

**PUBLIC WORKS COMMITTEE MINUTES
TUESDAY, SEPTEMBER 19, 2017 – 4:30 P.M.
CITY HALL, MEETING ROOM 2A**

Meeting was called to order by Ald. Kordus at 4:46 p.m.

Roll call: Present: Alderman Kordus, Hedlund and Flower. Also present: Mayor Kupsik, City Administrator Oborn, DPW Earle and Parking Manager Mullally.

Comments from the public limited to 3 minutes. None.

Approval of Public Works Committee meeting minutes from August 15, 2017 as prepared and distributed. Hedlund/Flower motion to approve. Passed 3-0.

Director of Public Works Report – Tom Earle

Earle reported that the street lights on Main Street are now working and the landscaping is complete. Earle continues to collect storm damage information. Discussion was had regarding field five at Veterans Park. The new doors at the Street Department are being installed and Earle is working on the 2018 budget. The Manning Way playground is mostly installed now. Earle is looking into whether TRIP funding is available to help with the Main Street reconstruction. TAPCO will be servicing all of our pedestrian and stop and go lights in October.

Discussion/Action/Recommendation on Payne & Dolan TIF Escrow Draw Request No. 3 in the amount of \$53,739.79 for the Main Street Widening Project

Hedlund/Kordus motion to approve. Passed 3-0.

Discussion/Action/Recommendation on award of the 2017 Joint & Crack Cleaning & Sealing bid to Fahrner Asphalt Services LLC in the amount of \$30,000

Flower/Kordus motion to approve awarding the 2017 Joint & Crack Cleaning & Sealing bid to Fahrner Asphalt Services LLC with a not to exceed of \$30,000. Passed 3-0.

Discussion/Action/Recommendation on replacing/repairing the guardrail at the junction of George Street and Maxwell Street

Earle explained the problems with the current guardrail which was installed for the railroad when the road was a County Highway. Discussion followed. Earle said if it was removed, the Street Department would do the work themselves. The tenant in the home behind the guardrail did contact Mr. Earle expressing concerns for his house if the guardrail were removed. Flower suggested the ideal time to remove the guardrail is when this road is repaved. No action taken.

Discussion only on Maintenance Responsibilities for connecting State Highways within the City limits

Earle said a representative of the County stopped in to see him and informed him that as of 2017 the County will no longer be responsible for maintaining Edwards Blvd from Highway 50 to Bloomfield Road. This was an agreement from some time ago that Earle was not aware of, but it goes into effect this year. To date, Earle has been unable to find a written copy of the agreement. Earle detailed what will be involved in the maintenance. We have other agreements for State Highways that are our responsibility to maintain. Discussion followed. No action taken.

Discussion/Action/Recommendation on Sidewalk Trip Hazard Repair throughout the City

Earle said this item is already included in the operating budget and is something we do every year. It's on the agenda more for informational purposes to keep the Committee informed. No action taken.

Discussion/Action/Recommendation on replacing one pedestrian bridge at the White River Disc Golf Course

Earle requested direction as to whether this item should be put out for bid. The DNR has issued a permit with no wetland delineation requirement. Discussion was had regarding the bridges that are already there and what the new bridge will look like. This has already been approved so no action was taken.

Discussion/Action/Recommendation on proposal from CGC, Inc for test boring on the 900/1000 blocks of Main Street

Earle explained where the White River runs underneath the road and the problems along Main Street. Discussion followed.

Flower/Hedlund motion to approve the proposal from CGC, Inc for test boring on the 900/1000 blocks of Main with additional boring on Highway 50 at Wells Street not to exceed \$35,000. Passed 3-0.

Discussion/Action/Recommendation on the Bike and Pedestrian Plan including a Steering Committee and Public Workshop meeting date

Oborn said this was continued from the last meeting and he recommends giving staff some flexibility to set a date for a public workshop. Oborn said he had received an email from Ald. Skates requesting that this item be continued while a steering committee is formed. Discussion followed. The committee feels that Vandewalle should be coordinating the workshop and their findings should be brought back to Public Works.

Kordus/Hedlund motion to direct City Administrator Oborn to set up Public Meetings with Vandewalle to get citizen input on the Bike and Pedestrian Plan. Passed 3-0.

Closed Session

Kordus/Hedlund motion to go into closed session pursuant to Wis. State. 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to Center Street North Property – Tax Key parcel ZSR00169 and to include Oborn and Earle.

Roll Call Vote: Kordus, Hedlund, Flower voting “yes”. Passed 3-0.

The Committee entered into closed session at 5:57pm.

Open Session

Kordus/Hedlund motion to return to open session pursuant to Wis. Statute. 19.85 (2) and take action on any items discussed in closed session.

Roll Call Vote: Kordus, Hedlund, Flower voting “yes”. Passed 3-0.

The committee returned to open session at 6:05pm.

Hedlund/Kordus motion to recommend to council that we approve the offer as discussed in closed session with the exception of item 8. Passed 3-0.

Adjournment

Flower/Hedlund motion to adjourn at 6:06 p.m. Passed 3-0.

/s/ Jo Busch, Utility Office Manager

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE