

**SPECIAL CITY COUNCIL MEETING**  
**MONDAY, JANUARY 30, 2012 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was led by City Clerk Hawes.

**Roll Call.** Present: Aldermen Hartz, Mott, Marsala, Kehoe, Kupsik, Krohn, and O’Neill. Absent: Alderman Krause, excused. Also present: Administrator Jordan, City Attorney Draper and City Clerk Hawes.

**Comments from the public limited to 5 minutes.** None.

**Acknowledgement of Correspondence.** None.

**Approval of Minutes**

Krause/Mott motion to approve the Regular City Council Meeting minutes of January 9, 2012, as published and distributed. Unanimously carried.

**Presentation on the conduct of elected officials made by representative(s) from the League of Wisconsin Municipalities**

Dennis Tweedale from the League of Wisconsin Municipalities played a 19-minute DVD entitled “In the Scope of Your Authority: Preventing Public Officials’ Liability.” Mr. Tweedale stated the purpose of the DVD is to help public officials to stay within the scope of their authority as an elected or appointed official and to maximize their liability protection and enhance their effectiveness as a civic leader.

Ray Pollen of Crivello Carlson, S.C. gave a presentation on behalf of the League of Wisconsin Municipalities on the topic of Wisconsin Open Meeting Laws. Mr. Pollen discussed the laws pertaining to public notice, quorums, closed sessions and electronic communications. Mr. Pollen also distributed handouts to the Council that included a checklist for E-mail and Internet, Wisconsin Open Meetings Compliance Guide and Wisconsin Public Records Law Guide.

**Question and answer session with representative(s) from the League of Wisconsin Municipalities**

Mr. Pollen fielded questions from the Council and members of the public on these topics.

**Adjournment**

Marsala/Mott motion to adjourn at 8:24 p.m. Unanimously carried.

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/s/ Michael D. Hawes, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**