers. Ford motor company is now factory installing steel plates in the squad doors and the price is cheaper. The plates act as a ballistic barrier and could be used to protect officers in an accident. Condos asked that the PFC consider having the plates installed in police cars and give the officers as much protection as possible. Condos also wished to thank the police department, Sgt Derrick, Chief Peters and EMS squad, Captain Gunderson for their quick response to a family incident.

5. Acknowledge correspondence – NONE

6. Approval of the regular meeting minutes of July 2, 2019

Horne motioned to approve the regular meeting minutes of July 2, 2019. Jordan seconded. Motion carried 5-0.

7. City Council Report

Alderman Skates had a conflict with two meetings scheduled at the same time.

8. Fire Department Business

a. Approval of bills for the month of July 2019, operating in the amount of \$101,739.05, Equipment purchases in the amount of \$79,422.24, for a total of \$181,161.29.

Horne motioned to approve the bills for the month of July 2019. Pollard seconded. Roll call vote: Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.

Chief Peters stated that the budget was at 57% and the department is in good status at this point.

b. Discussion - EMS medical billing/Stark medical billing - No discussion/action

c. Discussion - EMS call summary report – No discussion/action

d. Discussion/Action – Monthly Chief's Update and Fire Department Report Overview
Monthly report was not reviewed.

e. Discussion/Action – EMS UTV update

Chief Peters advised that the delivery date of the EMS UTV vehicle is December 15, 2019.

f. Discussion/Action – Status of Department Fleet vehicles

Chief Peters reviewed the fleet of vehicles and their mileage and replacement time frame. Saul asked for a copy of the fleet schedule. The Fire Department will provide a schedule of the fleet by the next meeting.

g. Discussion/Action – Station Alerting System update

Captain Detkowski stated that the fire department has finalized the station alerting system. The system will include station monitors that contain training software, text assignments, interface with ProPhoenix, mapping, installing items and making purchases. Connors asked about the implementation date. Captain Detkowski stated they are looking for a vendor at this time and they hope to have the equipment ready within 60 days and then programming will be needed. It should be installed by the end of the year.

h. Discussion/Action – Acceptance of donations from

- * Lake Como Beach Property Owners Association
- * Mary Beth Delzer
- * Family of Mac Krohn

Horne motioned to accept donations from Mary Beth Delzer in the amount of \$10.00 and the family of Mac Krohn in the amount of \$500.00. Jordan seconded. Roll call vote: Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.

i. Discussion–Thank You’s – No discussion/action

- * Family of Thomas Nelson
- * State Representative Tyler August (FF/EMT Mills)
- * Whitewater Fire Department

j. Discussion/Action – Acceptance of Letter of Resignation from Firefighter/Paramedic Paul Blount
Acceptance of Letter of Resignation of Firefighter Ken Winger

Jordan motioned to accept letters of resignation for Firefighter/Paramedic Paul Blount and Firefighter Ken Winger. Horne seconded. Motion carried 5-0.

k. Items to be forwarded to City Council

Expenditures, monthly report, donations, thank you letters.

9. Police Department Business

a. Approval of bills for the month of July 2019, operating in the amount of \$300,859.36, Equipment purchases in the amount of \$10,676.62, for a total of \$311,535.98

Horne motioned to accept the bills for the month of July. Jordan seconded. Roll call vote: Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.

b. Discussion/Action - Training Room Use (definition of Community based)

This agenda item will be continued to September.

c. Discussion/Action - Disposition of old SWAT weapons

Connors motioned to dispose of old SWAT weapons. Pollard seconded. Roll call vote: Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.

The SWAT weapons have been replaced through equipment replacement. Chief Rasmussen asked to have the old weapons, two automatic weapons and two short barreled shotguns, taken to the Crime Lab to be destroyed.

d. Discussion/Action – Disposition of two undercover cars and surveillance van
Jordan motioned to dispose of three vehicles per department policy. Pollard seconded. Roll call vote:
Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.
Chief Rasmussen asked for permission to dispose of three vehicles that are no longer used. The vehicles
will be salvaged or sent to surplus to be sold.

e. Discussion/Action – Accept letter of resignation of Brittany Rendant
Pollard motioned to accept letter of resignation of Brittany Rendant. Jordan seconded. Roll call vote:
Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.

f. Discussion/Action – Vacate and reestablish eligibility list for Telecommunicator position
Connors motioned to vacate and reestablish eligibility list for Telecommunicator position. Horne
seconded. Roll call vote: Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.

g. Discussion - Chief's report (briefing only - no action will be taken)
Chief stated that he is asking to have the underbrush around the railroad bridge cleared up due to
increased criminal activity in that area. Chief also talked about the gentleman who walked into the police
department and confessed to killing his wife 13 years ago.

h. Discussion - Chief's top monthly incidents – No discussion/Action

i. Discussion - Monthly activity reports – No discussion/Action

2019 Dispatch activity for July 2019: Telephone calls –3,772	911 Calls - 358	Window assists –1,124
2018 Dispatch activity for July 2018: Telephone calls –3,786	911 Calls - 335	Window assists– 1,191
2019 Patrol activity for July 2019: Calls for service--2,403	Arrests - 173	
2018 Patrol activity for July 2018: Calls for service–2,265	Arrests - 219	

j. Items to be forwarded to City Council
Chief's monthly incidents and monthly activity reports

10. Agenda items for the next regular meeting Thursday September 5, 2019
A budget workshop was set for August 26, 2019 from 4:00 to 6:00 p.m.

11a. Motion to go into closed session pursuant to Wisconsin State Statute 19.85(1)(f), considering
financial, medical, social or personal histories, or disciplinary data of specific persons, which if discussed
in public would likely have a substantial adverse effect upon the reputation of any person referred to:
Specifically Police Department Personnel.

b. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) for the purposes of deliberating
or negotiating the purchase of public properties, the investing of public funds, or conducting other
specified business whenever competitive or bargaining reasons require a closed session regarding: 2019
Fire Union Contract Negotiations
Connors motioned to go into closed session to include Chief Rasmussen, Lieutenant Gritzner, Lieutenant
Way, Chief Peters, City Administrator Nord and Administrative Assistant Papenfus. Horne seconded.
Roll call vote: Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0 at 7:02 p.m.

12. Motion to return to open session per Wisconsin State Statute 19.85(2)
Connors motioned to return to open session. Pollard seconded. Roll call vote: Connors-Y, Jordan-Y,
Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0 at 7:28 p.m.

13. Discussion and action on closed session items if needed.

11b. Connors motioned to allow Chief Peters and City Administrator Nord to proceed as discussed in closed session. Saul seconded. Roll call vote: Connors-Y, Jordan-Y, Pollard-Y, Horne-Y, Saul-Y. Motion carried 5-0.

14. Adjourn

Pollard motioned to adjourn the meeting. Jordan seconded. Motion carried 5-0. Meeting adjourned at 7:30 p.m.

Respectfully submitted,



Cindy Papenfus
Administrative Assistant

- c: Police Chief
- Fire Chief
- Commissioners-file
- Commission Liaisons
- City Administrator
- City Clerk
- City Comptroller
- Council Members - Mayor

MINUTES NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING