



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, SEPTEMBER 25, 2017 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AMENDED AGENDA**

**Changed Item 14 Wording**

1. Mayor Kupsik calls the meeting to order
2. Pledge of Allegiance – Alderman Chappell
3. Roll Call
4. Awards, Presentations, and Proclamations
  - a. Presentation by Dennis Tweedale of the League of Wisconsin Municipalities on the Powers and Duties of Elected and Appointed Officials
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of September 11, 2017, as prepared and distributed.
9. **CONSENT AGENDA** – *Recommended by Finance, License and Regulation on Sept. 19, 2017*  
Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - a. Parade Permit Application filed by Badger High School to use Wisconsin St., Broad St. and Wrigley Dr. for the Badger High School Homecoming Parade on October 6, 2017 from 4:45 pm to 5:30 pm
  - b. Street Use Permit Application filed by Badger High School to use Wisconsin St., Broad St. and Wrigley Dr. for the Badger High School Homecoming Parade on October 6, 2017 from 4:45 pm to 5:30 pm with waiver of \$25 application fee and \$40 street use fee
  - c. Fireworks Permit application filed by Badger High School and J & M Displays for the use of fireworks on the Badger High School soccer field, 220 E. South St., on October 6, 2017 after the game, between 8:30 pm and 9:00 pm (*recommended for approval by the Fire Chief and Police Chief*)
  - d. Street Use Permit application filed by Badger High School for the temporary closure of a portion of S. Wells Street from E. South Street/N. Bloomfield Road, south to the end of the City of Lake Geneva’s jurisdiction during the Fireworks display only on October 6, 2017 after the game, between 8:30 pm and 9:00 pm with waiver of the \$40 street use fee
  - e. Original 2017-2018 Operator’s (Bartender) License applications filed by Linda Upton, Christine Beaudoin, Sean Payne, Sarah Cantrell, and Steven Paczkowski
10. Item(s) removed from the Consent Agenda
11. **Finance, License and Regulation Committee Recommendations of Sept. 19, 2017 – Ald. Kordus**

- a. Discussion/Action on a Banner Permit application filed by VISIT Lake Geneva to use 5 banner poles from Nov 20, 2017 through Dec 31, 2017 and 11 banner poles from Jan 1, 2018 through Feb 4, 2018 with request to waive \$595 in fees (*Motion lost at FLR, sent to Council with no recommendation*)
- b. Discussion/Action on Payne & Dolan TIF Escrow Draw Request No. 3 in the amount of \$53,739.79 for the Main Street Widening Project
- c. Discussion/Action on award of the 2017 Joint & Crack Cleaning and Sealing bid to Fahrner Asphalt Services LLC in the amount of \$30,000 funded from Capital Projects
- d. Discussion/Action on proposal from CGC, Inc for test boring on Main Street at 400/500/900/1000 blocks in the amount of \$3,500 funded from Capital Projects

**12. Plan Commission Recommendations of Sept. 18, 2017 – Ald. Skates**

- a. Discussion/Action on **Resolution 17-R55**, a Conditional Use filed by Kevin Sychowski, 830 Clover St, Lake Geneva, to allow for the construction of an accessory structure of 1,950 square feet, at 830 Clover St, Tax Key No ZCL200008 including all staff recommendations and finding of fact
- b. Discussion/Action on **Resolution 17-R54**, a Conditional Use filed by Frank Klepitsch, 420 Sunrise Ave, Lake Bluff, IL 60044, on behalf of Francis Beidler III & Elizabeth Tisdahl, for SR-4 Setbacks in ER-1 Zoning District to allow the addition of a new screened porch located at 698 S Lake Shore Drive, Tax Key No ZBB00006 including all staff recommendations and finding of fact

**13. Discussion/Action on Liability and Workman’s Compensation insurance renewals with change of Property insurance carrier from Chubb to Municipal Property Insurance Company (MPIC) with a \$1,000 deductible and annual premium of \$47,917**

**14. Discussion/Action to authorize the City Administrator to apply to the Wisconsin Department of Employee Trust Funds Health Insurance and pay a nonrefundable application fee of \$2,400**

**15. Presentation of Accounts – Ald. Kordus** (*Recommended by Finance, License and Regulation on Sept. 19, 2017*)

- a. Purchase Orders (none)
- b. Prepaid Bills in the amount of \$2,519.95
- c. Regular Bills in the amount of \$198,239.72

**16. Mayoral Appointments.** (none)

**17. Closed Session** - Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with regard to:

- a. City Center Street North Property – Tax Key Parcel ZSR00169
- b. City Sheridan Springs Road and Edwards Blvd. Properties – Tax Key Parcels ZA467900001, ZA467900002, ZA468000001, and ZA468000003

**18. Open Session** - Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in closed session.

**19. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk’s office in advance so the appropriate accommodations can be made.*

**REGULAR CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 11, 2017 – 6:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Kupsik called the meeting to order at 6:00p.m.

The Pledge of Allegiance was led by Alderman Howell

**Roll Call.** Present: Mayor Kupsik, Aldermen Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell.  
Also Present: City Attorney Draper, City Administrator Oborn and City Clerk Waswo.

**Awards, Presentations, and Proclamations.** (none)

**Re-consider business from previous meeting.** (none)

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.** (none)

**Acknowledgement of Correspondence.** (none)

**Approval of Minutes.** Howell/Halverson motion to approve the Regular City Council Meeting minutes of August 28, 2017, as prepared and distributed. Unanimously carried.

**Consent Agenda**—*Recommended by Finance, License and Regulation on September 5, 2017*

Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

- a. Park Reservation Permit Application filed by Sherm Lindsey on behalf of Midwest Action Cycle and Club Scoot Jockeys to use Seminary Park on Oct 7, 2017 from 11:00am to 6:00pm for Scootoberfest
- b. Park Reservation Permit application filed by VISIT Lake Geneva to use Flat Iron Park and the Brunk Pavilion for the Winterfest event including a 10x20 warming tent and allowing sales of food from the Boys Scouts beginning Jan 29, 2018 through Feb 4, 2018 with request to waive \$735 park rental fee and the \$500 Brunk Pavilion rental fee, excluding the \$25 application fee
- c. Street Closure Permit application by VISIT Lake Geneva for road closure of Wrigley Drive from Wrigley Drive and Broad Street to Wrigley Drive and Center Street on Wednesday, Jan 31, 2018 through Sunday, Feb 4, 2018 with waiver of the \$40 street use fee and \$45 barricade rental fee (*Finance, License and Regulation recommended charging the \$25.00 application fee*)
- d. Beach Reservation Permit application filed by VISIT Lake Geneva utilizing Riviera Beach for helicopter rides and the beach house on Saturday, Feb 3, 2018 through Sunday, Feb 4, 2018 and waiver of 1 day of beach use fees in the amount of \$105
- e. Riviera Ballroom application filed by VISIT Lake Geneva utilizing the ballroom and the downstairs of the Riviera for storage including snow sculptures displayed on the Driehaus Plaza on Monday, Jan 29, 2018 through Sunday, Feb 4, 2018 with request to waive 7 days of fees totaling \$2,800 (*was not sent to Piers, Harbors and Lakefront Committee*)
- f. Temporary Class “B”/“Class B” Retailer’s License application filed by VISIT Lake Geneva for the sale of fermented malt beverages and wine for the Winterfest Magical Evening event at the Riviera Ballroom, 812 Wrigley Drive on Thursday, Feb 1, 2018 from 6:30pm to 8:30pm (*was not sent to Piers, Harbors and Lakefront Committee*)
- g. Renewal Taxi Driver License application filed by Russell Congelosi (*approved by the Police Chief, informational only*)

Kordus/Skates motion to approve. Ald. Kordus stated items e. and f. did go to FLR and they are approved as written here. There was also a discussion at FLR and they have assured us there will not be food trucks at the Riviera.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Items removed from the Consent Agenda.** (none)

**Finance, License & Regulation Committee Recommendations from Sept 5, 2017 – Ald. Kordus**

**First Reading of Ordinance 17-13, amending Chapter 62, Section 62-251, Street Banner, removing 2 week minimum timeframe and adding \$20 up/down fee and \$1 per day per pole fee** (*approved by council on July 10, 2017*)

Kordus/Hedlund motion to move to the second reading.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Ald. Kordus stated there was some confusion during the discussion on how this ordinance was written. The \$20 up down fee was supposed to be eliminated.

Kordus/Chappell motion to amend **Ordinance 17-13** to remove the \$20 up down fee and leave the fee at \$1 per day per pole.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Discussion/Action on revised Resolution 17-R53 for 2017 Non-Represented Full and Part-Time City Employees Pay Scale Grades to incorporate recent changes**

Kordus/Hedlund motion to approve.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Discussion/Action on Compensation Policy Employee Pay Grade Scale Cost-of-Living Adjustment Increase of 2% effective January 1, 2018**

Kordus/Hedlund motion to approve. This is not a pay increase for any city employee. This is only an adjustment to the pay grade scales to account for cost of living increases.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Discussion/Action on upgrading current financial software to Civic Systems funded by the Equipment Replacement Fund**

Kordus/Hedlund motion to approve. This is a combination of the Utility and City financial software systems. City Administrator Oborn explained the breakdown of costs. It’s a win-win to combine systems. There is cost sharing as we utilize some of the same modules they use. What is lacking is the parking module; however none of the systems had a parking module. This will be addressed in the future. Mr. Oborn did not have the price incorporated for the Building and Zoning Permits. This will be an addition. We budgeted \$100,000 for 2018 and we should stay within the budget. There probably will be extra charges for system upgrades. We also have the option to exploring the cloud which wasn’t included. The implementation will be in March of 2018. Efficiencies were discussed between the Utility and the City as well as the Clerk’s Office Licensing Program.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Discussion/Action on disallowance of claim filed by Mark Gabor for alleged damage to his vehicle caused by a pothole on Townline Road on June 20, 2017, pursuant to Wis. Stat. 893.80(1g)**

Kordus/Skates motion to approve.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Presentation of Accounts – Alderman Kordus** (*Recommended by Finance, License and Regulation on Sept 5, 2017*)

**Purchase Orders (none)**

**Kordus/Skates motion to approve the Prepaid Bills in the amount of \$60,524.07**

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Kordus/Hedlund motion to approve the Regular Bills in the amount of \$193,889.30**

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Kordus/Skates motion to approve the Treasurer’s Report for July 2017**

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Mayoral Appointments.** (none)

**Closed Session**

Kordus/Howell motion to move item d. before item a. on the closed session. Unanimously carried.

- d. Pursuant to Wis. Stat. 19.85 (1)(b) for considering direct sellers permit of Larry Talamantes by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter (continued from the August 28, 2017 council meeting)**
- a. Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for:**
  - 1. Comptroller Slater**
  - 2. Treasurer Pollitt**
  - 3. Police Administrative Lieutenant Gritzner**
  - 4. Police Chief Rasmussen; and**
- b. Pursuant to Wis. Stat. 19.85(1)(e) for purposes of conducting other specified public business, whenever competitive bargaining reasons require a closed session for Police Officer’s Union Negotiations; and**
- c. Pursuant to Wis. Stat. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the 120 Sheridan Springs property; and**

Kordus/Chappell motion to go into closed session.

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Council entered into closed session at 6:31pm

**Open Session**

**Kordus/Halverson motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session**

Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

Council returned to open session at 8:07pm.

- a.4. Kordus/Halverson motion to authorize staff to negotiate as discussed in closed session.**  
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- a.3. Kordus/Howell motion to execute the contract as discussed in closed session subject to City Attorney review.**  
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- b. Kordus/Flower motion to direct the City Administrator to continue with negotiations.**  
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- c. Kordus/Hedlund motion to direct City Attorney and City Administrator to gather additional information.**  
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.
- d. Kordus/Hedlund motion to uphold the Chief’s recommendation based on testimony heard in closed session.**  
Roll Call: Chappell, Skates, Kordus, Flower, Straube, Halverson, Hedlund, Howell voting “yes.” Unanimously carried.

**Adjournment.** Kordus/Chappell motion to adjourn at 8:12pm. Unanimously carried.

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/s/ Sabrina Waswo, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

*Permit # 1102*



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

### Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

### Section II - Applicant Information

1. Applicant Name: Lauren Keul Date of Application: 08/31/17
2. Organization Name: Badger High School
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 220 E South St.
5. City, State, Zip: Lake Geneva, WI, 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued: \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

### Section III - Event Information

1. Title of Event: Homecoming Parade
2. Date(s) of Event: October 6th, 2017
3. Location(s) of Event: Central-Denison to Flatiron Park
4. Hours: 4:45p.m. 5:30 p.m.  
Start Time End Time

5. Event Chair/Contact Person: Lauren Keul Phone: \_\_\_\_\_

6. Day of Event Contact Name: Reyna Nicla Phone: \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 1000

10. Basis for Estimate: Estimated turnout last year.

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
The parade will begin at Central Denison, go along Wisconsin St, turn ~~left~~ on Broad, and continue down to Flatiron Park. See attached map. right

14. Description of plan for handling refuse collection and after-event clean-up:  
Each float will pick up any refuse they create as they go.

15. Description of plan for providing event security (if applicable):  
Lake Geneva Police Department will control the streets. Additional security is not needed.

16. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

*Road closures must include rental of barricades.*

Wisconsin street to Broad Street.

Broad street to Wrigley Dr.

See attached map.

2. Will any parking stalls be used or blocked during the event?     Yes     No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:

*If requesting City banner poles, please include a Street Banner Display Application.*

None

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity            Explain: \_\_\_\_\_
- Water                    Explain: \_\_\_\_\_
- Traffic Control        Explain: \_\_\_\_\_
- Police Services        Explain: \_\_\_\_\_
- Fire/EMS Services    Explain: \_\_\_\_\_
- Other                    Explain: \_\_\_\_\_

**Section V- Fees**

| Application and Permit Fees  |                                  | Unit Fee                        |             |           | Applicable Fee            |
|--|----------------------------------|---------------------------------|-------------|-----------|---------------------------|
| <b>Parade Permit</b>   |                                  |                                 |             |           |                           |
| Application Fee  |                                  | \$25.00                         |             |           | 25.00                     |
| <b>Street Use Permit</b>   |                                  |                                 |             |           |                           |
| Application Fee  |                                  | \$25.00                         |             |           | 25.00                     |
| Permit Fee - Events lasting 2 days or less                         |                                  | \$40.00                         |             |           | 40.00                     |
| Permit Fee - Events lasting more than 2 days                       |                                  | \$100.00                        |             |           |                           |
| <b>Parking Stall Bag Request</b>                                   |                                  |                                 |             |           |                           |
| Administrative Fee   |                                  | \$10.00                         |             |           |                           |
| Parking Stall Usage/Blockage Fee - Per Stall, Per Day              |                                  |                                 | # of Stalls | # of Days |                           |
| March 1 - November 14  | \$20.00                          | x                               | _____       | x _____ = | _____                     |
| November 15 - February 29  | \$10.00                          | x                               | _____       | x _____ = | _____                     |
| <b>Park Reservation Permit</b>                                     |                                  |                                 |             |           |                           |
| Application Fee  |                                  | \$25.00                         |             |           |                           |
| <b>Security Deposit</b>  |                                  |                                 |             |           |                           |
| <b>Non-Profit or Resident</b>                                      |                                  |                                 |             |           |                           |
| 49 Attendees or Less   |                                  | \$50.00                         |             |           |                           |
| 50-149 Attendees   |                                  | \$100.00                        |             |           |                           |
| 150 or more Attendees  |                                  | <i>Determined by Park Board</i> |             |           |                           |
| <b>Non-Resident</b>  |                                  |                                 |             |           |                           |
| 49 Attendees or Less   |                                  | \$100.00                        |             |           |                           |
| 50-149 Attendees   |                                  | \$150.00                        |             |           |                           |
| 150 or more Attendees  |                                  | <i>Determined by Park Board</i> |             |           |                           |
| <b>Park Reservation Fees - Per Location, Per Day</b>               |                                  |                                 |             |           |                           |
| <b>Non-Profit or Resident</b>                                      |                                  |                                 |             |           |                           |
| 49 Attendees or Less   | \$30.00                          | x                               | _____       | x _____ = | _____                     |
| 50-149 Attendees   | \$55.00                          | x                               | _____       | x _____ = | _____                     |
| 150 or more Attendees  | \$105.00                         | x                               | _____       | x _____ = | _____                     |
| <b>Non-Resident</b>  |                                  |                                 |             |           |                           |
| 49 Attendees or Less   | \$75.00                          | x                               | _____       | x _____ = | _____                     |
| 50-149 Attendees   | \$125.00                         | x                               | _____       | x _____ = | _____                     |
| 150 or more Attendees  | \$225.00                         | x                               | _____       | x _____ = | _____                     |
| <b>Brunk Pavilion Rental Permit</b>                                |                                  |                                 |             |           |                           |
| <i>Must also include rental of Flat Iron Park to rent Pavilion</i> |                                  |                                 |             |           |                           |
| Non-Profit or Resident   | \$250.00                         |                                 |             | x _____ = | _____                     |
| Non-Resident   | \$500.00                         |                                 |             | x _____ = | _____                     |
| <b>Additional Park Amenities</b>                                   |                                  |                                 |             |           |                           |
| Equipment (with delivery)  | Rental Fee                       |                                 | # Requested | Sec. Dep. | Applicable Fee            |
| Benches  | \$5.00 each                      |                                 | x _____ +   | \$50.00 = | _____                     |
| Picnic Tables  | \$15.00 each                     |                                 | x _____ +   | \$50.00 = | _____                     |
| Barricades   | \$5.00 each                      |                                 | x _____ +   | \$50.00 = | _____                     |
| Trash Receptacles  | \$8.00 each                      |                                 | x _____ +   | \$50.00 = | _____                     |
| Dumpster Delivery  | \$50.00 each                     |                                 | x _____ +   | \$0 =     | _____                     |
| Dumpster Pick-up   | \$50.00 plus additional landfill |                                 | _____       |           | _____                     |
| Fencing - Snow   | \$30.00 per 50 feet              |                                 | _____       |           | _____                     |
| <i>Requests for equipment are subject to availability.</i>         |                                  |                                 |             |           | <b>Subtotal: \$</b> 90.00 |

| Application and Permit Fees   | Unit Fee  |           |           | Applicable Fee |
|---|---|-----------|-----------|----------------|
| <b>Beach Reservation Permit</b>   |   |           |           |                |
| <i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>     |   |           |           |                |
| <i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i> |   |           |           |                |
| Application Fee   | \$25.00   |           |           | _____          |
| Security Deposit  |   |           |           | _____          |
| Non-Profit or Resident  |   |           |           |                |
| 49 Attendees or Less  | \$50.00   |           |           | _____          |
| 50-149 Attendees  | \$100.00  |           |           | _____          |
| 150 or more Attendees   | <i>Determined by Piers, Harbors &amp; Lakefront</i> |           |           | _____          |
| Non-Resident  |   |           |           |                |
| 49 Attendees or Less  | \$100.00  |           |           | _____          |
| 50-149 Attendees  | \$150.00  |           |           | _____          |
| 150 or more Attendees   | <i>Determined by Piers, Harbors &amp; Lakefront</i> |           |           | _____          |
| Beach Reservation Fees - Per Day  |   |           |           |                |
| Non-Profit or Resident  |   |           |           |                |
| 49 Attendees or Less  | \$30.00   | # of Days | x _____ = | _____          |
| 50-149 Attendees  | \$55.00   |           | x _____ = | _____          |
| 150 or more Attendees   | \$105.00  |           | x _____ = | _____          |
| Non-Resident  |   |           |           |                |
| 49 Attendees or Less  | \$75.00   |           | x _____ = | _____          |
| 50-149 Attendees  | \$125.00  |           | x _____ = | _____          |
| 150 or more Attendees   | \$225.00  |           | x _____ = | _____          |
| Subtotal: \$  |   |           |           | <u>0.00</u>    |
| + Subtotal from Page 4: \$  |   |           |           | <u>90.00</u>   |

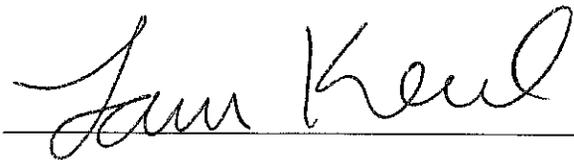
**Total PAID with Application: \$ 90.00**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**



DATE: 08/31/17

For Office Use Only

Date Filed with Clerk: 8/31/17 Payment with Application: \$ 90.00 Receipt: C170831-23

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: no stalls requested

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): 9/19/2017  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

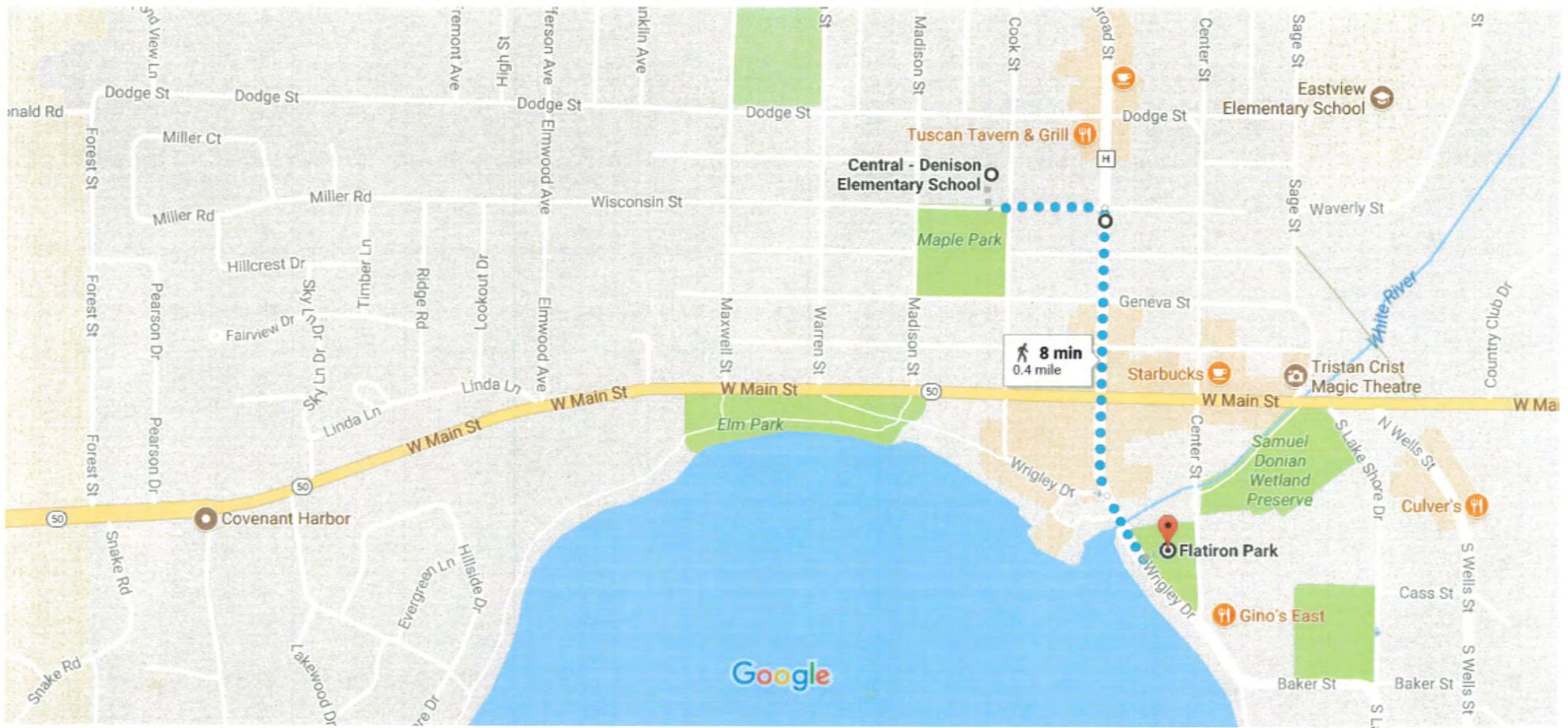
Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ [Signature] Receipt # C170831-23

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: 08/31/17 Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_



Map data ©2017 Google United States 500 ft



via Broad St  
Mostly flat

8 min

0.4 mile

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**TUESDAY, SEPTEMBER 19, 2017 – 6:00 PM**  
**MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:09pm.

**Roll Call.** Present: Aldermen Howell, Halverson, Hedlund, Kordus. Absent: Ald. Skates. Also Present: Mayor Kupsik, City Administrator Oborn, and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.** None.

**Approval of Minutes.** Howell/Halverson motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of September 5, 2017, as prepared and distributed. Motion carried 4 to 0.

**Licenses & Permits**

**Discussion/Recommendation on a Parade Permit Application filed by Badger High School to use Wisconsin St., Broad St. and Wrigley Dr. for the Badger High School Homecoming Parade on October 6, 2017 from 4:45 pm to 5:30 pm.** Howell/Halverson motion to approve and charge the \$25 application fee. Motion carried 4 to 0.

**Discussion/Recommendation on a Street Use Permit Application filed by Badger High School to use Wisconsin St., Broad St. and Wrigley Dr. for the Badger High School Homecoming Parade on October 6, 2017 from 4:45 pm to 5:30 pm.** Hedlund/Halverson motion to approve and waive the \$25 application fee and \$40 street use fee, totaling \$65. Motion carried 4 to 0.

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Hedlund/Halverson motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on a Street Use Permit application filed by Badger High School for the temporary closure of a portion of S. Wells Street from E. South Street/N. Bloomfield Road, south to the end of the City of Lake Geneva's jurisdiction during the Fireworks display only on October 6, 2017 after the game, between 8:30 pm and 9:00 pm.** Kordus/Hedlund motion to approve and waive the street use fee. Motion carried 4 to 0.

**Discussion/Recommendation on a Banner Permit application filed by VISIT Lake Geneva to use 5 banner poles from Nov 20, 2017 through Dec 31, 2017 and 11 banner poles from Jan 1, 2018 through Feb 4, 2018 with recommendation to waive \$595 in fees (Continued from Sept. 5<sup>th</sup> FLR)**  
Kordus/Hedlund motion to approve. The amended banner ordinance and fee were discussed. Ald. Kordus would like to add an in-kind contribution during budget for VISIT Lake Geneva events. Ald. Halverson felt we should follow the ordinance and charge \$1 per day per pole. Motion lost with Ald. Kordus and Hedlund voting "yes" and Howell and Halverson voting "no." Sent to council without recommendation.

**Discussion/Recommendation on Original 2017-2018 Operator's (Bartender) License applications filed by Linda Upton, Christine Beaudoin, Sean Payne, Sarah Cantrell, and Steven Paczkowski**  
Howell/Halverson motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation of Payne & Dolan TIF Escrow Draw Request No. 3 in the amount of \$53,739.79 for the Main Street Widening Project**  
Hedlund/Halverson motion to approve. Item was approved by the Public Works Committee. This is the final payment on the project. Motion carried 4 to 0.

City Clerk's Office  
626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673  
www.cityoflakegeneva.com

# CITY OF LAKE GENEVA

## FIREWORKS APPLICATION



**\$50.00 Fee**

*Application to possess and use class B(1.3), C(1.4) fireworks in accordance and compliance with Local, State, and NFPA Codes and Requirements*

Applicant: Lauren Kewl Phone: \_\_\_\_\_

Group / Agency sponsoring fireworks display (An individual cannot be issued a permit):  
Badger High School

Address of group/agency sponsoring fireworks display (NO P.O. Box):  
220 E. South St. Lake Geneva WI 53147  
Street Address City State Zip

Name of Fireworks Company performing display: J+M Displays

Address of Firework Company performing display (NO P.O. Box):  
18064 170th Ave. Yarmouth, IA 52660  
Street Address City State Zip

Date/Time of authorized possession and use: October 6th 8:30-9:00pm.

### SPECIFIC LOCAL REQUIREMENTS

1. Application fee - \$50 per event
2. An itemized list of (label name) and quantity of class B(1.3), C(1.4) fireworks attached with application
3. Proof of liability coverage (copy of policy attached with application)
4. Fireworks must be displayed not less than required by NFPA Standards and must be away from spectators, vehicles and other exposures with a minimum of 300 feet for 1.3 G shows
5. All displays will be aimed away from spectators
6. A test shot will be fired into the air at least 1 hour before scheduled display
7. Fireworks that have been wet at any time prior to the display will NOT be used

*NOTE: Permit required Class C fireworks cannot be sold to minors or persons restricted from possession of dangerous weapons due to a criminal conviction record. Certain types of class B or C fireworks shoot multiple projectiles at speeds of 1300 feet per second.*

### RELEASE OF LIABILITY

I, Lauren Kewl, am aware of the dangers of fireworks and  
(Please Print Name)

am willing to assume full responsibility for any personal or property damage due to the display of fireworks. The applicant/group/agency agrees to indemnify and hold the City of Lake Geneva harmless from any claims or liability, including attorney fees and other defense costs, which may arise from the use, storage, transportation or possession of fireworks.

Lauren Kewl DATE: 08-31-17  
APPLICANT SIGNATURE

### For Office Use Only

Amount Paid and Receipt Number \$ 50.00 Date Received 8/31/17

Check Number 1102 GLLEA Approval (if applicable) N/A

X Police Chief Approval [Signature] Fire Chief Approval [Signature]

Entered into RMS \_\_\_\_\_ Fire Engine Standby Required  Yes  No

Date Sent to Council \_\_\_\_\_ Permit Issued by \_\_\_\_\_

Mayor Signature \_\_\_\_\_ Date Issued \_\_\_\_\_

# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

pd. check # 1102



Please fill in all blanks completely, as incomplete applications will be rejected.  
Applications must be submitted **AT LEAST 10 WEEKS** prior to the proposed event date(s).

### Section I - What type of Permit(s) will your event require?

- Parade Permit.** Required for any parade on public property.
  - Map or description of the requested route to be traveled.
- Public Assembly Permit.** Required for any public gathering on public property. No fee required.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
  - Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Parking Stall Bag Request.** Required for reserving the use of any City parking stall in conjunction of with an event.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter.
  - Brunk Pavilion.** Requires rental of Flat Iron Park. Additional rental fees apply.
- Beach Reservation Permit.** Required for reserving the use of the beach.

### Section II - Applicant Information

1. Applicant Name: Lauren Keul Date of Application: 08/31/17
2. Organization Name: Badger High School
3. Organization Type:  For Profit  Non-Profit (501(c)\_\_\_\_) Tax ID: \_\_\_\_\_
4. Mailing Address: 220 E South St.
5. City, State, Zip: Lake Geneva, WI, 53147
6. Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_
7. Applicant's Drivers License #: \_\_\_\_\_ State license issued \_\_\_\_\_
8. Are you applying as a resident of the City of Lake Geneva?  Yes  No  
*If yes, proof of residency must be attached.*

### Section III - Event Information

1. Title of Event: Homecoming Fireworks
2. Date(s) of Event: October 6th, 2017
3. Location(s) of Event: Badger High Soccer Field
4. Hours: 8:30p.m. 9:00p.m. (after the game)  
Start Time End Time

5. Event Chair/Contact Person: Lauren Keul Phor: \_\_\_\_\_

6. Day of Event Contact Name: Lauren Keul Phone \_\_\_\_\_

7. Is the event open to the public?  Yes  No

8. Will you charge an admission fee?  Yes  No

9. Estimated Attendance Number: 2000

10. Basis for Estimate: Estimated turnout last year.

11. Will you be setting up a tent?  Yes  No

*If yes, list the location, size, Rental Company, and proof of completion of locates.*

12. Will there be any animals?  Yes  No

*If yes, what type and how many:* \_\_\_\_\_

13. Detailed description of proposed event with map of exact location of the event and/or route.  
We will set off fireworks on Badger High School's Soccer field after the Homecoming game. A portion of S. Wells street will need to be closed for the period of launch.  
  
See attached map.

14. Description of plan for handling refuse collection and after-event clean-up:  
J&M Displays will clean up any refuse after the fireworks.

15. Description of plan for providing event security (if applicable):  
Lake Geneva Police Department will close the street. Additional security is not needed.

16. Will there be fireworks or pyrotechnics at your event?  Yes  No

*If yes, please attach a fireworks display permit or application.*

17. Will your event include the sale of beer and/or wine?  Yes  No

*If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.*

18. Will you or any other vendors be selling food or merchandise?  Yes  No

*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
*Road closures must include rental of barricades.*  
S. Wells Street. See attached map.

2. Will any parking stalls be used or blocked during the event?     Yes     No

Date(s) of use: \_\_\_\_\_

Total Number of Stalls Request: \_\_\_\_\_

Stall Number(s) and Location: \_\_\_\_\_

\_\_\_\_\_

Additional Information:

3. Description of signage to be used during event:  
*If requesting City banner poles, please include a Street Banner Display Application.*  
None

**Anticipated Services**

*Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).*

- Electricity            Explain: \_\_\_\_\_
- Water                    Explain: \_\_\_\_\_
- Traffic Control        Explain: \_\_\_\_\_
- Police Services        Explain: \_\_\_\_\_
- Fire/EMS Services    Explain: \_\_\_\_\_
- Other                    Explain: \_\_\_\_\_

**Section V- Fees**

| Application and Permit Fees  |                                  | Unit Fee                        |             |           | Applicable Fee            |
|--|----------------------------------|---------------------------------|-------------|-----------|---------------------------|
| <b>Parade Permit</b>   |                                  |                                 |             |           |                           |
| Application Fee  |                                  | \$25.00                         |             |           | _____                     |
| <b>Street Use Permit</b>   |                                  |                                 |             |           |                           |
| Application Fee  |                                  | \$25.00                         |             |           | 25.00                     |
| Permit Fee - Events lasting 2 days or less                         |                                  | \$40.00                         |             |           | 40.00                     |
| Permit Fee - Events lasting more than 2 days                       |                                  | \$100.00                        |             |           | _____                     |
| <b>Parking Stall Bag Request</b>                                   |                                  |                                 |             |           |                           |
| Administrative Fee   |                                  | \$10.00                         |             |           | _____                     |
| Parking Stall Usage/Blockage Fee - Per Stall, Per Day              |                                  |                                 | # of Stalls | # of Days |                           |
| March 1 - November 14  | \$20.00                          | x                               | _____       | x _____   | = _____                   |
| November 15 - February 29  | \$10.00                          | x                               | _____       | x _____   | = _____                   |
| <b>Park Reservation Permit</b>                                     |                                  |                                 |             |           |                           |
| Application Fee  |                                  | \$25.00                         |             |           | _____                     |
| <b>Security Deposit</b>  |                                  |                                 |             |           |                           |
| <b>Non-Profit or Resident</b>                                      |                                  |                                 |             |           |                           |
| 49 Attendees or Less   |                                  | \$50.00                         |             |           | _____                     |
| 50-149 Attendees   |                                  | \$100.00                        |             |           | _____                     |
| 150 or more Attendees  |                                  | <i>Determined by Park Board</i> |             |           | _____                     |
| <b>Non-Resident</b>  |                                  |                                 |             |           |                           |
| 49 Attendees or Less   |                                  | \$100.00                        |             |           | _____                     |
| 50-149 Attendees   |                                  | \$150.00                        |             |           | _____                     |
| 150 or more Attendees  |                                  | <i>Determined by Park Board</i> |             |           | _____                     |
| <b>Park Reservation Fees - Per Location, Per Day</b>               |                                  |                                 |             |           |                           |
| <b>Non-Profit or Resident</b>                                      |                                  |                                 |             |           |                           |
| 49 Attendees or Less   | \$30.00                          | x                               | _____       | x _____   | = _____                   |
| 50-149 Attendees   | \$55.00                          | x                               | _____       | x _____   | = _____                   |
| 150 or more Attendees  | \$105.00                         | x                               | _____       | x _____   | = _____                   |
| <b>Non-Resident</b>  |                                  |                                 |             |           |                           |
| 49 Attendees or Less   | \$75.00                          | x                               | _____       | x _____   | = _____                   |
| 50-149 Attendees   | \$125.00                         | x                               | _____       | x _____   | = _____                   |
| 150 or more Attendees  | \$225.00                         | x                               | _____       | x _____   | = _____                   |
| <b>Brunk Pavilion Rental Permit</b>                                |                                  |                                 |             |           |                           |
| <i>Must also include rental of Flat Iron Park to rent Pavilion</i> |                                  |                                 |             | # of Days |                           |
| Non-Profit or Resident   | \$250.00                         | x                               | _____       | =         | _____                     |
| Non-Resident   | \$500.00                         | x                               | _____       | =         | _____                     |
| <b>Additional Park Amenities</b>                                   |                                  |                                 |             |           |                           |
| Equipment (with delivery)  | Rental Fee                       |                                 | # Requested | Sec. Dep. | Applicable Fee            |
| Benches  | \$5.00 each                      | x                               | _____ +     | \$50.00 = | _____                     |
| Picnic Tables  | \$15.00 each                     | x                               | _____ +     | \$50.00 = | _____                     |
| Barricades   | \$5.00 each                      | x                               | _____ +     | \$50.00 = | _____                     |
| Trash Receptacles  | \$8.00 each                      | x                               | _____ +     | \$50.00 = | _____                     |
| Dumpster Delivery  | \$50.00 each                     | x                               | _____ +     | \$0 =     | _____                     |
| Dumpster Pick-up   | \$50.00 plus additional landfill |                                 | _____       |           | _____                     |
| Fencing - Snow   | \$30.00 per 50 feet              |                                 | _____       |           | _____                     |
| <i>Requests for equipment are subject to availability.</i>         |                                  |                                 |             |           | <b>Subtotal: \$</b> 65.00 |

| Application and Permit Fees   | Unit Fee  | Applicable Fee                          |
|---|---|---|
| <b>Beach Reservation Permit</b>   |   |   |
| <i>Excludes Normal Beach Hours Memorial Day through Labor Day 9am-5pm</i>     |   |   |
| <i>Opening/Cleaning of Beach Bathrooms will be invoiced at an Hourly Rate</i> |   |   |
| Application Fee   | \$25.00   | _____                                   |
| Security Deposit  |   | _____                                   |
| Non-Profit or Resident  |   |   |
| 49 Attendees or Less  | \$50.00   | _____                                   |
| 50-149 Attendees  | \$100.00  | _____                                   |
| 150 or more Attendees   | <i>Determined by Piers, Harbors &amp; Lakefront</i> | _____                                   |
| Non-Resident  |   |   |
| 49 Attendees or Less  | \$100.00  | _____                                   |
| 50-149 Attendees  | \$150.00  | _____                                   |
| 150 or more Attendees   | <i>Determined by Piers, Harbors &amp; Lakefront</i> | _____                                   |
| Beach Reservation Fees - Per Day  |   |   |
| Non-Profit or Resident  |   |   |
| 49 Attendees or Less  | \$30.00   | x _____ = _____                         |
| 50-149 Attendees  | \$55.00   | x _____ = _____                         |
| 150 or more Attendees   | \$105.00  | x _____ = _____                         |
| Non-Resident  |   |   |
| 49 Attendees or Less  | \$75.00   | x _____ = _____                         |
| 50-149 Attendees  | \$125.00  | x _____ = _____                         |
| 150 or more Attendees   | \$225.00  | x _____ = _____                         |
|   |   | Subtotal: \$ <u>0.00</u>                |
|   |   | + Subtotal from Page 4: \$ <u>65.00</u> |

**Total PAID with Application: \$ 65.00**

*Accepted by cash, credit card or checks (payable to the City of Lake Geneva)*

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*Sam Keen*

DATE: 08/31/17

For Office Use Only

Date Filed with Clerk: 8/31/17 Payment with Application: \$ 65.00 Receipt: C170831-23

Additional Fees Collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Departmental review (all that apply):

Police Chief:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Fire Chief:  Approved  Denied Signed: [Signature]

Additional services needed: ENGINE

Additional fees or deposit: \_\_\_\_\_

Street Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Parking Dept.:  Approved  Denied Signed: [Signature]

Additional services needed: No more Regen AD

Additional fees or deposit: \_\_\_\_\_

Piers, Harbors & Lakefront:  Approved  Denied Signed: \_\_\_\_\_

Additional services needed: \_\_\_\_\_

Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

Finance, License & Regulation: Meeting Date(s): 9/19/2017  Approved  Denied

Reasons/Conditions: \_\_\_\_\_

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Clerk's Office Completion:

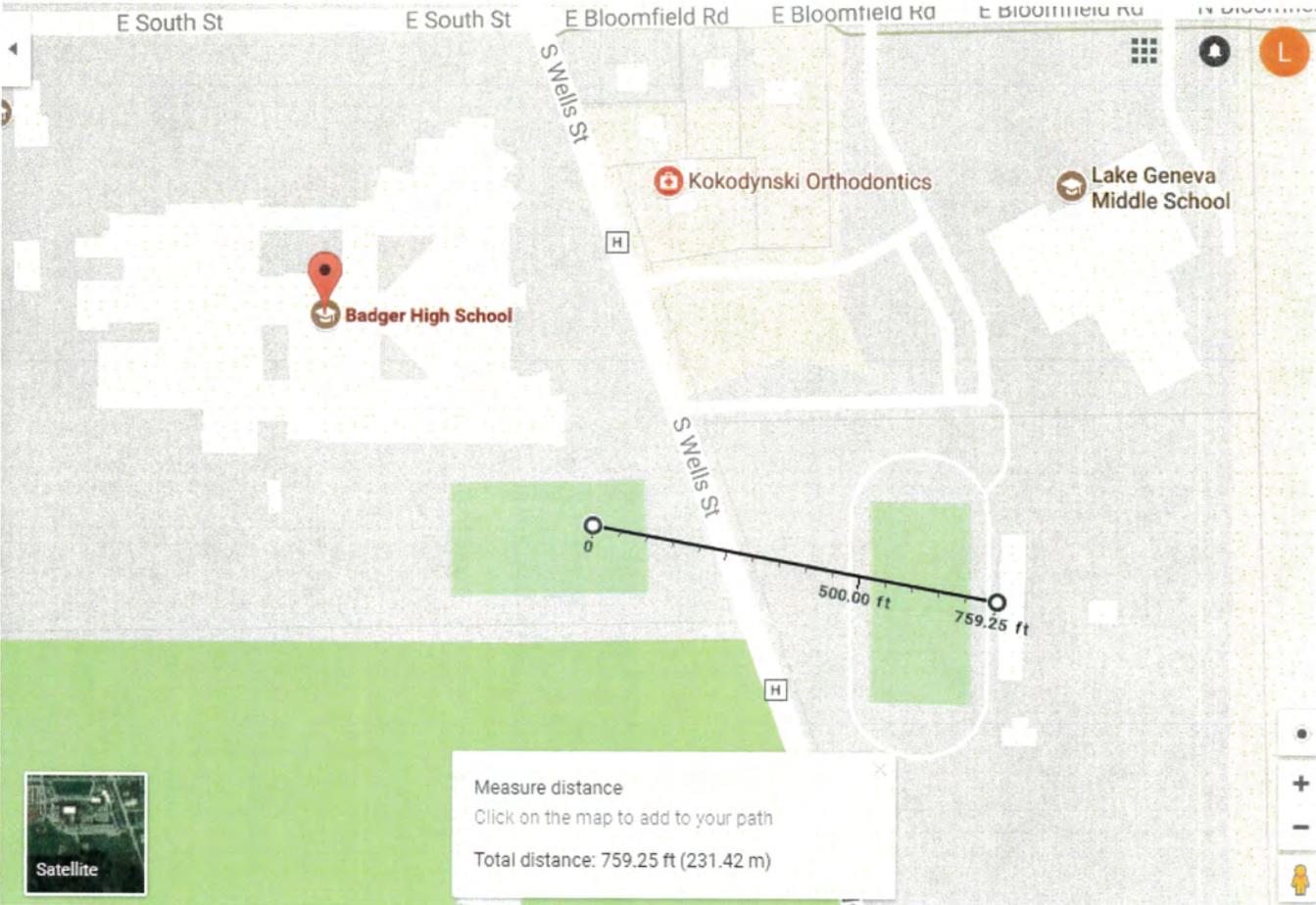
Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

Permit(s) issued:  Parade/PA  Street Use  Park Permit

Date of issue: 8/31/17 Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_

Reason withheld: \_\_\_\_\_

Map of fireworks and distance from launch site.



**FINANCE, LICENSE & REGULATION COMMITTEE  
TUESDAY, SEPTEMBER 19, 2017 – 6:00 PM  
MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:09pm.

**Roll Call.** Present: Aldermen Howell, Halverson, Hedlund, Kordus. Absent: Ald. Skates. Also Present: Mayor Kupsik, City Administrator Oborn, and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.** None.

**Approval of Minutes.** Howell/Halverson motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of September 5, 2017, as prepared and distributed. Motion carried 4 to 0.

**Licenses & Permits**

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**Discussion/Recommendation of Payne & Dolan TIF Escrow Draw Request No. 3 in the amount of \$53,739.79 for the Main Street Widening Project**  
Hedlund/Halverson motion to approve. Item was approved by the Public Works Committee. This is the final payment on the project. Motion carried 4 to 0.

# City of Lake Geneva

Licenses Issued Between: 9/25/2017 and 9/25/2017

Date: 9/18/2017  
Time: 4:18 PM  
Page: 1

## Operator's Regular - Original

| <u>Issued</u> | <u>License No</u> | <u>Customer</u>   | <u>Address</u>                            |  | <u>Total</u> |
|---------------|-------------------|---|---|--|--------------|
| 9/25/2017     | 2017 -389         | Christine Kaylee Beaudoin<br>Employer: Lake Geneva Mobil / Prairie St | 3178 West Barry Drive<br>350 Edwards Blvd | Lake Geneva, WI 5<br>Lake Geneva, WI 53147 | 50.00        |
| 9/25/2017     | 2017 -393         | Sarah K. Cantrell<br>Employer: Lake Aire LLC DBA Lake Aire Re         | 2535 Back Rd.<br>804 W Main St            | Burlington, WI 53<br>Lake Geneva, WI 53147 | 50.00        |
| 9/25/2017     | 2017 -391         | Steven Gerard Paczkowski<br>Employer: Carvetti's / Samson Enterprise  | N3176 State Road 67<br>642 W Main St      | Lake Geneva, WI 5<br>Lake Geneva, WI 53147 | 50.00        |
| 9/25/2017     | 2017 -392         | Sean P. Payne   | 127 Sumner Court                          | Genoa City, WI 53                          | 50.00        |
| 9/25/2017     | 2017 -394         | Linda Nicole Upton<br>Employer: Carvetti's / Samson Enterprise        | 330 Cunat Blvd.<br>642 W Main St          | Richmond, IL 6007<br>Lake Geneva, WI 53147 | 50.00        |
| <b>Count:</b> |                   |   |   | <b>5</b>                                   |              |



June 16, 2017

Mr. Blaine Oborn  
City Administrator  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

Dear Mr. Oborn,

This letter is our formal request of the Lake Geneva City Council to have the Winterfest banner fees waived for the 23<sup>rd</sup> Winterfest and U.S. National Snow Sculpting Competition, a popular winter tradition that is free for Lake Geneva residents and the general public.

We are requesting the 2018 Winterfest banners be displayed from January 1 – February 4, 2018 or as earlier if the Santa Cruise Banners are taken down. The 2018 Winterfest banners will have a seasonal winter theme to highlight the festivities and brand Lake Geneva as a winter destination to stay, play, shop, and dine.

As in past years, this event would not be possible without the support of the City of Lake Geneva. We are grateful for your continued support and will brand the Winterfest banners with City of Lake Geneva logo to provide a greater return on your investment into this legacy event. We are respectfully requesting that the permit fees for the 23<sup>rd</sup> Winterfest and U.S. National Snow Sculpting Competition banners be waived.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nancy Elder", is written over the word "Sincerely,".

Nancy Elder  
Director of Strategic Partnerships & Promotions  
VISIT Lake Geneva

# CITY OF LAKE GENEVA STREET BANNER DISPLAY APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY.  
A FEE OF \$20.00 PER BANNER SHALL BE PAID, IN ADVANCE, FOR THE  
HANGING AND REMOVAL OF BANNERS BY CITY PERSONNEL.

## BANNER INFORMATION

Contact Name: Nan Elder

Contact Phone: 262.812.0023

Organization Name: VISIT Lake Geneva

Mailing Address: 527 Center Street

City, State, Zip: Lake Geneva, WI 53147

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Number of Banners to be displayed: 11

Dates for Banners to be displayed: 1/1/18 - 2/4/18 (OR PUT UP AS SOON AS SANTA CRUISE COMES DOWN)

Preferred Location (if available): \_\_\_\_\_

Amended to include 5 banners poles from Nov. 20, 2017 to Dec. 31, 2017

Special Notes or Requests: \_\_\_\_\_

Are the Banners to be displayed new, or have they been previously displayed?

NEW       PREVIOUSLY DISPLAYED

If the Banners to be displayed are new, a sketch must be submitted prior to production.  
One copy of the Banner should be submitted for approval.

THE UNDERSIGNED HEREBY CERTIFIES THAT I HAVE READ AND UNDERSTAND  
THE CITY OF LAKE GENEVA ORDINANCE REGARDING THE DISPLAY OF BANNERS.  
THE UNDERSIGNED FURTHER CERTIFIES THAT I HAVE PAID ANY FEES  
ASSOCIATED WITH THIS DISPLAY TO THE CITY UPON APPLICATION.

Nan Elder  
SIGNATURE OF APPLICANT

DATE: June 16, 2017

**FINANCE, LICENSE & REGULATION COMMITTEE  
TUESDAY, SEPTEMBER 19, 2017 – 6:00 PM  
MEETING ROOM 2A, CITY HALL**

Alderman Kordus called the meeting to order at 6:09pm.

**Roll Call.** Present: Aldermen Howell, Halverson, Hedlund, Kordus. Absent: Ald. Skates. Also Present: Mayor Kupsik, City Administrator Oborn, and City Clerk Waswo.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.** None.

**Approval of Minutes.** Howell/Halverson motion to approve the Regular Finance, License and Regulation Committee Meeting minutes of September 5, 2017, as prepared and distributed. Motion carried 4 to 0.

**Licenses & Permits**

**Discussion/Recommendation on a Parade Permit Application filed by Badger High School to use Wisconsin St., Broad St. and Wrigley Dr. for the Badger High School Homecoming Parade on October 6, 2017 from 4:45 pm to 5:30 pm.** Howell/Halverson motion to approve and charge the \$25 application fee. Motion carried 4 to 0.

**Discussion/Recommendation on a Street Use Permit Application filed by Badger High School to use Wisconsin St., Broad St. and Wrigley Dr. for the Badger High School Homecoming Parade on October 6, 2017 from 4:45 pm to 5:30 pm.** Hedlund/Halverson motion to approve and waive the \$25 application fee and \$40 street use fee, totaling \$65. Motion carried 4 to 0.

**Discussion/Recommendation on a Fireworks Permit application filed by Badger High School and J & M Displays for the use of fireworks on the Badger High School soccer field, 220 E. South St., on October 6, 2017 after the game, between 8:30 pm and 9:00 pm (recommended for approval by the Fire Chief and Police Chief)**  
Hedlund/Halverson motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation on a Street Use Permit application filed by Badger High School for the temporary closure of a portion of S. Wells Street from E. South Street/N. Bloomfield Road, south to the end of the City of Lake Geneva's jurisdiction during the Fireworks display only on October 6, 2017 after the game, between 8:30 pm and 9:00 pm.** Kordus/Hedlund motion to approve and waive the street use fee. Motion carried 4 to 0.

**Discussion/Recommendation on a Banner Permit application filed by VISIT Lake Geneva to use 5 banner poles from Nov 20, 2017 through Dec 31, 2017 and 11 banner poles from Jan 1, 2018 through Feb 4, 2018 with recommendation to waive \$595 in fees (Continued from Sept. 5<sup>th</sup> FLR)**  
Kordus/Hedlund motion to approve. The amended banner ordinance and fee were discussed. Ald. Kordus would like to add an in-kind contribution during budget for VISIT Lake Geneva events. Ald. Halverson felt we should follow the ordinance and charge \$1 per day per pole. Motion lost with Ald. Kordus and Hedlund voting "yes" and Howell and Halverson voting "no." Sent to council without recommendation.

**Discussion/Recommendation on Original 2017-2018 Operator's (Bartender) License applications filed by Linda Upton, Christine Beaudoin, Sean Payne, Sarah Cantrell, and Steven Paczkowski**  
Howell/Halverson motion to approve. Motion carried 4 to 0.

**Discussion/Recommendation of Payne & Dolan TIF Escrow Draw Request No. 3 in the amount of \$53,739.79 for the Main Street Widening Project**  
Hedlund/Halverson motion to approve. Item was approved by the Public Works Committee. This is the final payment on the project. Motion carried 4 to 0.

## ORDINANCE 17-13

### **AN ORDINANCE AMENDING CHAPTER 62, STREETS SIDEWALKS AND OTHER PUBLIC PLACES, ARTICLE VIII, STREET USE PERMIT, SECTION 62-251, STREET BANNERS**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Subsection (3) of Section 62-251, Street banners of Article VIII, Street Use Permit of Chapter 62, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

#### **Sec. 62-251 Street banners.**

...

- (b) Banners may be placed on all City-owned banner poles within the City under the following conditions:
  1. Approval for the placement of banners shall be granted by the City Administrator. For new banners, sketches of the proposed banner shall be submitted to the Administrator for approval prior to banner production. For existing banners, one copy of the banner must be submitted to the Administrator for approval.
  2. Approval will be granted only for a banner which has as its sole purpose the advertisement or promotion of a facility, function or activity which, in the opinion of the Administrator, is directed to the general public interest.
  3. Permission for flying banners will be granted for a period of two weeks. In the case of date-sensitive banners, banners will be removed just after the event has occurred or at the end of the two-week authorized period, whichever occurs first. If no other applications have been approved for the two-week time period following the expiration of the two-week period and the advertised event has not occurred, the applicant may apply for an additional two-week extension for flying said banners, and pay the "daily fee" as established by resolution by the City Council from time to time and as described in paragraph d below. Said daily fee shall be paid in advance prior to the granting of any extension.
    - a. Banners are to be of professional quality, aesthetically pleasing, in good condition, and suitable for public viewing.
    - b. Banner size, to fit the banner poles, must be approximately 67 by 30 1/2 inches.
    - c. City Street Department personnel will be responsible for installation and removal of all banners approved for flying. The City Street Department is not responsible for the storing of banners after removal. Upon removal, banners must be retrieved by their owners at the City Street Department at 1065 Carey Street, Lake Geneva, Wisconsin within five business days. Banners not retrieved within this time period are subject to

disposal by the City Street Department. No City employee or any person acting on the part of the City shall be responsible for any damage that might occur to banners. Banner owners are responsible for maintenance and storage of their banners.

- d. There shall be a “daily fee” for flying the banner which shall be set by resolution by the City Council from time to time. The initial “daily fee” shall be \$1 per day per pole.

- 2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this 11<sup>th</sup> day of September, 2017.

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ALAN KUPSIK, Mayor

Attest:

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SABRINA WASWO, City Clerk

|                 |                |
|-----------------|----------------|
| First Reading:  | Sept. 11, 2017 |
| Second Reading: | Sept. 11, 2017 |
| Adopted:        | Sept. 11, 2017 |
| Published:      | Sept. 28, 2017 |

**City of Lake Geneva and Chicago Title Escrow Agreement for TID 4 Funds**

**Contractor's/Vendor's/Grantee's Application For Payment No.**

3

|                     |                   |
|---------------------|-------------------|
| Application Period: | Application Date: |
|                     | 7/2/2017          |

|                                    |  |                              |
|------------------------------------|--|------------------------------|
| To (Owner):<br>City of Lake Geneva | From (Contractor/Vendor/Grantee):<br>Payne & Dolan | Via (City Official/Engineer) |
|------------------------------------|--|------------------------------|

|                                      |                                      |
|--------------------------------------|--------------------------------------|
| Project:<br>10) Main Street Widening | Contract/Quote:<br>Widening Contract |
|--------------------------------------|--------------------------------------|

**Application for Payment - Change Order Summary**

| Number       | Additions Due From City | Deductions (Unused) |
|--------------|-------------------------|---------------------|
|              |                         |                     |
|              |                         |                     |
|              |                         |                     |
|              |                         |                     |
| <b>Total</b> |                         |                     |

|  |            |
|--|------------|
| 1. Current Contract/Quote/Grant Amount | 238,218.17 |
| 2. Less Previous Non Escrow Payments   |            |
| 3. Balance of Escrow                   | 238,218.17 |
| 4. Less Previous Escrow Payments       | 184,478.38 |
| 5. Plus/Less Change Orders             | -          |
| 6. Balance Available                   | 53,739.79  |
| 7. Amount Due this Application         | 53,739.79  |

CERTIFICATION The undersigned Contractor/Vendor/Grantee certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract/Quote/Grant have been applied on account to discharge Contractor's/Vendor's/Grantee's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract/Quote/Grant Documents and is not defective.

Approved by: \_\_\_\_\_  
City Official/Engineer Date

Approved by: \_\_\_\_\_  
Owner Date

Approved by: \_\_\_\_\_  
Bank (if applicable) Date

Approved by: \_\_\_\_\_  
Escrow Agent Date

|     |       |
|-----|-------|
| By: | Date: |
|     |       |

2017 Joint & Crack Cleaning & Sealing  
Proposal

**CITY OF LAKE GENEVA  
PROPOSAL  
2017 JOINT & CRACK CLEANING & SEALING**

**Bid opening date: September 13, 2017 at 10:00 A.M.**

City of Lake Geneva  
City Clerk, City Hall  
626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673

City Clerk:

We recognize the City of Lake Geneva will expend the lump sum amount of **\$30,000.00** to clean and seal joints and cracks, in accordance with City of Lake Geneva specifications. We have reviewed the following list and attached map, taking all necessary field measurements, and have **placed an X in front of the streets that we will perform a combination of Class I and Class II joint and crack cleaning and sealing as follows:**

**JOINT & CRACK CLEANING & SEALING-CLASS I & CLASS II**

|               | <u>Street Name</u> | <u>From</u>                  | <u>To</u>      |
|---------------|--------------------|------------------------------|----------------|
| 1. <u>X</u>   | Edgewood Dr.       | Entire route                 |                |
| 2. <u>X</u>   | Eagle Dr.          | Entire route                 |                |
| 3. <u>X</u>   | Eagle Ct.          | Entire route                 |                |
| 4. <u>X</u>   | Maxwell St.        | <del>Park Row</del> PLEASANT | Elkhorn Rd.    |
| 5. <u>X</u>   | Milwaukee St.      | Entire route                 |                |
| 6. <u>X</u>   | Park Row           | Entire route                 |                |
| 7. <u>X</u>   | Pheasant Ct.       | Entire route                 |                |
| 8. <u>NR</u>  | Pioneer Drive      | Entire route                 |                |
| 9. <u>X</u>   | Platt Ave.         | Entire route                 |                |
| 10. <u>X</u>  | Pleasant St.       | Entire route                 |                |
| 11. <u>X</u>  | Promontory Dr.     | Entire route                 |                |
| 12. <u>NR</u> | Sage St.           | Water St.                    | Interchange N. |
| 13. <u>NR</u> | Spring St.         | Entire route                 |                |
| 14. <u>X</u>  | Tolman Street      | Entire route                 |                |
| 15. <u>X</u>  | Tomike St.         | Entire route                 |                |
| 16. <u>X</u>  | Walker St.         | Entire route                 |                |
| 17. <u>X</u>  | Walworth St.       | Sage St.                     | Pioneer Dr.    |
| 18. <u>X</u>  | Water St.          | Center St.                   | Dead End       |
| 19. <u>X</u>  | Waverley St.       | Entire route                 |                |
| 20. <u>X</u>  | Wheeler St.        | Entire route                 |                |
| 21. <u>NR</u> | Williams Ave.      | Entire route                 |                |
| 22. <u>X</u>  | Williams St.       | Ann St.                      | Grant St.      |

*NR - CRACK SEALING NOT RECOMMENDED*

It is the intent that the checked list follows in priority order, but the size of some of the listed streets may necessitate skipping a street near the bottom of the list in favor of a lesser cost street.

If all streets are checked to be done for the budgeted amount, indicate the balance if any, of City funding remaining to be allocated to additional City street crack filling. \$ 5,700.00 .

Work started within 30 days of award.

City of Lake Geneva will pay within (30) days of completion of job.

Completion date if different than **May 21, 2018** OCT 30, 2017

Guarantee/warranty (be specific): SEE ATTACHMENT #1

Product literature included?  Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We recognize the City will award this contract to the vendor whos proposal is deemed most advantageous to the City.

Respectfully Submitted,

**Payment Terms:**

\_\_\_\_\_ % \_\_\_\_\_ days

Net 30 days

Date: 9-12-2017

Firm: FAHRNER ASPHALT SEALERS, LLC

Signature: Gence Polnow

Address: 316 RAEMISCH ROAD

WAUNAKEE, WI 53597

Phone: 608-849-6466 Fax: 608-849-6470

CELL: 608-575-4162

PROPOSAL / CONTRACT

Job. No. \_\_\_\_\_

Date: September 12, 2017



PLOVER, WI 54467  
2800 Mecca Drive  
Ph.: 715.341.2868  
Fax: 715.341.1054

WAUNAKEE, WI 53597  
316 Raemisch Road  
Ph.: 608.849.6466  
Fax: 608.849.6470

KAUKAUNA, WI 54130  
860 Eastline Road  
Ph.: 920.759.1008  
Fax: 920.759.1019

EAU CLAIRE, WI 54703  
6615 U.S. Hwy 12 W  
Ph: 715.874.6070  
Fax: 715.874.6717

FREDERIC, WI 54837  
3468 115th Street  
Ph.: 715.653.2535  
Fax: 715.653.2553

SAGINAW, MI 48601  
2224 Veterans Memorial Pkwy  
Ph.: 989.752.9200  
Fax: 989.752.9205

DUBUQUE, IA 52002  
7680 Commerce Park  
Section C  
Ph.: 563.556.6231  
Fax: 563.588.1240

OAKDALE, MN 55128  
7500 Hudson Blvd., Ste. 305  
Ph.: 651.340.6212  
Fax: 651.340.6221

Pavement Maintenance Contractors

EEO/AA Employer

CORPORATE OFFICE: 1.800.332.3360

Contact Name: Tom Earle

Contract Price \$0.00

PURCHASER: CITY OF LAKE GENEVA

TELEPHONE:

ADDRESS: 626 GENEVA ST  
LAKE GENEVA, WI 53147

DESCRIPTION OF PROPERTY:

Cracksealing  
626 GENEVA ST  
LAKE GENEVA, WI 53147

- 1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

Rout out cracks to a minimum 3/4 x 3/4 ratio width versus depth. Blow and clean cracks with compressed air and heat lance. Seal with rubberized asphalt crack sealant which exceeds Fed Spec ASTM 6690 TYPE II 38% rubber. Overband cracks using hand squeegee method.

Guarantee: (3) year guarantee that cracks will remain sealed.

This proposal may be withdrawn if not accepted and received by CONTRACTOR within \_\_\_\_\_ days of the date above and/ or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

- 2. If proposal is accepted please sign, retain one copy and forward a copy to our office.
- 3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of \$0.00 and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:  
Fahrner Asphalt Sealers, LLC:Cell: (608) 575-4162  
George.Polnow@fahrnerasphalt.com

PURCHASER:  
I have read and understand the terms and conditions on both sides of this contract.

George Polnow  
\_\_\_\_\_  
(PRINT OR TYPE NAME)

\_\_\_\_\_  
(PRINT OR TYPE NAME)

By: George Polnow  
(CONTRACTOR REPRESENTATIVE)

By: \_\_\_\_\_  
(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: September 12, 2017

Date of acceptance: \_\_\_\_\_

**Discussion/Recommendation on award of the 2017 Joint & Crack Cleaning and Sealing bid to Fahrner Asphalt Services LLC in the amount of \$30,000 funded from Capital Projects**

Hedlund/Halverson motion to approve. Item was approved by the Public Works Committee. There is a savings of \$3,500 due to a lot of the work being in one ward. This is a not to exceed amount and they will look for other areas that need to be sealed. Motion carried 4 to 0.

**Discussion/Recommendation on proposal from CGC, Inc for test boring on the 900/1000 blocks of Main Street funded from Capital Projects**

Hedlund/Kordus motion to approve. This also includes Highway 50 and Wells Street as there is a sink hole that was patched. Motion carried 4 to 0.

**Presentation of Accounts**

Purchase Orders (none)

Hedlund/Halverson motion to approve the Prepaid Bills in the amount of \$2,519.95. Motion carried 4 to 0.

Kordus/Hedlund motion to approve the Regular Bills in the amount of \$198,239.72. Motion carried 4 to 0.

**Adjournment**

Hedlund/Halverson motion to adjourn at 6:32pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**

Mr. Gregory L. Governatori, P.E.  
Kapur & Associates, Inc.  
7711 N Port Washington Rd,  
Milwaukee, WI 53217  
([ggovernatori@kapurinc.com](mailto:ggovernatori@kapurinc.com))

PROPOSAL CM975-049  
DATE: August 21, 2017 (Revised August 29, 2017)  
Re: Proposal for Geotechnical Services  
Main Street Roadway Evaluation  
Lake Geneva, Wisconsin

**PROJECT DESCRIPTION**

We understand the 900 and 1000 blocks of West Main Street and the West Main Street roadway at the intersection of West Main Street and Mill Street in Lake Geneva, Wisconsin, will be reconstructed. Based on information provided, we understand the existing pavement in these areas has experienced severe rutting and deterioration.

**SCOPE OF SERVICES**

- Initial site visit by a CGC Senior Consulting Professional to visually evaluate the roadway conditions and determine the test boring locations.
- Five (5) Standard Penetration Test (SPT) borings (three in the 900 and 1000 blocks of West Main Street and two in the 500 block of West Main Street) are planned. The borings will be drilled to a depth of 7.5 ft, for a total of up to 37.5 ft of estimated drilling.
- Digger's Hotline clearance.
- Traffic control consisting of traffic cones and appropriate signage (i.e., no flaggers and/or main traffic lane closures).
- Borehole abandonment per DNR requirements and asphalt cold-patch of borings within the existing pavement.
- Limited laboratory testing for classification and analysis purposes.
- Preparation of a geotechnical engineering report that will include a summary of the conditions encountered and provide recommendations for new pavement construction, including site preparation.

**SPECIAL TERMS/ASSUMPTIONS**

- We have assumed that the boring locations will be accessible with a truck-mounted drill rig and completed in one mobilization. Drilling will occur between Monday and Thursday, as early in the day as possible.
- The borings have been marked in the field by Kapur & Associates.
- Elevation information relative to the boring locations will be based on topographic information provided by Kapur & Associates, Inc.

**ESTIMATED COSTS (Rates per attached Schedule A)**

\$3,500, estimated cost, not-to-exceed without your approval. The cost estimate includes a lump sum cost of \$2,000 for the initial site visit, engineering analysis, management and report, and an estimated budget of \$75 for laboratory testing. Additional drilling/sampling per foot cost (including abandonment) below the planned depths will be invoiced at \$18/ft for sampling between 0 to 25 ft.

**COMPLETION SCHEDULE**

Drilling can typically be scheduled within 7 to 10 days of authorization to proceed, pending Digger's Hotline Clearance. The drilling is expected to take 1 day to complete. The written engineering report would be provided approximately 1 to 2 weeks following completion of the field exploration. Verbal recommendations can also be provided a few days after drilling, if desired.

**ACCEPTANCE**

Prior to authorizing CGC, Inc. to begin with the work outlined within the scope of services defined in the above proposal, please review the terms and conditions presented on the attached General Conditions for Professional Services. Signing this proposal will be considered authorization for CGC, Inc. to proceed.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Submitted by: PJG Date August 29, 2017

CGC, Inc.  
By:   
Jeff Simkowski, P.E.

Title: Milwaukee Office Manager

(Please return one signed copy to CGC)

**2017 SCHEDULE OF FEES AND CHARGES  
CONSTRUCTION TESTING/GEOTECHNICAL SERVICES  
CGC, INC.  
MILWAUKEE, WISCONSIN  
SCHEDULE A**

**I. Hourly Rates for Professional and Technical Staff**

| Staff Categories                         | Rate/Hour |
|--|-----------|
| <b>Field Technician</b>                  |           |
| Level A .....                            | \$ 29.00  |
| Level B .....                            | 38.00     |
| Level C .....                            | 47.00     |
| Level D .....                            | 53.00     |
| Level E .....                            | 60.00     |
| Clerical .....                           | 43.00     |
| Staff Engineer .....                     | 67.00     |
| Senior Staff Engineer or Geologist ..... | 72.00     |
| Project Engineer .....                   | 79.00     |
| Consulting Professional .....            | 93.00     |
| Senior Consulting Professional .....     | 110.00    |
| Principal/Consulting Professional .....  | 125.00    |

Personnel have been classified in the above staff categories based on skill, education and experience levels. Legal consultation rates are doubled.

**II. Field Density Testing**

|   |            |
|---|------------|
| 1. Personnel Charges .....                            | Per Item I |
| 2. Field Density Test Charges .....                   | 10.00/test |
| <b>3. Moisture-Density and Relative Density Tests</b> |            |
| <b>a. Modified or Standard Proctor</b>                |            |
| 1. Sample Preparation (per sample) .....              | \$ 35.00   |
| <b>2. Coarse-Grained Soil (per point)</b>             |            |
| i. 4 in. mold .....                                   | \$ 27.00   |
| ii. 6 in. mold .....                                  | \$ 37.00   |
| <b>3. Fine-Grained Soil (per point)</b>               |            |
| i. 4 in. mold .....                                   | \$ 39.00   |
| ii. 6 in. mold .....                                  | \$ 41.00   |
| <b>b. Relative Density</b>                            |            |
| 1. Dry .....  | \$ 110.00  |
| 2. Wet .....  | \$ 130.00  |

**III. Concrete Testing**

|  |            |
|--|------------|
| 1. Personnel Charges for Cylinders Made by CGC Technicians ..... | Per Item I |
|--|------------|

|   |                    |
|---|--------------------|
| 2. Compressive Strength Testing-Cylinders .....     | \$ 12.50/cylinder* |
| (or holding not testing)                            |                    |
| Single Use Molds .....                              | \$ 2.50/each       |
| Trimming Charges .....                              | \$ 12.00/each end  |
| 3. Cast-in-Place Pull Out Cylinders (CIPPOCS) ..... | \$ 30.00/cylinder  |
| Single use molds .....                              | \$ 35.00/each      |
| Extensions .....                                    | \$ 15.00/each      |
| Trimming charges .....                              | \$ 10.00/each end  |
| 4. Concrete Cylinder Pick-up Service .....          |                    |
| (applicable only if unique visit required)          |                    |
| If done in conjunction with other testing .....     | No charge          |
| Separate Site Visit .....                           | **                 |
| 5. Consultation on Concrete Problems .....          | Per Item I         |

**IV. Field Testing/Equipment**

|   |                |
|---|----------------|
| 1. Coring Machine .....                       | \$ 85.00/day   |
| 2. Generator .....                            | 85.00/day      |
| 3. Pavement Saw .....                         | 85.00/day      |
| 4. Hammer Drill .....                         | 50.00/day      |
| 5. Concrete Field Equipment .....             | 10.00/day      |
| 6. Fire Proofing Bond Test .....              | 10.00/each     |
| 7. Windsor Probe .....                        |                |
| a. Equipment Rental .....                     | **             |
| b. Test Probes .....                          | 21.00/set of 3 |
| 8. Swiss Hammer .....                         | 50.00/day      |
| 9. Steel Testing .....                        |                |
| a. Bolt Testing .....                         | **             |
| b. NDT-Welded Connections .....               | **             |
| 10. Dynamic Cone Penetrometer .....           | 35.00/day      |
| 11. Floor Flatness - Dipstick Method .....    | ***            |
| 12. Double Ring Infiltration .....            | 100.00/set up  |
| 13. Photoionization Detector .....            | 95.00/day      |
| 14. Cylinder Cure Box .....                   | 80.00/season   |
| 15. Crack Monitors .....                      | 30.00/each     |
| 16. Vapour Precision Slab Moisture Kits ..... | 35.00/each     |
| 17. Relative Humidity Sleeve/Test .....       |                |
| a. Sleeve/Test .....                          | 85.00/each     |
| b. Readout Machine .....                      | 60.00/day      |
| 18. Concrete Maturity Curve Development ..... | 900.00 est.    |
| 19. Maturity Meter Temperature Probes .....   | 85.00/each     |
| 20. Traffic Control Signs .....               | 150.00/day     |
| 21. Grout Sample Box .....                    | 7.00/each      |

\* This rate applies only to cylinders prepared by on-site CGC, Inc. representatives.  
Discounted rate be available on large volume projects.  
A rate of \$14.00/cylinder will be applied to all other test specimens.

\*\* Denotes tests performed on a time and expense (T&E) basis.

\*\*\* Denotes tests performed on a T&E basis plus dipstick daily charge.

**OTHER TERMS AND CONDITIONS**

**Laboratory Services**

Standard laboratory tests will be at a fixed charge per test. When appropriate, there will be a charge for the time of laboratory personnel associated with the supervision of the testing program and summarizing and plotting of the test data. These personnel time charges will be at the hourly rates for the classification involved. A detailed breakdown of these charges will be supplied on request. The charge for nonstandard tests will be performed on a time-and-materials basis.

**Subcontracts and Equipment Rental**

The cost of services subcontracted by CGC to others, including but not limited to, chemical analysis, test borings, specialty contractors, surveyors, consultants, and equipment rental, e.g., backhoes, bulldozers, and test apparatus, etc., will be charged at cost plus a maximum of 20%.

**Other Direct Non-Salary Expenses**

Other costs incurred by CGC, which are directly identifiable to the project, including, but not limited to: vehicle rental; subsistence; fares of public carriers; special supplies and/or equipment; fees and special project insurance; permits and licenses; shipping charges; tolls and parking; special drafting, stenographic, or printing supplies, including outside printing of photographs, photostats, blueprints, etc., will be charged at cost plus 15%. A report reproduction fee of \$10 per copy will be invoiced.

Mileage associated with the project for company-owned vehicles will be charged at 75 cents per mile. Mileage associated with employee-owned vehicles will be charged at the current IRS allowable rate (i.e., 53.5 cents per mile) plus 15% markup.

Use of specialized equipment provided by CGC will be invoiced at a fixed daily or weekly rate. A summary of these rates will be provided on request.

**Payment**

Invoices will be submitted monthly and will include the charges incurred during the preceding month. Payment of these invoices is due within thirty (30) days of the invoice date. Late payment may be subjected to interest charges of 1.5% per month.

This fee schedule contains confidential business information and is not to be copied or distributed for any purpose other than the use intended in this contract or proposal

**GENERAL CONDITIONS FOR PROFESSIONAL SERVICES**

**ARTICLE I**

**METHOD OF CHARGING AND PAYMENT CONDITIONS**

The method of charging for CGC's services ("Services") shall be on a time and materials basis and shall be based on the Schedule of Fees and Charges in effect when the Services are performed. CGC periodically shall submit invoices to Client. Client shall pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall so notify CGC thereof within fifteen (15) days from date of the invoice, give reasons for the objection and pay that portion of the invoice not in dispute. Client shall pay an additional charge of one and one-half percent (1-1/2%) of the amount of the invoice per month or the maximum percentage allowed by law, whichever is the lesser, for any payment received by CGC more than thirty (30) days from date of invoice. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. The additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event of a legal action brought by CGC against Client for invoice amounts not paid, attorneys' fees, court costs and other related expenses shall be paid to the prevailing party by the other party.

Client shall reimburse CGC for any sales, use and value-added taxes which apply to the Services. Client shall reimburse CGC for the amount of such taxes in addition to the compensation due for the Services.

In addition to the above, if payment of CGC invoices is not maintained on a thirty (30) day current basis, CGC may, by ten (10) days written notice to Client, suspend further performance and withhold any and all data from Client until such invoice payments are restored to a current basis.

**ARTICLE II**

**CONSTRUCTION PROCEDURES**

CGC, except for its own services, shall not specify construction procedures, manage or supervise construction, or implement or be responsible for health and safety procedures; shall not be responsible for the acts or omissions of contractor's or other parties on the project; and shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs. CGC testing or inspection of portions of the work of other parties on a project shall not relieve such other parties from their responsibility for performing their work in accordance with applicable plans, specifications and safety requirements.

**ARTICLE III**

**RECOGNITION OF RISK**

Client recognizes that environmental, geologic, hydrogeologic and geotechnical conditions can vary from those encountered at the times and locations where data are obtained by CGC, and that the limited data result in some level of uncertainty with respect to the interpretation of these conditions, despite the use of due professional care.

**ARTICLE IV**

**PROFESSIONAL RESPONSIBILITY**

CGC represents that the Services shall be performed, within the limits prescribed by Client, in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants under similar circumstances at the time the Services are performed. No other representations to Client, express or implied, and no warranty or guarantee is included or intended hereunder, or in any report, opinion, document or otherwise.

**ARTICLE V**

**LIMITATIONS OF LIABILITY**

The liability of CGC, its employees, agents and subcontractors (hereinafter for purposes of this Article V referred to collectively as "CGC"), for Client's claims of loss, injury, death, damage or expense, including, without limitation, Client's claims of contribution and indemnification with respect to third party claims, relating to the Services or to obligations imposed hereunder (hereinafter, "Client's Claims") shall not exceed in the aggregate:

- (1) the total sum of \$100,000 for Client's Claims arising out of professional negligence, including errors, omissions or other professional acts, and including unintentional breach of contract;
- (2) the total sum of \$1,000,000 for Client's Claims arising out of negligence, or other causes for which CGC has any legal liability, other than as described in (1) above.

In no event shall either CGC or Client be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

**ARTICLE VI  
INDEMNIFICATION**

If any claim is brought against CGC, its employees, agents or subcontractor (hereinafter for purposes of this Article VI referred to collectively as "CGC") and/or Client by a third party relating in any way to the Services, the contribution and indemnification rights and obligations of CGC and Client, subject to the limitations of liability under Article V above, shall be determined as follows:

- (1) if any negligence, breach of contract, or willful misconduct of CGC caused any damage, injury or loss claimed by the third party, then CGC and Client shall each indemnify the other against any loss or judgement on a comparative responsibility basis under comparative negligence principles (Client responsibility to include that of its agents, employees and other contractors);
- (2) unless CGC was guilty of negligence, breach of contract, or willful misconduct which, in whole or in part, caused the damage, injury or loss asserted in the third party claim, Client shall indemnify CGC against the claim, liability, loss, legal fees, consulting fees and other costs of defense reasonably incurred.

**ARTICLE VII  
INSURANCE**

CGC agrees to maintain during the performance of the Services: (1) statutory Workers' Compensation coverage; and (2) Comprehensive General and Automobile Liability insurance coverage in the sum of not less than \$1,000,000.

**ARTICLE VIII  
CLIENT ACTION TO BE TAKEN**

Client shall notify CGC of any known, potential or possible health or safety hazards existing on or near the project site upon which the Services are to be or are being performed. If hazardous conditions are discovered during the performance of the Services that are different in type, amount or concentration from those disclosed to CGC prior to commencement of the Services, then, upon notification, Client and CGC shall equitably adjust the Services and compensation. If the parties are unable to agree on the adjustment, the Services shall be terminated and CGC shall be paid for the portion of the Services performed and reasonable termination charges.

Client shall correctly show, on plans to be furnished to CGC, the location of subsurface structures, such as pipes, tanks, cables and utilities. If the Services require CGC to investigate the location of such underground structures, then consistent with the agreed upon scope of such investigation, CGC shall be obligated to perform the investigation in accordance with reasonable standards of care. CGC shall not be responsible for damage to underground structures which occurs despite the use of such care.

Client shall give CGC prompt written notice of any suspended defect in the Services.

**ARTICLE IX  
FORCE MAJEURE**

Neither party shall hold the other responsible for damages or for delays in performance caused by force majeure, acts of God, or other acts or circumstances beyond the control of the other party or that could not have been reasonably foreseen and prevented. For this purpose, such acts or circumstances shall include, but not be limited to, unusual weather affecting performance, floods, epidemics, war, riots, strikes, lockouts or other industrial disturbances, protest demonstrations, unanticipated site conditions, and inability, with reasonable diligence, to supply personnel, equipment or material for the Services. Should such acts or circumstances occur, both parties shall use their best efforts to overcome the difficulties arising and to resume as soon as reasonably possible the normal pursuit of the Services. Delays which cumulatively exceed forty-five (45) days shall, at the option of either party, make the Services subject to termination for convenience or to renegotiation.

**ARTICLE X  
ESTIMATED TIME SCHEDULE**

Because of the uncertainties inherent in the Services, time schedules are only estimated schedules and are subject to revision unless specifically described as otherwise herein.

**ARTICLE XI  
ESTIMATED CHARGES AND PAYMENT CONDITIONS**

CGC's charges are estimated only and shall not be regarded as "lump sum", "fixed price" or "guaranteed maximum" compensation unless expressly stated as such in writing.

**Discussion/Recommendation on award of the 2017 Joint & Crack Cleaning and Sealing bid to Fahrner Asphalt Services LLC in the amount of \$30,000 funded from Capital Projects**

Hedlund/Halverson motion to approve. Item was approved by the Public Works Committee. There is a savings of \$3,500 due to a lot of the work being in one ward. This is a not to exceed amount and they will look for other areas that need to be sealed. Motion carried 4 to 0.

**Discussion/Recommendation on proposal from CGC, Inc for test boring on the 900/1000 blocks of Main Street funded from Capital Projects**

Hedlund/Kordus motion to approve. This also includes Highway 50 and Wells Street as there is a sink hole that was patched. Motion carried 4 to 0.

**Presentation of Accounts**

Purchase Orders (none)

Hedlund/Halverson motion to approve the Prepaid Bills in the amount of \$2,519.95. Motion carried 4 to 0.

Kordus/Hedlund motion to approve the Regular Bills in the amount of \$198,239.72. Motion carried 4 to 0.

**Adjournment**

Hedlund/Halverson motion to adjourn at 6:32pm. Motion carried 4 to 0.

/s/ Sabrina Waswo, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE FINANCE, LICENSE & REGULATION COMMITTEE**

## **CONDITIONAL USE RESOLUTION 17-R55**

A resolution authorizing the issuance of a Conditional Use Permit for Kevin Sychowski, located at 830 Clover Street, Lake Geneva WI 53147, to allow for the construction of a 1,950 square foot accessory structure located in the SR-4 Zoning District.

WHEREAS, the City Plan Commission has considered the application of Kevin Sychowski for the use of SR-4 allowance to exceed the 1,000 square foot maximum area of an accessory structure with the issuance of a conditional use permit;

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on September 18, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Kevin Sychowski, located at 830 Clover Street, Lake Geneva WI 53147, to allow for exception of the SR-4 zoning allowance to exceed 1,000 maximum area of an accessory structure size with the issuance of a conditional use permit, located in the SR-4 zoning district, Tax Key No. ZCL200008.

To include all affirmative findings of fact:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
  - The location of all approved building setbacks shall be verified by an onsite inspection by the Building Administrator prior to pouring the building foundation walls.

Granted by action of the Common Council of the City of Lake Geneva this 25<sup>th</sup> day of September 2017.

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Alan Kupsik, Mayor

ATTEST:

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Sabrina Waswo, City Clerk

STAFF REPORT  
To Lake Geneva Plan Commission  
Meeting Date: September 18, 2017

Agenda Item #12.a.

Applicant:

Kevin Sychowski  
830 Clover Lane  
Lake Geneva, WI 53147

Request:

830 Clover Lane, Lake Geneva, WI 53147  
Proposed Conditional Use Permit to exceed  
Accessory Structure limits of 1000 Sqft to build  
at 1950 sq ft

Description: Additional Materials submitted per Plan Commission request from the August meeting

The applicant is submitting a Conditional Use Permit (CUP) request to allow for the construction of an accessory structure of 1,950 square feet. The current zoning code maximum allowance for a residential accessory structure is 1,000 square feet without the need to be granted a CUP as found in section 98-206(8)(c):

1. Permitted by Right {All Districts, if under 1,000 sq. ft.}
  - a. One (1) attached or detached garage.
  - b. A total of three (3) accessory structures
2. Conditional Use Regulations: a. In excess of 1,000 sq feet for the combination of all accessory structures and for more than three accessory structures requires the issuance of a Conditional Use Permit.

The property located at 830 Clover Lane is a fairly sizable lot of just over ½ acre which allows the room necessary for this request.

The property is abutted to the north by duplex rental units about where this proposed structure will be located provide approval is granted. The neighbor directly next door is a single family residence, and to the west approximately 400' through a very vegetative rear lot so this property will not be impacted.

The property is zoned Single Family – 4 (SR-4) and will meet all other setbacks and regulations for that zoning classification to include the maximum height allowed of 15' to the mean elevation for the roof.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,

- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review Comments:

The property is a generously large residential property with ample room to allow for the installation, and no impacts to neighbors are anticipated.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
  4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
  5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
  6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any

other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the Proposed Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend *approval* of the proposed conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.
3. Staff recommends that the *following conditions* be attached:
  - a. The proposed accessory structure location be approved as submitted as identified on the survey.
  - b. The accessory structure when constructed does not exceed the allow building heights as permitted in the SR- 4 zoning code of 15 feet mean elevation height.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

830 Clover St. Lake Geneva 53147

The east 1/2 of lot 11, except south 60 feet 2nd columbian division, in the  
SE 1/4 of section 26, town 2 north, range 17 east

NAME AND ADDRESS OF CURRENT OWNER:

Kevin Sychowski

8355 W Foster Ave Natick IL 60706

TELEPHONE NUMBER OF CURRENT OWNER: 773 203 9458

NAME AND ADDRESS OF APPLICANT:

Kevin Sychowski

8355 W Foster Ave Natick IL 60706

TELEPHONE NUMBER OF APPLICANT: 773 203 9458

PROPOSED CONDITIONAL USE:

30' x 65' garage meeting all city requirements.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Herbi Lightner 312-848-1853 architect

Kevin Sychowski 773-203-9458 contractor

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

remove old garage, dig new foundation and build

new garage

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)] Paid 7/24/17

7-17-17

Kevin Sychowski

DATE

SIGNATURE OF APPLICANT

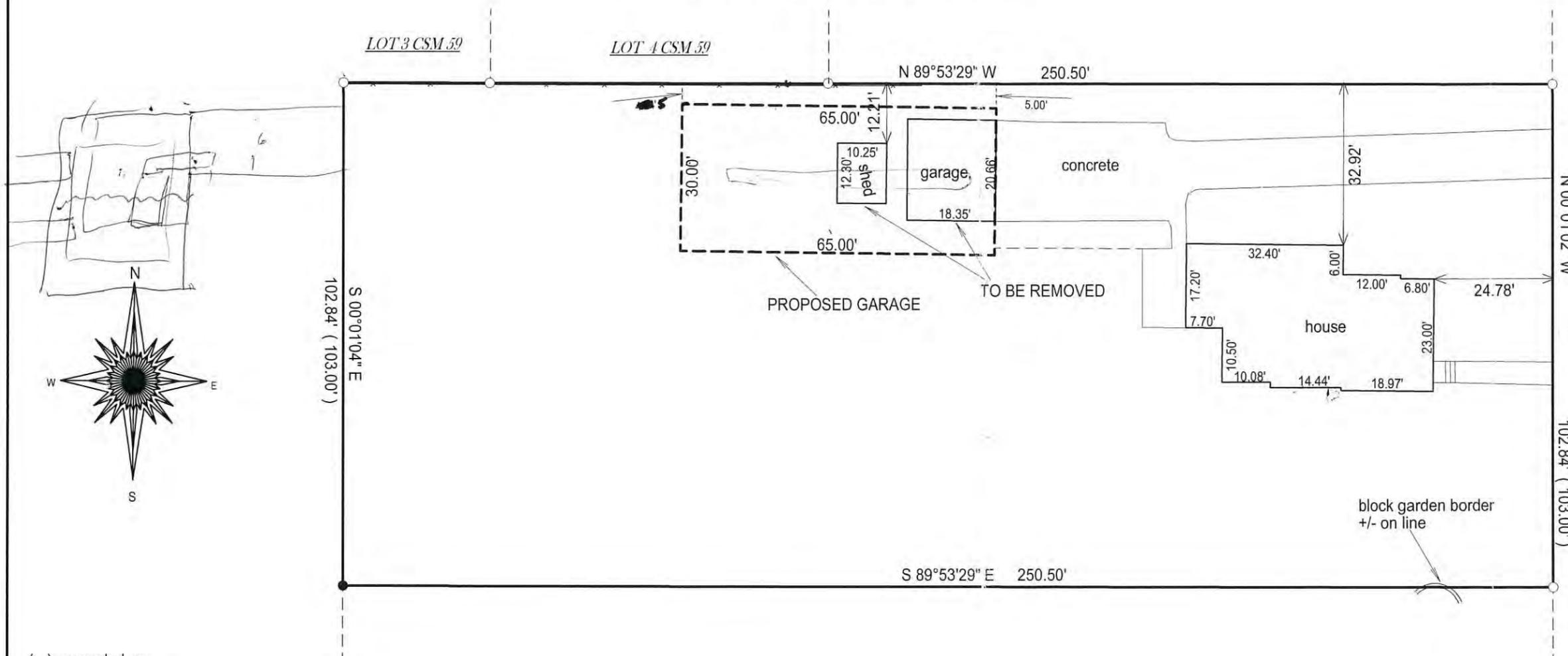
PREPARED FOR  
 KEVIN R. SYCHOWSKI  
 8355 W. FOSTER AVE  
 NORRIDGE IL. 60706

# PLAT OF SURVEY

- OF -

THE EAST 1/2 OF LOT 11, EXCEPT THE SOUTH 60.00 FEET, 2ND COLUMBIAN SUBDIVISION,  
 LOCATED IN THE SE 1/4 OF SECTION 26, TOWN2 NORTH, RANGE 17 EAST, CITY OF LAKE  
 GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

PATHFINDER SURVEYING INC.  
 (formerly)  
 J.K. SURVEYING INC.  
 P.O BOX 322  
 LAKE GENEVA, WI. 53147  
 WWW.PATHFINDERSURVEYING.NET  
 262-248-8303



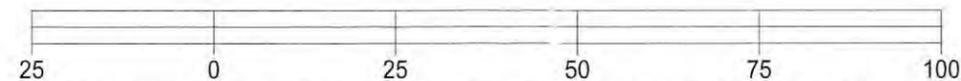
CLOVER STREET

- ( ) = recorded as
- = found iron bar
- = found iron pipe
- = set iron pipe
- = set iron bar

SCALE 1" = 25'

JOB # 16-54

TAX ID # ZCL200008



BASIS OF BEARING OF THIS PLAT: THE US STATE PLANE COORDINATE SYSTEM SOUTH ZONE, GRID NORTH. NAD 83.

"I hereby certify that I have surveyed the above described property and that the above map is a true representation of its exterior boundary and shows the size and location of all visible structures, apparent easements and encroachments if any."

This survey is made for the present owners of the property, and those who purchase, mortgage, or guarantee the title thereto, within one year from the date hereof.

DATED THIS 15TH DAY OF MARCH, 2016.

REVISED 3-14-2017  
 ADDED PROPOSED GARAGE



*Jeffrey L. Kimps*  
 JEFFREY L. KIMPS S - 2436  
 Wisconsin Professional Land Surveyor  
 (original if signed in red)

EXISTING VIEW 1



PROPOSED VIEW 1



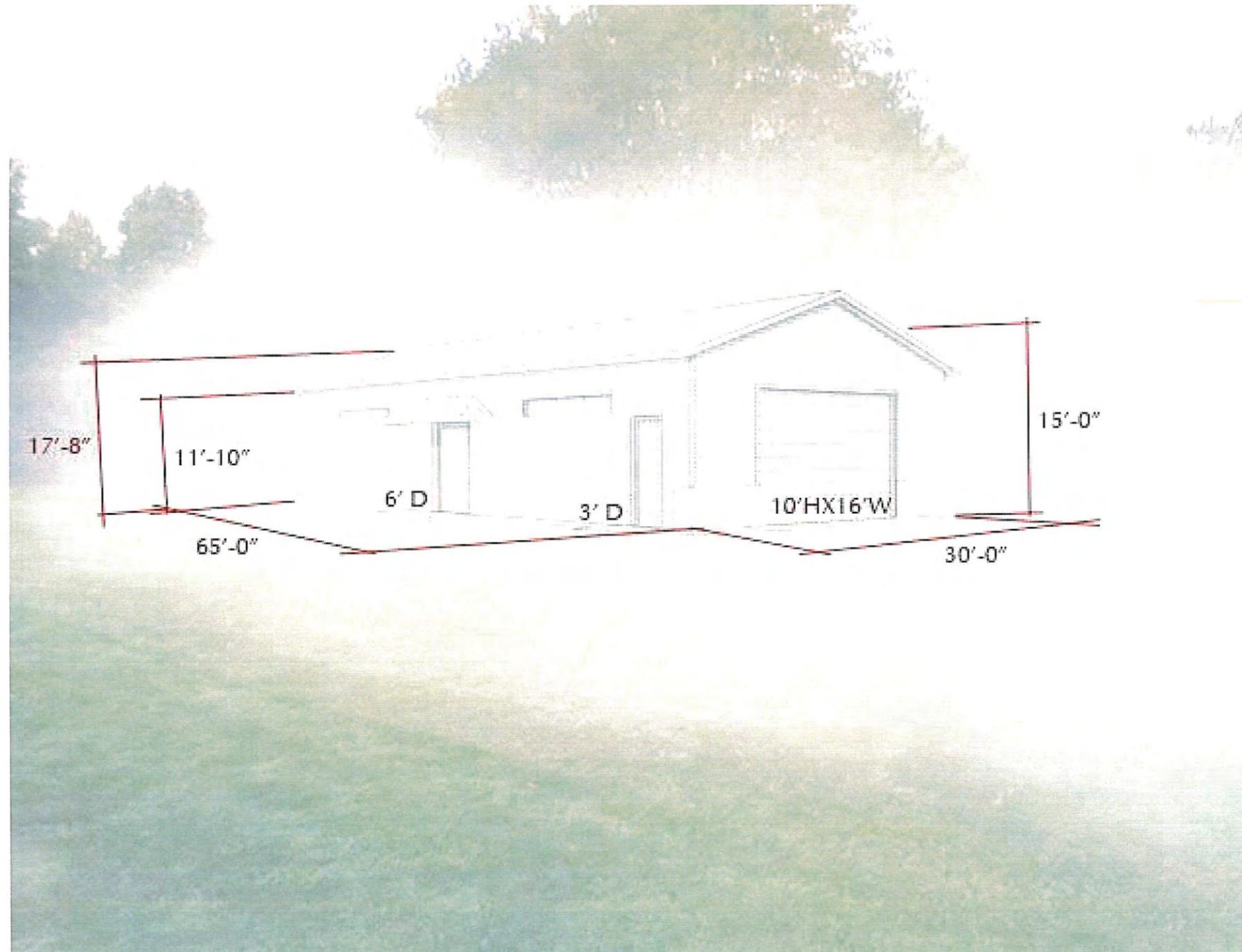
EXISTING VIEW 2



PROPOSED VIEW 2



# GARAGE DIMENSIONS



**PLAN COMMISSION MEETING  
MONDAY, SEPTEMBER 18, 2017 – 6:00 PM  
COUNCIL CHAMBERS, CITY HALL**

Mayor Kupsik called the meeting to order at 6:00 p.m.

**Roll Call.** Present: Mayor Kupsik, John Gibbs, Sarah Hill, Ann Esarco, Tyler Frederick, Ted Horne. Absent (Excused): Alderman Doug Skates. Also Present: City Planner Slavney, City Attorney Draper, City Administrator Oborn. Building and Zoning Administrator Walling, Building & Zoning Administrative Assistant Follensbee.

**Approve the Minutes of August 21, 2017 Plan Commission meeting as distributed.**

Gibbs/Horne motion to approve. Motion carried 6 to 0.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.**

No Public Comments.

**Acknowledgement of Correspondence.**

**Downtown Design Review**

**Application by Ida Tarczinski, 727 Geneva Street, Lake Geneva, WI 53147, to replace the sign face of an existing monument sign at 727 Geneva Street, Ida's Salon, Tax Key No. ZOP00157.**

Zoning Administrator Walling stated the applicant wants to use the same sign from a former location in the city for her new location which was approved by the Plan Commission in the past.

Gibbs/Frederick motion to approve the sign.

Roll Call: Kupsik, Gibbs, Hill, Esarco, Frederick, Horne voting "yes." Motion carried 6 to 0.

**Public Hearing and Recommendation on a Conditional Use filed by Kevin Sychowski, 830 Clover Street, Lake Geneva, WI 53147, to allow for the construction of an accessory structure of 1,950 square feet, at 830 Clover Street, Tax Key No. ZCL200008.**

Kevin Sychowski presented his request for a larger garage for storage. Zoning Administrator Walling stated the applicant submitted a drawing showing the dimensions of the garage along with proposed renderings of the structure.

Speaker 1: Larry Hicks, 1318 Marion Street, Lake Geneva, opposes the proposed garage.

Speaker 2: Matt Mergener, 826 Clover Street, Lake Geneva, opposes the proposed garage.

Speaker 3: Robert Furlow, 1243 Pleasant Street, Lake Geneva, opposes the proposed garage.

Speaker 4: Nathan Nelson, 835 Clover Street, Lake Geneva, supports the proposed garage.

Kupsik/Hill motion to close the public hearing. Motion carried 6 to 0.

Commissioner Frederick asked Zoning Administrator Walling to clarify the percentages of the lot usage. Planner Slavney stated it was about 8% of the site. Walling said it was well under the 40 % maximum build out.

Horne/Hill motion to approve and include all staff recommendations and fact finding.

Roll Call: Kupsik, Gibbs, Hill, Esarco, Frederick, Horne voting "yes. Motion carried 6 to 0.

**Public Hearing and Recommendation on a Conditional Use filed by Frank Klepitsch, 420 Sunrise Avenue, Lake Bluff, IL 60044, on behalf of Francis Beidler III & Elizabeth Tisdahl, for SR-4 Setbacks in ER-1 Zoning District to allow the addition of a new screened porch located at 698 S Lake Shore Drive, Tax Key No. ZBB00006.**

Frank Klepitsch, architect for project, presented the request for a one story screened porch.

## **CONDITIONAL USE RESOLUTION 17-R54**

A resolution authorizing the issuance of a Conditional Use Permit for Francis Beidler III and Elizabeth Tisdahl, located at 698 S. Lake Shore Drive, Lake Geneva WI 53147, to allow for SR-4 zoning setbacks in the ER-1 Zoning District to construct an addition to the existing single family home.

WHEREAS, the City Plan Commission has considered the application of Francis Beidler III and Elizabeth Tisdahl for the use of SR-4 setbacks;

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on September 18, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Francis Beidler III and Elizabeth Tisdahl, located at 698 S. Lake Shore Drive, Lake Geneva WI 53147, to allow for the use of the SR-4 zoning setbacks in the ER- 1 zoning district to construct an addition to an existing single family home, located in the ER-1 zoning district, Tax Key No. ZBB00006.

To include all affirmative findings of fact.

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
  - The location of all approved building setbacks shall be verified by an onsite inspection by the Building Administrator prior to pouring the building foundation walls.

Granted by action of the Common Council of the City of Lake Geneva this 25<sup>th</sup> day of September 2017.

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Alan Kupsik, Mayor

ATTEST:

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Sabrina Waswo, City Clerk

STAFF REPORT  
To Lake Geneva Plan Commission  
Meeting Date: June 19, 2017

Agenda Item #12.b.

Applicant:

Francis Beidler III & Elizabeth Tisdahl  
53 W. Jackson Blvd. Suite 530  
Chicago IL 60604

Request:

698 South Lake Shore Drive  
Conditional Use Permit  
SR-4 Setbacks in ER-1 Zoning District

Description:

The applicant is submitting a proposal for a Conditional Use Permit (CUP) for a new residence for the property located at 698 South Lake Shore Drive. The project would include the addition of an approximately 527 square foot sunroom structure attached to the recently renovated home. The applicants have carefully designed the proposed residence to maintain building setbacks, including the recent renovations to the home.

The proposed sunroom addition will compliment the structure and in most cases will not even be visible from the South Shore Drive roadway do the addition location.

Project Details from CUP Submittal

The proposed project submittal meets or exceeds all requirements of the Zoning Ordinance.

**Proposed Site Plans** :( Sheet A-1) (dated 08/1/2017 respectively)

The Site Plan demonstrates that the proposed home maintains all existing setback distances provided by the existing home. The proposed home provides the following setback measurements:

|                         | <u>Required in SR-4</u> | <u>Existing Home</u>     |
|-------------------------|-------------------------|--------------------------|
| Min Street Yard Setback | 25 feet                 | 28 feet to front of home |
| Min Rear Yard Setback   | 30 feet to home         | 43.33 feet to home       |

*Report on the Conditional Use Permit for 698 South Shore Drive continues on the next page.*

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Staff Review Comments:

The proposed conditional use includes all existing setbacks provided on all four sides of the proposed home. The proposed maximum height of the home, at about 24 feet, is more than ten feet lower than the permitted height of the zoning district.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
- a. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  - b. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
  - c. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
  - d. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
  - e. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
  - f. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:

- a. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
- b. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
- c. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
- d. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
- e. The proposed conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
- f. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the proposed Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend approval of the proposed conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above, noting that the proposal is a fully consistent with the setback requirements of the SR-4 zoning district, and results in the same setbacks on all four sides of the building over the current home.
3. Finally, staff recommends that *the following additional condition of approval* be attached to the approval:
  - a. That the location of all approved building setbacks be verified by an on-site inspection by the Building Administrator prior to pouring building foundation walls.

**APPLICATION FOR CONDITIONAL USE**

*City of Lake Geneva*

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

698 South Lake Shore Drive

NAME AND ADDRESS OF CURRENT OWNER:

Francis Beidler III

Elizabeth Tisdahl

TELEPHONE NUMBER OF CURRENT OWNER:

312.922.3792

NAME AND ADDRESS OF APPLICANT:

Francis Beidler III

53 W. Jackson Blvd. Suite 530 Chicago IL 60604

TELEPHONE NUMBER OF APPLICANT:

312.922.3792

PROPOSED CONDITIONAL USE:

SR4 Setbacks in EF1 District

SR4 Zoning in EF1 District

ZONING DISTRICT IN WHICH LAND IS LOCATED:

EF1

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Frank J. Klepitsch

420 Sunrise Ave

Lake Bluff, IL 60044

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

New Screen Porch

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

8/8/17

DATE

Francis Beidler III

SIGNATURE OF APPLICANT

- (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- (e) Written justification for the proposed conditional use:
  - Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

### III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
 

Small lot size (70 x 200) more appropriate  
for SR-4 zoning
2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
 

Small lot in estate residential district,  
directly across the street from SR 4 district
3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?
 

No impact. Restores architecture of old gate  
house and coach house for 698 South Lake  
Shore Drive.
4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?
 

Reminiscent of historic architecture and land  
use established over 100 years ago.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

Yes - utilities and house are already in place;  
using existing service

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

N/A

**IV.FINAL APPLICATION PACKET INFORMATION**

- \_\_\_\_ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator:      Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator:      Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk:      Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Class 2 Legal Notice sent to official newspaper by City Clerk:      Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Class 2 Legal Notice published on \_\_\_\_\_ and \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Conditional Use recorded with the County Register of Deeds Office:      Date: \_\_\_\_\_ by: \_\_\_\_\_





### My Map

**WALWORTH COUNTY, WISCONSIN**

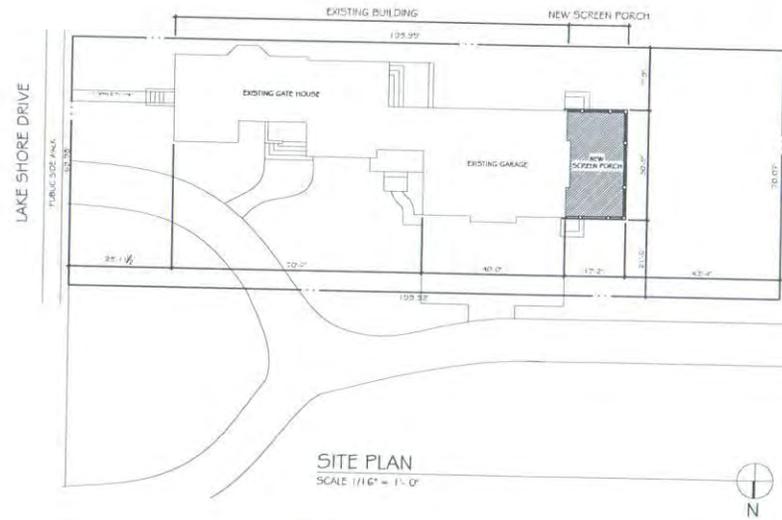
0 15 30 60 90 120 Feet  
1 inch = 79 feet

Author:  
Map Produced on: 4/24/2015

Wisconsin State Plane Coordinate System, South Zone  
Horizontal Datum: NAD83

Walworth County Information Technology Department  
Land Information Division  
1800 County Trunk HWY  
Elsau, Wisconsin 53121-1001

DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PROVIDED AS A SERVICE TO THE PUBLIC AND IS NOT A GUARANTEE OF ACCURACY. WALWORTH COUNTY IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. THE USER ASSUMES ALL LIABILITY FOR THE USE OF THIS INFORMATION. WALWORTH COUNTY IS NOT RESPONSIBLE FOR ANY DAMAGES, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THIS INFORMATION.



**SITE PLAN**  
SCALE 1/16" = 1'-0"

**GENERAL NOTES**

- THE DRAWINGS INDICATE THE GENERAL SCOPE OF THE PROJECT IN TERMS OF THE ARCHITECTURAL DESIGN AND CONCEPT. THESE DRAWINGS DO NOT NECESSARILY DESCRIBE ALL WORK REQUIRED FOR THE FULL COMPLETION OF THE PROJECT. ALL SUBCONTRACTORS SHALL FURNISH ALL THOSE ITEMS AND LABOR REQUIRED FOR THE FULL COMPLETION OF THE PROJECT IN FIRST CLASS WORKMANSHIP MANNER.
  - THE SUB-CONTRACTS SHALL BE RESPONSIBLE FOR ALL ASPECTS OF CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, PROCEDURES AND SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION TO THEIR WORK INCLUDING QUALITY AND INSTALLATION. THE ARCHITECT SHALL NOT BE RESPONSIBLE FOR SUB-CONTRACTORS WORK, AND FOR THE SUB-CONTRACTORS FAILURE TO COMPLETE SUCH WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AND IN A PROFESSIONAL AND WORKMANLIKE MANNER.
  - EACH SUB-CONTRACTOR SHALL BE RESPONSIBLE FOR THE COORDINATION OF RELATED INCOMING UTILITIES.
  - VERIFY ALL DIMENSIONS AND CONDITIONS BEFORE COMMENCING ANY WORK. DO NOT SCALE DRAWINGS. WRITTEN DIMENSIONS HOLD PREFERENCE OVER SCALE DIMENSIONS.
  - EACH SUB-CONTRACTOR SHALL:
    - IN NO WAY DAMAGE OR WEAKEN THE STRUCTURAL STRENGTH OF THE BUILDING.
    - REMAIN RESPONSIBLE FOR COMPLIANCE WITH THE PROVISIONS OF THE OCCUPATIONAL SAFETY AND HEALTH ACT, LATEST EDITION.
    - GUARANTEE ALL WORK FOR ONE YEAR AFTER SUBSTANTIAL COMPLETION OF ALL WORK.
    - MAINTAIN THROUGHOUT THE CONSTRUCTION PERIOD, A CERTIFICATE OF INSURANCE FOR ALL LIABILITIES, WITH A HOLD HARMLESS CLAUSE NAMING OWNER AND ARCHITECT AS ADDITIONAL INSURED'S.
  - THE SUB-CONTRACTORS, IN USING THESE DOCUMENTS SHALL INDEMNIFY AND HOLD HARMLESS, THE OWNER AND ARCHITECT FROM ANY AND ALL LIABILITY CLAIMS AND COSTS AS A RESULT OF WORK PERFORMED UNDER THIS PROJECT.
- EXCAVATION**
- PROVIDE ALL EXCAVATION, FILLING, GRADING AS SHOWN ON THE DRAWINGS AND AS REQUIRED FOR NEW FOUNDATION WORK. BEFORE PROCEEDING WITH WORK, CONTRACTOR SHALL HAVE ALL EXISTING UNDERGROUND UTILITIES MARKED IN ORDER THAT THEY BE AVOIDED DURING EXCAVATION.
  - EXCAVATION SHALL CONFORM TO THE PLAN DIMENSIONS AND ELEVATIONS, CONTRACTOR SHALL EXERCISE SPECIAL CAUTION WHEN PERFORMING EXCAVATION TO AVOID DISTURBING THOSE SOILS ON WHICH THE FOUNDATIONS ARE TO BEAR. SOILS ON WHICH FOUNDATION ARE TO BEAR SHALL BE UNDISTRICTED AND HAVE A BEARING CAPACITY OF 3000 PSF.
  - SUITABLE GRANULAR FILL MATERIAL SHALL BE USED IN BRINGING FILLS TO THE LINES AND GRADES INDICATED. TOPSOIL SHALL BE STOCK PILED ON SITE FOR FUTURE USE. GRANULAR FILL SHALL BE PIT-RUN GRAVEL OR CURBED STONE (3/4, CA7) COMPACTED TO 95% MAXIMUM DRY DENSITY IN ALL AREAS INDICATED ON DRAWINGS.
  - THE EXCAVATOR SHALL PROTECT FOUNDATION WALLS AGAINST LATERAL DISPLACEMENT DURING BACK FILL OPERATIONS.
- MASONRY**
- MASONRY CONTRACTOR SHALL TUCK POINT ALL MASONRY FOUNDATION (STONE & BRICK) TO MATCH EXISTING MORTAR JOINTS.
  - PROVIDE STONE VENEER TO MATCH EXISTING STONE FOUNDATIONS AS SHOWN ON PLANS.
  - INSTALL NEW SHRINK GROUT ON TOP OF EXISTING STONE FOUNDATION WALLS TO REMAIN. INSTALL GROUT TO A SMOOTH LEVEL SURFACE FOR SOLE PLATE FRAMING.

**CONCRETE**

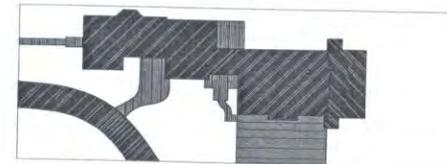
- PROVIDE CAST-IN PLACE CONCRETE WORK AND INSTALLATION AND THE INSTALLATION ANCHOR BOLTS AND ALL EMBEDDED STEEL AND RETALATED ITEMS AS SHOWN ON DRAWINGS AND HEREIN SPECIFIED IN ACCORDANCE WITH INDUSTRY STANDARDS.
- ALL FOOTINGS SHALL REST ON UNDISTRICTED SOIL WITH BEARING CAPACITY OF 3000 PSF.
- ALL REINFORCED CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITION OF BUILDING CODES REQUIREMENTS FOR REINFORCED CONCRETE AS PUBLISHED BY THE AMERICAN CONCRETE INSTITUTION (A.C.I. STANDARD 318-81)
- ALL CONCRETE TO HAVE A MINIMUM ULTIMATE STRENGTH OF 3000 PSI AT THE END OF 28 DAYS, UNLESS OTHERWISE SPECIFIED.
- REINFORCING STEEL SHALL CONFORM TO ASTM A615 SPECIFICATIONS FOR DEFORMED BILLET STEEL. CONCRETE REINFORCING, GRADE 60. REINFORCING STEEL SHALL BE FREE OF ALL RUST AND FOREIGN MATTER, SHALL BE STORED ABOVE GROUND ON BLOCKS, AND SHALL THOROUGHLY BE PROTECTED FROM THE ELEMENTS.
- PROVIDE 2-#5 TOP AND BOTTOM CONTINUOUS BARS IN FOUNDATION WALL UNLESS OTHERWISE NOTED. LAP BARS 1'-6" AT SPLICES AND PROVIDE 30" LONG CORNER BARS. WHERE NO REINFORCEMENT IS INDICATED, PROVIDE 2-#4 AROUND OPENINGS IN WALLS AND SLABS LAPPED 20" BEYOND CORNERS.
- WELDED WIRE FABRIC SHALL CONFORM TO ASTM A185. WELDED WIRE FABRIC SHALL BE PLACED 2" FROM THE TOP SURFACE IN ALL CONCRETE SLABS, SIZE 6X6-10-10 WWM. PROVIDE SUITABLE ACCESSORIES TO HOLD MESH IN PLACE.
- CONCRETE COVER SHALL BE 1" TOP AND 1" BOTTOM FOR SLABS AND 1-1/2" FOR WALLS; 3" FOR FOOTINGS.
- NO CALCIUM CHLORIDE SHALL BE USED IN ANY CONCRETE OR MORTAR.
- CONCRETE CONTRACTOR SHALL PROVIDE AND INSTALL: ALL PERIMETER DRAIN TILE, SUMP PIT BASEMENT WINDOWS AND FRAMES, WINDOW WELLS AND GRATES.

**CARPENTRY AND FRAMING**

- ROUGH CARPENTRY SHALL INCLUDE: WOOD FRAMING, WOOD GROUNDS, NAILERS AND BLOCKING, WOOD FURRING, SHEATHING AND SUB FLOORING AND ALL EXTERIOR TRIM.
- BRIDGING: SOLID LUMBER  
BLOCKING: SOLID LUMBER  
DOORS AND WINDOWS: KOLBE AND KOLBE (OR EQUAL)  
PARTITIONS: 2X4 SPF STUD GRADE  
FIRE STOPPING  
"MICRO-LAM" TJI CORPORATION SIZE AS SHOWN 2.0 E
- COORDINATION: COORDINATE ALL FRAMING WITH ELECTRICAL, PLUMBING AND HVAC OPENINGS, AVOID JOISTS IN CENTER OF ROOMS.

**PLUMBING**

THE SCOPE OF THE DRAWING AND SPECIFICATIONS SHOW ONLY THE GENERAL LOCATIONS AND TYPE OF PLUMBING FIXTURES. ITEMS THAT ARE NOT PART OF THE DRAWINGS AND SPECIFICATIONS BUT ARE SIZED, DESIGNED, DETAILED, AND PROVIDED BY THE PLUMBING CONTRACTOR OR AS CONTRACTED BY THE OWNER INCLUDE BUT ARE NOT LIMITED TO: PLUMBING WATER SUPPLY PIPING; HOT WATER HEATER; SEWAGE PIPING AND EJECTOR PIT & SUMP; SUMP PUMP; AND RELATED PLUMBING DISTRIBUTION SYSTEMS INCLUDING FINAL HOOKUP OF ALL PLUMBING FIXTURES. ALL PLUMBING SYSTEMS SHALL BE INSTALLED AS RECOMMENDED BY MANUFACTURER AND REQUIRED BY OR FOR PROPER OPERATION IN ACCORDANCE WITH LOCAL CODES.



|                           |        |
|---------------------------|--------|
| LOT AREA                  | 13,991 |
| EXISTING HOUSE            | 2802   |
| DRIVES/WALKS              | 734    |
| DRIVE WAY GARAGE          | 845    |
| CURVED DRIVE WAY          | 811    |
| EXISTING NEW SCREEN PORCH | 5199   |
|                           | 581    |
| TOTAL                     | 5780   |

**GRACELINE ARCHITECTURE**  
FRANK J. KLEPITSCH, A.I.A.  
ARCHITECTURE DESIGN-BUILD INTERIOR DESIGN  
31 WEST JACKSON, SUITE 530 CHICAGO, ILLINOIS 60604  
PHONE: 847.668.8822 EMAIL: FJ@GRACELINEARCHITECTURE.COM

**SCREEN PORCH ADDITION**  
BEIDLER TISDAHL RESIDENCE  
698 SOUTH LAKE SHORE DRIVE  
LAKE GENEVA, WI

STAMP:

DATE: SCALE: APPROVED: APPROVED:

TITLE: SITE PLAN

SHEET NUMBER: A.01





**Public Hearing and Recommendation on a Conditional Use filed by Frank Klepitsch, 420 Sunrise Avenue, Lake Bluff, IL 60044, on behalf of Francis Beidler III & Elizabeth Tisdahl, for SR-4 Setbacks in ER-1 Zoning District to allow the addition of a new screened porch located at 698 S Lake Shore Drive, Tax Key No. ZBB00006.**

Frank Klepitsch, architect for project, presented the request for a one story screened porch.

Hill/Horne motion to close the public hearing. Motion carried 6 to 0.

Kupsik/Hill motion to approve the Conditional Use and include all staff recommendations and fact finding.

Roll Call: Kupsik, Gibbs, Hill, Esarco, Frederick, Horne voting "yes." Motion carried 6 to 0.

**Review and Recommendation of a Plat of Condominium for Prairie Townhome Condominium filed by McMurr I, LLC, 351 W. Hubbard, Site 610, Chicago, IL 60654, to review the proposed development at Tax Key No. ZPRW00054A.**

Item 9.A. has been withdrawn from this evenings meeting agenda at the applicant's request.

Hill/Horne motion to continue public hearing item 9.A. to the next meeting.

Roll Call: Kupsik, Gibbs, Hill, Esarco, Frederick, Horne voting "yes." Motion carried 6 to 0.

**Public Hearing and Recommendation on an amendment to a Precise Implementation Plan filed by McMurr I, LLC, 351 W. Hubbard, Site 610, Chicago, IL 60654, to allow for the development of condominium/townhome units at Tax Key No. ZPRW00054A.**

Speaker 1: Lydia Chartre, attorney at Hush-Blackwell, representing Prairie Wind Townhomes Condominium Association which is next to this proposed development, discussed the concerns of the owners based on the amendment to the Precise Implementation Plan. Owners and board members of the association were also present.

Speaker 2: Jim Fuss, 1150 Park Drive, Unit #1106, Lake Geneva, former board president, shared his apprehensions and opposes this project.

Speaker 3: Doug Bartz, 1150 Park Drive, Unit #1104, Lake Geneva, stated his concerns and opposes this project.

Speaker 4: John Swanson, 1150 Park Drive, Unit #701, discussed his concerns and questions the future of this project and how it will affect their association.

Kupsik/Horne motion to continue public hearing item 9.B. to the next meeting.

Roll Call: Kupsik, Gibbs, Hill, Esarco, Frederick, Horne voting "yes." Motion carried 6 to 0.

**Review and Recommendation of Step 2 of the Concept Plan for the General Development Plan and Precise Implementation Plan, filed by Steve Bieda, Mau & Associates, LLP, 400 Security Blvd, Green Bay, WI 54313, on behalf of Himansu Dhyani, at 1150 Wells Street, Tax Key No. ZYUP00142B.**

Jon LeRoy, Mau & Associates, LLP, 400 Security Blvd, Green Bay, on behalf of the developer, Northern Management, and the owner, Himansu Dhyani, presented the Concept Plan for this project. Zoning Administrator Walling and Planner Slavney stated this meeting is for discussion and encouraged the Plan Commission to ask questions or give suggestions to help the applicant move forward toward the GDP and PIP process. Slavney also explained the process of moving from the Concept Plan to GDP/PIP steps. Commissioners Hill, Esarco, Horne said this project would be a welcomed addition to the city.

**Adjournment.** Hill/Horne motion to adjourn at 6:56 pm. Motion carried 6 to 0.

---

/s/ Brenda Follensbee, Building & Zoning Administrative Assistant

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE PLAN COMMISSION**

STAFF REPORT  
To Lake Geneva Plan Commission  
Meeting Date: September 18, 2017

Agenda Item: 12.c.

Applicant:  
Mau & Associates LLC.  
400 Security Boulevard  
Green Bay WI 54313

Request:  
Review of the Step 2 Concept Plan  
of the proposed Planned Development  
1150 S. Wells Street

Represented by:  
Steve Bieda  
Owner: Himansu Dhyani

Raze existing hotel building and construct  
four 8 – unit buildings with two accessory  
4 – Stall garage accessory buildings.

Description:

The applicant is submitting a request for the initial Concept Plan (step 2) review of the Planned Development.

Planned Developments are intended to provide more incentives for infill development and redevelopment in areas of the community which are experiencing a lack of significant reinvestment. They are also intended to provide for flexible development standards to accommodate unique sites, mixtures of land uses, or development configurations. This proposed development would create Four – 8 unit apartment dwelling units in addition having two additional enclosed 4 – Stall garage units.

The proposed request to allocate design components under a Planned Development would allow for the flexibilities should they be needed that maybe essential to provide a quality development within the Planed Business zoning whereas the plans submitted meets the Multi-Family – 8 standards related to bulk, landscaping, & parking requirements.

Consistency with the Comprehensive Plan:

Wisconsin law requires all Zoning Map Amendments be consistent with the Comprehensive Plan, and particularly with the Future Land Use Map. This map recommends the Neighborhood Mixed Use as a future land use category for the subject property, including several properties that already are Multi-Family – 8.

The category identified on the map maybe mislabeled for the reasons across the street is identified as “multi-family residential” (which it is multi-family) and have been prior to the adoption of the Comprehensive Plan. Additionally the properties north and south of this proposed development have been Multi-Family Residential buildings for many years as identified on the current zoning map, and the future land use map has the proposed use as Neighborhood Mixed Use in the Comprehensive Plan which does not permit MR-8 land use. These inconsistencies typically arise and are identified when requests occur such as these with older properties when they submit for application on land use changes.

Relation to Base Zoning Standards:

All Planned Developments must explicitly identify any flexibilities being requested from base zoning standards in the most comparable regular zoning district. In this instance, the Multi-Family zoning district provides that comparison zoning district.

1. This proposal would require the zoning change request from the current Planned Business (PB) to Multi-Family - 8 (MR-8) to allow for the multi-family land use.
2. All other zoning requirements are met, or in most cases met with “room to spare”.

Action by the Plan Commission:

At the Plan Commission meeting, the Applicant shall engage in an informal discussion with the Plan Commission regarding the conceptual PD. Appropriate topics for discussion may include any of the information provided in the PD Concept Plan Submittal Packet, or other items as determined by the Plan Commission.

Points of discussion and conclusions reached in this stage of the process shall in no way be binding upon Applicant or the City, but should be considered as informal, non-binding basis for proceeding to the next step. The preferred procedure is for one or more iterations of Plan Commission review of the Concept Plan to occur prior to introduction of the formal rezoning petition which accompanies GDP application.

Staff Review Comments:

If the Plan Commission has a favorable reaction to the proposed Concept Plan (Step 2) for the proposal as presented, staff would recommend giving guidance to the applicant to move forward within the guidelines of the General Development Plan (GDP) Step 3.

Staff Recommendation on the Concept Plan:

1. Staff recommends that the Plan Commission recommend *approval* of the Concept Plan Step 2 as submitted, with the understandings the applicant shall apply to rezone the property to Multi-Family Residential – 8 (MR-8).
2. Combine all tax parcels at this location into one tax parcel.

**APPLICATION FOR ZONING MAP AMENDMENT FOR PLANNED DEVELOPMENT  
ZONING INCLUDING GENEVRAL DEVELOPMENT PLAN APPROVAL (PD/GDP) AND  
ONE PRECISE IMPLEMENTATION PLAN APPROVAL (PD/PIP)**

Name of Applicant: Mau & Associates, LLP Steve Bieda

Address of Applicant: 400 Security Boulevard

Green Bay, WI 54313

Telephone No. ( 920 ) 434-9670

Fax and/or email: ( 920 ) 434-9672 sbieda@mau-associates.com

Name of Owner: Himansu Dhyani

Address of Owner: 1150 S Wells Street

Lake Geneva, WI

Telephone No. (262) 248-1060

Fax and/or email: ( )

Subject property address and/or complete legal description (use attached sheet if necessary):

See attached.

Current Zoning District: PB (Planned Business)

*Fee of \$750.00 payable upon filing application.*

8/23/17  
Date

  
Signature of Applicant

# *Mau & Associates, LLP.*

*Land Surveying & Planning - Civil & Water Resource Engineering*

400 Security Boulevard, Green Bay, WI 54313

Phone (920) 434-9670 – Fax (920)434-9672

Website: [www.mau-associates.com](http://www.mau-associates.com)

August 24, 2017

RE: 1150 South Wells Street Multi Family Planned Development

To Fred Walling – Zoning Administrator, City of Lake Geneva

Mau and Associates, on behalf of Northern Management, is initiating the application process of redeveloping two lots at 1150 South Wells Street. The development team, Northern Management, has already invested substantial resources into neighboring multi family properties at 311-318 E South Street and 1110-1122 S Wells Street recently. Northern Management seeks to continue redevelopment momentum into the neighborhood by transforming a near-blighted property at 1150 S Wells Street to a market rate 32 unit two story multi family development which can bring cohesive land use to the neighborhood.

The development team has a large portfolio of owning and operating apartment homes throughout Wisconsin. Northern Management offers top quality multi family apartment homes and properties and has shown commitment to invest in Lake Geneva. The team is looking to construct one of their newest apartment models which utilizes high quality materials and offers amenities and functions of which appeal to residents and neighbors alike. An example of the model which is proposed is located at Meadowland Villas in Sheboygan. The website address for this property is provided below:

<http://www.wisconsinapartments.biz/p-property.php?city=Sheyboygan&Sheyboygan=4>

## **Building Features Include**

First floor unit private patios

Second floor cathedral ceilings and private balconies

All units have either 1 or 2 stall attached garage

In unit washer and dryer

Tile backsplashes

Deluxe vinyl plank flooring

High definition laminate countertops

Units Include:

1 Bed / 1 Bath / 1 Car Attached Garage

2 Bed / 2 Bath / 1 Car Attached Garage

2 Bed / 2 Bath / 2 Car Attached Garage

### Site Statistics

This development projects 32 Units on 2.61 acres equaling 12.26 units / acre. This ratio is less than surrounding multi family development ratios; 14.49 units / acre to the south and 15.25 units / acre to north. However, the ratio gives a good balance to the rest of the established neighborhood insomuch that the scale is not underwhelmingly low in comparison on an urban county highway.

This site plan shows 96 parking stalls. Each building is designed to have 22 attached garage stalls. Each of the eight unit buildings will have (3) two stall garages and (5) one stall garages. Two four unit detached garages near the rear of the property is planned to accommodate residents who seek to have an additional garage stall. Site averages to 3.0 parking stalls / unit.

This parcel lies in neighborhood mixed use, same designation as the neighboring multi family sites to the north and south.

This site plan shows approximately 0.57 impervious surfaceratio in its current configuration. Buildings have been placed within footprint to account for yard setbacks and allot enough land to construct a storm water management pond at the southeast corner of the parcel. The southeast corner makes sense for storm water location as it is the low point of the property and parcel lines are not aligning at 90 degree angles. The acute angle of the southeast lot corner makes building placement less than ideal. Storm water pond sizes have much more flexibility.

Floor area ratio is  $52,360 \text{ SF} / 113,964 \text{ SF} = 0.46$

The team is seeking Planned Development status. We are seeking this status because we feel the product which is being proposed make the most sense for the neighborhood. The proposed apartment product has proven to be desirable to people of all ages. We feel the size and scope of the development would tie very well to the existing multi family homes. We acknowledge that two-family residential homes border the western edge of the property. This plan situates buildings to stay within a 30 foot rear yard setback as not to overwhelm the existing homes. Much of the rear property line has an existing tree line. To ensure further visual separation from vehicular lights, a planted dense screening line is proposed along the paved areas.

The site is currently zoned Planned Business (PB). This development is being submitted to be a Planned Development using the framework of Multi-family Residential (MR-8) standards. However, some land use exemptions and density/intensity exemptions are needed in order to meet this zoning district. Current zoning is PB. Multi family is not a permitted use in PB.

Multi family units are 3651 square feet / dwelling unit. MR-8 standards require a minimum of 4500 square feet / dwelling unit.

Density Standards

12.26 Units Per Acre, Max Gross Density is 8.00 within MR-8

Landscaped Green Area = is 0.42. MR-8 requires 0.50

FAR Ratio =0.46. MR-8 requires 0.275

(2) Four stall detached garages are planned for the site. Square footage to total 2300 square feet.

As of the conceptual plan, this development does not foresee any exemptions from MR-8 standards relating to bulk, landscaping, or parking/loading requirement exceptions.

We believe this planned development strengthens the Wells Street corridor and fills in a gap of underused property within the neighborhood. Northern Management has already made a firm commitment to neighboring properties which were in need of reinvestment. This proposal seeks to continue reinvestment along what would be approximately 1000 linear feet of South Wells Street.

Please to consider this development at the forthcoming September Plan Commission meeting

Thank you very much,

Jon LeRoy

CC:

Alan Kupsik - Mayor of the City of Lake Geneva

[akupsik@cityoflakegeneva.com](mailto:akupsik@cityoflakegeneva.com)

Blaine Oborn – City Administrator

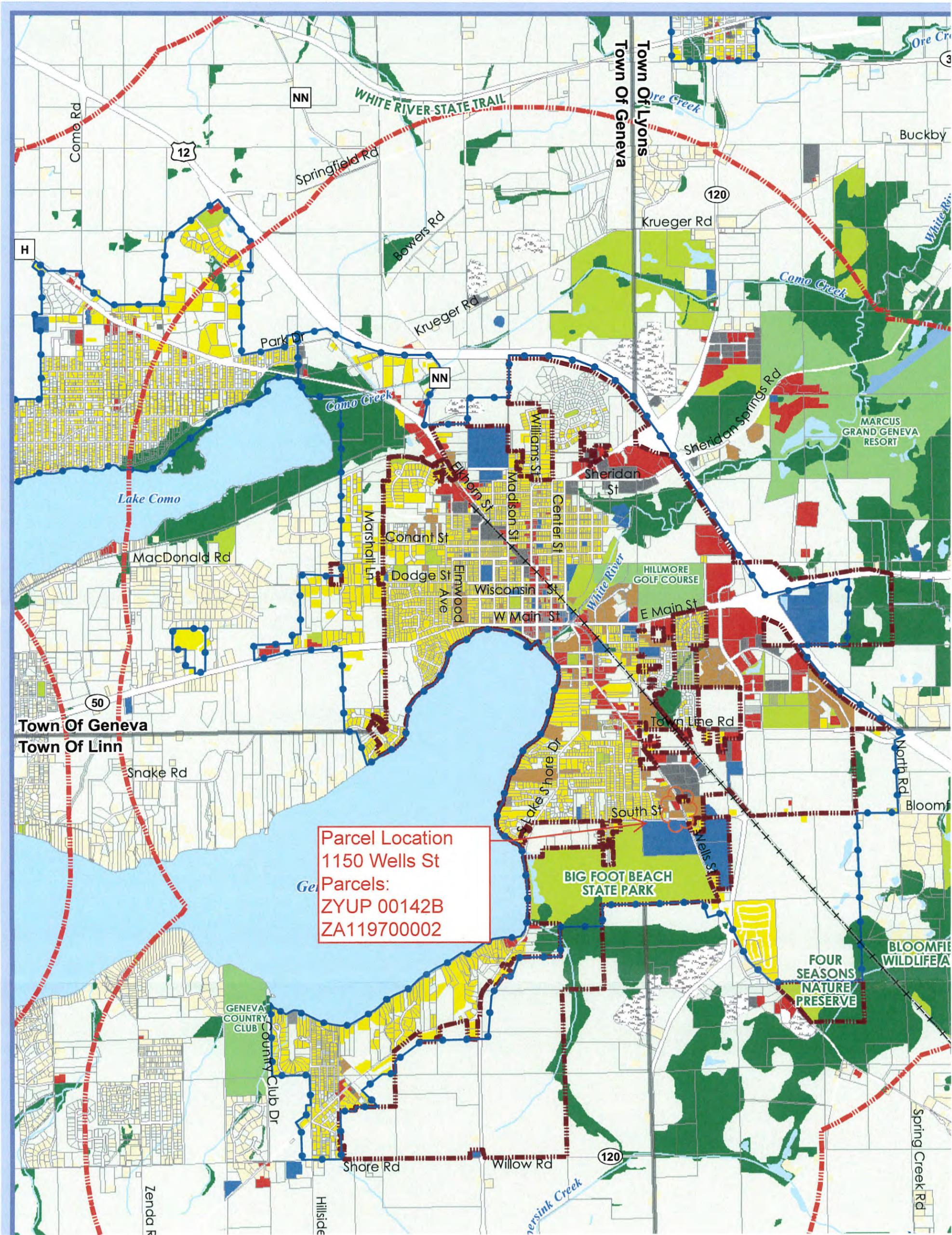
[cityadmin@cityoflakegeneva.com](mailto:cityadmin@cityoflakegeneva.com)

Richard Torhorst – Lake Geneva Development Corporation

[torhorstlaw@genevaonline.com](mailto:torhorstlaw@genevaonline.com)

Sal Dimiceli Sr.

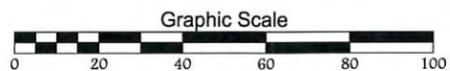
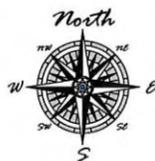
[sal@sal21.com](mailto:sal@sal21.com)



Parcel Location  
1150 Wells St  
Parcels:  
ZYUP 00142B  
ZA119700002

Como Rd  
12  
Springfield Rd  
Bowers Rd  
Krueger Rd  
Town Of Lyons  
Town Of Geneva  
Ore Creek  
Buckby  
120  
Krueger Rd  
H  
Park Dr  
Como Creek  
Sheridan Springs Rd  
MARCUS GRAND GENEVA RESORT  
Lake Como  
MacDonald Rd  
Conant St  
Dodge St  
Elmwood Ave  
Wisconsin St  
W Main St  
HILLMORE GOLF COURSE  
E Main St  
Town Line Rd  
Town Of Geneva  
Town Of Linn  
Snake Rd  
Lakeshore Dr  
South St  
Wells St  
North Rd  
Bloomfield  
BIG FOOT BEACH STATE PARK  
GENEVA COUNTRY CLUB  
County Club Dr  
Shore Rd  
Willow Rd  
120  
Spring Creek Rd  
Zendia Rd  
Hillside  
Wersink Creek  
FOUR SEASONS NATURE PRESERVE  
BLOOMFIELD WILDLIFE AREA

# Proposed Multi Family Redevelopment Site Layout



SCALE  
1"=20'

DRAWN BY  
JEL



TAX PARCEL NO. ZPUP 051428, ZN11970002

Layout Option  
1150 S Wells

**Mau & Associates, LLP**  
LAND SURVEYING & PLANNING  
CIVIL & WATER RESOURCE ENGINEERING  
Phone: 920-434-9670 Website: www.mau-associates.com  
400 Security Blvd, Green Bay, WI 54313

Northern Mangement  
Lake Geneva

PROJECT NO.  
N-6517  
SHEET NO.  
1 of 2  
DRAWING NO.  
S-2832







# CITY OF LAKE GENEVA

626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)



## Memorandum

**Date:** September 21, 2017

**To:** Mayor and Aldermen

**From:** Blaine Oborn, City Administrator

**Subject:** Discussion/Action on Liability and Workman's Compensation insurance renewals with change of property insurance carrier from Chubb to Municipal Property Insurance Company (MPIC) with a \$1,000 deductible and annual premium of \$47,917

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Attached is the annual insurance renewal for the City of Lake Geneva. The cost comparison overview from the expiring period (October 1, 2016 to October 1, 2017) and the new period (October 1, 2017 to October 1, 2018) are displayed on page six of the renewal report projecting an overall decrease.

I recommend renewing the Liability and Workman's Compensation insurance with no changes.

The City has the opportunity to change insurance from Chubb to Municipal Property Insurance Company (MPIC) with a \$1,000 deductible and annual premium of \$47,917 or remain with Chubb with a \$5,000 deductible and annual premium of \$50,185. Chubb was previously at a \$1,000 deductible and they are offering the renewal with the \$5,000 deductible. Based on this information, the City can move to MPIC for more comprehensive coverage, budget savings, and lower deductible.

I recommend changing the property insurance carrier from Chubb to Municipal Property Insurance Company (MPIC) with a \$1,000 deductible and annual premium of \$47,917

# R&R Insurance Services, Inc.

Paul Lessila, CPA  
N80W14824 Appleton Ave ♦ Menomonee Falls, WI 53051  
262.502.3823 ♦ 800.566.7007  
paul.lessila@rrins.com  
www.myknowledgebroker.com



Insurance Solutions  
Presented To:

*City of Lake  
Geneva*



**Policy Term: October 1, 2017 to October 1, 2018**

# City of Lake Geneva Proposal

# Contents



## SECTION 1 PROPOSAL

- A. Coverage/Limits Summary
- B. Cost Comparison

## SECTION 2 COVERAGE SUMMARY

- A. Coverage Enhancements

## SECTION 3 LOCAL REPRESENTATION

- A. Local Plan Representatives

## SECTION 4 PROGRAM PARTICIPATION

- A. Current LWMMI Plan Participants

*This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the insurance coverage documents or talk to an authorized LWMMI Agent .*

# Section 1

## Program

# Proposal



## Coverage/Limits Summary

| Coverage Provided by League of Wisconsin Municipalities Mutual Insurance                      | Limit of Liability       |
|---|--------------------------|
| General Liability (No Terrorism, Mold or Fungi Exclusions)                                    | \$5,000,000              |
| Law Enforcement Liability   | \$5,000,000              |
| Premises Medical Payments   | \$10,000                 |
| Public Officials Liability  | \$5,000,000              |
| Sewer Backup Extended Coverage - Per Occurrence   | \$100,000                |
| Sewer Backup Extended Coverage Annual Aggregate   | \$300,000                |
| Automobile Liability  | \$5,000,000              |
| Automobile:<br>Comprehensive deductible      Various<br>Collision deductible          Various |                          |
| Automobile Medical Payments   | \$10,000                 |
| Uninsured/Underinsured Motorist   | Statutory                |
| Damage to Premises Rented to You  | \$250,000                |
| Workers Compensation Part A Benefits (Including "Terrorism")<br>Part B Employers Liability    | Statutory<br>\$2,000,000 |

The LWMMI Program offers a single limit of liability, combining General Liability, Law Enforcement, Public Officials Liability, and Auto Liability in one policy:

- No Aggregates
- No Claims Made Triggers
- No Deductibles

# Section 1

## Program

# Proposal *Continued*



### Coverage/Limits Summary

| Coverage   | Limit        | Deductible                                    | (company name)           |
|--|--------------|---|--------------------------|
| <b>Property/ Equipment Breakdown</b>   | \$52,911,981 | \$5,000                                       | <b>Chubb Insurance</b>   |
| Mobile Equipment   | \$1,730,298  | \$5,000                                       |                          |
| Pier and Wharf   | \$751,332    | \$5,000                                       |                          |
| <b>Property/ Equipment Breakdown</b>   |              |   | <b>MPIC</b>              |
| Blanket Buildings, Personal Property & Property in the Open  | \$52,911,981 | <i>Options:</i> \$1,000<br>\$2,500 Or \$5,000 |                          |
| Contractors Equipment  | \$1,509,212  |   |                          |
| Pier & Wharf Additional Covered Causes of Loss   | \$751,332    |   |                          |
| Equipment Breakdown  | \$52,841,481 |   |                          |
| <b>Comprehensive Crime Coverage</b>  |              |   |                          |
| Employee Theft – Per Loss<br><i>(Includes Faithful Performance; Deletes Bonded Employee Exclusion)</i> | \$250,000    | \$2,500                                       | <b>Hanover Insurance</b> |
| Forgery or Alteration  | \$2,000      | \$500   |                          |
| Theft of Money and Securities<br>Inside<br>Outside   |              |   |                          |
| Computer Fraud   | \$250,000    | \$2,500                                       |                          |
| Funds Transfer Fraud   | \$250,000    | \$2,500                                       |                          |
| <b>Optional quote:</b>   |              |   |                          |
| Funds Transfer –False Pretenses  | \$75,000     | \$7,500                                       |                          |

# Section 1

## Program

# Proposal *Continued*



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### Workers Compensation

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#### Employers Liability

|                         |         |
|-------------------------|---------|
| Each Accident           | 100,000 |
| Disease – Policy Limit  | 500,000 |
| Disease – Each Employee | 100,000 |

#### Rating Information

| Class Code | Classifications           | Estimated Remuneration | Rate   | Estimated Premium |
|------------|---------------------------|------------------------|--------|-------------------|
| 7520       | Waterworks Operation      | \$487,100              | \$4.04 | \$19,679          |
| 7709       | Fire Department Volunteer | 9,144                  |        | \$5,595           |
| 7720       | Police Officers           | \$1,599,200            | \$3.16 | \$50,535          |
| 8810       | Clerical Office           | \$1,606,300            | \$0.21 | \$3,373           |
| 9412       | Municipal Operations      | \$1,167,400            | \$4.25 | \$49,615          |

#### Factors & Premiums

| Coverage                              | Rate | Premium           |
|---------------------------------------|------|-------------------|
| Classifications Total                 |      | \$ 128,797        |
| Experience Modification               | 1.31 | \$ 39,927         |
| Premium Discount                      | 8.5% | \$ -14,444        |
| Expense Constant                      |      | \$ 220            |
| Terrorism                             |      | \$ 0 (no charge)  |
| <b>Total Estimated Annual Premium</b> |      | <b>\$ 154,500</b> |

Other:  
Semi-Annual

# Section 1

## Program



### Cost Comparison

|                                | EXPIRING         | VS | LWMMI AND OTHERS |
|--------------------------------|------------------|----|------------------|
| General Liability              | \$ 30,913        |    | \$ 32,304        |
| Law Enforcement Liability      | \$ 16,969        |    | \$ 17,733        |
| Public Officials E&O Liability | \$ 16,225        |    | \$ 16,955        |
| Automobile Liability           | \$ 18,046        |    | \$ 19,361        |
| Auto Physical Damage           | \$ 21,316        |    | \$ 23,619        |
| No-Fault Sewer Coverage        | \$ 13,599        |    | \$ 13,692        |
| Property / Inland Marine       | \$ 56,039        |    | \$ 50,185        |
| Boiler & Machinery             | Included         |    | Included         |
| Crime                          | \$ 1,006         |    | \$ 1,030         |
| <b>Subtotal</b>                | <b>\$174,113</b> |    | <b>\$174,879</b> |
| Workers Compensation           | \$ 160,250       |    | \$ 154,500       |
| <b>TOTAL ANNUAL ESTIMATE</b>   | <b>\$334,363</b> |    | <b>\$329,379</b> |

#### Special Conditions/Options:

- Property & Equipment Breakdown Optional quotes – MPIC
  - \$1,000 Deductible – Annual premium \$47,917
  - \$2,500 Deductible – Annual premium \$45,182
  - \$5,000 Deductible – Annual premium \$40,439
- Crime Optional quote – Funds Transfer – False pretense Coverage
  - Limit: \$75,000
  - Deductible \$7,500
  - Additional Annual premium \$50

## Section 2

# Coverage

## Summary



### League of Wisconsin Municipalities Mutual Insurance Coverage Enhancements

LWMMI is pleased to offer major coverage enhancements many commercial issuers exclude, including:

- A single policy combining General Liability, Law Enforcement, Public Officials Errors & Liability, and Auto Liability, reducing the chance for gaps between policies
- No “Aggregate Limits.” The “Per Occurrence” policy limit applies to all liability claims
- All coverage is on an “Occurrence” basis, including Public Officials and Employee Benefits Liability
- Prior Act coverage provided for former “Claims-Made” Policies
- Defense costs in addition to the policy limit for all liability coverage, including Law Enforcement Liability
- Police and public official claims will not be settled without your approval
- Limited defense cost reimbursement for alleged criminal acts
- Non-Monetary Claims Coverage up to \$50,000 Per Wrongful Act; subject to a \$250,000 Aggregate Limit
- Sudden and Accidental Above Ground Pollution – \$250,000
- Back and Future Wages and Benefits Covered
- Automobile and Premise Medical No Fault Payments
- \$2,000,000 Added to Limits for Workers Compensation Part B - Employers Liability of the League’s Policy
- Expanded Contractual Liability for Mutual Aid Agreements
- Optional No-Fault Sewer Back-Ups (subject to underwriting acceptability) – \$100,000 per occurrence, \$300,000 annual aggregate.
- Tax Assessment Disputes – up to \$50,000 for Defense



## Service Highlights

### Financial Strength

MPIC has in place a \$1,000,000,000 reinsurance program to provide the security needed for large or catastrophic losses. All reinsurance companies are rated "A" or better by A.M. Best with a combined surplus of \$7 billion. In addition, several Lloyds of London syndicates provide additional security. There are significant assets supporting MPIC's promise to pay.

### Agent Services

The needs of municipalities and counties are different than commercial companies. That is why MPIC has appointed agents who specialize in servicing LWMMI, CVMIC, and WMMIC members. Your needs come first.

### Policy/claim services

MPIC has as staff of underwriting and claims personnel that are specifically dedicated to working with MPIC insureds and agents. These individuals are strategically located throughout the state to rapidly address the service requirements of insureds.

### Appraisal Services

HCA Asset Management, LLC has been retained by MPIC to provide a comprehensive appraisal to each insured. This includes onsite evaluations of all buildings greater than \$250,000 in value. These appraisals will be provided on a rolling five year cycle, at no additional cost to the insured.

### MPIC's Board of Directors

MPIC is fortunate to have seven board members, whose full time positions are servicing municipalities and counties in Wisconsin. They understand your needs and provide the direction and oversight to MPIC service providers.

#### Board of Directors:

- Jerry Deschane, Executive Director LWM and LWMMI Director
- Dennis Tweedale, CEO LWMMI
- Michelle Voskuil, CFO CVMIC
- Ken Horner, Director of Operations CVMIC
- Dean Boes, Executive Director WMMIC
- Eric Veum, Risk Manager – Coty of Madison WMMIC
- Blair Rogacki, CEO MPIC



## Coverage Highlights – The Reason Insurance is Purchased

**Highlighted** coverage enhancements go into effect 9/1/17 for all policyholders

- “Blanket Plus” coverage - Coverage up to **125%** of your Total Insured Value for any covered loss
- Contactor’s Equipment coverage included for all items up to \$25,000 - Additional coverage in excess of \$25,000 is provided if scheduled and endorsed to the policy.
- Valuable Records coverage with full coverage limits, once deductible is met
- **\$10,000,000 Extra Expense coverage. Additional coverage available if endorsed to the policy. (Was \$5M)**
- \$5,000,000 for Asbestos Cleanup, Abatement and Removal from a covered loss
- **\$5,000,000 Building Ordinance and Law Coverage. (Was \$2M)**
- \$1,000,000 Coverage for Unscheduled Buildings and Property in the Open
- Coverage for Police Dogs and Horses up to \$25,000; subject to a \$1,000 deductible
- Automatic Builder’s Risk coverage for projects up to \$2,500,000 in value
- **\$2,000,000 for Pollutants/Accidental Contamination from a covered peril. (Was \$1M)**
- **\$5,000,000 of Flood coverage for property not located in a flood plain. (Was \$2M)**
- **\$5,000,000 of Earth Movement coverage per occurrence. (New coverage)**
- \$50,000 coverage for Fine Arts included; Additional coverage available by endorsement
- \$5,000,000 coverage for Automatic Acquisitions
- \$2,500,000 in Builders Risk Coverage; Coverage up to \$30,000,000 available
- \$50,000 coverage for Excavation, Grading and Filling
- \$100,000 coverage Building Foundations and Footings
- Coverage for Trees and Shrubs damaged by any covered peril within 100’ of a building
- \$25,000 coverage for Fire Department Service Charges
- \$50,000 coverage for Documentation of Loss Coverage
- \$100,000 coverage for Architectural and Engineering Design
- \$25,000 coverage for Computer Service Interruption
- **\$25,000 coverage for scheduled pedestrian bridges, with higher limits available**
- Direct Damage from Utilities is a covered peril for Buildings, Personal Property and PITO
- Limited coverage for Fungus related to a covered peril
- A single deductible applies to a covered loss that impacts more than one property type
- Emergency support equipment contained in/on emergency response vehicles subject to a \$1,000 deductible.

# CITY OF LAKE GENEVA

626 Geneva Street  
Lake Geneva, WI 53147  
(262) 248-3673  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)



## Memorandum

**Date:** September 21, 2017

**To:** Mayor and Aldermen

**From:** Blaine Oborn, City Administrator

**Subject:** Discussion/Action on authorization for the City Administrator to consider the Wisconsin Department of Employee Trust Funds Health Insurance with a nonrefundable application fee of \$2,400

---

The City's employee health insurance broker and I are researching options to reduce employee health benefit costs and the City is now at a disadvantage in pricing the market for going fully insured as it was with our previous plan given the recent significant rise in high cost claims. The City's broker is recommending the City consider the Wisconsin Department of Employee Trust Funds Health Insurance (State Health Plan) and is willing to assist the City in subsequent years with a negotiated retainer for their services. However, the City has a short window of January 1, 2018 to make changes in the plan design. There is stability in being in the State's Health Plan with a large health insurance pool. In order to participate in and study the option of moving to the State Health Plan on January 1, 2018, the City would need to pay a non-refundable application fee of \$2,400 by October 1, 2017. The application fee to consider the State Health Plan option is a reasonable cost given the potential to decrease the current health insurance spending by a \$1 million over the next three plan years.

**City of Lake Geneva  
Finance, License, & Regulation Committee  
September 19, 2017**

**Prepaid Checks  
9/8/17 - 9/15/17**

**Total:  
\$2,519.95**

**Checks over \$5,000:**

|    |   |
|----|---|
| \$ | - |
| \$ | - |
| \$ | - |



**City of Lake Geneva  
Finance, License, & Regulation Committee  
September 19, 2017**

**Accounts Payable**

|                           | <u>Fund #</u> |                                   |
|---------------------------|---------------|-----------------------------------|
| 1. General Fund           | 11            | \$ 90,805.57                      |
| 2. Debt Service           | 20            | \$ -                              |
| 3. TID #4                 | 34            | \$ -                              |
| 4. Lakefront              | 40            | \$ 33,359.74                      |
| 5. Capital Projects       | 41            | \$ -                              |
| 6. Parking                | 42            | \$ 8,418.53                       |
| 7. Cemetery               | 48            | \$ (4.15)                         |
| 8. Equipment Replacement  | 50            | \$ 814.50                         |
| 9. Library Fund           | 99            | \$ 1,609.03                       |
| 10. Impact Fees           | 45            | \$ 60,099.00                      |
| 11. Capital Projects 2017 | 52            | \$ 3,137.50                       |
| <b>Total All Funds</b>    |               | <b><u><u>\$198,239.72</u></u></b> |

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**FINANCE, LICENSE, & REGULATION COMMITTEE  
FLR Meeting Date: 9/5/17**

**TOTAL UNPAID ACCOUNTS PAYABLE** **\$ 198,239.72**

**ITEMS > \$5,000**

|   |              |
|---|--------------|
| Lake Geneva Utility Commission - Impact Fees                        | \$ 59,724.00 |
| Gage Marine - Spring Pier Installation, Repairs                     | \$ 24,572.47 |
| Alliant - September Electric  | \$ 24,519.32 |
| Humphrey's Contracting - Storm Damage Repairs (Insurance Claims)    | \$ 22,110.21 |
| Down to Earth Contractors - Storm Damage Repairs (Insurance Claims) | \$ 16,460.52 |
| Ellena Engineering Consultants - Disc Golf Bridge Engineering       | \$ 8,360.58  |
| Schenck Business Solutions - 2016 Audit Balance                     | \$ 5,850.00  |

Balance of Other Items \$ 36,642.62

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE #    | INVOICE DATE               | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|--------------|----------------------------|--------|--------------------------------|------------|--------|----------------|----------|
| -----        |                            |        |                                |            |        |                |          |
| ADVAND       | ADVANCED DISPOSAL SERVICES |        |                                |            |        |                |          |
| A40000008564 | 08/31/17                   | 01     | LANDFILL USE-10.81 TN          | 1136005296 |        | 09/26/17       | 603.89   |
|              |                            |        |                                |            |        | INVOICE TOTAL: | 603.89   |
|              |                            |        |                                |            |        | VENDOR TOTAL:  | 603.89   |
| -----        |                            |        |                                |            |        |                |          |
| ALLIANT      | ALLIANT ENERGY             |        |                                |            |        |                |          |
| RE091417     | 09/01/17                   | 01     | ACCT #026273-HAVENWOOD FLSH    | 1134105222 |        | 09/26/17       | 12.73    |
|              |                            | 02     | ACCT #057300-SOUTH/WELLS FLSH  | 1134105222 |        |                | 18.57    |
|              |                            | 03     | ACCT #064442-WELLS ST FLSH     | 1134105222 |        |                | 20.74    |
|              |                            | 04     | ACCT #072470-MAIN ST LITES     | 1134105223 |        |                | 110.19   |
|              |                            | 07     | ACCT #108571-1055 CAREY        | 1132105222 |        |                | 135.14   |
|              |                            | 08     | ACCT #111395-BROAD ST TRFC LT  | 1134105223 |        |                | 52.14    |
|              |                            | 11     | ACCT #148614-HWY 50/12 FLASHER | 1134105222 |        |                | 15.02    |
|              |                            | 12     | ACCT #152472-W COOK SIREN      | 1129005222 |        |                | 21.48    |
|              |                            | 13     | ACCT #161895-RIVIERA ELEC      | 4055305222 |        |                | 4,295.50 |
|              |                            | 14     | ACCT #165231-BEACH HOUSE       | 4054105222 |        |                | 694.23   |
|              |                            | 15     | ACCT #178450-INTCHG N/SHER SPR | 1134105223 |        |                | 68.86    |
|              |                            | 16     | ACCT #182684-HWY 120/BLMFLD LT | 1134105223 |        |                | 94.63    |
|              |                            | 17     | ACCT #243254-LIBRARY PARK      | 1152005222 |        |                | 59.94    |
|              |                            | 18     | ACCT #252132-EDWDS BLVD/WM SIG | 1134105223 |        |                | 83.79    |
|              |                            | 20     | ACCT #293132-SAGE ST/DUNN SRN  | 1129005222 |        |                | 5.70     |
|              |                            | 21     | ACCT #303645-MS2 STREET LTS    | 1134105223 |        |                | 303.49   |
|              |                            | 22     | ACCT #327582-DUNN FIELD        | 1152005922 |        |                | 126.49   |
|              |                            | 23     | ACCT #339772-SNAKE RD/HWY 50   | 1134105222 |        |                | 15.02    |
|              |                            | 24     | ACCT #363673-VETS PK/TWNLN RD  | 1152015222 |        |                | 379.88   |
|              |                            | 25     | ACCT #393713-MUSEUM 256 MILL   | 1151105222 |        |                | 1,360.32 |
|              |                            | 27     | ACCT #401872-WELLS ST FLSH     | 1134105222 |        |                | 14.58    |
|              |                            | 28     | ACCT #414694-HOST DR WATER TWR | 1122005222 |        |                | 155.91   |
|              |                            | 29     | ACCT #422323-GENEVA SQ TRF LT  | 1134105223 |        |                | 35.23    |
|              |                            | 30     | ACCT #433371-LIBRARY           | 9900005222 |        |                | 1,287.23 |
|              |                            | 31     | ACCT #457625-LOT LITE GNVA ST  | 1134105223 |        |                | 216.86   |
|              |                            | 32     | ACCT #462852-WELLS ST FLSH     | 1134105222 |        |                | 82.26    |
|              |                            | 33     | ACCT #549716-FLAT IRON PARK    | 1152005222 |        |                | 334.89   |
|              |                            | 34     | ACCT #566211-W HWY 50 BLK FLSH | 1134105222 |        |                | 15.02    |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE # | INVOICE DATE   | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT  |
|-----------|----------------|--------|--------------------------------|------------|--------|----------------|-----------|
| -----     |                |        |                                |            |        |                |           |
| ALLIANT   | ALLIANT ENERGY |        |                                |            |        |                |           |
| RE091417  | 09/01/17       | 35     | ACCT #595515-LIB PARK RESTROOM | 1152005222 |        | 09/26/17       | 18.85     |
|           |                | 36     | ACCT #602235-724 WILLIAMS ST   | 1134105223 |        |                | 26.40     |
|           |                | 37     | ACCT #604445-S LAKESHORE DR FL | 1134105222 |        |                | 12.16     |
|           |                | 38     | ACCT #622184-S LAKESHORE DR    | 1152005222 |        |                | 36.55     |
|           |                | 39     | ACCT #630016-COOK ST/HWY 50    | 1134105223 |        |                | 40.53     |
|           |                | 40     | ACCT #661112-OAK HILL CEMETERY | 4800005222 |        |                | 41.49     |
|           |                | 41     | ACCT #684954-730 MARSHALL SRN  | 1129005222 |        |                | 32.54     |
|           |                | 43     | ACCT #688465-TENNIS CTS/SCHL   | 1152005222 |        |                | 25.60     |
|           |                | 44     | ACCT #718894-OAK HILL CEMETERY | 4800005222 |        |                | 25.85     |
|           |                | 46     | ACCT #732492-389 EDWDS TRF LT  | 1134105223 |        |                | 129.79    |
|           |                | 47     | ACCT #734115-HWY 50/HWY 12 LTS | 1134105222 |        |                | 36.98     |
|           |                | 48     | ACCT #738154-RUSHWOOD PARK     | 1152005222 |        |                | 33.92     |
|           |                | 49     | ACCT #758433-700 GENEVA ST LOT | 1134105223 |        |                | 137.12    |
|           |                | 50     | ACCT #758940-1065 CAREY ST     | 1132105222 |        |                | 431.34    |
|           |                | 51     | ACCT #759513-STREET LIGHTS     | 1134105223 |        |                | 6,869.01  |
|           |                | 52     | ACCT #800930-VETS PK SCOREBRD  | 1152015222 |        |                | 169.65    |
|           |                | 53     | ACCT #837813-SEM PARK RESTROOM | 1152005222 |        |                | 29.26     |
|           |                | 54     | ACCT #895526-HWY 50 TRF LT     | 1134105223 |        |                | 155.08    |
|           |                | 55     | ACCT #912610-GEORGE ST FLSHR   | 1134105222 |        |                | 12.16     |
|           |                | 56     | ACCT #923482-1070 CAREY ST     | 1132105222 |        |                | 137.96    |
|           |                | 59     | ACCT #926683-FLAT IRON PK/WRGL | 1152005222 |        |                | 99.32     |
|           |                | 60     | ACCT #932215-DODGE ST FLSHR    | 1134105222 |        |                | 12.46     |
|           |                | 63     | ACCT #940353-IMPND 1070 CAREY  | 1121005222 |        |                | 28.35     |
|           |                | 64     | ACCT #952816-FIRE HOUSE        | 1122005222 |        |                | 1,006.54  |
|           |                | 65     | ACCT #957203-HWY 120/TWNLD RD  | 1134105222 |        |                | 92.98     |
|           |                | 66     | ACCT #965570-201 EDWARDS SIREN | 1129005222 |        |                | 22.63     |
|           |                | 67     | ACCT #969933-CITY HALL         | 1116105222 |        |                | 4,513.44  |
|           |                | 68     | ACCT #973443-VETS PARK PAVLN   | 1152015222 |        |                | 193.18    |
|           |                | 69     | ACCT #980910-DONIAN PARK       | 1152005222 |        |                | 98.99     |
|           |                | 70     | ACCT #998403-COBB PARK         | 1152005222 |        |                | 33.35     |
|           |                |        |                                |            |        | INVOICE TOTAL: | 24,519.32 |
|           |                |        |                                |            |        | VENDOR TOTAL:  | 24,519.32 |

ARROW ARROW PEST CONTROL INC

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE # | INVOICE DATE           | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|-----------|------------------------|--------|--------------------------------|------------|--------|----------------|----------|
| -----     |                        |        |                                |            |        |                |          |
| ARROW     | ARROW PEST CONTROL INC |        |                                |            |        |                |          |
| 74358     | 09/12/17               | 01     | PEST CONTROL-SEP               | 1116105360 |        | 09/26/17       | 55.00    |
|           |                        |        |                                |            |        | INVOICE TOTAL: | 55.00    |
|           |                        |        |                                |            |        | VENDOR TOTAL:  | 55.00    |
|           |                        |        |                                |            |        |                |          |
| AT&T81    | AT&T                   |        |                                |            |        |                |          |
| RE091417  | 09/01/17               | 01     | 262 R42-8188 663 1 CITY HALL   | 1116105221 |        | 09/26/17       | 290.18   |
|           |                        | 02     | 262 R42-8188 663 1-POLICE      | 1121005221 |        |                | 290.17   |
|           |                        | 03     | 262 R42-8188 663 1-COURT       | 1112005221 |        |                | 32.24    |
|           |                        | 04     | 262 R42-8188 663 1-METER       | 4234505221 |        |                | 32.24    |
|           |                        | 06     | 262 248-2264 368 9-FIRE DEPT   | 1122005221 |        |                | 383.86   |
|           |                        | 07     | 262 248-4567 367 1-911 MODEM   | 1121005221 |        |                | 246.62   |
|           |                        | 08     | 262 248-4715 125 4-CITY HALL   | 1116105221 |        |                | 296.12   |
|           |                        | 10     | 262 248-4913 601 4-STR FAX/DSL | 1132105221 |        |                | 195.55   |
|           |                        | 12     | 262 249-5299 313 5-6 LIB LINES | 9900005221 |        |                | 52.23    |
|           |                        | 13     | 262 249-5299 313 5-1 STR LINE  | 1132105221 |        |                | 8.70     |
|           |                        | 14     | 262 249-5299 313 5-COURT FAX   | 1112005221 |        |                | 8.70     |
|           |                        | 15     | 262 249-5299 313 5-CH ALARM    | 1116105221 |        |                | 17.40    |
|           |                        | 16     | 262 249-5299 313 5-CEM 1 LINE  | 4800005221 |        |                | 8.70     |
|           |                        | 17     | 262 249-5299 313 5-LOWER RIV   | 4055205221 |        |                | 8.70     |
|           |                        | 18     | 262 249-5299 313 5-UPPER RIV   | 4055105221 |        |                | 17.40    |
|           |                        | 19     | 262 249-5299 313 5-FIRE 2 LINE | 1122005221 |        |                | 17.40    |
|           |                        | 20     | 262 249-5299 313 5-POL 3 LINES | 1121005221 |        |                | 26.12    |
|           |                        | 21     | 262 248-6837 457 9-POL 911 CON | 1121005221 |        |                | 132.15   |
|           |                        |        |                                |            |        | INVOICE TOTAL: | 2,064.48 |
|           |                        |        |                                |            |        | VENDOR TOTAL:  | 2,064.48 |
|           |                        |        |                                |            |        |                |          |
| AT&TL     | AT&T LONG DISTANCE     |        |                                |            |        |                |          |
| RE091417  | 09/04/17               | 01     | LONG DIST-SEP                  | 1100001391 |        | 09/26/17       | 19.30    |
|           |                        | 02     | LONG DIST-SEP                  | 4055105221 |        |                | 0.20     |
|           |                        | 03     | LONG DIST-SEP                  | 4800005221 |        |                | 0.83     |
|           |                        | 04     | LONG DIST-SEP                  | 1132105221 |        |                | 3.07     |
|           |                        | 05     | LONG DIST-SEP                  | 1122005221 |        |                | 1.45     |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE #  | INVOICE DATE                | ITEM # | DESCRIPTION             | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|------------|-----------------------------|--------|-------------------------|------------|--------|----------------|----------|
| -----      |                             |        |                         |            |        |                |          |
| AT&TL      | AT&T LONG DISTANCE          |        |                         |            |        |                |          |
| RE091417   | 09/04/17                    | 06     | LONG DIST-SEP           | 9900005221 |        | 09/26/17       | 10.57    |
|            |                             | 07     | LONG DIST-SEP           | 1121005221 |        |                | 130.78   |
|            |                             | 08     | LONG DIST-SEP           | 1116105221 |        |                | 1.04     |
|            |                             |        |                         |            |        | INVOICE TOTAL: | 167.24   |
|            |                             |        |                         |            |        | VENDOR TOTAL:  | 167.24   |
|            |                             |        |                         |            |        |                |          |
| BATZN      | BATZNER PEST CONTROL        |        |                         |            |        |                |          |
| 2321632    | 08/29/17                    | 01     | PEST CONTROL-RIV        | 4055205360 |        | 09/26/17       | 108.00   |
|            |                             |        |                         |            |        | INVOICE TOTAL: | 108.00   |
|            |                             |        |                         |            |        | VENDOR TOTAL:  | 108.00   |
|            |                             |        |                         |            |        |                |          |
| BEAR       | BEARINGS INC SOUTH          |        |                         |            |        |                |          |
| 59981      | 09/01/17                    | 01     | PARK GROOMER            | 1132105351 |        | 09/26/17       | 144.03   |
|            |                             |        |                         |            |        | INVOICE TOTAL: | 144.03   |
|            |                             |        |                         |            |        | VENDOR TOTAL:  | 144.03   |
|            |                             |        |                         |            |        |                |          |
| BRUCE      | BRUCE EQUIPMENT INC         |        |                         |            |        |                |          |
| P04405     | 09/05/17                    | 01     | SEGMENT BROOMS-SWEEPERS | 1132105351 |        | 09/26/17       | 1,078.40 |
|            |                             |        |                         |            |        | INVOICE TOTAL: | 1,078.40 |
|            |                             |        |                         |            |        | VENDOR TOTAL:  | 1,078.40 |
|            |                             |        |                         |            |        |                |          |
| BUMPL      | BUMPER TO BUMPER AUTO PARTS |        |                         |            |        |                |          |
| 662-373786 | 09/07/17                    | 01     | LT CONNECT-#22,25,27    | 1132105351 |        | 09/26/17       | 106.26   |
|            |                             |        |                         |            |        | INVOICE TOTAL: | 106.26   |
| 662-373828 | 09/07/17                    | 01     | TRAILER LIGHT CONNECTOR | 1132105351 |        | 09/26/17       | 17.69    |
|            |                             |        |                         |            |        | INVOICE TOTAL: | 17.69    |
|            |                             |        |                         |            |        | VENDOR TOTAL:  | 123.95   |
|            |                             |        |                         |            |        |                |          |
| CITYBUR    | CITY OF BURLINGTON          |        |                         |            |        |                |          |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE #      | INVOICE DATE                | ITEM # | DESCRIPTION                 | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|----------------|-----------------------------|--------|-----------------------------|------------|--------|----------------|----------|
| -----          |                             |        |                             |            |        |                |          |
| CITYBUR        | CITY OF BURLINGTON          |        |                             |            |        |                |          |
| WARRANT-BRANDT | 09/08/17                    | 01     | BRANDT, JAMES #1559687      | 1112002428 |        | 09/26/17       | 861.00   |
|                |                             |        |                             |            |        | INVOICE TOTAL: | 861.00   |
|                |                             |        |                             |            |        | VENDOR TOTAL:  | 861.00   |
| COMPOST        | COMPOST MANAGEMENT INC      |        |                             |            |        |                |          |
| 8301           | 05/05/17                    | 01     | LOG DUMP                    | 1132145220 |        | 09/26/17       | 60.00    |
|                |                             |        |                             |            |        | INVOICE TOTAL: | 60.00    |
|                |                             |        |                             |            |        | VENDOR TOTAL:  | 60.00    |
| D&K            | D&K SERVICES                |        |                             |            |        |                |          |
| 20170210       | 08/29/17                    | 01     | SEWER RODDING               | 4055205360 |        | 09/26/17       | 250.00   |
|                |                             |        |                             |            |        | INVOICE TOTAL: | 250.00   |
|                |                             |        |                             |            |        | VENDOR TOTAL:  | 250.00   |
| DES            | DATA EQUIPMENT SERVICES     |        |                             |            |        |                |          |
| 808            | 09/13/17                    | 01     | MODEM SVC-SEP               | 4234505221 |        | 09/26/17       | 990.00   |
|                |                             | 02     | MODEM SVC-SEP               | 4054105340 |        |                | 45.00    |
|                |                             |        |                             |            |        | INVOICE TOTAL: | 1,035.00 |
|                |                             |        |                             |            |        | VENDOR TOTAL:  | 1,035.00 |
| DOMIN          | DOMINION VOTING SYSTEMS INC |        |                             |            |        |                |          |
| DVS120510      | 08/24/17                    | 01     | 1/2 YEAR MAINT, LICENSE     | 1114305311 |        | 09/26/17       | 405.76   |
|                |                             |        |                             |            |        | INVOICE TOTAL: | 405.76   |
|                |                             |        |                             |            |        | VENDOR TOTAL:  | 405.76   |
| DOUSM          | DOUSMAN TRANSPORT CO        |        |                             |            |        |                |          |
| 1463           | 09/07/17                    | 01     | SHUTTLE EXP-8/12-13;8/19-20 | 4234505399 |        | 09/26/17       | 4,372.41 |
|                |                             |        |                             |            |        | INVOICE TOTAL: | 4,372.41 |
|                |                             |        |                             |            |        | VENDOR TOTAL:  | 4,372.41 |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE # | INVOICE DATE                  | ITEM # | DESCRIPTION            | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT  |
|-----------|-------------------------------|--------|------------------------|------------|--------|----------------|-----------|
| -----     |                               |        |                        |            |        |                |           |
| DOWN      | DOWN TO EARTH CONTRACTORS INC |        |                        |            |        |                |           |
| 6547      | 07/21/17                      | 01     | CAMPBELL/WRIGLEY PATCH | 1110005245 |        | 09/26/17       | 3,352.00  |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 3,352.00  |
| 6548      | 07/21/17                      | 01     | REMOVE/REPLACE ASPHALT | 1110005245 |        | 09/26/17       | 1,428.00  |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 1,428.00  |
| 6550      | 07/21/17                      | 01     | REPAIR SEWER/MANHOLES  | 1110005245 |        | 09/26/17       | 4,416.92  |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 4,416.92  |
| 6556      | 07/21/17                      | 01     | REPLACE CULVERT        | 1110005245 |        | 09/26/17       | 4,529.60  |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 4,529.60  |
| 6567      | 08/02/17                      | 01     | STORM SEWER REPAIR     | 1110005245 |        | 09/26/17       | 2,734.00  |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 2,734.00  |
|           |                               |        |                        |            |        | VENDOR TOTAL:  | 16,460.52 |
| DOWN      | DUNN LUMBER & TRUE VALUE      |        |                        |            |        |                |           |
| 697263    | 08/30/17                      | 01     | FERTILIZER             | 1132135430 |        | 09/26/17       | 19.98     |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 19.98     |
| 697312    | 08/30/17                      | 01     | OXIDE SWITCH-COBB      | 1152005350 |        | 09/26/17       | 43.98     |
|           |                               | 02     | DISCOUNT               | 1100004819 |        |                | -2.20     |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 41.78     |
| 697444    | 08/31/17                      | 01     | WATER WAND             | 4800005340 |        | 09/26/17       | 12.99     |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 12.99     |
| 697566    | 09/01/17                      | 01     | GLOVES                 | 4800005340 |        | 09/26/17       | 14.57     |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 14.57     |
| 697780    | 09/05/17                      | 01     | STRAPS-LEAF VAC        | 1132145430 |        | 09/26/17       | 51.48     |
|           |                               | 02     | DISCOUNT               | 1100004819 |        |                | -2.57     |
|           |                               |        |                        |            |        | INVOICE TOTAL: | 48.91     |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE #                         | INVOICE DATE | ITEM # | DESCRIPTION              | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|-----------------------------------|--------------|--------|--------------------------|------------|--------|----------------|----------|
| DUNN DUNN LUMBER & TRUE VALUE     |              |        |                          |            |        |                |          |
| 697783                            | 09/05/17     | 01     | PUMP-WATER TRUCK         | 1132135430 |        | 09/26/17       | 21.97    |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -1.10    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 20.87    |
| 697923                            | 09/06/17     | 01     | STRAP-LEAF VAC           | 1132145430 |        | 09/26/17       | 15.16    |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -0.76    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 14.40    |
| 697947                            | 09/06/17     | 01     | TIE DOWN-LEAF VAC        | 1132145430 |        | 09/26/17       | 33.98    |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -1.70    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 32.28    |
| 697976                            | 09/06/17     | 01     | PAINT,HOSE NOZZLE        | 1116105350 |        | 09/26/17       | 38.98    |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -0.35    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 38.63    |
| 698117                            | 09/07/17     | 01     | CRACK FILLER             | 1132105350 |        | 09/26/17       | 15.98    |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -0.80    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 15.18    |
| 698125                            | 09/07/17     | 01     | PVC-SPRINKLER            | 4055205350 |        | 09/26/17       | 0.79     |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -0.04    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 0.75     |
| 698133                            | 09/07/17     | 01     | BATTERIES,BULBS,CLEANERS | 4055205350 |        | 09/26/17       | 82.42    |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -3.17    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 79.25    |
| 698455                            | 09/11/17     | 01     | GRAFFITI COVER PAINT     | 1152005352 |        | 09/26/17       | 14.97    |
|                                   |              | 02     | DISCOUNT                 | 1100004819 |        |                | -0.75    |
|                                   |              |        |                          |            |        | INVOICE TOTAL: | 14.22    |
|                                   |              |        |                          |            |        | VENDOR TOTAL:  | 353.81   |
| DUO DUO SAFETY LADDER CORPORATION |              |        |                          |            |        |                |          |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE #                     | INVOICE DATE | ITEM # | DESCRIPTION                | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT  |
|-------------------------------|--------------|--------|----------------------------|------------|--------|----------------|-----------|
| DUO SAFETY LADDER CORPORATION |              |        |                            |            |        |                |           |
| 447222                        | 12/23/14     | 01     | RUNG REAMER TOOL RETURN    | 1122005351 |        | 03/16/16       | -126.00   |
|                               |              | 02     | REFUND CK RECD-TOOL RETURN | 1122005351 |        |                | 126.00    |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 0.00      |
|                               |              |        |                            |            |        | VENDOR TOTAL:  | 0.00      |
| ELKHORN POLICE DEPARTMENT     |              |        |                            |            |        |                |           |
| WARRANT-KEECH                 | 09/08/17     | 01     | KEECH, MICHAEL #U653162-6  | 1112002428 |        | 09/26/17       | 222.80    |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 222.80    |
|                               |              |        |                            |            |        | VENDOR TOTAL:  | 222.80    |
| GAGE MARINE CORP              |              |        |                            |            |        |                |           |
| 138696                        | 06/08/17     | 01     | PIER INSTALL               | 4052105211 |        | 09/26/17       | 18,242.00 |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 18,242.00 |
| 139249                        | 06/22/17     | 01     | REPL BUOY CHAINS           | 4052105264 |        | 09/26/17       | 4,151.85  |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 4,151.85  |
| 139618                        | 06/28/17     | 01     | REPL #C1 HORSE-GAS         | 4055305264 |        | 09/26/17       | 647.36    |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 647.36    |
| 140272                        | 07/05/17     | 01     | BUOY INSTALL-#48           | 4052105264 |        | 09/26/17       | 55.00     |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 55.00     |
| 140709                        | 07/15/17     | 01     | REPL SWIM PIER BOARDS      | 4055305264 |        | 09/26/17       | 142.00    |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 142.00    |
| 140710                        | 07/15/17     | 01     | BUMPERS LAUNCH RAMP        | 4052115252 |        | 09/26/17       | 983.50    |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 983.50    |
| 141268                        | 07/25/17     | 01     | BUOY INSTALL-#17           | 4052105264 |        | 09/26/17       | 350.76    |
|                               |              |        |                            |            |        | INVOICE TOTAL: | 350.76    |
|                               |              |        |                            |            |        | VENDOR TOTAL:  | 24,572.47 |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE #                        | INVOICE DATE | ITEM # | DESCRIPTION             | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|----------------------------------|--------------|--------|-------------------------|------------|--------|----------------|----------|
| -----                            |              |        |                         |            |        |                |          |
| GENEVA TOWN OF GENEVA            |              |        |                         |            |        |                |          |
| WAGNER-REIMB                     | 09/12/17     | 01     | GOVPAY-WAGNER           | 1112004510 |        | 09/26/17       | 124.00   |
|                                  |              |        |                         |            |        | INVOICE TOTAL: | 124.00   |
|                                  |              |        |                         |            |        | VENDOR TOTAL:  | 124.00   |
| GENON GENEVA ONLINE INC          |              |        |                         |            |        |                |          |
| 1052155                          | 09/01/17     | 01     | EMAIL SVC-SEP           | 4055105316 |        | 09/26/17       | 2.00     |
|                                  |              |        |                         |            |        | INVOICE TOTAL: | 2.00     |
|                                  |              |        |                         |            |        | VENDOR TOTAL:  | 2.00     |
| GIRAF GIRAFFE ELECTRIC           |              |        |                         |            |        |                |          |
| 17-535                           | 07/18/17     | 01     | STOP LTS-EDW/HWY 50     | 1110005245 |        | 09/26/17       | 211.25   |
|                                  |              |        |                         |            |        | INVOICE TOTAL: | 211.25   |
|                                  |              |        |                         |            |        | VENDOR TOTAL:  | 211.25   |
| GLART GENEVA LAKE ART ASOC       |              |        |                         |            |        |                |          |
| REFUND-8/12                      | 09/07/17     | 01     | SECDEP-ART IN PARK 8/12 | 1100002353 |        | 09/26/17       | 200.00   |
|                                  |              |        |                         |            |        | INVOICE TOTAL: | 200.00   |
|                                  |              |        |                         |            |        | VENDOR TOTAL:  | 200.00   |
| HERIT HERITAGE CRYSTAL CLEAN LLC |              |        |                         |            |        |                |          |
| 14734584                         | 08/25/17     | 01     | USED OIL PICKUP         | 1132105341 |        | 09/26/17       | 121.80   |
|                                  |              |        |                         |            |        | INVOICE TOTAL: | 121.80   |
|                                  |              |        |                         |            |        | VENDOR TOTAL:  | 121.80   |
| HESTA HE STARK AGENCY INC        |              |        |                         |            |        |                |          |
| 6089 CRTPRK 8/17                 | 08/25/17     | 01     | COLLECTION FEES-MAY     | 1112005214 |        | 09/26/17       | 27.88    |
|                                  |              |        |                         |            |        | INVOICE TOTAL: | 27.88    |
| 6089PARK-8/17                    | 08/31/17     | 01     | COLLECTION FEES-AUG     | 4234505216 |        | 09/26/17       | 266.14   |
|                                  |              |        |                         |            |        | INVOICE TOTAL: | 266.14   |
|                                  |              |        |                         |            |        | VENDOR TOTAL:  | 294.02   |

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| INVOICE #                   | INVOICE DATE | ITEM # | DESCRIPTION                 | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT  |
|-----------------------------|--------------|--------|-----------------------------|------------|--------|----------------|-----------|
| -----                       |              |        |                             |            |        |                |           |
| HUMPHREY'S CONTRACTING      |              |        |                             |            |        |                |           |
| 8/31/17-A                   | 08/31/17     | 01     | FLOOD DAMAGE-RETAINING WALL | 1110005245 |        | 09/26/17       | 12,975.00 |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 12,975.00 |
| 8/31/17-B                   | 08/31/17     | 01     | BAKER/WRIGLEY FLOOD         | 1110005245 |        | 09/26/17       | 6,760.21  |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 6,760.21  |
| 8/31/17-C                   | 08/31/17     | 01     | LIGHT RPR-BOAT LAUNCH       | 1110005245 |        | 09/26/17       | 2,375.00  |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 2,375.00  |
|                             |              |        |                             |            |        | VENDOR TOTAL:  | 22,110.21 |
| ITU ABSORB TECH INC         |              |        |                             |            |        |                |           |
| 6860684                     | 09/08/17     | 01     | MATS                        | 1116105360 |        | 09/26/17       | 77.13     |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 77.13     |
|                             |              |        |                             |            |        | VENDOR TOTAL:  | 77.13     |
| JEFFERSON FIRE & SAFETY INC |              |        |                             |            |        |                |           |
| 240018                      | 08/22/17     | 01     | 5' HOSES                    | 5022005800 |        | 09/26/17       | 814.50    |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 814.50    |
| 240066                      | 08/23/17     | 01     | FIRE BOOTS                  | 4522005962 |        | 09/26/17       | 375.00    |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 375.00    |
|                             |              |        |                             |            |        | VENDOR TOTAL:  | 1,189.50  |
| LAKESIDE INTERNATIONAL LLC  |              |        |                             |            |        |                |           |
| 2146454P                    | 07/19/17     | 01     | FAN CLUTCH                  | 1132105351 |        | 09/26/17       | 503.25    |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 503.25    |
|                             |              |        |                             |            |        | VENDOR TOTAL:  | 503.25    |
| LASER ELECTRIC SUPPLY       |              |        |                             |            |        |                |           |
| 1455387-00                  | 08/21/17     | 01     | BULBS-FOUNTAIN              | 4055205355 |        | 09/26/17       | 184.00    |
|                             |              |        |                             |            |        | INVOICE TOTAL: | 184.00    |
|                             |              |        |                             |            |        | VENDOR TOTAL:  | 184.00    |

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| INVOICE #            | INVOICE DATE                | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT  |
|----------------------|-----------------------------|--------|--------------------------------|------------|--------|----------------|-----------|
| -----                |                             |        |                                |            |        |                |           |
| LGREG                | LAKE GENEVA REGIONAL NEWS   |        |                                |            |        |                |           |
| 1219742              | 06/22/17                    | 01     | SUMMER BRIDAL AD               | 4055105316 |        | 09/26/17       | 209.20    |
|                      |                             |        |                                |            |        | INVOICE TOTAL: | 209.20    |
|                      |                             |        |                                |            |        | VENDOR TOTAL:  | 209.20    |
| LGUTI                | LAKE GENEVA UTILITY         |        |                                |            |        |                |           |
| 501SOUTHWIND DR BLDG | 09/08/17                    | 01     | 501 SOUTHWIND BLDG 15          | 4500002452 |        | 09/26/17       | 20,280.00 |
|                      |                             | 02     | 501 SOUTHWIND BLDG 15          | 4500002453 |        |                | 22,380.00 |
|                      |                             |        |                                |            |        | INVOICE TOTAL: | 42,660.00 |
| 611 HARMONY DR       | 08/29/17                    | 01     | 611 HARMONY DR                 | 4500002452 |        | 09/26/17       | 8,112.00  |
|                      |                             | 02     | 611 HARMONY DR                 | 4500002453 |        |                | 8,952.00  |
|                      |                             |        |                                |            |        | INVOICE TOTAL: | 17,064.00 |
|                      |                             |        |                                |            |        | VENDOR TOTAL:  | 59,724.00 |
| MCCOR                | MCCORMACK & ETEN ARCHITECTS |        |                                |            |        |                |           |
| 1023 9/17            | 09/01/17                    | 01     | VISITORS CENTER REMD           | 4352005300 |        | 09/26/17       | 3,137.50  |
|                      |                             |        |                                |            |        | INVOICE TOTAL: | 3,137.50  |
|                      |                             |        |                                |            |        | VENDOR TOTAL:  | 3,137.50  |
| MIDWEA               | MIDWEST ACTION CYCLE        |        |                                |            |        |                |           |
| REFUND-8/5           | 09/07/17                    | 01     | SECDEP-SCOOTER RALLY 8/5       | 1100002353 |        | 09/26/17       | 100.00    |
|                      |                             |        |                                |            |        | INVOICE TOTAL: | 100.00    |
|                      |                             |        |                                |            |        | VENDOR TOTAL:  | 100.00    |
| MIDWED               | MIDWEST DOOR COMPANY        |        |                                |            |        |                |           |
| 2168                 | 07/05/16                    | 01     | REPAIR GARAGE DOOR             | 1121005342 |        | 07/11/17       | 850.00    |
|                      |                             | 02     | MIDW DOOR CO-PAY TO LG UTILITY | 1100001391 |        |                | -850.00   |
|                      |                             |        |                                |            |        | INVOICE TOTAL: | 0.00      |
| 2350                 | 02/13/17                    | 01     | GARAGE DOOR REPAIRS            | 1132105360 |        | 06/27/17       | 410.00    |

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| INVOICE #          | INVOICE DATE            | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|--------------------|-------------------------|--------|--------------------------------|------------|--------|----------------|----------|
| -----              |                         |        |                                |            |        |                |          |
| MIDWED             | MIDWEST DOOR COMPANY    |        |                                |            |        |                |          |
| 2350               | 02/13/17                | 02     | MIDW DOOR CO-PAY TO LG UTILITY | 1100001391 |        | 06/27/17       | -410.00  |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 0.00     |
|                    |                         |        |                                |            |        | VENDOR TOTAL:  | 0.00     |
| MUNIC              | MUNICIPAL SERVICES LLC  |        |                                |            |        |                |          |
| 201751             | 09/01/17                | 01     | AUG SVCS                       | 1124005219 |        | 09/26/17       | 2,408.25 |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 2,408.25 |
|                    |                         |        |                                |            |        | VENDOR TOTAL:  | 2,408.25 |
| NAPAE              | ELKHORN NAPA AUTO PARTS |        |                                |            |        |                |          |
| 089129             | 08/29/17                | 01     | WHEEL BOLT-TRACTOR             | 1132105351 |        | 09/26/17       | 3.74     |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 3.74     |
| 090111             | 09/07/17                | 01     | TRAILER WIRE #27,23            | 1132105351 |        | 09/26/17       | 145.50   |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 145.50   |
|                    |                         |        |                                |            |        | VENDOR TOTAL:  | 149.24   |
| OBORN              | OBORN, BLAINE           |        |                                |            |        |                |          |
| REIMB 10/17        | 09/08/17                | 01     | AIRFARE-ICMA                   | 1114205330 |        | 09/26/17       | 215.96   |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 215.96   |
| REIMB MILEAGE 6/17 | 09/08/17                | 01     | 422 MILES-WMCA,WIDOT           | 1114205330 |        | 09/26/17       | 225.77   |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 225.77   |
|                    |                         |        |                                |            |        | VENDOR TOTAL:  | 441.73   |
| OFFIC              | OFFICE DEPOT            |        |                                |            |        |                |          |
| 959493678001       | 09/01/17                | 01     | PAPER, SHARPIE, PENCILS        | 1124005310 |        | 09/26/17       | 14.85    |
|                    |                         | 02     | INDEX CARDS                    | 4052105399 |        |                | 2.11     |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 16.96    |
| 959493758001       | 09/01/17                | 01     | STAPLER                        | 4234505310 |        | 09/26/17       | 12.99    |
|                    |                         |        |                                |            |        | INVOICE TOTAL: | 12.99    |
|                    |                         |        |                                |            |        | VENDOR TOTAL:  | 29.95    |

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|---------------|------------------------------|--------|----------------------------|------------|--------|----------------|----------|
| -----         |                              |        |                            |            |        |                |          |
| OTTO          | OTTO JACOBS                  |        |                            |            |        |                |          |
| 113596        | 07/17/17                     | 01     | STORM SEWER-MILLER/LOOKOUT | 1110005245 |        | 09/26/17       | 263.00   |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 263.00   |
| 113597        | 07/17/17                     | 01     | STORM SEWER-SAGE ST        | 1110005245 |        | 09/26/17       | 263.00   |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 263.00   |
| 113648        | 07/24/17                     | 01     | STORM SEWER-CAMPBELL       | 1110005245 |        | 09/26/17       | 434.00   |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 434.00   |
| 113658        | 07/24/17                     | 01     | GRAVEL-CAMPBELL/WRIGLEY    | 1110005245 |        | 09/26/17       | 420.00   |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 420.00   |
| 113735        | 07/31/17                     | 01     | GRAVEL-BAKER               | 1110005245 |        | 09/26/17       | 700.00   |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 700.00   |
|               |                              |        |                            |            |        | VENDOR TOTAL:  | 2,080.00 |
|               |                              |        |                            |            |        |                |          |
| PATS          | PATS SERVICES INC            |        |                            |            |        |                |          |
| A147864       | 08/25/17                     | 01     | PORT A POTTY SVC-AUG       | 4800005226 |        | 09/26/17       | 80.00    |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 80.00    |
|               |                              |        |                            |            |        | VENDOR TOTAL:  | 80.00    |
|               |                              |        |                            |            |        |                |          |
| RACIN         | RACINE COUNTY CLERK OF COURT |        |                            |            |        |                |          |
| WARRANT-BRAND | 09/08/17                     | 01     | WARRANT-BRAND #17CM1515    | 1112002428 |        | 09/26/17       | 235.00   |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 235.00   |
|               |                              |        |                            |            |        | VENDOR TOTAL:  | 235.00   |
|               |                              |        |                            |            |        |                |          |
| RHYME         | RHYME BUSINESS PRODUCTS      |        |                            |            |        |                |          |
| AR163907      | 08/29/17                     | 01     | M3550IDN-AUG               | 1112005361 |        | 09/26/17       | 20.00    |
|               |                              |        |                            |            |        | INVOICE TOTAL: | 20.00    |
| AR163908      | 08/29/17                     | 01     | SHARP-AUG B&W              | 1116105531 |        | 09/26/17       | 111.55   |

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|-----------------------------------|--------------|--------|--------------------------------|------------|--------|----------------|----------|
| RHYME RHYME BUSINESS PRODUCTS     |              |        |                                |            |        |                |          |
| AR163908                          | 08/29/17     | 02     | SHARP-AUG COLOR                | 1116105531 |        | 09/26/17       | 101.83   |
|                                   |              |        |                                |            |        | INVOICE TOTAL: | 213.38   |
|                                   |              |        |                                |            |        | VENDOR TOTAL:  | 233.38   |
| ROTE ROTE OIL COMPANY             |              |        |                                |            |        |                |          |
| 1724200012                        | 08/30/17     | 01     | 357.1 GAL OFF ROAD DIESEL      | 1132105341 |        | 09/26/17       | 695.99   |
|                                   |              |        |                                |            |        | INVOICE TOTAL: | 695.99   |
|                                   |              |        |                                |            |        | VENDOR TOTAL:  | 695.99   |
| SCHENK SCHENCK BUSINESS SOLUTIONS |              |        |                                |            |        |                |          |
| SC10151382                        | 08/31/17     | 01     | 2016 AUDIT BALANCE             | 1115105213 |        | 09/26/17       | 5,850.00 |
|                                   |              |        |                                |            |        | INVOICE TOTAL: | 5,850.00 |
|                                   |              |        |                                |            |        | VENDOR TOTAL:  | 5,850.00 |
| SLNEW SOUTHERN LAKES NEWSPAPERS   |              |        |                                |            |        |                |          |
| 277980                            | 06/14/17     | 01     | BRIDAL GUIDE                   | 4055105316 |        | 09/26/17       | 320.00   |
|                                   |              | 02     | DISCOUNT                       | 1100004819 |        |                | -64.00   |
|                                   |              |        |                                |            |        | INVOICE TOTAL: | 256.00   |
|                                   |              |        |                                |            |        | VENDOR TOTAL:  | 256.00   |
| SUPPLY THE SUPPLY CORPORATION     |              |        |                                |            |        |                |          |
| 0067027-IN                        | 09/01/17     | 01     | SOAP, TOWELS                   | 1152005350 |        | 09/26/17       | 336.53   |
|                                   |              |        |                                |            |        | INVOICE TOTAL: | 336.53   |
|                                   |              |        |                                |            |        | VENDOR TOTAL:  | 336.53   |
| T0001508 RAQUEL NARANJO           |              |        |                                |            |        |                |          |
| REFUND                            | 09/04/17     | 01     | NARANJO-SEC DEP 8/31/17        | 4055102353 |        | 09/26/17       | 1,000.00 |
|                                   |              | 02     | NARANJO-SETUP, SEC GRD 8/31/17 | 4055104674 |        |                | -316.75  |
|                                   |              | 03     | NARANJO-LEASE 8/31/17          | 4055104674 |        |                | -500.00  |
|                                   |              |        |                                |            |        | INVOICE TOTAL: | 183.25   |
|                                   |              |        |                                |            |        | VENDOR TOTAL:  | 183.25   |

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| INVOICE #<br>VENDOR #                   | INVOICE<br>DATE | ITEM<br># | DESCRIPTION                    | ACCOUNT #  | P.O. # | DUE DATE       | ITEM AMT |
|---|-----------------|-----------|--------------------------------|------------|--------|----------------|----------|
| T0001509 MARGARET ROSEMEYER             |                 |           |                                |            |        |                |          |
| REFUND                                  | 09/04/17        | 01        | ROSEMEYER-SEC DEP 9/1/17       | 4055102353 |        | 09/26/17       | 1,000.00 |
|   |                 | 02        | ROSEMEYER-SETUP,SEC GRD 9/1/17 | 4055104674 |        |                | -271.25  |
|   |                 |           |                                |            |        | INVOICE TOTAL: | 728.75   |
|   |                 |           |                                |            |        | VENDOR TOTAL:  | 728.75   |
| T0001510 KAYLA KUEHL                    |                 |           |                                |            |        |                |          |
| REFUND                                  | 09/04/17        | 01        | KUEHL-SEC DEP 09/02/17         | 4055102353 |        | 09/26/17       | 1,000.00 |
|   |                 | 02        | KUEHL-SETUP,SEC GRD 9/2/17     | 4055104674 |        |                | -314.00  |
|   |                 |           |                                |            |        | INVOICE TOTAL: | 686.00   |
|   |                 |           |                                |            |        | VENDOR TOTAL:  | 686.00   |
| T0001511 PAMELA SAATHOFF                |                 |           |                                |            |        |                |          |
| REFUND                                  | 09/04/17        | 01        | SAATHOFF-SEC DEP 9/3/17        | 4055102353 |        | 09/26/17       | 1,000.00 |
|   |                 | 02        | SAATHOFF-SETUP,SEC GRD 9/3/17  | 4055104674 |        |                | -354.00  |
|   |                 |           |                                |            |        | INVOICE TOTAL: | 646.00   |
|   |                 |           |                                |            |        | VENDOR TOTAL:  | 646.00   |
| T0001512 CATHERINE CICHON               |                 |           |                                |            |        |                |          |
| REFUND                                  | 09/07/17        | 01        | CICHON-SEM PARK 8/12/17        | 1100002353 |        | 09/26/17       | 150.00   |
|   |                 | 02        | CICHON-SEM TABLES 8/12/17      | 1100002353 |        |                | 50.00    |
|   |                 |           |                                |            |        | INVOICE TOTAL: | 200.00   |
|   |                 |           |                                |            |        | VENDOR TOTAL:  | 200.00   |
| T0001513 DAN & KELLY FRANCOIS           |                 |           |                                |            |        |                |          |
| REFUND                                  | 09/07/17        | 01        | FRANCOIS-SEC DEP BARR 8/5      | 1100002353 |        | 09/26/17       | 200.00   |
|   |                 |           |                                |            |        | INVOICE TOTAL: | 200.00   |
|   |                 |           |                                |            |        | VENDOR TOTAL:  | 200.00   |
| T0001514 FRIENDS OF LAKE GENEVA LIBRARY |                 |           |                                |            |        |                |          |
| REFUND                                  | 09/07/17        | 01        | BOOK SALE SEC DEP-8/12         | 1100002353 |        | 09/26/17       | 150.00   |
|   |                 |           |                                |            |        | INVOICE TOTAL: | 150.00   |
|   |                 |           |                                |            |        | VENDOR TOTAL:  | 150.00   |

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|---|-----------------|-----------|-----------------------|------------|--------|----------------|----------|
| T0001515 DIANE YORK                     |                 |           |                       |            |        |                |          |
| 15-100278                               | 08/31/17        | 01        | REFUND 15-100278      | 1122004624 |        | 09/26/17       | 44.41    |
|   |                 |           |                       |            |        | INVOICE TOTAL: | 44.41    |
|   |                 |           |                       |            |        | VENDOR TOTAL:  | 44.41    |
| T0001516 FRANKLIN CALKINS               |                 |           |                       |            |        |                |          |
| 16-48687                                | 08/31/17        | 01        | REFUND 16-48687       | 1122004624 |        | 09/26/17       | 77.63    |
|   |                 |           |                       |            |        | INVOICE TOTAL: | 77.63    |
|   |                 |           |                       |            |        | VENDOR TOTAL:  | 77.63    |
| T0001517 DEAN HEALTH PLAN               |                 |           |                       |            |        |                |          |
| 16-75472                                | 08/31/17        | 01        | REFUND-16-75472       | 1122004624 |        | 09/26/17       | 294.00   |
|   |                 |           |                       |            |        | INVOICE TOTAL: | 294.00   |
|   |                 |           |                       |            |        | VENDOR TOTAL:  | 294.00   |
| T0001520 ELLENA ENGINEERING CONSULTANTS |                 |           |                       |            |        |                |          |
| 1686                                    | 08/29/17        | 01        | ENGINEERING-DISC GOLF | 1110005245 |        | 09/26/17       | 8,360.58 |
|   |                 |           |                       |            |        | INVOICE TOTAL: | 8,360.58 |
|   |                 |           |                       |            |        | VENDOR TOTAL:  | 8,360.58 |
| T0001521 PREMIER BEST WESTERN           |                 |           |                       |            |        |                |          |
| PLUMBING CONF                           | 09/05/17        | 01        | PLUMBING INSP CONF    | 1124005331 |        | 09/26/17       | 246.00   |
|   |                 |           |                       |            |        | INVOICE TOTAL: | 246.00   |
|   |                 |           |                       |            |        | VENDOR TOTAL:  | 246.00   |
| T2SYS T2 SYSTEMS CANADA                 |                 |           |                       |            |        |                |          |
| INVSTD0000023022                        | 08/23/17        | 01        | IRIS FEES-SEP         | 4234505450 |        | 09/26/17       | 2,864.00 |
|   |                 | 02        | IRIS FEES-SEP         | 4054105340 |        |                | 119.25   |
|   |                 | 03        | IRIS FEES-AUG         | 4234505450 |        |                | -119.25  |
|   |                 | 04        | IRIS FEES-AUG         | 4054105340 |        |                | 119.25   |
|   |                 |           |                       |            |        | INVOICE TOTAL: | 2,983.25 |
|   |                 |           |                       |            |        | VENDOR TOTAL:  | 2,983.25 |

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|---------------|-------------------------|--------|--------------------------------|------------|--------|----------------|----------|
| -----         |                         |        |                                |            |        |                |          |
| TRUGR         | TRUGREEN PROCESSING CTR |        |                                |            |        |                |          |
| 72264157      | 09/13/17                | 01     | FERTILIZER SVC                 | 1152005362 |        | 09/26/17       | 145.00   |
|               |                         |        |                                |            |        | INVOICE TOTAL: | 145.00   |
|               |                         |        |                                |            |        | VENDOR TOTAL:  | 145.00   |
| UNEMP         | UNEMPLOYMENT INSURANCE  |        |                                |            |        |                |          |
| 8568564       | 08/31/17                | 01     | UE AUG-PARKING ADJUSTMENT      | 1110005154 |        | 09/26/17       | -130.87  |
|               |                         | 02     | UE AUG-CH                      | 1110005154 |        |                | 705.81   |
|               |                         |        |                                |            |        | INVOICE TOTAL: | 574.94   |
|               |                         |        |                                |            |        | VENDOR TOTAL:  | 574.94   |
| UNITE         | UNITED LABORATORIES     |        |                                |            |        |                |          |
| 199389        | 08/25/17                | 01     | URNIAL PADS                    | 1152005350 |        | 09/26/17       | 621.60   |
|               |                         | 02     | WEED KILLER                    | 1152005362 |        |                | 871.20   |
|               |                         | 03     | SOAP-PRESSURE WASHER           | 1132105351 |        |                | 1,468.50 |
|               |                         |        |                                |            |        | INVOICE TOTAL: | 2,961.30 |
|               |                         |        |                                |            |        | VENDOR TOTAL:  | 2,961.30 |
| WALCOS        | WALWORTH COUNTY SHERIFF |        |                                |            |        |                |          |
| AUGUST2017    | 09/08/17                | 01     | PRISONER CONFINES-AUG          | 1112005290 |        | 09/26/17       | 15.00    |
|               |                         |        |                                |            |        | INVOICE TOTAL: | 15.00    |
| FEBRUARY 2017 | 03/06/17                | 01     | PRISONER CONFINES-FEB          | 1112005290 |        | 09/26/17       | 180.00   |
|               |                         |        |                                |            |        | INVOICE TOTAL: | 180.00   |
|               |                         |        |                                |            |        | VENDOR TOTAL:  | 195.00   |
| WEENE         | WE ENERGIES             |        |                                |            |        |                |          |
| RE091417      | 09/05/17                | 01     | 7891-194-618 SEP GAS BILL      | 1116105224 |        | 09/26/17       | 312.44   |
|               |                         | 03     | 7837-744-963 SEP GAS BILL      | 1122005224 |        |                | 44.07    |
|               |                         | 04     | 0480-524-472 SEP GAS BILL      | 4055105224 |        |                | 85.22    |
|               |                         | 06     | 0847-573-906 SEP GAS BILL-ST#2 | 1122005224 |        |                | 12.27    |

INVOICES DUE ON/BEFORE 09/26/2017

| INVOICE # | INVOICE DATE                  | ITEM # | DESCRIPTION                    | ACCOUNT #  | P.O. # | DUE DATE            | ITEM AMT   |
|-----------|-------------------------------|--------|--------------------------------|------------|--------|---------------------|------------|
| -----     |                               |        |                                |            |        |                     |            |
| WEENE     | WE ENERGIES                   |        |                                |            |        |                     |            |
| RE091417  | 09/05/17                      | 07     | 5288-664-956 SEP GAS BILL      | 1151105224 |        | 09/26/17            | 28.05      |
|           |                               | 08     | 8052-439-940 SEP GAS BILL-1055 | 1132105224 |        |                     | 9.57       |
|           |                               | 09     | 8017-524-022 SEP GAS BILL-1065 | 1132105224 |        |                     | 93.61      |
|           |                               | 10     | 6602-046-262 SEP GAS BILL-1070 | 1132105224 |        |                     | 120.82     |
|           |                               | 11     | 7283-171-261 SEP GAS BILL      | 1152015224 |        |                     | 45.13      |
|           |                               | 12     | 1885-876-489 SEP GAS BILL      | 4800005224 |        |                     | -188.58    |
|           |                               | 13     | 3843-358-997 SEP GAS BILL      | 9900005222 |        |                     | 71.00      |
|           |                               | 14     | 5604-510-433 SEP GAS BILL      | 9900005222 |        |                     | 188.00     |
|           |                               |        |                                |            |        | INVOICE TOTAL:      | 821.60     |
|           |                               |        |                                |            |        | VENDOR TOTAL:       | 821.60     |
|           |                               |        |                                |            |        |                     |            |
| ZSCAPE    | STEVEN ZLOTNIK AND ASSOC, LLC |        |                                |            |        |                     |            |
| 5724      | 08/31/17                      | 01     | POND MAINT-AUG                 | 1152005362 |        | 09/26/17            | 300.00     |
|           |                               |        |                                |            |        | INVOICE TOTAL:      | 300.00     |
|           |                               |        |                                |            |        | VENDOR TOTAL:       | 300.00     |
|           |                               |        |                                |            |        | TOTAL ALL INVOICES: | 198,239.72 |