



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olsen
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

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MINUTES OF THE 6:00 PM SEPTEMBER 3, 2015 MEETING

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:03 PM. Secretary Winkler read the roll.

Roll Call:

President Doug Skates , Lynn Hassler excused , Barb Hartigan , Peggy Schneider , Dave Quickel , John Swanson excused , Ald. Al Kupsik , Brian Olsen excused , Mayor Jim Connors . (6 Total).

Staff & Aldermen Present:

DPW Daniel Winkler , _____
Administrator Blaine Oborn .

Public Present:

Mr. Frank Marsala, Mr. Dan Massopust, Ms. Nancy Elder.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Quickel to approve the minutes of the August 12, 2015 meeting, and seconded by Mayor Connors. The motion passed 5-0 with Commissioner Hartigan stepping out of the room.

Public Input:

Ms. Elder introduced herself as the Chamber/CVB events coordinator.

Permits & Park Donations:

None.

Park Assignments/Repair Update/Maintenance:

President Skates mentioned he made out new park assignments for the membership and they should check the list for the parks to inspect from time to time.

NEW BUSINESS

None.

OLD BUSINESS

Parks operating budget for 2016 discussion.

DPW Winkler provided a packet to the Commission and went through the different types of budget and funding options. President Skates advised all to review their priorities and be in a position to discuss them next meeting. Commissioners Schneider and Quickel mentioned swings and better ADA accessibility. The City budget schedule was also discussed.

Downtown ice skating rink electrical issues.

DPW Winkler provided the maps of the rink location in Flat Iron Park as well as the map of underground electrical in conflict with the project. The Commission decided by consensus to drop the idea and expressed appreciation to BID for the offer. Alternate locations were discussed and DPW Winkler mentioned that if the project were to proceed with staff availability limitations, the preferred location would be the old skate park asphalt pad.

Dog park dedication & amenities update.

The confirmed date and time is October 3rd at 10 AM. President Skates asked Mr. Schultz to put the word out. By consensus the Commission wished to have the large gates normally locked to avoid people coming and going leaving them open. The plan was reviewed and approved with moving one of the trash cans into the middle of the park at the shade structure. Trees were discussed and referred to City Arborist Foster and the Tree Board for locating up to 10 trees.

Discussion of offer of land for bike trail –Sage Street.

DPW Winkler explained the offer was rescinded but the trail could be built on Wisconsin Street right of way if we obtained the remaining parcel.

Wind sculpture discussion-Anne Brunk Peterson.

DPW Winkler and Commissioner Quickel provided the resume' of Mr. Dan Massopust, an experienced sculptor from Hebron. After discussion, President Skates said he would put the item back on the agenda and he would contact Ann Brunk to pursue the matter further.

Staffing a park and recreation intern for the park system.

DPW Winkler provided a memorandum to Administrator Oborn requesting a seasonal intern to assist with duties in the parks. After discussion of the duties including that a job description was needed, it was moved by Alderman Kupsik to revisit the wage as he thought it may be low, but to proceed to send the request with a job description to Personnel. The motion was seconded by President Skates & passed 6-0.

Future Meeting Agenda Items-October 7, 2015 Meeting.

- Discussion of 2016 Park budgets and priorities.
- Discussion of sculptures in the parks.

ADJOURN:

It was moved by ___Mayor Connors___ and seconded by ___Commissioner Hartigan___ to adjourn.
The motion passed 6-0 and the meeting was adjourned at 7:05 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for October 7, 2015.

Respectfully Submitted,

Daniel S. Winkler
Secretary

If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)