

SECRETARY'S MINUTES

NAME-----Lake Geneva Utility Commission
MINUTES-----Regular Meeting
PLACE-----Lake Geneva Utility Commission
DATE-----September 12, 2013
TIME-----4:00 P.M.

Regular monthly meeting of the Lake Geneva Utility Commission held at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

Regular monthly meeting was called to order by Pres. Brellenthin at 4:00 P.M.

Members present: Pres. Brellenthin, Tony Saia, Ann Esarco, Ald. Jeff Wall and Ald. Gary Hougen.

Minutes of the previous meeting approved as presented by Saia, 2nd Ald. Wall. Passed 5-0.

Communications:

1. Update on WWTF Sludge Study
Dan presented the information from memo dated 9/11/13 from Mr. Scott Tesmer.
2. Update on Water Pressure Zone Study, Dodge Tower & Old Hillcrest Project
Saia motioned to accept the report with the Commission not making additional investment. The Commission wants to inform the developer of pressure concerns and provide the developer with a copy of the report dated 8/30/13 from Crispell-Snyder, 2nd Ald. Wall. Passed 5-0

Water & Sewer Agenda Items:

1. Proposal to Service Well No. 5 and Two Booster Pumps at the Main Plant-Continued
The DNR requires that pumps be pulled and inspected every 10 years. Motion by Ald. Hougen to accept the proposal to service Well No. 5 and the two booster pumps for \$19,345 with Water Well Solution, 2nd Ald. Wall. Passed 5-0.
2. Proposals to Clean & Repaint the WWTF Outside Crane & Steelwork
Motion by Saia to accept the bid from Stateline to clean and repaint the WWTF outside crane and steelwork for \$2,120, 2nd Ald. Hougen. Passed 5-0.
3. Proposal to Replace the Septage Receiving Station Paved Area
Motion by Saia to accept bid from Humphreys for \$7,980 to replace the septage receiving station paved area, 2nd Ald. Hougen. Passed 5-0.

Director's Report:

1. Rudder From the Lucius

Motion by Saia to mount the rudder from the Lucius and display it in the area by the sailboat on the Utility Commission property, 2nd Ald. Hougen. Passed 5-0.

Financials Update

Water

EOM Cash Position	\$1,273,000
Project Commitments	\$ 22,000
Upcoming Projects	\$ 0

Sewer

EOM Cash Position	\$2,283,000
Project Commitments	\$ 55,000
Upcoming Projects	\$ 200,000

Motion by Saia to approve financials as presented, 2nd Ald. Wall. Passed 5-0.

Review and Payment of Bills:

Bills were presented for payment on a motion by Ald. Wall, 2nd Ald. Hougen. Passed 5-0.

Next meeting is scheduled for Thursday, October 17, 2013 at 4:00 P.M.

Adjourn:

Meeting was adjourned at 4:42 PM on a motion by Saia, 2nd Ald. Hougen. Passed 5-0.



Secretary

CLB 09/16/13