

Lake Geneva Public Library Board of Trustees Meetings

918 West Main Street Lake Geneva, Wisconsin 53147 (262) 249-5299

Finance Committee

Thursday, September 10, 2015 at 7:30 a.m. (Director's Office)

Present: Kundert, Oppenlander; Also present: Peterson and Busch

After reviewing outstanding bills, Kundert approved a recommendation to the Library Board to approve \$52,682.01 in General Funds for the month of August 2015. There were no expenditures from Donated Funds in August 2015.

Board of Trustees Meeting

Thursday, September 10, 2015 at 8:00 a.m.

Minutes

Call to order

Oppenlander called the meeting to order at 8:06 a.m.

Roll Call

Members present: Brookes, Jones, Kundert, Oppenlander; Also present: Peterson and Benson

Adoption/Amendment of agenda

Oppenlander asked for a motion to adopt the agenda as proposed. Kundert made a motion to adopt agenda. Brookes seconded. Motion carried unanimously.

Disposition of minutes of previous regular meeting and any intervening special meeting(s)

Oppenlander asked for a motion to approve the minutes of the August 13, 2015 meeting. Brookes made a motion to approve the minutes as proposed. Kundert seconded. Motion carried unanimously.

President's Report

Oppenlander reported on the agenda for the Open House on September 12 and updated the Board about logistics and guests. Discussion followed.

Oppenlander introduced a discussion about the possibility of changing the remainder of the Board of Trustees Meeting schedule to a different day of the month. Discussion followed.

Oppenlander reported on the September 2, 2015 meeting attended by him, Brookes and Peterson with Blaine Osborne, City Administrator, and Peg Pollitt, City Comptroller to discuss the impact of the Springsted study on the Library's 2016 operating budget.

Oppenlander asked for a motion to go into **Closed Session pursuant to WI Statutes 19.85(1) c Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.** Brookes made a motion to go into **Closed Session.** Kundert seconded. Motion carried unanimously.

Oppenlander asked for a motion to come out of **Closed Session.** Kundert made a motion to come out of **Closed Session.** Brookes seconded. Motion carried unanimously.

Building & Grounds

Peterson reported that the interior and exterior windows were cleaned on August 21st and that the carpet in the Smith Meeting Room had been cleaned on August 25th.

Peterson reported that the Library will send old electronics for recycling to support a local Boy Scout Troop.

Finance

Kundert made a motion to approve \$52,682.01 in General Fund expenditures for the month of August 2015. Jones seconded. Motion carried unanimously. No expenditures were made from Donated Funds in August 2015.

Kundert reported that the Finance Committee reviewed a recommendation from Lakeshores Library System administration to purchase a new router to connect the Library staff and public computer network to the fiber Internet access by the end of 2015. Kundert made a motion to approve funding for a new router up to \$1,800. Oppenlander seconded. Motion carried unanimously.

Kundert reported on other aspects of the Library's 2016 Budget that need to be considered. He asked that the Finance Committee and any other Board members meet the week of September 14 to review a preliminary draft.

Director's Report

Peterson reported that the library needs approximately 52,000 check-outs, or over 13,000 check-outs per month, in the last four months of the year, to match the number of check-outs in 2014 and to maintain 2017 Walworth County reimbursements which represent an average of nearly 36% of the Library's annual operating budget.

Peterson reported that the Lakeshores Library System is in negotiations to merge with another area public library.

Peterson reported that the Friends of the Library have received an award in a drawing sponsored by Unique Management.

Benson reported on upcoming adult and youth programming.

Peterson noted that all motions approved at this meeting will need to be reviewed and approved at the October 8, 2015 Board of Trustees meeting.

Adjournment

Oppenlander asked for a motion to adjourn. Kundert made a motion to adjourn at 9:53 a.m. Brookes seconded. Motion carried unanimously.

Respectfully submitted,

Diane Jones
Secretary

Next meeting: Thursday, October 8, 2015 at 8:00 a.m.