

Lake Geneva Utility Commission Minutes
Regular Lake Geneva Utility Commission Meeting
Wednesday August 15, 2018 4:00 PM
Conference Room 2A, City Hall – 626 Geneva Street

Call Meeting to Order- by President Lyon at 4:05pm

Roll Call - Members present: President Lyon, Mayor Hartz, Ald. Hedlund, Ald. Flower, & Mark Johnson. **Staff in attendance:** Josh Gajewski **Excused:** Ann Esarco & Brett Stanczak

Comments from the Public as allowed by Wis. Statutes §19.84 (2), Limited to Items on this Agenda Except for Public Hearing Items. Comments will be limited to 5 Minutes. None

Approve Utility Commission Minutes from July 18, 2018 as prepared and distributed
Johnson/Hedlund motion to approve. Passed 5-0.

Acknowledgement of Correspondence - None

Financials Update

Gajewski reviewed the financials thru July. There are still some issues being worked out with the new software and the posting of revenues, which will be checked over and brought back in September. President Lyon asked whether or not the timing of month end closure and presenting of financials will be an issue, Gajewski stated he did not think it would be an issue moving forward. Ald. Flower asked to include a look back on the previous months cash account balances and also how we would pay for a project like the Cemetery Rd. extensions with the cash balances where they are. Flower/Hedlund motion to approve the July Financials. Passed 5-0.

Approval of the June Bills

Ald. Flower questioned the pavement repairs on the bill list. Gajewski explained that they were for the final pavement repairs from service and main repairs since last fall. Flower/Johnson motion to approve the July bills. Passed 5-0.

Directors Report

Gajewski reviewed the submitted Directors report; updates were provided on the Well 3 work, LaSalle Ct. water main relocation, Host Tower warranty inspection, CAMP project, lab remodel project, and equipment quotes for wastewater equipment purchases. Other updates included an update on two large water main breaks that occurred earlier in the week, one on Edwards Blvd. and one on Minihan Rd.

Update on Simplified Water Rate Case with the Public Service Commission

Gajewski reviewed the dates for publication, PSC filing and effect dates for the rate case application that was approved in July. No action taken.

Discussion/Action on the rehabilitation work being performed on Well #3

Gajewski summarized the work that has gone on since last month and the current issue of pumping gravel pack material from the well. Potential sources of the issue and the repairs that may be needed were further outlined. WaterWell Solutions is expected to pump and televise the well on the 16th to find out what and where the issue is and provide further recommendations. Gajewski stated that he feels it is worthwhile to continue forward as needed to complete the rehabilitation as originally planned. No further action taken.

Lyon/Hedlund motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session specifically regarding the requested amendments to the Host Tower lease with AT&T and sanitary sewer easements and to include Josh Gajewski, Utility Director.

Motion carried on a roll call vote 5-0. The Commission convened into closed session at 4:43pm.

Hedlund/Johnson motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Motion carried on a roll call vote 5-0. The Commission returned to open session at 5:10pm.

Adjourn

Hartz/Hedlund motion to adjourn. Passed 5-0.

Meeting was adjourned at 5:11 p.m.

/s/ Josh Gajewski, Utility Director

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
LAKE GENEVA UTILITY COMMISSION**