



Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn

Alderman Frank Marsala

Alderman Ellyn Kehoe

Alderman Tom Hartz

Director of Public Works Daniel S. Winkler, P.E.
Street Superintendent Ron Carstensen

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914
www.cityoflakegeneva.com Phone: (262) 248-3673

Agenda

DATE: January 20, 2012

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. _____
Director of Public Works & Utilities

SUBJECT: January 19, 2012 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:11 PM** at City Hall.

Members in attendance:

Chairman Bill Mott ___X___

Alderman Ellyn Kehoe ___X___

Alderman Arleen Krohn ___LATE___

Alderman Tom Hartz ___X___

Alderman Frank Marsala ___X___

Public in attendance: ___ Dan Snyder, C-S, Ken Etten, Sue Barker, C-S, Lisa Seiser. ___

Staff Present:

City Administrator Dennis Jordan _____

Director Daniel Winkler (DPW) ___X___

Ron Carstensen (Street Supt.) ___X___

Mayor Jim Connors: ___X___

Other: _____

Approval of the Minutes of the Prior (December 2011) Meeting:

The minutes were approved 5-0 after a motion by Marsala and second by Krohn (Approved later in meeting).

Public Comments:

Chair Mott asked that all agenda items come through him.

Communications:

Alderman O'Neill's Memorandum & DPW Winkler's reply were provided to the Committee.

Agenda Items:

1. Main Street Traffic Signal Report.
2. Public Works Policies.
3. Possible Striping and/or Signage Reconfigurations - Westbound Main Street at Peller Road.
4. Sidewalk Cafes.
5. Park Restroom Hand Dryers.
6. Project Approval-Downtown Sidewalk, Curb & Gutter, & Pay Station Work.
7. Safe Step Sidewalk Sawcutting Proposal.
8. Historical Preservation Committee Old Railroad Depot Location Sign Placement Request.

It was moved by Kehoe and seconded by Mott to take Item No. 8 out of order. The motion passed 4-0.

Agenda Item No. 8– Historical Preservation Committee Old Railroad Depot Location Sign Placement Request.

DPW Winkler provided Mr. Etten’s request for the City to install a Historical Preservation Committee purchased sign at the northwest corner of North and Broad Streets. It was recommended approval contingent upon DPW situating of the sign out of the intersection vision triangle. It was moved by Kehoe and seconded by Chair Mott to approve the request. The motion passed 4-0.

Agenda Item No. 1– Main Street Traffic Signal Report.

Crispell Snyder presented their study report which included video of before and after conditions. Discussion included parking maneuvers built into the model, loops in the pavement versus camera detectors, left turn yellow arrow, age of the existing system, pedestrian countdown timers, and the efficiencies of having a wireless interconnected signal system. Chair Mott wished to have the parking removed on the north side of Main Street between Mill and Center Streets to make the traffic flow smoother. Superintendent Carstensen said with the age of the system and old equipment, the upgrade would be a beneficial improvement. Kehoe moved to send the study to the Parking Commission for further study. The motion died for lack of a second as the consensus was that the signal upgrades impacted traffic flow not parking. It was moved by Hartz to approve the study because of its efficiencies in moving traffic and to proceed with the project design for bids. The motion was seconded by Marsala and passed 3-1 (Mott nay).

(Crispell-Snyder design services contract for the new signal project needs to go to Finance and Council for approval).

Agenda Item No. 2- Public Works Policies.

Chair Mott took the PWC page by page through speed bumps, mailbox, and snow emergency policies. Changes were made and a new Section 3.5 was unanimously added. DPW Winkler was asked to research whether vehicular accidents were handled in accordance with WDOT policy. By consensus the changes were to be final reviewed at the next meeting.

Agenda Item No. 3– Possible Striping and/or Signage-Westbound STH 50 at Peller Road.

DPW Winkler presented the proposed right turn lane estimated to cost \$27,000. The Committee believed it to be a workable solution, but the Mayor questioned the funding source. The DPW recommended consideration of doing the work under the present street maintenance contract as quantities were running under estimate. He said that when Payne and Dolan returned to finish the work that he would obtain a more solid price. The item was tabled for further consideration in the spring.

Agenda Item No. 4– Sidewalk Cafes.

The DPW said he was fine with the draft and would follow up on any questions. Mayor Connors said there are changes being worked on and it may go to a third reading.

Agenda Item No. 5– Park Restroom Hand Dryers.

DPW Winkler presented a memorandum with numerous prices for the selected hand dryer. The recommended hand dryer was stated as the American Specialties, Inc. Model #0179. Chair Mott moved to accept the low price of Elkhorn Chemical in the total amount of \$8,104.80 for 24 hand dryers in white enamel as funded through TIF. The motion was seconded by Hartz and passed 5-0.

(This item needs to go to Finance and Council for approval).

Agenda Item No. 6– Project Approval-Downtown Sidewalk, Curb & Gutter, & Pay Station Work.

DPW Winkler provided draft plan sheets showing locations of curb and sidewalk repair work in the TIF area of the downtown. With the addition of any necessary new pay station concrete pads required, it was moved by Hartz and seconded by Chair Mott to approve the scope and grant project approval. Motion passed 5-0.

Agenda Item No. 7– Safe Step Sidewalk Sawcutting Proposal.

DPW Winkler provided a bid from Safe Step to saw and eliminate 120 sidewalk tripping hazards 100 lineal feet of curb at \$11,400. The discussion was that the work included downtown, Library Park, and Wells Street sidewalk toward Badger. Superintendent Carstensen thought there was \$10,000 authorized for the work in the Capital projects borrowing, and it was confirmed by Mayor Connors. It was moved by Hartz and seconded by Marsala to approve up to the \$10,000 amount of repairs. The motion passed 5-0.

(This item needs to go to Finance and Council for approval).

Motion to Adjourn:

It was moved by Marsala and seconded by Hartz to adjourn. The motion was approved 5-0 and the meeting was adjourned at 8:41 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File