



Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn
Alderman Sarah Hill

Alderman Gary Hougen
Alderman Al Kupsik

Director of Public Works Daniel S. Winkler, P.E.
Street Superintendent Ron Carstensen

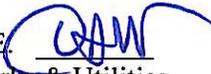
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MINUTES

DATE: October 12, 2012

MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: October 11, 2012 Public Works Committee Meeting Minutes

The Public Works Committee met at **5:00 PM** at City Hall.

Members in attendance:

Chairman Bill Mott X
Alderman Sara X
Alderman Arleen Krohn X
Alderman Gary Hougen X
Alderman Al Kupsik X

Staff Present:

City Administrator Dennis Jordan X
Director Daniel Winkler (DPW) X
Ron Carstensen (Street Supt.) _____
Mayor Jim Connors: X
Other: Dale Buelter

Approval of the Minutes of the Prior (July 2012) Meeting:

It was moved by Ald. Kupsik to approve the minutes and seconded by Ald. Hill. There was discussion regarding the scoreboards at Veterans Park and Administrator Jordan responded that he was following up with Jaycees, Rotary and the Lions Clubs as likely sponsors. The motion passed 5-0.

Public Comments:

Mr. Jim Strauss commented on the possibility of the City selling signature bricks to raise funds.

Communications:

None.

Agenda Items:

1. Downtown Business Directory – Continued Discussion.
2. Center Line Adjustment on Main Street Approaching Cook Street (Referred From Parking Commission).
3. Expansion of the Signature Brick Concept to Include all of the Downtown Areas with Bricks (Referred From Parking Commission).
4. Main Street Storm Tunnel Rehabilitation-Continued Discussion.

Agenda Items Continued:

5. Request for Placement of Signage by Pleasant Street Neighborhood Group (Referred to Historical Preservation Committee).
6. Repair or Replacement of Dunn Field Public Restrooms & Concession Stand.
7. Forcing Repairs of a Public Sidewalk in Defective Condition-Park Row.
8. Purchasing All Four Scoreboards for Veterans Park-Referred from the Park Commission.
9. Update on Veterans Park West Parking Lot Islands – DPW Winkler.

Agenda Item No. 1–Downtown Business Directory-Continued Discussion.

This items was continued in the hope that Mr. Fleming would attend to discuss the BID's support for the idea. He did not show before the end of the meeting.

Agenda Item No. 2–Center Line Adjustment on Main Street Approaching Cook Street (Referred from Parking Commission).

Ald. Hill mentioned there was discussion at the Parking Commission regarding a shift of the centerline of Main Street to accommodate more left turning onto Wrigley Drive. DPW Winkler explained that the alignment and cueing for left turns was optimized for conditions and that to extend the left turn lane any further required elimination of parking spaces. By consensus it was decided that the Council should revisit the possibility of a traffic signal at Cook and Main Street intersection.

(This item may need a resolution or a vote of Council to include this in the TIF budget.)

Agenda Item No. 3– Expansion of the Signature Brick Concept to Include All of the Downtown Areas with Bricks (Referred from Parking Commission).

There was an extended discussion regarding the prospect of extending the signature or memorial brick concept to the entire downtown. Mr. Strauss was allowed to speak on a 4-0 vote and his position was that his group would be willing to work with the Beautification Committee or other group to help raise funds. His group had no intention of undercutting any fundraising effort by others. No action was taken other than asking DPW Winkler to share brick applications with Mr. Strauss for additional marketing.

Agenda Item No. 4– Main Street Storm Tunnel Rehabilitation (Continued Discussion).

The Crispell-Snyder memorandum was discussed as were the costs. The question which arose was whether option #2 was a 50-year fix. A motion was made by Chair Mott and seconded by Ald. Hill to continue the discussion to the next meeting and give DPW Winkler an opportunity to get clarification of the repair options. The motion passed 4-0.

Agenda Item No. 5– Request for Placement of Signage by Pleasant Street Neighborhood Group (Referred from Historical Preservation Commission).

DPW Winkler reported that he has spoken with Mr. Ken Etten and the matter was to be taken up again by the Historic Preservation Commission. It was moved by Ald. Kupsik and seconded by Ald. Hougen to continue the matter. The motion passed 4-0.

Agenda Item No. 6– Repair or Replacement of Dunn Field Public Restrooms & Concession Stand.

Chair Mott spoke in favor of doing something with the restrooms. Aldermen Hougen and Hill thought waiting was a good idea. Upon further discussion, Ald. Hill wanted to see a new building unique in character. It was moved by Ald. Hill and seconded by Kupsik to recommend soliciting proposals from architects for a new restroom/concession building with more capacity than current, and that has a unique identity that complements the skate park and other park amenities. There was discussion to verify with the schools that it would be ok to replace the bathroom building. The Mayor believed the schools would not oppose it and Administrator Jordan said he would check on that along with the budget. The motion passed 4-0.

(This item should be approved by Council to solicit proposals from architectural firms for a new restroom/concession building at Dunn Field.)

Agenda Item No. 7– Forcing Repairs of a Public Sidewalk in Defective Condition-Park Row.

It was moved by Ald. Hill and seconded by Ald. Hougen to ask the City Attorney to draft a resolution to require sidewalk repairs for the property at Maxwell Street and Park Row requiring the sidewalk replacement work per City Ordinance, reimbursable back to the City. The motion passed 4-0.

(This item requires a resolution to Council for approval).

Agenda Item No. 8– Purchasing All Four Scoreboards for Veterans Park (Referred from Park Commission).

It was clarified that the proposal was for all 5 scoreboards, not 4. After some discussion regarding one organization already interested in paying for one scoreboard and a second next year, it was moved by Ald. Hougen and seconded by Ald. Kupsik to purchase all 5 scoreboards from All American for \$20,600 plus freight plus labor. DPW Winkler was asked to include an estimate of freight and labor when the matter goes to Council. The discussion also included comment on funding which Administrator Jordan thought could be from the park fund. The motion passed 4-0.

(This item requires a funding resolution and FLJ and Council approval).

Agenda Item No. 9– Update on Veterans Park West Parking Lot Islands-DPW Winkler.

DPW Winkler gave an update on the work to be done as a combined Beautification Committee, Sons of the American Legion, and Boy Scout project. Not action was taken.

Motion to Adjourn:

It was moved by Ald. Hill and seconded by Ald. Kupsik to adjourn. The meeting was adjourned at 6:50 PM on a 4-0 vote.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File