

**LAKE GENEVA POLICE AND FIRE COMMISSION
MEETING AGENDA
WEDNESDAY, SEPTEMBER 4, 2019 AT 6:00 P.M.**

This meeting will be held in the City Council Chambers, City Hall, 626 Geneva Street, Lake Geneva, Wisconsin, 53147.

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call
4. Comments from the Public reference agenda items only. Comments are limited to a maximum of five minutes
5. Acknowledge correspondence
6. Approval of the budget workshop meeting minutes of August 8, 2019
Approval of the budget workshop meeting minutes of August 26, 2019
7. Approval of the regular meeting minutes of August 8, 2019
8. City Council Report
9. Police Department Business
 - a. Approval of bills for the month of August 2019, operating in the amount of \$266,870.76, Equipment purchases in the amount of (\$100.00), for a total of \$266,770.76
 - b. Discussion/Action – Approval of 2020 Budget
 - c. Discussion/Action – Accept letter of resignation of Officer Caleb Tracy
 - d. Discussion – Full-time Telecommunicator hiring update
 - e. Discussion/Action – Full time Police Officer hiring
 - f. Discussion/Action - Training Room Use (definition of Community based)
 - g. Discussion/Action – Accept donation
 - \$25 from Susan Baum
 - h. Discussion - Chief's report (briefing only - no action will be taken)
 - i. Discussion - Chief's top monthly incidents
 - j. Discussion - Monthly activity reports

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|---|---------------------------|-----------------|-----------------------|
| 2019 Dispatch activity for August 2019: | Telephone calls –3,638 | 911 Calls - 366 | Window assists – 908 |
| 2018 Dispatch activity for August 2018: | Telephone calls –3,738 | 911 Calls - 335 | Window assists– 1,179 |
| 2019 Patrol activity for August 2019: | Calls for service - 2,026 | Arrests - 159 | |
| 2018 Patrol activity for August 2018: | Calls for service - 2,109 | Arrests - 158 | |

k. Discussion – Thank you notes

- Midwest Action Cycle- Support through Amerivespa
- Alzheimer/Advance Dementia call-Officers Ward, Nelson, Springhorn, Fraser and Communications Supervisor Froggatt

l. Items to be forwarded to City Council

10. Fire Department Business

a. Approval of bills for the month of August 2019, operating in the amount of \$85,886.09, Capital in the amount of \$9,913.71, Equipment purchases in the amount of (\$6,586.40), for a total of \$89,213.40

b. Discussion - EMS medical billing/Stark medical billing 2019

c. Discussion - EMS call summary report

d. Discussion/Action – Monthly Chief’s Update and Fire Department Report Overview

e. Discussion/Action – Approval of 2020 Budget

f. Discussion/Action – Car #2 update

g. Discussion/Action – Approval of Lexipol Policies

329 National Fire Incident Reporting System (NIFRS)

402 Fire Investigations

902 Department of Safety and Professional Services Notification of Illness, Injury, or Death.

h. Discussion/Action – Acceptance of donation & Thank you from

- Edith Draper & Colin Nugent (Summer Enrichment Program)
- Lake Como Beach Property Owners Association

i. Items to be forwarded to City Council

11a. Motion to go into closed session under Wisconsin State Statute 19.85(1)(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically: Fire Department injury claim

b. Motion to go into closed session under Wisconsin State Statute 19.85(1)(f), considering financial, medical, social or personal histories, or disciplinary data of specific persons, which if discussed in public would likely have a substantial adverse effect upon the reputation of any person referred to: Specifically Police Department Personnel.

12. Motion to return to open session per Wisconsin State Statute 19.85(2)

13. Discussion and action on closed session items if needed.

14. Agenda items for the next regular meeting Thursday October 10, 2019

15. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.