

**FINANCE, LICENSE & REGULATION COMMITTEE  
MONDAY, SEPTEMBER 14, 2015 – 6:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Chairperson Kupsik called the meeting to order at 6:00 p.m.

**Roll Call.** Present: Aldermen Howell, Gelting, Kupsik, and Wall. Absent: Alderman Kordus. Also Present: City Administrator Oborn, Comptroller Pollitt, Director of Public Works Winkler and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mary Jo Fesenmaier, 955 George Street, commented on item #4, particularly the TIF audit report. She said Jessica Conley, Comptroller for Walworth County, has posted a report on their website questioning the City's TIF audit.

**Approval of Minutes**

Wall/Gelting motion to approve the Finance, License and Regulation Committee Meeting minutes of August 24, 2015, as prepared and distributed. Motion carried 4 to 0.

**LICENSES & PERMITS**

**Establish "Trick or Treat" hours for the City of Lake Geneva for Saturday, October 31, 2015, from 1:00pm to 4:00pm**

Wall/Howell motion to recommend approval. Motion carried 4 to 0.

**Beach Reservation Permit Application filed by Mt. Zion Christian Church for a beach baptism and picnic on Sunday, September 20, 2015 from 8:30am to 2:30pm (recommended by Piers, Harbors and Lakefront Committee on September 3, 2015)**

Gelting/Wall motion to recommend approval. Motion carried 4 to 0.

**Temporary Class "B"/Class "B" Retailer's License application for the sale of fermented malt beverages and wine at St. Francis De Sales Church, 148 W. Main Street filed by the Catholic Daughters of the Americas Court Saint Mary #914 for the Fall Festival on September 25 and 26, 2015 from 12:00am to 12:00pm**

Howell/Gelting motion to recommend approval. Motion carried 4 to 0.

**Temporary Operator License application filed by AnneMarie Czerwinski-Janikowski on behalf of the Catholic Daughters of the Americas Court Saint Mary #914 for the St. Francis Fall Festival at 148 W. Main Street on September 25 and 26, 2015**

Howell/Gelting motion to recommend approval. Motion carried 4 to 0.

**Original 2015-2016 Operator's (Bartender) License applications filed by Megan Martzke and Luana Olsen**

Wall/Gelting motion to recommend approval. Motion carried 4 to 0.

**Renewal 2015-2016 Taxi Driver License application filed by Sharon Hoffman (Approved by Police Chief; informational only)**

**Discussion/Recommendation on an Ordinance to amend Chapter 10 adding Section 10-67(b)(2) regarding Lake Geneva Dog Park**

City Administrator Oborn stated this is updating the ordinance to fit with our dog park. Alderman Wall questioned if there is a penalty for dogs using the dog park without a license. City Attorney Draper stated this is an ordinance under the dogs at large. If there is a dog running at the park that is not licensed, the fine would be applicable to them that is applicable to dogs at large.

Howell/Gelting motion to recommend approval. Motion carried 4 to 0.

**Discussion/Recommendation on Resolution 15-R38, amending City Schedule of Fees concerning Fire Department and Emergency Medical Services Fees (recommended by Police and Fire Commission on September 10, 2015)**

Gelting/Kupsik motion to recommend approval. Alderman Wall questioned the reasoning for combining the resident and non-resident rates into one rate. City Administrator Oborn stated these changes make us comparable to other surrounding municipalities. Motion failed due to a tie vote with Alderman Kupsik and Gelting voting “yes” and Alderman Wall and Howell voting “no.”

Kupsik/Howell motion to send to council without recommendation. Motion carried 4 to 0.

**Discussion/Recommendation on awarding bid to Van’s Roofing Inc of Kenosha for Fire Department roof repair in the amount of \$13,625 funded from the 2014 Capital Borrowing**

Howell/Wall motion to recommend approval. Alderman Kupsik asked if this is the entire roof. City Administrator Oborn stated this is just for the walls where the leaks are coming through and the shingles. He received preliminary bids for the full roof replacement, excluding the shingles, in the range of \$120,000 to \$150,000. He noted only \$90,000 budgeted. He felt it was worthwhile to do the repairs rather than the full replacement based on his conversations with the roofers. Mr. Kupsik stated they put money aside in borrowing and had talked at length about replacing the entire roof as there were a number of problems with leaks. He questioned if it would be worth doing the \$13,000 repairs if they are only around \$10,000 short of replacing the entire roof. Mr. Oborn stated even if it lasts 5 years, it is still cheaper completing the repairs rather than the full roof replacement. If they were to do a full bid, a bid proposal could cost up to \$10,000 with bids coming in around \$150,000. Alderman Wall asked how familiar the City is with this company. Director of Public Works Winkler stated Van’s Roofing was the company that maintained the roof at the Library. Motion carried 4 to 0.

**Discussion/Recommendation on awarding bid to American Pavement Solutions of Green Bay for street crack filling including Oak Hill Cemetery in the amount of \$41,600 funded from street crack filling budget (recommended by the Public Works Committee on September 10, 2015)**

Wall/Gelting motion to recommend approval. Motion carried 4 to 0.

**Discussion/Recommendation on awarding bid to Straight Edge Concrete for replacement of sidewalk slabs in the amount of \$2,150 funded from Street Department sidewalk repairs (recommended by the Public Works Committee on September 10, 2015)**

Gelting/Howell motion to recommend approval. Alderman Wall questioned if this was throughout the City. Mr. Winkler stated there are 3 large concrete slabs located across from the Chamber by the bridge and crosswalk. The slabs have settled and cracked and staff recommends replacement. Mr. Wall asked if there is a different time of year where sidewalk heaves are checked. Mr. Winkler stated there is money in the budget for the grinding of the sidewalk slabs for this fall. Alderman Gelting noted Mr. Winkler did a nice job of lining up some other work they were already doing by the Sage Street lot so that the City would get a better bid. Motion carried 4 to 0.

**Discussion/Recommendation on contracting for storm damage clean up not to exceed \$30,000 (recommended by the Public Works Committee on September 10, 2015)**

Alderman Kupsik said Assistant Director of Public Works Earle gave a good explanation of the cleanup. Mr. Winkler stated the Street Department has done a wonderful job of cleanup, especially the areas public was accessing due to the start of Venetian Fest. Primarily what are left are the trees by the skate park, through the disc golf course and up and down the White River, which amount to well over 100 trees. Alderman Wall questioned where funding would come from. Mr. Oborn stated there is tree funding in the capital and operating, which would be spent first before coming out of contingency. Mr. Kupsik said the big concern is removing the trees before winter so they do not freeze and cause backup of the White River.

Kupsik/Howell motion to recommend approval with funding from the City tree fund. Motion carried 4 to 0.

**Discussion/Recommendation on amending Chemical Deicers ordinance (Chapter 62, Section 222) and updating Snow and Ice policy (recommended by the Public Works Committee on August 13, 2015 and September 10, 2015)**

Director of Public Works Winkler noted Public Works was fully supportive in making the change in the ordinance. The amount of salt applied would not change, just the percentage of salt and sand used. Sand would be applied more discretionary, hence the ordinance would need to be amended to reflect the change. Mr. Oborn stated the ordinance is very specific on what they are to do so there is no option. He noted it makes sense to do it differently as conditions are different. Alderman Wall said he is in favor and questioned if they tried this a couple years ago. Mr. Winkler stated

last year they tried it on an experimental basis and it was successful. Alderman Kupsik commented it will also help eliminate a lot of sand cleanup in our storm sewers as well, which can get quite expensive.

Wall/Kupsik motion to recommend approval. Motion carried 4 to 0.

**Discussion/Recommendation on establishing a No Parking Zone directly in front of sidewalk of 1250 Wisconsin Street** *(recommended by the Public Works Committee on August 13, 2015)*

Gelting/Kupsik motion to recommend approval. Mr. Winkler stated the request came from the condo association. The spots are right in front of the sidewalk that goes up to the building, they are not metered spots. When the road was paved, they were eliminated. Alderman Gelting stated there was already a no parking zone by their second sidewalk further up the street. This would eliminate two spots that were painted on after the repave. Alderman Wall questioned if anyone can ask to have no parking in front of their residence and the reasoning. Mr. Gelting stated it is a sidewalk approach for loading and unloading. Alderman Kupsik stated the Fire Department was there on May 26 and Lt. Detkowski did not state there were any issues with access nor did he recall any access issues in recent history with this property. Mr. Gelting stated he appreciates the input although it is different since the repave than it was before. Mr. Winkler stated the one exception is that it is a very large building with a lot of activity coming and going out of that front door. It makes sense to Mr. Winkler and is worth trying. Motion carried 3 to 1 with Alderman Wall voting “no.”

**Discussion/Recommendation on installation of medication disposal box**

City Administrator Oborn stated these have been successful in other communities. The box will mostly likely be located in the front lobby that is open 24 hours.

Kupsik/Wall motion to recommend approval. Motion carried 4 to 0.

**Discussion/Recommendation on Liability, Property and Workman’s Compensation policy renewal**

City Administrator Oborn gave an update on the insurance renewal which also includes the Utility Commission, Library and Police and Fire. He is currently trying to bring down the mode rate for worker’s compensation. He noted the City has a 5 million liability limit; however, next year he will look into raising it to 10 million. Modifications have been made to the vehicle insurance, changing from depreciated value to replacement value. The property insurance for the contractor/non-marine equipment may go up as we have been updating the equipment list. The City is currently with Chubb for property insurance, but will receive a quote from the League as they have come out with their own property insurance. No action taken.

**Presentation of Accounts – Alderman Kupsik**

Purchase Orders. None.

Kupsik/Wall motion to recommend approval of Prepaid Bills in the amount of \$6,623.00. Motion carried 4 to 0.

Kupsik/Gelting motion to recommend approval of Regular Bills in the amount of \$190,455.66. Motion carried 4 to 0.

**Adjournment**

Kupsik/Gelting motion to adjourn at 6:47 p.m. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**