



LAKE GENEVA PUBLIC LIBRARY

MINUTES

Lake Geneva Public Library Board of Trustees Meeting
Lake Geneva Public Library, 918 W Main Street, Lake Geneva WI 53147
Thursday, September 10, 2020 - 5:00 pm

1. Call to order by President Lyon at 5:00 pm
2. Roll call and introduction of guests - Present: Lyon, Henningfeld, Bartz, Kundert, Pennington, Halverson, Kersten. Excused: Gramm and Eckola
 - a. Also present: Kornak, Strehlow
3. Approval of previous meeting minutes: Kundert/Pennington motion to approve the previous meeting minutes passed unanimously.
4. Financial report by Kundert:
 - a. August expenses of \$90,353.55 motion for approval by Kundert/Lyon, passed unanimously
5. President's report by Lyon
 - a. FEH will take on health and safety options for the building which will fit in with the longer view of the Strategic Plan.
6. Director's report by Kornak
 - a. Statistics show usage consistent with limited access hours, usage of curbside is steady even with public access hours and staff anticipates this to continue with expanded access hours as well.
 - b. Phase 2 reopening plan was presented to the Library Board. Main difference will be an expansion of public access hours during the week and on Saturdays. Also, expanding the number of people in the building to 40 people at a time. Masks will still be required.
 - i. The library has started accepting donations of selected materials
 - ii. Outside programming with social distancing
 1. Motion to approve Phase 2 reopening plan Bartz/Lyon, passed unanimously
 - iii. Recommendation: add remote computer assistance (quote from Envisionware attached) to minimize less-than-6-ft face to face interactions.
 1. Motion to approve the proposal of Envisionware for \$1050.00 Kundart/Pennington, passed unanimously
 - c. 2021 budget proposal was presented by Kundert and Kornak. The proposed budget will be turned in by September 11, 2020
 - i. Motion to approve the proposed budget and present it to the city Halverson/Bartz, passed unanimously
7. Committee reports
 - a. Strategic Planning Committee by Lyon



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- i. In President's Report
 - b. Communications Committee by Kersten & Personnel Committee by Halverson
 - i. There is no new news
8. City Liaison report by Halverson
 - a. Entering budget season and there are challenges this year due to COVID-19. Evers mask ordinance may not be renewed, but may be presented to the city if/when this occurs.
9. Friends of the Library report by Kundert
 - a. Annual Meeting will be held via Zoom Wednesday, September 16 at 5 pm. Zoom link will be sent to all trustees and Friends board members.
10. Adjournment at 5:21 pm moved by Kundert/Lyon, unanimously passed.

Respectfully submitted,
Rachel Strehlow, Head of Adult Services