



Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik
Brian Olson
John Swanson

Lynn Hassler
Peggy Schneider
Mayor Jim Connors

Barb Hartigan
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary
Street Superintendent Ron Carstensen

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MINUTES OF THE OCTOBER 2, 2013

City Hall 2nd Floor Room 2A

Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:00 PM. DPW Dan Winkler read the roll.

Roll Call:

President Doug Skates ___X___, Lynn Hassler ___X___, Barb Hartigan _ABSENT___, Peggy Schneider ___Excused___, Dave Quickel ___X___, John Swanson ___X___, Ald. Al Kupsik ___X___, Brian Olson ___X___, Mayor Jim Connors _X__Excused___. (___7___ Total).

Staff & Aldermen Present:

DPW Daniel Winkler ___X___, Street Superintendent Ron Carstensen ___X___, Ald. Bill Mott ___X___, Administrator Dennis Jordan ___Excused___.

Public Present:

Mr. Rod Brenner, Mr. Ken Etten, and family members for a wedding permit.

Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Swanson to approve the minutes of the September 4, 2013 meeting and seconded by Ald. Kupsik. The motion passed 6-0 (Mayor Connors late).

Public Input:

None.

Park Permits/Park Donations:

10/05/13, Library Park, Request to add a tent to an approved wedding permit.

After it was explained that the tent was not in the original request and that it may rain Saturday, it was requested by the permittee that the Commission approve a 30' x 45' tent in the southeast corner of the walkway off Maxwell Street. The requestor will have Digger's Hotline locate in time. DPW Winkler cautioned there is a water line to the drinking fountain and the park irrigation vault is in the vicinity.

It was moved by Commissioner Quickel to approve and seconded by Mayor Connors. The motion passed 7-0.

10/19/13, Library Park, 10 AM to 3 PM, for a Wedding.

It was moved by Commissioner Swanson and seconded by Ald. Kupsik to approve. The motion passed 7-0.

Park Assignments/Repair Update/Maintenance:

The only item discussed was a request for baby swings in some parks. Street Superintendent Carstensen said the order will be in next week and he will be swapping out swings in some parks for baby swings.

New Business:

Concession Contract-Veterans Park & Dunn Field

There was discussion regarding going out for bids separately at both Dunn Field and at Veterans Park. After input from Mr. Brenner, Ald. Mott and Superintendent Carstensen, it was moved by Mayor Connors and seconded by Commissioner Hassler to direct staff to go out for concessionaire bids separately at both locations, accept bids on December 13, 2013, have the end date for Veterans Park be October 1st and for Dunn Field be November 1st, modify acceptance/rejection language to reflect the highest reasonable and responsible bid in the best interests of the City, make the contract two year, and verify that there is an opt out clause for non-performance on the part of the concessionaire. The motion passed 7-0.

2014 Capital Budget Discussion

DPW Winkler shared two spreadsheets of park capital projects with the Commission. It was by consensus that the Commission was concerned to make the dog park its highest priority. DPW Winkler was asked to obtain a better budget number for the Council to consider during CIP deliberations depending upon funding source.

Disc Golf Course Signage Donation Discussion.

President Skates brought up the park donation policy and wished to price in an amount for advertising at a tee box. It was moved by Commissioner Olson to list the price for advertising on the tee box sign at \$250 for the life of the sign. The motion was seconded by President Skates and passed 7-0.

Veterans Park Dog Allowance-AI Kupsik

Alderman Kupsik brought up that dogs are already prevalent at the park and asked the Commission to formalize it by changing City ordinance to add Veterans Park to the list. After much input from the Commissioners and Mr. Mott, it was decided by majority consensus to continue the ordinance as is and encourage the Police Department to enforce City ordinance banning dogs from the park. Commissioner Olson noted that it was important to have a dog park in place to refer offenders with dogs in banned parks to.

Old Business:

Disc Golf Volunteer coordination Schedule Discussion-Dan Winkler

DPW Winkler reported that staff had contacted Otto Jacobs, Gilbank, Sherrer, Humphreys Contracting, and Down to Earth Contractors. They all indicated a willingness to donate materials or labor toward the construction of tee boxes and sign pole installations. Photographs of additional volunteer work were passed around and discussed as was the condition of the bridges over the White River. The general discussion was that DPW Winkler was going to turn the contractors loose to do the posts and concrete pads, and the volunteer clearing and bridge work is to follow.

Dunn Field Restroom/Concession Status Update-

DPW Winkler reported the roof trusses are installed, plywood down and open gables in place. Insulation in the ceiling would occur after the roofing paper is down, and then the contractor would plywood ceiling, followed by door installations. No action was needed or taken.

Historical Preservation Sign Location Discussion-Flat Iron Park/Geneva Towers Location (taken first on the agenda out of order)

Mr. Etten appeared and said he met with Mr. Dimicelli and the Historical Preservation Commission and the best spot is still south side of the bridge so the location matched the photograph on the sign. DPW Winkler reported he had done as asked and met with Mr. Dimicelli and marked the locations. There was no additional action taken, implying the signs as located are fine.

Adjourn:

It was moved by Ald. Kupsik and seconded by Commissioner Hassler to adjourn. The motion passed 7-0 and the meeting was adjourned at 7:56 PM.

Set Next Meeting Date:

The next regular meeting is scheduled for November 6, 2013.

Respectfully Submitted,

Daniel S. Winkler

Daniel S. Winkler, P.E.
Park Commission Secretary
& Director of Public Works & Utilities
10/03/13

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)