



Public Works Committee

Alderman Bill Mott Chairman

Alderman Jeff Wall

Alderman Gary Hougen

Alderman Al Kupsik

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914

www.cityoflakegeneva.com

Phone: (262) 248-3673

MINUTES

DATE: September 13, 2013

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. _____
Director of Public Works & Utilities

SUBJECT: September 12, 2013 Public Works Committee Meeting Agenda Explanation

The Public Works Committee met at **6:00 PM** at City Hall.

Members in attendance:

Chairman Bill Mott X

Alderman Gary Hougen X

Alderman Jeff Wall X

Alderman Sarah Hill X

Alderman Al Kupsik X

Staff Present:

City Administrator Dennis Jordan X

Director Daniel Winkler (DPW) X

Ron Carstensen (Street Supt.) X

Mayor Jim Connors: X

Other: _____

Public in attendance: Chris Schultz of the award winning Regional News, Ed Yeager, and Tyler Derrick.

Approval of the Minutes of the Prior (August) Meeting:

It was moved by Ald. Wall to approve the minutes, seconded by Ald. Hill and passed 5-0.

Public Comments:

Mr. Derrick requested the pedestrian crossing at Townline Road and provided some ideas. Mr. Yeager requested a crosswalk and no parking restrictions at Sage Street at the bike trail trailhead.

Communications:

DPW Winkler provided a complete update on the City's many projects.

Agenda Items:

1. Cook Street & Main Street Traffic Counts & Signal Warrants-WDOT Approval & Crispell Design Proposal.
2. Concrete Repairs, Sidewalk by Riviera.
3. Request for No Outlet & Slow Children Playing Signage at Meadowlands Subdivision.
4. Walgreen's North Driveway Onto Edwards Boulevard.
5. Demonstration Street Light at the Northwest Corner of Broad Street and Geneva Street.
6. Crosswalk Request-Townline Road & Hudson Trail.
7. City Street Inventory Update-DPW Winkler.
8. 2014-2019 Public Works Capital Improvements Projects-Discussion.

Agenda Item No. 1- Cook Street & Main Street Traffic Counts & Signal Warrants-WDOT Approval & Crispell Design Proposal.

DPW Winkler presented the latest WDOT approval for a signal at Cook and Main Streets and the C-S proposal to proceed to design if that was the desire of the committee. After discussion of the project and funding, it was moved by Ald. Hill and seconded by Ald. Hougen to proceed with the design and bidding. The motion passed 4-1 (Mott nay).

(This item needs to proceed to FLJ and Council for consideration).

Agenda Item No. 2- Concrete Repairs, Sidewalk by Riviera.

DPW Winkler provided photographs and an explanation of the situation with the Riviera east side sidewalk and the unit price proposal of Humphreys. It was discussed that the downtown sidewalk contract wasn't as yet closed and we could have them perform the work. The discussion then focused on doing the entire "horseshoe" by the building versus just the eastern portion. Ald. Kupsik suggested getting pricing for the entire area from some contractors as the scope would be large. Mayor Connors wished to get the work done before winter and was concerned with the one month delay. It was moved by Chair Mott to continue the item to the next meeting so everybody could get a look at the site. The motion was seconded by Ald. Wall and passed 3-2 (Hill and Hougen nay).

Agenda Item No. 3- Request for No Outlet & Slow Children Playing Signage at Meadowlands Subdivision.

A plan map was provided showing the locations for one no outlet and two slow children playing signs entering Meadowlands Subdivision. It was moved by Ald. Hill and seconded by Ald. Mott to approve the request and staff recommendation. The motion passed 5-0 and Street Superintendent Carstensen will proceed with the installations.

Agenda Item No. 4- Walgreen's North Driveway Onto Edwards Boulevard.

DPW Winkler presented an explanation of the meeting with the Walgreens manager along with pictures of the understanding. No action was needed or taken.

Agenda Item No. 5– Demonstration Street Light at the Northwest Corner of Broad Street and Geneva Street.

Photographs of the demonstration light and cost options were provided to the Committee. One question was whether the pigment in the pole could be darker. After deliberation, it was moved by Ald. Kupsik and seconded by Ald. Wall to proceed with the pole and fixture per the demonstration pole. Superintendent Carstensen recommended purchasing at least one extra pole and fixture for knockdowns. The motion passed 5-0.

(This item needs to proceed to FLJ and Council for consideration).

Agenda Item No. 6– Crosswalk Request-Townline Road & Hudson Trail. (Taken out of order first on a motion by Ald. Hill and second by Ald. Kupsik to suspend the rules, passed 5-0).

DPW Winkler provided photographs of the location and cost information. Options were discussed by all including speed ramps, flashing lights, sidewalk ramp, sidewalk and possibly a culvert if needed. It was the consensus that a clearly marked crosswalk was needed. Ald. Hill moved and seconded by Ald. Kupsik to proceed with the installation. DPW Winkler indicated the \$600 to \$700 cost would need to come from contingency. Superintendent Carstensen said he had some flashing pedestrian crossing lights that we could install. By consensus these were included in the motion. The motion passed 5-0.

(This item may require a funding resolution and need to FLJ and Council for consideration).

Agenda Item No. 7– City Street Inventory Update-DPW Winkler.

DPW Winkler provided a complete street inventory update for our City streets excluding State and County routes. The overall condition of our system was explained as was the need to fund maintenance. Edgewood Hills Subdivision was a particular concern as its road system is rated at “5”. There was discussion of funding levels but no action taken.

Agenda Item No. 8– 2014-2019 Public Works Capital Improvements Projects-Discussion.

DPW Winkler and Street Superintendent Carstensen presented the draft list of capital improvement projects for discussion. There were questions regarding funding sources and the DPW said the list will be separated by funding at the next budgetary level. No action was taken.

Motion to Adjourn:

It was moved by Ald. Hougen to adjourn and seconded by Ald. Wall. The motion passed 5-0 and the meeting was adjourned 5-0 at 7:36 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File