

Parking Commission Minutes:  
October 16, 2012 City Hall

1. The meeting was called to order 6:00 pm.
2. Roll Call: Marty Smith, John Button, Sarah Hill, Kevin Flemming, George Henerly. Dennis Swangtsu said he would be absent. Also attending: Mayor Jim Connors, Kerri Johnson, Gary Hougen, Ellyn Kehoe, Dennis Jordan, Terry O'Neill, Ruth Hackman, and Mark Smith
3. Minutes for September, 2012- Add Kevin Fleming's name to those in attendance. The minutes were approved
4. Comments from the public:

Gary Hougan- Spoke about agenda item #6 and voiced support for residential parking sticker program in the Madison, Warren, and Maxwell Streets area. Free parking lots could be used to draw parkers, free shuttle busses, bicycle exchanges, etc. to relieve residential neighborhood congestion.

Terry O'Neill 954 George Street Lake Geneva – Questioned if the Parking Commission did not authorize removal of handicap stalls, who authorized it?

Ellen Kehoe- Indicated that there is TIF money is available for parking improvements.

Ruth Hackman- Asked that the handicap spaces be put back on Wrigley Drive.
5. Parking Study Proposals – We briefly discussed the three parking study proposals that we received. Dennis Jordan recommended setting special Parking Commission meeting with all three companies and asking them to make a presentation. Sarah Hill made a motion for meeting, seconded by Fleming; unanimously approved. Presentations will be one at a time with only that group in the meeting room. The meeting will be set for October 31 or November 1 at 6:00 pm.
6. Residential Parking Sticker Program. Mark Smith presented his proposal for a residential parking sticker program. The program could be tested using one block face – Madison north from Main to Geneva. Visitor passes could be purchased; warnings could be given before tickets issued. The purpose is to have the parking meters filled before the residential areas are used for parking. John Button sees employee parking as a problem if this is implemented. Sarah Hill – it's important to educate employees and employers as to the current free lots. Marty Smith - the parking studies need to include this in their study process and findings.
7. Parking System Update – Kerry Fleming said the handhelds are now communicating with the Luke system. Sarah Hill is studying using smart cards/coupons. Winter parking starts November 1; tires will be chalked for enforcement.
8. Shuttle bus- For Oktoberfest weekend the use of the shuttle was down due to weather- Saturday was 125, Sunday was 100. Sarah Hill concerned about signage going up on Friday for Saturday morning shuttle. Marty Smith will look into alternatives – adding Saturday/Sunday to signs, renting another sign, etc.
9. Handicap spaces – None of the spaces that were removed were van accessible. Currently all handicapped street spaces are van accessible. Federal guidelines are 2% should be handicapped. We currently have 1,002 "paid" spaces and approximately 400 others and we have 38 handicapped stalls. In addition, all parking spaces are free with a handicap sticker or placard. Sarah Hill will bring recommendations for additional handicapped parking spaces to our next meeting.

10. Pavement Marking of Parking Space Type – A trial block face (north side of Main Street from Broad to Cooke) will have an image stenciled at the “entrance” to the stall. Dennis Jordan recommended:
  - a. Compact, b. Blue handicap symbol, c. Yellow motorcycle, d. 25 minutesSend this recommendation to Public Works – Motion by John Button, second by Kevin Fleming, passed unanimously.
11. Adding a Left Turn Lane onto Wrigley Drive from Main Street – Our recommendation from our previous meeting did not pass at Public Works, but they are looking at a traffic light at that intersection.
12. Compact Car Designation at four areas to Improve Traffic Flow – At the February Parking Commission meeting we recommended four areas (2 parking spaces each) for changing to compact car designation to reduce the size of vehicles to improve traffic flow at those intersections. Kerry Johnson asked that we give her the exact locations of the spaces and she will take care of the change.
13. Items for the next meeting – Parking Study Proposal presentations.
14. The meeting was adjourned.