



# LAKE GENEVA PUBLIC LIBRARY

## AGENDA

Lake Geneva Public Library Board of Trustees Meeting

**Monday, September 16, 5:00 pm**

Smith Meeting Room, Lake Geneva Public Library

*Please contact Emily Kornak at 262-249-5283 if you need accommodations to attend the meeting.*

1. Call to order
2. Roll call and introduction of guests
3. Approval of previous meeting minutes
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes.
5. Financial report (Kundert):
  - a. Audit and approval of monthly invoices and expenses
  - b. 2020 operating budget
  - c. Investment Pool #9 expenditures
6. President's report (Lyon)
7. Committee reports (Committee chairs: Lyon, Kersten, Halverson)
8. Library report (Kornak)
  - a. August usage / statistics
  - b. Book drop proposal (in-building drop)
  - c. Display case policy for review/approval
  - d. Library handbook addendum change: minimum of two staff in the library building at all times
  - e. Staff in-service day on Friday, October 11, library closed to the public all day
  - f. October 2019 - National Cookbook Month in partnership with LGCM
9. City Liaison report (Halverson)
10. LGPL Foundation report (Oppenlander)
11. Friends of the Library report (Kundert)
12. Adjournment

Next meeting: **Thursday, October 10, at 5:00 pm in the Smith Meeting Room, Lake Geneva Public Library**