

**REGULAR CITY COUNCIL MEETING
MONDAY, SEPTEMBER 11, 2017 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Kupsik called the meeting to order at 6:00p.m.

The Pledge of Allegiance was led by Alderman Howell

Roll Call. Present: Mayor Kupsik, Aldermen Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell.
Also Present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

Awards, Presentations, and Proclamations. (none)

Re-consider business from previous meeting. (none)

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes. (none)

Acknowledgement of Correspondence. (none)

Approval of Minutes. Howell/Halverson motion to approve the Regular City Council Meeting minutes of August 28, 2017, as prepared and distributed. Unanimously carried.

Consent Agenda—*Recommended by Finance, License and Regulation on September 5, 2017*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

- a. Park Reservation Permit Application filed by Sherm Lindsey on behalf of Midwest Action Cycle and Club Scoot Jockeys to use Seminary Park on Oct 7, 2017 from 11:00am to 6:00pm for Scootoberfest
- b. Park Reservation Permit application filed by VISIT Lake Geneva to use Flat Iron Park and the Brunk Pavilion for the Winterfest event including a 10x20 warming tent and allowing sales of food from the Boys Scouts beginning Jan 29, 2018 through Feb 4, 2018 with request to waive \$735 park rental fee and the \$500 Brunk Pavilion rental fee, excluding the \$25 application fee
- c. Street Closure Permit application by VISIT Lake Geneva for road closure of Wrigley Drive from Wrigley Drive and Broad Street to Wrigley Drive and Center Street on Wednesday, Jan 31, 2018 through Sunday, Feb 4, 2018 with waiver of the \$40 street use fee and \$45 barricade rental fee (*Finance, License and Regulation recommended charging the \$25.00 application fee*)
- d. Beach Reservation Permit application filed by VISIT Lake Geneva utilizing Riviera Beach for helicopter rides and the beach house on Saturday, Feb 3, 2018 through Sunday, Feb 4, 2018 and waiver of 1 day of beach use fees in the amount of \$105
- e. Riviera Ballroom application filed by VISIT Lake Geneva utilizing the ballroom and the downstairs of the Riviera for storage including snow sculptures displayed on the Driehaus Plaza on Monday, Jan 29, 2018 through Sunday, Feb 4, 2018 with request to waive 7 days of fees totaling \$2,800 (*was not sent to Piers, Harbors and Lakefront Committee*)
- f. Temporary Class “B”/“Class B” Retailer’s License application filed by VISIT Lake Geneva for the sale of fermented malt beverages and wine for the Winterfest Magical Evening event at the Riviera Ballroom, 812 Wrigley Drive on Thursday, Feb 1, 2018 from 6:30pm to 8:30pm (*was not sent to Piers, Harbors and Lakefront Committee*)
- g. Renewal Taxi Driver License application filed by Russell Congelosi (*approved by the Police Chief, informational only*)

Kordus/Skates motion to approve. Ald. Kordus stated items e. and f. did go to FLR and they are approved as written here. There was also a discussion at FLR and they have assured us there will not be food trucks at the Riviera.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Items removed from the Consent Agenda. (none)

Finance, License & Regulation Committee Recommendations from Sept 5, 2017 – Ald. Kordus

First Reading of Ordinance 17-13, amending Chapter 62, Section 62-251, Street Banner, removing 2 week minimum timeframe and adding \$20 up/down fee and \$1 per day per pole fee (*approved by council on July 10, 2017*)

Kordus/Hedlund motion to move to the second reading.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Ald. Kordus stated there was some confusion during the discussion on how this ordinance was written. The \$20 up down fee was supposed to be eliminated.

Kordus/Chappell motion to amend **Ordinance 17-13** to remove the \$20 up down fee and leave the fee at \$1 per day per pole.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Discussion/Action on revised Resolution 17-R53 for 2017 Non-Represented Full and Part-Time City Employees Pay Scale Grades to incorporate recent changes

Kordus/Hedlund motion to approve.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Discussion/Action on Compensation Policy Employee Pay Grade Scale Cost-of-Living Adjustment Increase of 2% effective January 1, 2018

Kordus/Hedlund motion to approve. This is not a pay increase for any city employee. This is only an adjustment to the pay grade scales to account for cost of living increases.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Discussion/Action on upgrading current financial software to Civic Systems funded by the Equipment Replacement Fund

Kordus/Hedlund motion to approve. This is a combination of the Utility and City financial software systems. City Administrator Oborn explained the breakdown of costs. It’s a win-win to combine systems. There is cost sharing as we utilize some of the same modules they use. What is lacking is the parking module; however none of the systems had a parking module. This will be addressed in the future. Mr. Oborn did not have the price incorporated for the Building and Zoning Permits. This will be an addition. We budgeted \$100,000 for 2018 and we should stay within the budget. There probably will be extra charges for system upgrades. We also have the option to exploring the cloud which wasn’t included. The implementation will be in March of 2018. Efficiencies were discussed between the Utility and the City as well as the Clerk’s Office Licensing Program.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Discussion/Action on disallowance of claim filed by Mark Gabor for alleged damage to his vehicle caused by a pothole on Townline Road on June 20, 2017, pursuant to Wis. Stat. 893.80(1g)

Kordus/Skates motion to approve.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Presentation of Accounts – Alderman Kordus (*Recommended by Finance, License and Regulation on Sept 5, 2017*)

Purchase Orders (none)

Kordus/Skates motion to approve the Prepaid Bills in the amount of \$60,524.07

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Kordus/Hedlund motion to approve the Regular Bills in the amount of \$193,889.30

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Kordus/Skates motion to approve the Treasurer’s Report for July 2017

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Mayoral Appointments. (none)

Closed Session

Kordus/Howell motion to move item d. before item a. on the closed session. Unanimously carried.

- d. Pursuant to Wis. Stat. 19.85 (1)(b) for considering direct sellers permit of Larry Talamantes by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter (continued from the August 28, 2017 council meeting)**
- a. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for:**
 - 1. Comptroller Slater**
 - 2. Treasurer Pollitt**
 - 3. Police Administrative Lieutenant Gritzner**
 - 4. Police Chief Rasmussen; and**
- b. Pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session for Police Officer’s Union Negotiations; and**
- c. Pursuant to Wis. Stat. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the 120 Sheridan Springs property; and**

Kordus/Chappell motion to go into closed session.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Council entered into closed session at 6:31pm

Open Session

Kordus/Halverson motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Council returned to open session at 8:07pm.

- a.4. Kordus/Halverson motion to authorize staff to negotiate as discussed in closed session.**
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- a.3. Kordus/Howell motion to execute the contract as discussed in closed session subject to City Attorney review.**
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- b. Kordus/Flower motion to direct the City Administrator to continue with negotiations.**
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- c. Kordus/Hedlund motion to direct City Attorney and City Administrator to gather additional information.**
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- d. Kordus/Hedlund motion to uphold the Chief’s recommendation based on testimony heard in closed session.**
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Adjournment. Kordus/Chappell motion to adjourn at 8:12pm. Unanimously carried.

/s/ Sabrina Waswo, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL