

FINANCE, LICENSE & REGULATION COMMITTEE BUDGET WORKSHOP MINUTES

WEDNESDAY, OCTOBER 23, 2013 – 8:30AM

CITY HALL, ROOM 2-A

Chair Hill called the meeting to order at 8:30am.

Roll Call. Present: Aldermen Kupsik, Lyon, Hougen, Mott and Hill. Also Present: City Administrator Jordan, Comptroller Pollitt and Deputy Clerk Roenspies.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

Approve the Finance, License and Regulation Committee Meeting minutes of September 23, September 30, October 1 and October 3, 2013. Kupsik/Lyon motion to approve. Unanimously carried.

LICENSES & PERMITS

Original Class “B” Fermented Malt Beverage & “Class C” Wine License applications filed by The Original Chicago Pizza Company, Inc., 150 Center St., Lake Geneva, John Regester, Agent.

Kupsik/Lyon motion to recommend approval. Unanimously carried.

Original 2013-2014 Operator (Bartender) License applications filed by Brittney Smoger, Judith Horgen, Sarah Rowe, Julia Barbaria, David Henchel Jr., Kami Miller, Brian Monahan, Shelly Yopp, Kara Voght, Sue Spencer, Gail Gauger-Geyer, William Stephan, Jordan Levendusky, William Wright, Pierre Burgess, Jessica Cercas, Shannon McDonough, Sarai Lopez, Julie Duesterbeck, and Frances Learn.

Kupsik/Hougen motion to recommend approval. Unanimously carried.

Discussion/Recommendation on renewal of a TID CD in the amount of \$142,510.11 maturing on October 21, 2013

Kupsik/Lyon motion to recommend approval of a TID CD in the amended amount of \$1423,149.57 maturing on October 21, 2013 at the rate of .35% for a 13-month term at BMO Harris bank. Unanimously carried.

Discussion/Recommendation on labor attorney review of draft employee handbook (*recommended by Personnel Committee 9/26/13*) Chair Hill stressed the importance of this because all city employees no longer in the union will be working under this handbook. There is money in the budget for outside attorney fees and this review is estimated to cost \$1,000 to \$1,500.

Kupsik/Hougen motion to recommend retaining the labor attorney for review of the draft, to include that the attorney be in attendance at the meeting when the final draft is presented. Unanimously carried.

Resolution 13-R57 authorizing the transfer of monies from the TID discretionary account to the TID front-end loader account in the amount of \$62,450.00

Kupsik/Lyon motion to recommend authorizing the transfer of monies from the TID discretionary account to the TID front-end loader account in the amount of \$62,450.00. Comptroller Pollitt explained that an additional \$62,450.00 will come from capital. Unanimously carried.

Resolution 13-R58, authorizing the transfer of monies from the TID discretionary account to the TID Main Street Waterway Enclosure Project account in the amount of \$287,942.00

Hougen/Lyon motion to recommend authorizing the transfer of monies from the TID discretionary account to the TID Main Street Waterway Enclosure Project account in the amount of \$287,942.00. After discussion on how to finance any overage of this amount, should there be any, Alderman Lyon reminded the Committee that this vote is to approve the resolution as written. Motion carries 4 to 1, with Alderman Mott voting “no”.

Resolution13-R59, establishing the 2014 West End Pier, Lagoon Slip, Buoy, Dinghy and Kayak Rack Rates (recommended by Piers, Harbors and Lakefront Committee 9/26/13)

Mott/Lyon motion to forward this to Council without recommendation. Unanimously carried.

Discussion/Recommendation on amended employment contract for city comptroller

Chair Hill explained that via work of the Personnel Committee, it was learned that the City Comptroller's annual salary is not in parity with comparable positions in this area. The contract will take effect on January 1, 2014 and includes salary, vacation, and post retirement insurance at her cost.

Kupsik/Hill motion to approve with the changes noted in the contract. Unanimously carried.

Joint and Crack Cleaning and Sealing Bid to Asphalt Service of Rochester, WI in the amount of \$20,000

There were only two bids; the bid was awarded to Asphalt Service of Rochester, WI which is able to complete the greatest number of items for the allotted \$20,000 from Capital Improvements.

Mott/Lyon motion to approve. Unanimously carried.

Presentation of Accounts

Purchase Orders. None

Kupsik/Lyon motion to approve Prepaid Bills in the amount of \$20,190.81. Unanimously carried.

Kupsik/Lyon motion to approve Regular Bills in the amount of \$509,973.82. Unanimously carried.

Lyon/Hougen motion to adjourn at 6:46pm. Unanimously carried.

/s/Artis Roenspies, Deputy City Clerk